



**WORKFORCE
INVESTMENT BOARD
MERCED COUNTY**

**Joint Quality Employment and Development
Committee & Economic Development
Committee Meeting
1880 Wardrobe Ave, Merced, CA
Wednesday, January 13, 2010 3:30 – 4:30 p.m.
Meeting Notes**

<http://www.mercedwib.com>

Members Present:

Edward Dietz	Carol Greenberg	Robert Harmon
Albert Montejano	Steve Newvine	Scott McBride
John Fowler	Loretta Schlosser	Frank Quintero

Others Present:

Andrea Baker	Brian Cutler	Patricia Hinson
Joanne Presnell	Eve Snelling	Ana Muniz-Laguna

1. The Chair, Mr. Steve Newvine, greeted everyone and called the meeting to order at 3:35p.m. Self introductions were made.
2. Vaughn Grisham Update: The Chair, Mr. Newvine gave an update on the Merced visit made by Mr. Vaughn Grisham in November, and stated that Mr. Newvine and Ms. Andrea Baker had visited with Mr. Bruce Logue and discussed the WIB's commitment to move forward with those initiatives that came about due to this visit.

3. Discussion:

a. Define the primary functions and differences between the two committees: Mr. Brian Cutler explained that the purpose of bringing both groups together was for role definition of the two Ad-Hoc committees so that there is no overlapping between the work done by these committees. Mr. Cutler informed the committee the purpose and goals of the QUED vs. Economic Development:

1. QUED: The Committee agreed that one of their main functions is to develop and review program policies, Worknet operations, Strategic Plans (projections, modifications, and budgeting), which are presented to the Executive Committee and WIB members. Furthermore, this Committee reviews and determines grant application recommendations to Executive Committees, scrutinizes Customer Satisfaction Surveys, and promotes recruitment of WIB members.

2. Economic Development: The Committee suggested that they would like to be an information exchange Committee and would like to get labor market information and a matrix of services offered by Dept. WI. They would also like information on a regular basis reporting upcoming news or changes to programs. Other suggestions were to recruit new WIB members who are part of other community organizations, as well as bring in WIB members to the various Economic Committees to exchange information relating to economic development projects.

Ms. Andrea Baker clarified on programs offered that can help with Economic Development. She spoke about Incumbent Worker training and specified that any training or money spent needs to be

in direct support to Layoff Aversion. Some of the recent training includes Waste Water Treatment, PLC trainings for incumbent workers, and upcoming funding is expected for training in the Green Sector. Worknet can also help by screening and testing applicants, providing space for interviews, and providing job fairs.

- b. Determine responsible committee for Measure/Indicator of the Strategic Scorecard:
Due to time constraints topic not covered
 - c. Determine Meeting Times/Dates for the Economic Development Committee:
Further meetings and agenda to be discussed and decided upon with Committee on an as needed basis.
4. Report on California Employers Association Background Check: Ms. Eve Snelling shared information with the Committee about an HR Hotline support service offered by the California Employers Association, stating that any business in the community would have unlimited phone access M-F, 8-5 for any HR related question. This service costs between \$30,000-\$40,000. The committee agreed that further reference checks with other WIB communities would be beneficial to determine if this service is needed, and if they've been used by other entities with success.
 5. Business Customer Service Survey: Mr. Brian Cutler briefed the Committee about an online survey directed towards businesses that have worked with Worknet's Business Resource Team. The Committee decided, due to the limited responses received, that it would be best to re-send this survey via email in the next couple of months, perhaps on April 2010.
 6. Recommendations to Executive Committee/WIB: The Committee recommended that the Executive Committee be informed of the discussions being had by the Economic Development Committee.
 7. Chair Comments: The Chair thanked everyone for attending the meeting and noted it was a very beneficial discussion.
 8. Next Meeting (Quality Employment Development Committee) - Wednesday February 10, 2010, at 3:30pm at 1880 Wardrobe Ave. Merced, Ca. 95340.
 9. Adjourn—Meeting was adjourned at 4:46 p.m.