

**TO: Workforce Investment Board**

**DATE: 01/14/10**

**FROM: WIB Staff**

**For Action**

**For Information**

**For Discussion**

**SUBJECT: Modification to Five-Year Strategic Plan**

**PROPOSED MOTION(S):** Approve the time line of events below to expedite the modification of the Merced Workforce Investment Area Plan and its submission to the State.

**DISCUSSION:** On September 20, 2000, the Merced County Board of Supervisors approved the local Five-Year Strategic Plan required by the Workforce Investment Act of 1998. Pursuant to Title 20 of the Code of Federal Regulations, Part 661.355, the Governor has published procedures governing the modifications of the local Five-Year Strategic Plan.

The Department of Workforce Investment (WI) received State Draft Directive - WSDD-29 dated December 22, 2009. The directive announces a one-year extension to existing Local Workforce Investment Area (LWIA) Strategic Five-Year Local Plans via the local plan modification process. In addition, it provides instructions and forms to submit Program Year 2009/2010 local plan modifications. The Directive also includes questions specific to the use of American Recovery and Reinvestment Act (ARRA) funds by LWIAs. WI has also received a template to develop the Strategic Plan for fiscal year 2009/2010.

The Workforce Investment Board last modified the plan (Modification 9) on November 3, 2008.

The following timeline of events is recommended in order to get the plan to the State as required by February 26, 2010.

- ❖ 1/22/2010 - Document completed and reviewed internally
- ❖ 2/01/2010 - Document to WIB Executive Committee
- ❖ 2/01/2010 - 30-Day Public Comments period begins
- ❖ 2/26/2010 – Send final draft document to State
- ❖ 3/01/2010 - Document to WIB Executive Committee for final approval
- ❖ 3/11/2010 – Document to WIB for approval
- ❖ 3/16/2010 - Merced County Board of Supervisors (BOS) for approval
- ❖ 3/26/2010 – Signed document to the State

The plan will be a projection of the number of participants to be served as well as budget, projections, and other pertinent information. The plan is then used to compare actual numbers to the projected numbers which were submitted to the State. These comparisons are used by program staff and shared with the WIB on a regular basis.

The Quality Employment Development Committee will be looking over the plan during its various stages of development.

**ATTACHMENT(S):** None