

**Workforce Investment Board  
 Executive Committee  
 1880 Wardrobe Ave, Merced, CA 95341  
 April 6, 2009, 7:30-8:30 a.m.  
 Revised Meeting Agenda**



<http://www.co.merced.ca.us/wi/wib/wib.html>

1. Call to Order/Roll Call.....
2. Approval of Agenda .....
3. Approval of March 2, 2009 Minutes.....
4. Public Opportunity to Speak.....
5. Action Agenda .....
- a. PLATO Lab Amendment (Merced Adult School)..... Alfredo Mendoza
- b. PLATO Lab Amendment (Merced College) ..... Alfredo Mendoza
- c. Supportive Services Policy .....Brian Cutler
- d. Younger Youth ARRA Contract Amendment for Summer Youth..... Alfredo Mendoza
- e. Older Youth ARRA Contract Amendment for Summer Youth..... Alfredo Mendoza
6. Discussion .....
- a. Disposition of Incentive Funds – Possible Action..... Alfredo Mendoza
- b. Economic Stimulus .....Brian Cutler
- c. Workforce Investment Board Strategic Scorecard ..... Alfredo Mendoza
- d. Workforce Investment Board Goals (Ad Hoc Committees).....Brian Cutler
- e. Nomination Committee..... Albert Montejano
7. Reports .....
- a. Youth Council .....Rennise Ferrario
8. Information .....
- a. Fiscal Reports ..... Jackie Walther-Parnell
- b. Joint Board of Supervisor/Workforce Investment Board Meeting ..... Alfredo Mendoza
- c. Workforce Investment Board Recruitment Update .....Brian Cutler
- d. Participant Report .....Brian Cutler
9. Director Comments.....(5 min)
10. Chair Comments .....(5 min)
11. Next Meeting – May 4, 2009 .....
12. Adjourn .....

**Workforce Investment Board  
Executive Committee  
1880 Wardrobe Ave  
March 2, 2009, 8:30-9:00 a.m.  
Meeting Minutes**



<http://www.co.merced.ca.us/wi/wib/wib.html>

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**Members Present:**

Edward Dietz	Rennise Ferrario	Albert Montejano (Chair)	Steve Newvine
Alfonse Peterson	Al Romero	Vann (Mike) Smith	Hub Walsh

**Others Present:**

Andrea Baker	Brian Cutler	Dee Knight	Alfredo Mendoza
Joanne Presnell	Jackie Walther-Parnell		

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1. Call to Order/Roll Call: The Chair, Mr. Albert Montejano, called the meeting to order at 7:35 a.m. Roll call was taken.
2. Approval of Agenda: It was *M/S/C Romero/Peterson* to approve the agenda as published.
3. Approval of Minutes: It was *M/S/C Smith/Ferrario* to approve the February 2, 2009 minutes.
4. Public Opportunity to Speak: None.
5. Action Agenda:
  - a. Self-Sufficiency Wage Policy: It was *M/S/C Newvine/Ferrario* to approve the changes to the Self-Sufficiency Wage Policy, and forward to the Workforce Investment Board (WIB) for ratification.
6. Presentations – Workforce Investment Board Accomplishments and Retreat Outcomes: Staff provided a PowerPoint presentation on the WIB’s past goals and accomplishments, the retreat outcomes (new goals), and the connection between the past and current goals. Staff noted this would be presented at the next WIB meeting, and there would be a “dot vote” to determine the starting point and focus of the new goals.
7. Discussion:
  - a. Workforce Investment Board Recruitment Update: Staff noted the breakfast went as planned, and there were 3-4 people who were interested in becoming WIB members. The Form 700 has been mailed to those interested, and follow-up calls have been made. A meeting with a prospective member has been scheduled for Friday. The Chair thanked everyone for the planning and coordination of the breakfast.
  - b. Ed Morrison Update: Staff provided a biography on Mr. Morrison, and noted a location has not yet been secured. It was noted that City Hall would be the most convenient place for this presentation. A flyer would be sent as soon as the location is finalized.
  - c. Economic Stimulus Package Update: Ms. Andrea Baker gave an update on the stimulus allocations, and the projects that would be worked by the Department—infrastructure, energy conservation and transportation. There are strings to all of these dollars, which is a start date and end date (probably an 18-month period), and the dollars are targeted to specific individuals or areas. How much will be allocated for the Summer Youth Program is not yet known. Once the allocation and time frame is known, the Department will consult with the

WIB and Youth Council to determine the type of program that will be run—stand alone or year-round. She noted the Department has met with Merced Adult School, Merced College and Merced County Office of Education (MCOE), and they all are interested in working collaboratively in providing training and their expertise in running the Summer Youth Program.

8. Reports:

a. Youth Council: Ms. Rennise Ferrario noted that due to time constraints, she has been unable to attend the Youth Council meetings, and would defer to staff to give the update. Staff noted the Youth Council has formed an ad hoc committee to update the online portion of the Youth Resource Directory. The Council has lost its former foster youth members, but will be getting a State YEOP participant. Also, Ms. Debra Glass (Merced Adult School Principal and WIB member) has been asked to be a Youth Council member, and she will attend the next meeting.

9. Information:

a. Fiscal Reports

b. Joint Board of Supervisors/Workforce Investment Board Meeting: It was decided the careersinthevalley.com presentation would be given at another time.

c. Quarterly Youth Reports: Staff noted the enrollment numbers on the reports are low, but MCOE has assured the Department the enrollments will be up next quarter.

10. Director Comments: Ms. Baker noted the Department received an official letter from the State stating the number of WIBs that had been certified, and Merced was one of them. She said if anything came up regarding the stimulus package that staff would need a decision from the WIB or Executive Committee, everyone would be notified by e-mail and/or phone, and a meeting would be called if needed.

11. Chair Comments: The Chair welcomed Ms. Baker back. He noted he is excited about the new members. The Chair reminded everyone to put April 14<sup>th</sup> on their calendar for the Joint BOS/WIB meeting. The Recertification Committee met with staff this past Thursday regarding the Recertification Feedback Report. The report was very enlightening, and showed the areas where we're doing well and those areas that need improvement.

12. Next Meeting: April 6, 2009, Dept of Workforce Investment Large Conference Room, 1880 Wardrobe Ave.

13. Adjourn: The meeting adjourned at 8:34 a.m.

**TO: Executive Committee**

**DATE: 04/06/09**

**FROM: WIB Staff**

**For Action**

**For Information**

**For Discussion**

**SUBJECT: Merced PLATO Lab Contract Amendment**

**PROPOSED MOTION(S): Approve adding \$11,563 to contract No. 2008087 with Merced Adult School to provide afternoon PLATO basic skills instruction at the Merced Worknet Employment Resource Center beginning April 1, 2009 through June 30, 2009.**

**DISCUSSION: As a result of a Request for Proposal, Merced Adult School was awarded a contract to provide PLATO Lab services for three (3) hours per day, 5 days a week, at the Merced Worknet Employment Resource Center. This amendment will add 20 afternoon hours of instruction (12:00– 4:00 p.m.) to benefit the increasing number of individuals utilizing One-Stop services.**

**Additionally, amending the PLATO contract keeps the Workforce Investment Board aligned with the President's Economic Recovery and Reinvestment Act of 2009 that encourages the expansion of educational and employment services through the One-Stop system.**

**The present contract will run from July 1, 2008 through June 30, 2009, at a total contract cost not to exceed \$38,635. Revenue generated through Average Daily Attendance has significantly offset the cost of this contract.**

**ATTACHMENT(S): N/A**

**TO: Executive Committee**

**DATE: 04/06/09**

**FROM: WIB Staff**

**For Action**

**For Information**

**For Discussion**

**SUBJECT: Merced College PLATO Lab Contract Amendment**

**PROPOSED MOTION(S): Approve expanding the hours of instruction to provide evening PLATO basic skills instruction at the Los Baños Worknet Employment Resource Center beginning April 1, 2009 through June 30, 2009, and direct staff to negotiate the amending contract No. 2008086.**

**DISCUSSION: As a result of a Request for Proposal, Merced College was awarded a contract to provide PLATO Lab services (GED instruction) for forty-three (43) hours per week, 5 days a week, with evening instruction on Wednesdays at the Los Baños Worknet Employment Resource Center. Once approved, the amendment will add six (6) evening hours of instruction (3 hours on Tuesday and 3 hours on Thursday) to benefit the increasing number of individuals utilizing One-Stop services.**

**Amending the PLATO contract keeps the Workforce Investment Board aligned with the President's Economic Recovery and Reinvestment Act of 2009 that encourages the expansion of educational and employment services through the One-Stop system.**

**The present contract will run from July 1, 2008 through June 30, 2009, at a total contract cost not to exceed \$66,584. It is anticipated the amendment will increase the contract by approximately \$3,000.00**

**ATTACHMENT(S): N/A**

**TO: Executive Committee**

**DATE: 04/06/09**

**FROM: WIB Staff**

**For Action**

**For Information**

**For Discussion**

**SUBJECT: Supportive Services Policy**

**PROPOSED MOTION(S): Approve revised Supportive Services Policy.**

**DISCUSSION:** The Supportive Services Policy was last modified October 2, 2006, and is in need of revision. In anticipation of the pending funding increases and the requirements provided by the American Recovery and Reinvestment Act of 2009 (ARRA), there is a need to redefine internal procedures in order to provide supportive services to our customers. Also included in the revision are increases in the amount of money being made available to participants for core, intensive and training supportive services. There is also a reintroduction of “needs-based payments.” Needs-based payments have not been available for the past several years. These payments would be issued to participants that would otherwise not have the means to pay living or incidental expenses while receiving training.

**ATTACHMENT(S):**  
**Revised Supportive Services Policy**



**Andrea T. Baker**  
*Director*

**Joanne Presnell**  
*Assistant Director*

**DEPARTMENT OF  
WORKFORCE INVESTMENT**

**Policy/Procedure  
For  
Supportive Services**

1880 Wardrobe Avenue  
Merced, CA 95341-6407  
(209) 724-2000  
(209) 725-3592 Fax  
[www.co.merced.ca.us/index.asp?NID=92](http://www.co.merced.ca.us/index.asp?NID=92)  
Equal Opportunity Employer

**Policy:** Effective **April 6, 2009**, customers may be provided supportive services using the criteria stated in this policy.

**Section 1 – General Provisions**

The Merced County Workforce Investment Board (WIB), through the Merced County Department of Workforce Investment (WI), will make available supportive services to appropriate Workforce Investment Act (WIA) customers dependent upon WIA funding. All requests for customer supportive services and all collaborating information detailing the need will be documented in the Individual Employment Plan and/or in the customer's diary. Provisions of supportive services under this policy are contingent upon the availability of WIA funds. Additionally, at the discretion of the local WIB, this Supportive Services Policy is subject to review and change. The Department of WI will ensure:

- Services provided under this policy are based on the needs of the customer;
- Services provided under this policy are available after all other resources have been exhausted;
- Services provided under this policy are necessary to enable customers to participate in activities authorized under Title I of WIA;
- Services provided do not duplicate services available from other sources, and are coordinated with the services and resources of the One-Stop partners and other community service partners;
- Financial assistance does not include post-exit services;
- Bonus and incentive payments, when allowable by law and if provided, are based on the attendance and performance by the customers receiving them;
- To the extent possible, similarly situated customers receive similar services;
- The Workforce Investment Area will meet applicable Internal Revenue Service and Fair Labor Standards Act requirements; and
- Needs-based/related supportive services are based on the program activity in which an individual is enrolled and the ongoing assessment related to the customer. Such information to be documented in the Individual Employment Plan.

Supportive services will be provided through a Flexible Benefit Account for each eligible customer. The Flexible Benefit Account is a maximum amount of dollars available to each eligible customer, based on the daily allowance for transportation and childcare and/or the actual cost of other services provided, to offset any authorized supportive service needs for which the customer is eligible, as agreed to, and documented, by an Employment and Training Specialist. Each eligible customer may select how their allocation will be used to assist them during training and/or job search activities. At no time, will a customer's use of any one service, or a combination of services, exceed the total amount of money available in his or her Flexible Benefit Account.

### **Core B Services:**

- Enrollment in Core B Intensive Job Search, Preemployment Related Services or Employment Specific Services - \$250. Employment and Training Specialists are authorized to spend up to \$250 without a manager's approval. For purchases that exceed \$250, a supervisor/manager's authorization is needed. This includes the Customer Reimbursement Form and Vendor Notification of Authorization to Purchase.

### **Intensive and Training Services:**

- Enrollment in a full-time training activity(as defined by the training provider), and is listed on the State Eligible Training Provider List:
  - Up to \$4680, this may include transportation and childcare, dependent on the need of the customer and WIA funding availability.
  - This allowance may not be authorized for customers receiving supportive services through the LVN Program that is sponsored by the Department of Labor grant.
- Enrollment in a full-time training activity with a training provider not on the Eligible Training Provider List:
  - Up to \$6,000, this may include transportation and childcare dependent on the need of the customer and WIA funding availability.
  - To include actual costs associated with the training such as books, uniforms, supplies, and fees such as health and parking.
  - In no instance may any portion of this money be used for registration or tuition costs.
  - This allowance may not be authorized for customers receiving supportive services through the LVN Program that is sponsored by the Department of Labor grant.

Exceptions may be made to this policy on a case-by-case basis should individual circumstances warrant exception, and are to be documented in the case diary by an Employment and Training Specialist and approved by a supervisor/manager.

## **Section 2- Supportive Services**

The Dept of WI, in accordance with the Workforce Investment Act and its implementing regulations, will provide supportive services deemed appropriate for payment or reimbursement to customers and/or other agencies or businesses for preapproved necessary services, equipment and/or materials provided to the customer. Such services, equipment and/or materials may include, but are not limited to, the following:

- DMV printouts.
- Physicals when required for training or employment.
- One-time GED Testing Fee as part of the Individual Employment Plan.
- Transportation<sup>1</sup> maximum of \$1560.
- Childcare<sup>2</sup> maximum of \$2080.

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<sup>1</sup> Customers attending training are eligible based on need for mileage reimbursement. Mileage must be verified by Map Quest or a similar website (including to and from childcare provider to attend in-county full-time training) daily attendance will be verified by the training provider. The rate of reimbursement varies: 10-19 miles roundtrip, \$5.00 per day; 20-49 miles roundtrip, \$7.50 per day; 50-74 miles roundtrip, \$15 per day; 75-99 miles roundtrip, \$17.50 per day; 100+ roundtrip, \$20.00 per day. Bus passes are available to those customers whose schedule and childcare arrangements can be accommodated by public transportation. Also, customers who are eligible to receive a transportation allowance must provide proof of driver's license, vehicle registration and insurance.

<sup>2</sup> Customers with a child 12 years of age or younger may be eligible for childcare. Customers with a child 13 through 18 years of age may be eligible for childcare if the child is physically or mentally incapable of caring for him or herself, as determined by a legally qualified professional, or, if the child is under court supervision. If the customer's spouse or significant other is either not working nor looking for work, nor participating in a training program, and is not incapacitated or does not have special

- One-time Emergency Assistance for training or employment
- Needs Based/Related Incidental Payments up to \$10 per day<sup>3</sup>, a maximum \$1,000.

Customers who obtain unsubsidized employment may have their supportive services (Flexible Benefit Account) reduced or terminated. The needs of the customer will be reassessed to determine if further assistance from WIA funding is required.

An Employment and Training Specialist, in collaboration with the customer, will develop a plan for services, equipment and/or materials that are typical for a customer's area of training, job search, and/or program activity.

### **Section 3-Pell Grants**

Customers enrolled or accepted for enrollment at an accredited college in a course of study eligible for Federal or State financial aid must apply for a Federal Pell Grant. No supportive services will be provided until this action is accomplished, as verified by a copy of the Pell Grant Application or award letter. Pell Grant recipients must reapply each year to continue supportive services. Any other grants that the customer has applied for must also be verified. Copies of the verification documents will be maintained in the customer's file.

Note: Preliminary Pell Grant eligibility can be established prior to enrollment into a training program. The Free Application for Federal Student Aid (FAFSA) form is used to determine eligibility, and is available through the Internet or the financial-aid offices of accredited colleges. Applications can be submitted on-line through the One-Stop. One-Stop specialists will be familiar with the proper completion procedures for these forms, and be able to assist customers in the filing process. Pell Grants are awarded only once in a program year, and only for one academic institution. The maximum amount for the Pell Grant will vary from year to year.

For WIA customers enrolled in programs at a College, supportive services may be provided while a Pell Grant application is pending. Expenditures for supportive services will be tracked through the Department's fiscal client database.

One-Stop Specialists will utilize their monthly contact with the customer to verify the status of the PELL Grant application. Note: Merced College publishes a Student Financial Aid Report that documents the status of Pell and other grant applications. The report also details the amounts and disposition of any grants awarded. These reports are provided to the One-Stop (Employment Resource Center) on a semester basis.

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needs, childcare will not be authorized. Customers qualifying for childcare will be reimbursed for childcare at the rate of up to \$20.00 per day, regardless of the number of qualifying children. Documentation for reimbursement for childcare is the customer's time and attendance for days in training, to be furnished by the training provider. When childcare is provided, the length and number of days of training, number of children, age(s), hours per day childcare is required, and the childcare provider need to be documented in the Individual Employment Plan/Diary.

<sup>3</sup> Needs-related payments provide financial assistance to participants for the purpose of enabling individuals to participate in training and are one of the supportive services authorized by WIA section 134(e)(3). Adult/DW must be (a)unemployed, (b)not qualify for, or have ceased qualifying for, unemployment compensation and enrolled in training services under WIA by the end of the 13<sup>th</sup> week. For Adults the amount of funds cannot exceed the poverty levels for the equivalent period. For DW the amounts can not exceed the weekly level of UI benefits. The amount of \$10 a day times the number of days in training can be determined by the Employment & Training Specialist. Any additional Needs Based/Related Incidental Payments or One-time Emergency Assistance needs to be authorized by a supervisor or manager.

Upon award of a Pell Grant, full or partial, the customer's supportive services (Flexible Benefit Account) may be reduced or terminated. The customer's needs will be reassessed and documented to determine appropriate level of assistance from WIA funding.

#### **Section 4 – ITAs, Limitations of Financial Support**

For those customers who elect to attend occupation classroom training within the local labor market area (defined as from Fresno County to the South and Stanislaus County to the North), the maximum amount of funds available will be limited by the needs identified in the Individual Employment Plan, and be consistent with the criteria put forth in this policy.

The Dept of WI will make no supportive services available to customers who elect to attend occupational classroom training outside of the defined labor market area, unless there are no training providers within the local Labor market Area.

**Procedure:** The Employment and Training Specialist will thoroughly interview each customer and ask appropriate questions relevant to the level of assistance the customer requires. The Employment and Training Specialist will prepare a plan of services that will be based on the individual's needs and what he/she is eligible for to successfully complete training. The Employment and Training Specialist, in collaboration with the customer, will prepare all supportive services obligations. Backup documentation is required in the file to support the need for the supportive services and the exact amount and type of services(s) provided. For example:

When mileage is provided, the following must be kept in the customer's file: 1) a copy of the customer's valid CA Driver's License, 2) proof of insurance for the vehicle to be driven, 3) vehicle registration, and 4) a map, from a known source; i.e., Mapquest, of the commute to and from training.

Employment and Training Specialists will review the plan of customer services with their supervisor, either individually or during a staffing session, at which time verbal approval/denial/-modification will be given by the supervisor/manager. The Employment and Training Specialist will complete the Customer Financial Form (CFF) and submit it electronically to MIS, and a copy of the CCF will be forwarded to the supervisor/manager. Upon acceptance by MIS, the client obligation (or CFF) will be logged into the web-based obligations database used to manage funding resources in the various grants.

#### **Procedure for Approving Exceptions to Supportive Service Limits:**

Employment and Training Specialists will prepare the file to request an exception to the ITA or supportive services limits, and present the file with all supporting documentation of need to the Supervising Employment Training Specialist/Manager for review and concurrence. Upon approval by the Supervising Employment Training Specialist/Manager the request will be sent forward to MIS with supporting documentation for processing according to the CFF. Supervising Employment Training Specialist/Manager will review and ensure that funds are available prior to approval.

**Responsible Official:** Training Supervisor/Manager

**Reviewed Date:** March 1, 2009

**Revised Date:** March 1, 2009

**TO: Executive Committee**

**DATE: 4/06/09**

**FROM: WIB Staff**

**For Action**

**For Information**

**For Discussion**

**SUBJECT: Younger Youth Contract Amendment with Merced County Office of Education – ARRA**

**PROPOSED MOTION(S):** Approve the addition of \$142,185 of Workforce Investment Act (WIA) American Recovery and Reinvestment Act (ARRA) Youth funding be added to the Younger Youth contract (No. 2008148), extend the contract to September 30, 2009, and forward recommendation to the Workforce Investment Board to ratify and submit to the Board of Supervisors for approval.

**DISCUSSION:** The present Younger Youth contract (No. 2008148) began July 1, 2008. The amendment to the contract will provide paid summer work experience to approximately 70 in-school eligible youth ages 14-18. On March 19, 2009, the Workforce Investment Board approved spending at least 85% and up to 100% of youth funds by September 2009. This amendment adds \$172,185 of ARRA funding to the contract, increasing the total amount to \$959,573. The census demographic research utilized to ensure the equitable distribution of funds for summer youth work experience showed that 14-17, 18-21, and 22-24 year-old youth account for approximately 10% of the population in each age group with a slight increase toward the 18-24 year olds. Additionally, the tidal wave of graduating seniors at the National and State levels, occurred in 2008. Therefore, the approximate planning numbers of youth being served shall be as follows:

<u>Anticipated Number of Participants in Summer Work Experience</u>			
<u>Group Level</u>	<u>14-17</u>	<u>18-21</u>	<u>22-24</u>
Participants	315	385	365

The Merced County Department of Administrative Services (Purchasing) and County Counsel's review of Training and Employment Guidance Letter 14-08 provided guidance on the most expeditious method to ensure ARRA funding will be utilized appropriately. This funding will be tracked separately as required by the ARRA. Work Readiness is the only performance measure that applies to this funding. Every youth participant enrolled in this project should be exited before September 30, 2009. In the event that a youth is not exited prior to the end of September, the youth will automatically be absorbed into the year-round program, and all three common performance measures shall apply.

It is anticipated that this item will be on the April 14, 2009 Merced County Board of Supervisors agenda.

**ATTACHMENT(S): N/A**

**TO: Executive Committee**

**DATE: 4/06/09**

**FROM: WIB Staff**

**For Action**

**For Information**

**For Discussion**

**SUBJECT: Older Youth Contract Amendment with Merced County Office of Education - ARRA**

**PROPOSED MOTION(S):** Approve the addition of \$19,634 of Workforce Investment Act (WIA) American Recovery and Reinvestment Act (ARRA) Youth funding be added to the Older Youth contract (No. 2008149), extend the contract to September 30, 2009, and forward recommendation to the Workforce Investment Board to ratify and submit to the Board of Supervisors for approval.

**DISCUSSION:** The present Older Youth contract (No. 2008149) began July 1, 2008. The amendment to the contract will provide paid summer work experience to approximately 70 out-of-school eligible youth ages 17-21. On March 19, 2009, the Workforce Investment Board approved spending at least 85% and up to 100% of youth funds by September 2009. This amendment adds \$19,634 of ARRA funding to the contract, increasing the total amount to \$597,231. The census demographic research utilized to ensure the equitable distribution of funds for summer youth work experience showed that 14-17, 18-21, and 22-24 year-old youth account for approximately 10% of the population in each age group with a slight increase toward the 18-24 year olds. Additionally, the tidal wave of graduating seniors at the National and State levels, occurred in 2008. Therefore, the approximate planning numbers of youth being served shall be as follows:

**Anticipated Number of Participants in Summer Work Experience**

<b>Group Level</b>	<b>14-17</b>	<b>18-21</b>	<b>22-24</b>
<b>Participants</b>	<b>315</b>	<b>385</b>	<b>365</b>

The Merced County Department of Administrative Services (Purchasing) and County Counsel's review of Training and Employment Guidance Letter 14-08 provided guidance on the most expeditious method to ensure ARRA funding will be utilized appropriately. This funding will be tracked separately as required by the ARRA. Work Readiness is the only performance measure that applies to this funding. Every youth participant enrolled in this project should be exited before September 30, 2009. In the event that a youth is not exited prior to the end of September, the youth will automatically be absorbed into the year-round program, and all three common performance measures shall apply.

The contractor will recruit, enroll, case manage, and place youth on worksites. The Department of Workforce Investment will provide payroll services for the 70 youth enrolled into the project. The amendment to the contract will detail deadlines for Time and Attendance submittals to the Department.

It is anticipated that this item will be on the April 14, 2009 Merced County Board of Supervisors agenda.

**ATTACHMENT(S): N/A**

**TO: Executive Committee**

**DATE: 04/06/09**

**FROM: WIB Staff**

**For Action**

**For Information**

**For Discussion**

**SUBJECT: Disposition of Incentive Funds**

**PROPOSED MOTION(S): That the Executive Committee direct the disposition of Incentive Funds.**

**DISCUSSION: On November 3, 2008, the Executive Committee approved the disposition of Incentive Funds as follows:**

- **Ed Morrison Consultation – \$4,000;**
- **Merced Violence Intervention and Prevention (ComVIP) – \$1,000;**
- **LVNs and RN Supportive Services – \$7,646.**

**At this time, Mr. Ed Morrison is not available to provide a presentation on Open Source Economic Development. These funds must be utilized before June 30, 2009.**

**The following is recommended for the disposition of the remaining Incentive Funds:**

- **On February 11, 2009, the Youth Council created an ad-hoc committee to update the Youth Resource Directory. It is anticipated that between \$1,500-\$2,000 is needed to ensure all printing costs are covered. With this support, the directories would be available for distribution to youth before summer begins.**
- **Allow staff to utilize the remaining funds (approximately \$1,500-\$2,000) as appropriate (i.e., training, supportive services).**
- **Or other recommendation by the WIB**

**ATTACHMENTS:**

**Copies of 07/08 Youth Resource Directory will be available at the meeting.**

**TO: Executive Committee**

**DATE: 04/06/09**

**FROM: WIB Staff**

**For Action**

**For Information**

**For Discussion**

**SUBJECT: Economic Stimulus**

**PROPOSED MOTION(S): For discussion only.**

**DISCUSSION: In anticipation of funding from the American Recovery and Reinvestment Act of 2009 (ARRA), the Department of Workforce Investment is preparing for implementation. Following are some of the projects that are being initiated/discussed.**

- **A stand-alone Summer Youth Program**
- **Expanding current contracts**
  - **MCOE in-school**
  - **MCOE out-of-school**
- **Expanding the Licensed Vocational Nursing Program**
- **Assisting businesses with Programmable Logic Controller trainings**
- **Extending PLATO hours at both One-Stops for basic skills improvement and GED preparation**
- **Offering courses through Merced College for Thrive and Survive**
- **Offering work readiness trainings**
- **Increase on-the-job trainings and begin a work experience program**
- **Employment skills labs for record keeping, accounting, and Microsoft applications**

**The Department of Workforce Investment invites any suggestions the committee might have for other types of programs and services.**

**ATTACHMENT(S): None**

**TO: Executive Committee**

**DATE: 4/06/09**

**FROM: WIB Staff**

**For Action**

**For Information**

**For Discussion**

**SUBJECT: Workforce Investment Board (WIB) Strategic Scorecard**

**PROPOSED MOTION(S): Review and discuss applicable Measure/Indicators from the WIB Strategic Scorecard.**

**DISCUSSION: The WIB Strategic Scorecard is to be used to manage the attainment of the WIB's efforts. The Scorecard is divided into four Measurement Categories:**

**A) Customer Perspective, B) Internal Operations/Organizational Effectiveness, C) Financial/Market Perspective, and D) Learning & Innovation.**

**The areas that require discussion/review:**

**Customer Perspective**

**3. Workforce Development Advocacy/Awareness:**

**Topic: Economic Stimulus Support – Congressman Cardoza on February 09**

**Topic: Economic Stimulus Support – Senator Feinstein on February 09**

**Topic: Economic Stimulus Support – Senator Boxer on February 09**

**Internal Operations/Organizational Effectiveness**

**1.a. Numbers - Planned vs. Actual – *See Participant Reports***

**Financial/Market Perspective**

**1. *See Financial Report***




**ATTACHMENT(S):  
Strategic Scorecard**

MERCED COUNTY WORKFORCE INVESTMENT BOARD STRATEGIC SCORECARD


**WIB GOALS**

- Goal 1:** Clarified roles & responsibilities & improved communication in economic development.
- Goal 2:** Increased private sector involvement & ownership of the WIB.
- Goal 3:** Increased visibility with clear, consistent message focused on business.
- Goal 4:** More diverse resources & efficiency / effectiveness measures.
- Goal 5:** Identify & deliver services needed by business.
- Goal 6:** Implement one additional industry cluster.
- Goal 7:** Increased support for K-12 improvement.

**Measurement Category: Customer Perspective**

Measure/Indicator	Metrics	Method	How Often Review	Responsible WIB Committee
 1. Business Customer Satisfaction a. Employer Needs Are Being Met	80% Satisfaction Rate & Increase in the # of Employers using Worknet Services	Face to face 10 Question Survey of 30 Employers	Annually (July)	Exec
 b. Are the Right Industries Targeted • Economic Development Targeted Industries • Growth Industries	Compare targets and adjust industry focus, if necessary	Review LMI (Growth Industries & Early Warning Data)	Annually (July)	Exec
2. Job Seeker Customer Satisfaction a. Job Seeker Needs Are Being Met	90%	Customer Satisfaction Surveys One Stop Management	Biannually (Jan/July)	Exec
b. Input from Customers Is Used To Improve Services	Rating to meet or exceed		Biannually (Jan/July)	Exec
 3. Workforce Development Advocacy/Awareness	# Of Face to Face Meetings  # Of Written	Meetings with Legislators	Annually (April)	Exec

MERCED COUNTY WORKFORCE INVESTMENT BOARD STRATEGIC SCORECARD

	<p>Communications</p> <p>Voting record of Legislators</p> <p>Positive impact to Support Local Control</p> <p>Stable or increased WIA Funding</p>	<p>Written Communication with Legislators (requesting a response)</p> <p>Invitations to WIB Meetings</p> <p>Invitations to Worknet, i.e., for a tour, Chamber Mixer, etc.</p>		
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**Measurement Category: Internal Operations/Organizational Effectiveness**

Measure/Indicator	Metrics	Method	How Often Review	Responsible WIB Committee
<p>1. Program Accountability:</p> <p>a. Plan vs. Actual Participant Activity</p> <p>Numbers</p> <p>Merced County Population Demographics</p> <ul style="list-style-type: none"> <li>• White – 40.6%</li> <li>• Hispanic – 45.3%</li> <li>• Asian – 6.8%</li> <li>• African Amer – 3.8%</li> <li>• Amer Indian – 1.2%</li> <li>• Others – 2.3%</li> </ul> <p>• Performance Measures</p> <p>b. Report Results:</p> <ul style="list-style-type: none"> <li>• Audits</li> </ul>	<p>Planned vs. Actual</p> <p>Participants vs. Merced Co. Demographics</p> <p>Attain 80% level on Goals</p> <p>Zero Findings</p>	<p>Participant Reports</p> <p>Participant Reports</p> <p>Performance Reports</p> <p>Single Audit</p>	<p>Quarterly (Oct/Jan/Apr/Jul)</p> <p>Biannually (Jul/Jan)</p> <p>Quarterly (Nov/Feb/May/Oct)</p> <p>Annually (May)</p>	<p>Exec</p> <p>Exec</p> <p>Exec</p> <p>Exec</p>

MERCED COUNTY WORKFORCE INVESTMENT BOARD STRATEGIC SCORECARD

<ul style="list-style-type: none"> <li>Monitoring</li> <li>Youth Quarterly Program Reports</li> <li>Out-of-School Youth</li> <li>Younger Youth</li> </ul> <p>c. Resources are Allocated Appropriately:</p> <ul style="list-style-type: none"> <li>The Selected Industry Cluster and Occupations Within The Cluster Are Being Supported</li> <li>Quality Controls</li> <li>Productivity</li> </ul>	Acceptable Progress	EDD Monitoring	Annually (Feb)	Exec
	Acceptable Progress	WI Monitoring	Biannually (Jan/Jul)	
		Report from MCOE	Quarterly	YC
		Report from MCOE	Quarterly	YC
	Review results of training and job placements in the industry	Identify and select industry cluster	Annually (July)	Exec
	Improved Scores	Customer Satisfaction Data	Annually (July)	Exec
Attainment	Performance Measures	Annually (July)	Exec	



**Measurement Category: Financial/Market Perspective**

Measure/Indicator	Metric	Method	How Often Review	Responsible WIB Committee
1. Expenditures including: <ul style="list-style-type: none"> <li>Obligations</li> <li>Accruals (Expenses)</li> <li>Encumbrances</li> <li>By funding source</li> <li>By service</li> <li>Plan vs. Actual</li> </ul>	80% Expended by End of Year	Fiscal Reports	Monthly	Exec
2. Revenue & Resources: <p>a. Grants</p>	#s Received	WI Report	Quarterly	Exec

MERCED COUNTY WORKFORCE INVESTMENT BOARD STRATEGIC SCORECARD

b. Revenue Generation	#s Applied for Sources  # of Sources Amount of \$\$	WI Report	(Oct/Jan/Apr/Jul)  Quarterly (Oct/Jan/Apr/Jul)	Exec
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**Measurement Category: Learning and Innovation**

Measure/Indicator	Metric	Method	How Often Review	Responsible WIB Committee
1. Influence the Workforce Investment System				
 a. Education	Report on Activity	Participate on the P-16 Council	Quarterly	Exec
 b. Economic Development Adhoc Committee	New Jobs Created Jobs Retained or Jobs Lost	Reports by MCEDCO, and CAED	Quarterly	Exec

**Glossary**

Exec - WIB Executive Committee

YC - Youth Council

Revision Date: July 10, 2008

**TO: Executive Committee**

**DATE: 04/06/09**

**FROM: WIB Staff**

**For Action**

**For Information**

**For Discussion**

**SUBJECT: WIB Goals/Ad Hoc Committees**

**PROPOSED MOTION(S): For discussion only.**

**DISCUSSION: On January 11, 2007, the Workforce Investment Board (WIB) approved a change in the bylaws to integrate “ad hoc” committees into the structure of the WIB. The purpose of this change was to reduce the number of committees and to provide the ability to form committees for specific purposes as needed. This structure could allow for the development of new ad hoc committees or the restructuring of existing committees to pursue WIB goals.**

**One such ad hoc committee is the ad hoc Economic Development Committee. While the committee has served the purpose of integrating the WIB with the local economic development climate, it would serve Workforce Investment well to receive input from WIB members to determine if this committee should be altered to better meet the current and future needs of the WIB. Another point of discussion would be to determine if other ad hoc committees are needed.**

**ATTACHMENT(S): N/A**

**TO: Executive Committee**

**DATE: 4/06/09**

**FROM: WIB Staff**

**For Action**

**For Information**

**For Discussion**

**SUBJECT: Workforce Investment Board (WIB) Nomination Committee**

**PROPOSED MOTION(S): For Discussion**

**DISCUSSION: The WIB bylaws state: There shall be three (3) officers of the Board: a Chairperson, a Vice-Chairperson and a Second Vice-Chairperson. Officers shall be elected by the Board members each year at the last regular Board meeting of the operating year, which commences on July 1 and ends on June 30. The terms of all officers shall be one (1) year. No person shall serve longer than two (2) terms in each position.” Furthermore, two private sector WIB members will be elected at large to the Executive Committee by the WIB by simple majority. The Chairperson of the Board may, subject to ratification by the affirmative vote of two-thirds (2/3) of the Executive Committee, appoint a Board member to the Executive Committee based on background/expertise considered necessary for the committee.**

**The WIB Chairperson has appointed a nominating committee to recommend nominees by the last WIB meeting of this operating year.**

**The Nomination Committee members are:**

**Karen Wiens  
Debra Glass  
Mike Sullivan**

**ATTACHMENT(S): N/A**

**TO: Executive Committee**

**DATE: 04/06/09**

**FROM: WIB STAFF**

**For Action**

**For Information**

**For Discussion**

**SUBJECT: WIA Fiscal Reports**

**PROPOSED MOTION(S):** None. Information Only.

**DISCUSSION:** Attached is the Fiscal Report for Fiscal Year 2008/09 covering July 1, 2008 through February 28, 2009. This report shows all WIA funds available for Fiscal Year 2008/09, accrued expenditures through February 28, 2009, and obligations as of February 28, 2009. Target for expenditures is approximately 67% and as of February 28th we were at 48.41% of available Adult Funds, 51.19% of Dislocated Worker Funds, and 39.86% of Youth Formula Funds. This is within expectations based on planned expenditures for the remainder of the fiscal year and information received from our youth program provider of planned expenditures for the remainder of the contract. Other grants are at different percentages due to different grant timelines.

Also attached is the Contracts Report showing FY 08/09 accounts receivable contracts, with invoices received and payments made through March 24, 2009. This report shows the total contract amounts, payments made, and includes the date of the most recent invoices received.

Included is an Enterprise Zone report showing amounts received from July 1, 2008 through March 31, 2009 of \$66,740, plus an additional \$11,290 collected on behalf of the State for their fees.

Staff will be present at the meeting to answer questions.

**ATTACHMENT(S):**

FY 2008/09 WIA Fiscal Report

Contracts Report

Enterprise Zone Report

**MERCED COUNTY DEPARTMENT OF WORKFORCE INVESTMENT  
FISCAL REPORT FOR FINANCE COMMITTEE  
For Fiscal Year 2008/2009  
July 1, 2008 - June 30, 2009  
Through 02/28/09**

Target 66.67%

AVAILABLE FUNDS			BUDGET				ACTUAL			OBLIGATIONS			COMMITTED - AVAILABLE		
	Carryover Funds From 07/08	Appropriation FY 08/09	Planned for New Funds Per Estimated Plan Mod 7/1/08 to 6/30/09	Budget for Available Funds	Budget Adjustments	Revised Budget	Accrued Expense	Available	Percent Expended	Total Obligated Funds	Available after Obligations	Percent Spent + Obligated	Total Committed Funds	Available after Committed	Pct Spent + Obligated + Committed
							FY to Date		to Date						
<b>ADULT</b>															
08/09 Allocation		\$ 1,648,103	Core A \$ 351,716	\$ 418,161	\$ -	\$ 418,161	\$ 193,129	\$ 225,032	46.19%	\$ 5,846	\$ 219,186	47.58%	\$ 219,186	\$ -	100.00%
			Core B \$ 485,623	\$ 577,365	\$ -	\$ 577,365	\$ 372,175	\$ 205,190	64.46%	\$ 12,910	\$ 192,280	66.70%	\$ 192,280	\$ -	100.00%
			Intensive \$ 131,173	\$ 155,954	\$ -	\$ 155,954	\$ 70,120	\$ 85,834	44.96%	\$ 3,399	\$ 82,435	47.14%	\$ 82,435	\$ -	100.00%
			Training \$ 514,781	\$ 612,031	\$ -	\$ 612,031	\$ 218,257	\$ 393,774	35.66%	\$ 52,019	\$ 341,755	44.16%	\$ 341,755	\$ -	100.00%
PY Cash Balances 6/30/08	\$ 303,620		Total \$ 1,483,293	\$ 1,763,510	\$ -	\$ 1,763,510	\$ 853,681	\$ 909,829	48.41%	\$ 74,174	\$ 835,655	52.61%	\$ 835,656	\$ -	100.00%
	\$ 303,620	\$ 1,648,103													
<b>DISPLACED WORKER</b>															
08/09 Allocation		\$ 1,380,143	Core A \$ 441,622	\$ 549,564	\$ -	\$ 549,564	\$ 221,621	\$ 327,943	40.33%	\$ 9,405	\$ 318,538	42.04%	\$ 277,128	\$ 41,410	92.46%
			Core B \$ 399,429	\$ 497,058	\$ -	\$ 497,058	\$ 411,948	\$ 85,110	82.88%	\$ 17,301	\$ 67,809	86.36%	\$ 58,994	\$ 8,815	98.23%
DW Budgeted Portion of 25% DW AUG		\$ 133,160	Intensive \$ 120,619	\$ 150,101	\$ -	\$ 150,101	\$ 74,443	\$ 75,658	49.60%	\$ 5,724	\$ 69,934	53.41%	\$ 60,843	\$ 9,091	93.94%
PY Cash Balances 6/30/08	\$ 208,106		Training \$ 280,459	\$ 349,009	\$ -	\$ 349,009	\$ 83,184	\$ 265,825	23.83%	\$ 43,206	\$ 222,620	36.21%	\$ 193,679	\$ 28,941	91.71%
	\$ 208,106	\$ 1,513,303	Total \$ 1,242,129	\$ 1,545,732	\$ -	\$ 1,545,732	\$ 791,196	\$ 754,536	51.19%	\$ 75,636	\$ 678,900	56.08%	\$ 590,644	\$ 88,257	94.29%
<b>YOUTH</b>															
08/09 Allocation		\$ 1,760,318	In School \$ 950,573	\$ 1,434,320	\$ -	\$ 1,434,320	\$ 485,840	\$ 948,480	33.87%	\$ 525,906	\$ 422,573	70.54%	\$ 367,638	\$ 54,935	96.17%
			Out of School \$ 633,714	\$ 956,213	\$ -	\$ 956,213	\$ 466,929	\$ 489,285	48.83%	\$ 296,948	\$ 192,337	79.89%	\$ 167,333	\$ 25,004	97.39%
PY Cash Balances 6/30/08	\$ 911,140		Total \$ 1,584,287	\$ 2,390,533	\$ -	\$ 2,390,533	\$ 952,769	\$ 1,437,764	39.86%	\$ 822,854	\$ 614,910	74.28%	\$ 534,971	\$ 79,939	96.66%
	\$ 911,140	\$ 1,760,318													
<b>ADMINISTRATIVE</b>															
			Total Admin \$ 478,855	\$ 644,815	\$ -	\$ 644,815	\$ 300,427	\$ 344,388	46.59%	\$ 10,310	\$ 334,078	48.19%	\$ 14,509	\$ 319,569	50.44%
<b>All Formula Grants</b>	\$ 1,422,866	\$ 4,921,724	Total \$ 4,788,564	\$ 6,344,590	\$ -	\$ 6,344,590	\$ 2,898,073	\$ 3,446,517	45.68%	\$ 982,974	\$ 2,463,544	61.17%	\$ 1,975,780	\$ 487,765	92.31%
<b>RAPID RESPONSE/15%/25%</b>															
Formula Rapid Response (541)**	\$ 2,053	\$ 256,472	Rapid Resp. \$ 256,472	\$ 258,525	\$ -	\$ 258,525	\$ 151,771	\$ 106,754	58.71%	\$ 4,975	\$ 101,779	60.63%	\$ 15,735	\$ 86,044	66.72%
CalGRIP*	\$ 390,227		CalGRIP \$ -	\$ 390,227	\$ -	\$ 390,227	\$ 130,002	\$ 260,224	33.31%	\$ 247,108	\$ 13,116	96.64%	\$ 13,116	\$ -	100.00%
	\$ 392,280	\$ 256,472	Total \$ 256,472	\$ 648,752	\$ -	\$ 648,752	\$ 281,774	\$ 366,978	43.43%	\$ 252,083	\$ 114,895	82.29%	\$ 28,851	\$ 86,044	86.74%
<b>INCENTIVE AWARDS</b>															
08/09 Award (Amount TBD)			Incentive \$ -	\$ 12,646	\$ -	\$ 12,646	\$ 3,121	\$ 9,525	24.68%	\$ -	\$ 9,525	24.68%	\$ 9,525	\$ -	100.00%
PY Cash Balances 6/30/08	\$ 12,646		Total \$ -	\$ 12,646	\$ -	\$ 12,646	\$ 3,121	\$ 9,525	24.68%	\$ -	\$ 9,525	24.68%	\$ 9,525	\$ -	100.00%
	\$ 12,646	\$ -													
<b>OTHER (DoL, Contract, etc.)</b>															
Federal LVN Grant*	\$ 1,306,782		LVN Project \$ -	\$ 1,306,782	\$ -	\$ 1,306,782	\$ 578,865	\$ 727,917	44.30%	\$ 593,744	\$ 134,174	89.73%	\$ 15,830	\$ 118,344	90.94%
San Joaquin Manufacturing Contract*	\$ 52,068		San Joaquin \$ -	\$ 52,068	\$ -	\$ 52,068	\$ 52,068	\$ -	100.00%	\$ -	\$ -	100.00%	\$ -	\$ -	100.00%
Stan Alliance Biotech Contract		\$ 29,272	SA Biotech \$ 29,272	\$ 29,272	\$ -	\$ 29,272	\$ 7,909	\$ 21,363	27.02%	\$ 122	\$ 21,241	27.44%	\$ -	\$ 21,241	27.44%
CCWC (WorkKeys) Contract*	\$ 42,634		WorkKeys \$ -	\$ 42,634	\$ -	\$ 42,634	\$ 42,634	\$ -	100.00%	\$ -	\$ -	100.00%	\$ -	\$ -	100.00%
MC Career Advancement Academy		\$ 20,000	MCCAdvnc \$ 20,000	\$ 20,000	\$ -	\$ 20,000	\$ 13,365	\$ 6,635	66.83%	\$ 399	\$ 6,236	68.82%	\$ 6,236	\$ -	100.00%
	\$ 1,401,484	\$ 49,272	Total \$ 49,272	\$ 1,450,756	\$ -	\$ 1,450,756	\$ 694,841	\$ 755,915	47.90%	\$ 594,265	\$ 161,650	88.86%	\$ 22,066	\$ 139,585	90.38%

\* Amounts represent cash balances remaining from entire multi-year award amounts, which are immediately available. \*\*Rapid Response "carry in" is realized accruals claimed as cash for prior year closeout.

<b>BUDGET:</b>	Includes all funds available for fiscal year based on Plan to be submitted to EDD on request, revised in accordance with latest appropriations information received from Chief, Workforce Services Division, as required. Formula Administrative Funds lose their identity upon appropriation. Federal LVN Grant appropriation reduced \$18,504 by Modification #3 IAW PL 110-5. Additional Dislocated Worker and Rapid Response funds provided beginning in January 2009 by R970546-307 cash code.	In-School Youth	50.99%
<b>OBLIGATIONS:</b>	Includes funds obligated in contracts and ITA's. Does NOT include funds committed for operations.	Out-of-School Youth	49.01%
<b>COMMITTED:</b>	Includes projected staff personnel and overhead costs		
<b>AVAILABLE:</b>	Balance after expenditures and obligations		

**MERCED COUNTY DEPARTMENT OF WORKFORCE INVESTMENT  
WIA CONTRACTS**

Contract/Vendor Name	Contract Number	Total Contract Amt	Start Date	End Date	Contract Balance	Budget 2008/09 Only	* Expenditures To-Date	** Inv's Rec'd Not Yet Pd	*** Inv Through	**** % Billed	Comments
HSA CalGrip	2008145	\$ 180,000	03/01/08	03/31/10	\$ 129,205.34		\$ 50,794.66		Dec '08	28%	
Merced Adult School, PLATO Lab (ERC)	2008087	\$ 27,072	07/01/08	06/30/09	\$ 17,879.89	\$ 27,072.00	\$ 9,192.11		Jan '09	34%	
Merced College-LB Campus PLATO Lab	2008086	\$ 66,584	07/01/08	06/30/09	\$ 36,666.85	\$ 66,584.00	\$ 29,917.15		Feb '09	45%	
Merced County Office of Education-ISY	2008148	\$ 817,388	07/01/08	06/30/09	\$ 523,022.95	\$ 817,388.00	\$ 294,365.05		Feb '09	36%	
Merced County Office of Education-OSY	2008149	\$ 577,597	07/01/08	06/30/09	\$ 290,857.29	\$ 577,597.00	\$ 286,739.71		Feb '09	50%	
Merced County Office of Education-CalGrip	2008146	\$ 180,000	03/01/08	03/31/10	\$ 134,341.69		\$ 45,658.31		Feb '09	25%	
Madera Co. Workforce Development (CB)	2007108	\$ 139,083	01/01/07	12/31/09	\$ 40,843.26		\$ 98,239.74		Feb '09	71%	
Merced College-LVN (CB)	2007120	\$ 325,594	01/01/07	12/31/09	\$ 116,753.53		\$ 208,840.47		Jan '09	64%	
Stanislaus County (CB)	2007121	\$ 208,168	01/01/07	12/31/09	\$ 143,718.55		\$ 64,449.45		Jan '09	31%	
State Center Community College District (CB)	2007104	\$ 362,032	01/01/07	12/31/09	\$ 179,764.77		\$ 182,267.23		Dec '08	50%	
SCCCD-Fresno City College-Mfg Course	2008071	\$ 62,500	04/02/08	10/31/08	\$ -		\$ 62,500.00		Sept '08	100%	
Yosemite Community College (CB)	2007107	\$ 290,526	01/01/07	12/31/09	\$ 134,702.77		\$ 155,823.23		Jan '09	54%	

<b>\$ 3,236,544.00</b>	<b>\$ 1,747,756.89</b>	<b>\$ 1,488,641.00</b>	<b>\$ 1,488,787.11</b>	<b>\$ -</b>
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- \* Expenditures To-Date include entire contract period.
- \*\* Inv's Rec'd Not Yet Pd include invoices recently received and invoices requiring corrections/backup.
- \*\*\* Invoiced Through shows latest dates of service covered by invoices.
- \*\*\*\* % Billed is of entire contract, not just current year.

Updated 03/24/2009

## Enterprise Zone Deposits from 07/01/2008 to 03/31/2009

Company Consultant	Received Date	DWI Fee	State Fee	Total
Trumbull, Robin M.D. None	7/2/2008	\$60.00	\$10.00	\$70.00
Kagome, USA None	7/2/2008	\$300.00	\$50.00	\$350.00
O'Keeffe's, Inc. California Enterprise Zone Tax Savings Group LLC	7/3/2008	\$60.00	\$10.00	\$70.00
Home Depot First Advantage	7/3/2008	\$60.00	\$10.00	\$70.00
Home Depot (LB) First Advantage	7/3/2008	\$60.00	\$10.00	\$70.00
SBC Pacific Bell Telephone TALX Corporation	7/10/2008	\$60.00	\$10.00	\$70.00
Kagome, USA None	7/14/2008	\$540.00	\$90.00	\$630.00
Greg Opinski Construction None	7/15/2008	\$60.00	\$10.00	\$70.00
Save Mart Supermarket(LB) First Advantage	7/16/2008	\$60.00	\$10.00	\$70.00
Wal*Mart WL-2039 ADP Tax Credit Services	7/16/2008	\$120.00	\$20.00	\$140.00
Wal*Mart WL 2039 (LB) ADP Tax Credit Services	7/16/2008	\$60.00	\$10.00	\$70.00
Ocat, Inc dba Taco Bell #22389(LB) Hromiko & Associates, LLC	7/16/2008	\$60.00	\$10.00	\$70.00
Ocat, Inc dba Taco Bell #22389(LB) Hromiko & Associates, LLC	7/17/2008	\$60.00	\$10.00	\$70.00
West-Mark None	7/18/2008	\$240.00	\$40.00	\$280.00
Auto Zone # 5508 ADP Tax Credit Services	7/22/2008	\$60.00	\$10.00	\$70.00
Kagome, USA None	7/23/2008	\$120.00	\$20.00	\$140.00
McLane Company, Inc #3804 TALX Corporation	7/23/2008	\$360.00	\$60.00	\$420.00
Cingular Wireless # CA0001 TALX Corporation	7/23/2008	\$1,260.00	\$210.00	\$1,470.00
Smith & Stapp CPA's None	7/25/2008	\$120.00	\$20.00	\$140.00
Gateway Air Center, Inc. dba TDL Aero Enterprises Smith & Stapp, CPA's	7/25/2008	\$180.00	\$30.00	\$210.00
E & J Gallo Winery Romo & Associates	7/28/2008	\$300.00	\$50.00	\$350.00
O'Keeffe's, Inc. California Enterprise Zone Tax Savings Group LLC	7/29/2008	\$60.00	\$10.00	\$70.00
Canelo, Wilson, Wallace & Padron Professional Corporation None	7/29/2008	\$60.00	\$10.00	\$70.00
Canelo, Wilson, Wallace & Padron Professional Corporation None	7/30/2008	\$60.00	\$10.00	\$70.00

## Enterprise Zone Deposits from 07/01/2008 to 03/31/2009

Company Consultant	Received Date	DWI Fee	State Fee	Total
JSA Restaurant Inc dba McDonald's #4235 California Enterprise Zone Tax Savings Group, LLC O'Keeffe's, Inc.	8/1/2008	\$180.00	\$30.00	\$210.00
California Enterprise Zone Tax Savings Group LLC In-N-Out Burger First Advantage	8/1/2008	\$60.00	\$10.00	\$70.00
E & J Gallo Winery Romo & Associates	8/1/2008	\$60.00	\$10.00	\$70.00
Mclane Company, Inc #GR500100 TALX Corporation	8/1/2008	\$420.00	\$70.00	\$490.00
Anthony Abbate dba McDonald's #10150 California Enterprise Zone Tax Savings Group, LLC	8/5/2008	\$60.00	\$10.00	\$70.00
Waste Management Inc. KPMG LLP, cm	8/5/2008	\$420.00	\$70.00	\$490.00
Country Villa Merced Behavioral Center C & I Tax Consultants	8/6/2008	\$360.00	\$60.00	\$420.00
Salmeri Insurance Agency, Inc Moss Adams, LLP	8/11/2008	\$60.00	\$10.00	\$70.00
N & S Tractor Company None	8/11/2008	\$120.00	\$20.00	\$140.00
E & J Gallo Winery Romo & Associates Inc	8/11/2008	\$360.00	\$60.00	\$420.00
MFA Medical Group, Inc (3365 g street) None	8/12/2008	\$180.00	\$30.00	\$210.00
MFA Medical Group, Inc (3385 g street) None	8/12/2008	\$120.00	\$20.00	\$140.00
MFA Medical Group, Inc (378 W Olive) None	8/12/2008	\$60.00	\$10.00	\$70.00
MFA Medical Group, Inc (castle) None	8/12/2008	\$660.00	\$110.00	\$770.00
MFA Medical Group, Inc (d street) None	8/12/2008	\$120.00	\$20.00	\$140.00
MFA Medical Group, Inc (delhi) None	8/12/2008	\$60.00	\$10.00	\$70.00
MFA Medical Group, Inc (w 25th) None	8/12/2008	\$120.00	\$20.00	\$140.00
MFA Medical Group, Inc(374 w olive) None	8/12/2008	\$60.00	\$10.00	\$70.00
MFA Medical Group, Inc(grogan) None	8/12/2008	\$540.00	\$90.00	\$630.00
MFA Medical Group, Inc(olivewood) None	8/12/2008	\$240.00	\$40.00	\$280.00
MFA Medical Group, Inc. (e 13th) None	8/12/2008	\$180.00	\$30.00	\$210.00
Branding Iron Smith & Stapp, CPA's	8/12/2008	\$900.00	\$150.00	\$1,050.00
Panda Restaurant Group, Inc 00216 ADP Tax Credit Services	8/18/2008	\$300.00	\$50.00	\$350.00
	8/19/2008	\$240.00	\$40.00	\$280.00

## Enterprise Zone Deposits from 07/01/2008 to 03/31/2009

Company Consultant	Received Date	DWI Fee	State Fee	Total
Apria Healthcare Morris & Co., CPA's	8/25/2008	\$60.00	\$10.00	\$70.00
O'Keeffe's, Inc. California Enterprise Zone Tax Savings Group LLC	8/25/2008	\$60.00	\$10.00	\$70.00
Tim Razzari Dodge None	8/25/2008	\$240.00	\$40.00	\$280.00
Tim Razzari Ford None	8/25/2008	\$300.00	\$50.00	\$350.00
Home Depot First Advantage	8/25/2008	\$180.00	\$30.00	\$210.00
Home Depot (LB) First Advantage	8/25/2008	\$60.00	\$10.00	\$70.00
Staples 268 ADP Tax Credit Services	8/26/2008	\$60.00	\$10.00	\$70.00
Zumiez Inc. #246 TALX Corporation	8/27/2008	\$60.00	\$10.00	\$70.00
Hilmar Cheese Company None	8/27/2008	\$5,940.00	\$990.00	\$6,930.00
Gateway Air Center, Inc. dba TDL Aero Enterprises Smith & Stapp, CPA's	8/29/2008	\$480.00	\$80.00	\$560.00
Branding Iron Smith & Stapp, CPA's	8/29/2008	\$1,680.00	\$280.00	\$1,960.00
Home Depot First Advantage	8/29/2008	\$120.00	\$20.00	\$140.00
Home Depot (LB) First Advantage	8/29/2008	\$60.00	\$10.00	\$70.00
Benjamin J. Seaton, DDS John, Rich & Company	9/2/2008	\$60.00	\$10.00	\$70.00
Regal Cinemas, Inc Corporate Tax Incentives	9/4/2008	\$60.00	\$10.00	\$70.00
CNG Financial Corp. 060184 ADP Tax Credit Services	9/11/2008	\$60.00	\$10.00	\$70.00
Safeway #8245 The Tax Credit Company	9/11/2008	\$360.00	\$60.00	\$420.00
Merced VW Kia Daewoo None	9/12/2008	\$60.00	\$10.00	\$70.00
Tim Razzari Ford None	9/15/2008	\$120.00	\$20.00	\$140.00
Tim Razzari Nissan None	9/15/2008	\$120.00	\$20.00	\$140.00
Gallo Cattle Company None	9/17/2008	\$600.00	\$100.00	\$700.00
Branding Iron Smith & Stapp, CPA's	9/22/2008	\$60.00	\$10.00	\$70.00
Taylor Renovation & Construction Kuhler & Associates	9/23/2008	\$60.00	\$10.00	\$70.00
Westamerica Bancorporation None	9/24/2008	\$60.00	\$10.00	\$70.00

## Enterprise Zone Deposits from 07/01/2008 to 03/31/2009

Company Consultant	Received Date	DWI Fee	State Fee	Total
Tim Razzari Dodge <i>None</i>	9/24/2008	\$60.00	\$10.00	\$70.00
Tim Razzari Ford <i>None</i>	9/24/2008	\$240.00	\$40.00	\$280.00
MFA Medical Group, Inc. (e 13th) <i>None</i>	10/3/2008	\$120.00	\$20.00	\$140.00
MFA Medical Group, Inc. (Stephens, Delhi) <i>None</i>	10/3/2008	\$60.00	\$10.00	\$70.00
MFA Medical Group, Inc(374 w olive) <i>None</i>	10/3/2008	\$180.00	\$30.00	\$210.00
MFA Medical Group ( Olive, Suite A) <i>None</i>	10/3/2008	\$120.00	\$20.00	\$140.00
MFA Medical Group, Inc (castle) <i>None</i>	10/3/2008	\$60.00	\$10.00	\$70.00
Bonander Pontiac Inc., dba Merced Truck & Trailer <i>Corporate Tax Incentives</i>	10/7/2008	\$60.00	\$10.00	\$70.00
Tire World <i>DS &amp; Associates, LLC dba Downey, Smith &amp; Fier</i>	10/9/2008	\$180.00	\$30.00	\$210.00
Target #641 (Merced) <i>None</i>	10/14/2008	\$300.00	\$50.00	\$350.00
Target #2359 (Los Banos) <i>None</i>	10/14/2008	\$7,860.00	\$1,310.00	\$9,170.00
Hilmar Cheese Company <i>None</i>	10/15/2008	\$4,920.00	\$820.00	\$5,740.00
Wells Fargo Bank 4330 <i>ADP Tax Credit Services</i>	10/15/2008	\$120.00	\$20.00	\$140.00
Wal*Mart WL-2039 <i>ADP Tax Credit Services</i>	10/15/2008	\$300.00	\$50.00	\$350.00
Gamestop, INC #5280 <i>TALX Corporation</i>	10/16/2008	\$60.00	\$10.00	\$70.00
Circle K Stores, Shaffer <i>First Advantage</i>	10/16/2008	\$180.00	\$30.00	\$210.00
Circle K Stores, D.P. <i>First Advantage</i>	10/16/2008	\$480.00	\$80.00	\$560.00
R-N Market <i>None</i>	10/23/2008	\$120.00	\$20.00	\$140.00
Circle K Stores, Los Banos <i>First Advantage</i>	10/24/2008	\$60.00	\$10.00	\$70.00
County Bank (550 W Main) <i>Perry-Smith, LLP</i>	10/27/2008	\$60.00	\$10.00	\$70.00
County Bank (1235 W Main) <i>Perry-Smith, LLP</i>	10/27/2008	\$120.00	\$20.00	\$140.00
Linen-N-Things #416 <i>TALX Corporation</i>	10/30/2008	\$120.00	\$20.00	\$140.00
Limited Brands, Inc. #BBW01106 <i>TALX Corporation</i>	10/30/2008	\$60.00	\$10.00	\$70.00
Tim Razzari Nissan <i>None</i>	11/3/2008	\$60.00	\$10.00	\$70.00

## Enterprise Zone Deposits from 07/01/2008 to 03/31/2009

Company Consultant	Received Date	DWI Fee	State Fee	Total
Tim Razzari Ford None	11/3/2008	\$120.00	\$20.00	\$140.00
Lowe's Home Improvement Warehouse # 1672 ADP Tax Credit Services	11/4/2008	\$240.00	\$40.00	\$280.00
Pacific Supply Romo & Associates Inc	11/5/2008	\$180.00	\$30.00	\$210.00
New York & Company ADP Tax Credit Services	11/13/2008	\$60.00	\$10.00	\$70.00
Valley Farm Supplies Professional Solutions Group, LLC	11/13/2008	\$60.00	\$10.00	\$70.00
Ingomar Packing Co. None	11/21/2008	\$3,480.00	\$580.00	\$4,060.00
Aeropostale Inc First Advantage	11/25/2008	\$180.00	\$30.00	\$210.00
Morgan Brothers, Inc. dba San Joaquin Pest Control John, Rich & Company (D.Rich)	11/26/2008	\$60.00	\$10.00	\$70.00
Target #641 (Merced) None	12/1/2008	\$1,800.00	\$300.00	\$2,100.00
Target, Super (Atwater) None	12/1/2008	\$1,140.00	\$190.00	\$1,330.00
Target #2359 (Los Banos) None	12/1/2008	\$120.00	\$20.00	\$140.00
Sensient Technologies Corp. Jefferson Wells International, Inc.	12/4/2008	\$840.00	\$140.00	\$980.00
Merced Toyota Alliantgroup, LP	12/5/2008	\$120.00	\$20.00	\$140.00
Dollar Tree Stores, Inc. (Atwater) The Tax Credit Company	12/8/2008	\$60.00	\$10.00	\$70.00
Dollar Tree Stores, Inc. (Los Banos) The Tax Credit Company	12/9/2008	\$60.00	\$10.00	\$70.00
Dollar Tree Store, Inc. (Merced) The Tax Credit Company	12/9/2008	\$120.00	\$20.00	\$140.00
Dollar Tree Stores, Inc. (Atwater) The Tax Credit Company	12/9/2008	\$240.00	\$40.00	\$280.00
Lowe's Home Improvement Warehouse # 1672 ADP Tax Credit Services	12/10/2008	\$60.00	\$10.00	\$70.00
Circle K Stores, Shaffer First Advantage	12/11/2008	\$60.00	\$10.00	\$70.00
Dollar Tree Store, Inc. (Merced) The Tax Credit Company	12/11/2008	\$240.00	\$40.00	\$280.00
Dollar Tree Stores, Inc. (Los Banos) The Tax Credit Company	12/11/2008	\$60.00	\$10.00	\$70.00
Dollar Tree Stores, Inc. (Atwater) The Tax Credit Company	12/11/2008	\$120.00	\$20.00	\$140.00
G & H Pizza, Inc. dba Little Caesars Pizza First Capitol Consulting, Inc.	12/15/2008	\$960.00	\$160.00	\$1,120.00
Tim Razzari Nissan None	12/17/2008	\$180.00	\$30.00	\$210.00

## Enterprise Zone Deposits from 07/01/2008 to 03/31/2009

Company Consultant	Received Date	DWI Fee	State Fee	Total
Gamestop, Inc. #3980 <i>TALX Corporation</i>	12/18/2008	\$60.00	\$10.00	\$70.00
Branding Iron <i>Smith &amp; Stapp, CPA's</i>	12/19/2008	\$60.00	\$10.00	\$70.00
Target #2359 (Los Banos) <i>None</i>	12/22/2008	\$60.00	\$10.00	\$70.00
Home Depot <i>First Advantage</i>	12/22/2008	\$60.00	\$10.00	\$70.00
Panda Restaurant Group, Inc 00216 <i>ADP Tax Credit Services</i>	12/22/2008	\$60.00	\$10.00	\$70.00
Guardco Security Services <i>None</i>	1/2/2009	\$360.00	\$60.00	\$420.00
Wal*Mart WL-2039 <i>ADP Tax Credit Services</i>	1/2/2009	\$360.00	\$60.00	\$420.00
Hilmar Cheese Company <i>None</i>	1/6/2009	\$1,680.00	\$280.00	\$1,960.00
Home Depot <i>First Advantage</i>	1/8/2009	\$60.00	\$10.00	\$70.00
Save Mart Supermarket(LB) <i>First Advantage</i>	1/8/2009	\$60.00	\$10.00	\$70.00
Mclane Company, Inc #GR500100 <i>TALX Corporation</i>	1/13/2009	\$360.00	\$60.00	\$420.00
JCPenney Co. #4945 <i>TALX Corporation</i>	1/13/2009	\$60.00	\$10.00	\$70.00
Smith & Stapp CPA's <i>None</i>	1/20/2009	\$180.00	\$30.00	\$210.00
Brinker International #10051327 <i>TALX Corporation</i>	2/2/2009	\$60.00	\$10.00	\$70.00
Mclane Company, Inc #GR500100 <i>TALX Corporation</i>	2/2/2009	\$180.00	\$30.00	\$210.00
Target #2359 (Los Banos) <i>None</i>	2/2/2009	\$120.00	\$20.00	\$140.00
Target, Super (Atwater) <i>None</i>	2/2/2009	\$60.00	\$10.00	\$70.00
Target #641 (Merced) <i>None</i>	2/2/2009	\$180.00	\$30.00	\$210.00
Label Technology Inc <i>None</i>	2/2/2009	\$660.00	\$110.00	\$770.00
West-Mark <i>None</i>	2/4/2009	\$60.00	\$10.00	\$70.00
Dollar Tree Stores, Inc. (Los Banos) <i>The Tax Credit Company</i>	2/4/2009	\$60.00	\$10.00	\$70.00
Wal*Mart WL-2039 <i>ADP Tax Credit Services</i>	2/5/2009	\$60.00	\$10.00	\$70.00
Wells Fargo Bank 60138 <i>ADP Tax Credit Services</i>	2/5/2009	\$60.00	\$10.00	\$70.00
Wells Fargo Bank 20861 <i>ADP Tax Credit Services</i>	2/5/2009	\$60.00	\$10.00	\$70.00

## Enterprise Zone Deposits from 07/01/2008 to 03/31/2009

Company Consultant	Received Date	DWI Fee	State Fee	Total
Wells Fargo Bank 3221 ADP Tax Credit Services	2/5/2009	\$60.00	\$10.00	\$70.00
Wells Fargo Bank 4668 ADP Tax Credit Services	2/5/2009	\$60.00	\$10.00	\$70.00
County Bank (735 Bellevue) Boos & Associates	2/6/2009	\$120.00	\$20.00	\$140.00
County Bank (16491 Schendel) Boos & Associates	2/6/2009	\$120.00	\$20.00	\$140.00
County Bank (Livingston) Boos & Associates	2/6/2009	\$240.00	\$40.00	\$280.00
County Bank ( 2936 G Street) Boos & Associates	2/6/2009	\$180.00	\$30.00	\$210.00
County Bank (501 Main Street) Boos & Associates	2/6/2009	\$60.00	\$10.00	\$70.00
County Bank (550 W Main) Boos & Associates	2/6/2009	\$1,320.00	\$220.00	\$1,540.00
County Bank (1235 W Main) Boos & Associates	2/6/2009	\$900.00	\$150.00	\$1,050.00
County Bank (490 West Olive) Boos & Associates	2/11/2009	\$300.00	\$50.00	\$350.00
County Bank (550 W Main) Boos & Associates	2/11/2009	\$540.00	\$90.00	\$630.00
County Bank (1235 W Main) Boos & Associates	2/11/2009	\$660.00	\$110.00	\$770.00
County Bank (735 Bellevue) Boos & Associates	2/11/2009	\$60.00	\$10.00	\$70.00
County Bank (Livingston) Boos & Associates	2/11/2009	\$180.00	\$30.00	\$210.00
County Bank (16491 Schendel) Boos & Associates	2/11/2009	\$240.00	\$40.00	\$280.00
Regis Salon 538 ADP Tax Credit Services	2/11/2009	\$120.00	\$20.00	\$140.00
Sizzler (BMW Management) Advantage Tax Consultants	2/17/2009	\$60.00	\$10.00	\$70.00
Chevron Stations, Inc (Livingston) First Advantage	2/19/2009	\$60.00	\$10.00	\$70.00
Target #641 (Merced) None	2/19/2009	\$60.00	\$10.00	\$70.00
N & S Tractor Company None	2/23/2009	\$2,460.00	\$410.00	\$2,870.00
Foot Locker, Inc #7588 TALX Corporation	2/23/2009	\$60.00	\$10.00	\$70.00
Limited Brands, Inc. #BBW01106 TALX Corporation	2/23/2009	\$60.00	\$10.00	\$70.00
Cingular Wireless # CA0001 TALX Corporation	2/23/2009	\$240.00	\$40.00	\$280.00
BNL Mortgage None	2/23/2009	\$840.00	\$140.00	\$980.00

## Enterprise Zone Deposits from 07/01/2008 to 03/31/2009

Company <i>Consultant</i>	Received Date	DWI Fee	State Fee	Total
Leap-Carpenter-Kemps Insurance <i>None</i>	3/6/2009	\$1,020.00	\$170.00	\$1,190.00
Richwood Meat Company Inc <i>None</i>	3/6/2009	\$900.00	\$150.00	\$1,050.00
Richwood Meat Company Inc <i>None</i>	3/9/2009	\$120.00	\$20.00	\$140.00
Certified Laboratories of Northern California <i>None</i>	3/9/2009	\$60.00	\$10.00	\$70.00
County Bank (550 W Main) <i>Boos &amp; Associates</i>	3/10/2009	\$60.00	\$10.00	\$70.00
G & H Pizza, Inc. dba Little Caesars Pizza <i>First Capitol Consulting, Inc.</i>	3/17/2009	\$360.00	\$60.00	\$420.00
JCPenney Co. #4945 <i>TALX Corporation</i>	3/17/2009	\$240.00	\$40.00	\$280.00
Lowe's Home Improvement Warehouse # 1672 <i>ADP Tax Credit Services</i>	3/17/2009	\$60.00	\$10.00	\$70.00
Scholle Corporation <i>None</i>	3/17/2009	\$1,380.00	\$230.00	\$1,610.00
Nutcher Farm Equipment, Inc <i>None</i>	3/18/2009	\$360.00	\$60.00	\$420.00
Walgreens <i>Maximus</i>	3/20/2009	\$120.00	\$20.00	\$140.00
Merced Grocery Outlet <i>The Tax Solutions Group</i>	3/25/2009	\$420.00	\$70.00	\$490.00
NCI Group, Inc. #108 <i>Walton Management Services, Inc.</i>	3/27/2009	\$240.00	\$40.00	\$280.00
Tim Razzari Nissan <i>None</i>	3/30/2009	\$120.00	\$20.00	\$140.00
Tim Razzari Ford <i>None</i>	3/30/2009	\$360.00	\$60.00	\$420.00
Tim Razzari Dodge <i>None</i>	3/30/2009	\$300.00	\$50.00	\$350.00
<b>TOTALS</b>		<b>\$67,740.00</b>	<b>\$11,290.00</b>	<b>\$79,030.00</b>

Save The Date!

April 14, 2009

Workforce Investment Board



WORKFORCE  
INVESTMENT BOARD  
MERCED COUNTY

“Joint WIB/BOS  
Meeting”

Location

Merced County Administration Building  
Board Chambers

2222 M Street

Merced, CA 95340

Time

10:00 AM

Date

April 14, 2009

SAVE THE DATE

**TO: Executive Committee**

**DATE: 04/06/09**

**FROM: WIB Staff**

**For Action**

**For Information**

**For Discussion**

**SUBJECT: Recruitment of Private Sector Workforce Investment Board (WIB) Members**

**PROPOSED MOTION(S): For discussion only.**

**DISCUSSION: Section 117 of the Workforce Investment Act of 1998 states that a majority of the members of the local board shall be representatives of business in the local area who:**

- **are owners of businesses, chief executives or operating officers of businesses, and other business executives or employers with optimum policy-making or hiring authority;**
- **represent businesses with employment opportunities that reflect the employment opportunities of the local area; and**
- **are appointed from among individuals nominated by local business organizations and business trade associations.**

**Currently our WIB business sector membership is at 51.85% (14/27). If one business sector member leaves the WIB, the WIB will be below the required majority. Potential WIB member candidates were invited to a breakfast meeting on February 2, 2009. An ongoing dialogue has been maintained with 6 WIB prospects who maintain interest in joining. Application paperwork is pending.**

**ATTACHMENT(S): N/A**

**TO: Executive Committee**

**DATE: 04/06/09**

**FROM: WIB Staff**

For Action

For Information

For Discussion

**SUBJECT: Participant Report**

**PROPOSED MOTION(S): Information only.**

**DISCUSSION:** Attached is a participant report for the time period July 2008 to February 2009, which reflects the number of participants enrolled and exited (and how they entered and exited the programs) within specific grant codes. Each year a modification to the Workforce Investment Board 5-Year Strategic Plan is submitted with projected participant numbers. The attached report is a comparison of the actual participant numbers with the projected numbers submitted in the yearly plan with 66.67% of the program year expended.

There have been 2 more categories added under “Program Activities/Services Summary.” Those categories are “NonWIA Funded Services” and “Supportive Services”. These categories were added to reflect services that are delivered and do not fall under the previous categories. These categories are not broken out in the Strategic Plan; therefore, do not have a “planned” estimate. Some planned NonWIA Funded Services regarding training were reflected in “training services” directly above.

**ATTACHMENT(S):**  
**Participant Report**

**WIA PARTICIPANT SUMMARY REPORT - FORMULA GRANTS**

**PY 2008/09 - February 2009**

**Report Range 07/2008 to 02/2009**

66.67% of Plan Year Expended

	Adult (201)			Dislocated Worker (501)		
	Actual	Planned	Per Cent	Actual	Planned	Per Cent
<b>Total Participants</b>	429	523	82.0%	124	208	59.6%
Participants Carried In	310	271	114.4%	69	70	98.6%
New Participants Entering Grant	119	252	47.2%	55	138	39.9%
<b>Total Participants Exiting WI</b>	245	318	77.0%	52	161	32.3%
Entered Unsubsidized Employment	151	299	50.5%	39	140	27.9%
Training Related	34	85	40.0%	3	53	5.7%
Other Exits*	17	19	89.5%	6	21	28.6%
<b>Program Activities/Services Summary</b>						
Core Services (Registered)	429	466	92.1%	124	135	91.9%
Intensive Services	215	216	99.5%	85	122	69.7%
Training Services**	32	110	29.1%	22	93	23.7%
Non-WIA Funded Services	142			21		
Supportive Services	179			44		

	Older Youth (301)				
	Older Youth	Younger Youth	Actual Total	Planned	Per Cent
<b>Total Participants</b>	126	284	410	490	83.7%
Participants Carried In	104	204	308	310	99.4%
New Participants Entering Grant	22	80	102	180	56.7%
<b>Total Participants Exiting WI</b>	34	67	101	102	99.0%
Entered Unsubsidized Employment	11	9	20	35	57.1%
Training Related	2	1	3	15	20.0%
Entered Post-Secondary Education	10	40	50	40	125.0%
Entered Advanced Training	1		1	7	14.3%
Attained High School Diploma/GED	1	40	41	55	74.5%
Other Exits	5	6	11	5	220.0%
<b>Program Activities/Services Summary</b>					
Goals Set (Younger Youth Only)**		153	153		

\*Other Exits includes Exit Code 02 "Remained With Layoff Employer" for Dislocated Workers.

\*\*Training Services totals exclude Non-WIA Funded Training Services

\*\*\*Goals Set is no longer a Participant Plan data point. Results listed for informational purposes only.

**WIA PARTICIPANT SUMMARY REPORT - OTHER GRANTS AND CONTRACTS**

**PY 2008/09 - February 2009**

**Report Range 07/2008 to 02/2009**

	<b>Federal LVN Grant (907)</b>	<b>SJC Manufacturing (914)</b>	<b>WIA 15% CalGRIP (414)</b>	<b>CalGRIP Younger Youth (417)</b>
<b>Total Participants</b>	85	19	13	21
Participants Carried In				
New Participants Entering Grant	85	19	13	21
<b>Total Participants Exiting WI</b>	27	11		
Entered Unsubsidized Employment	11	10		
Training Related	19	6		
Entered Military Service				
Entered Qualified Apprenticeship Program				
Entered Post-Secondary Education				
Entered Advanced Training				
Attained Recognized Certificate/Diploma/Degree	17	10		
Attained High School Diploma/GED				
Returned to Secondary School (Youth Only)				
Exits Excluded from Performance				
Other Exits	4	1		
<b>Program Activities/Services Summary</b>				
Core Services (Registered)	83	19		
Intensive Services	80	19	13	21
Training Services*		8		
Non-WIA Funded Services	79	10		
Supportive Services	85	19	1	
Youth Services			11	21
Concurrent Program Participants	12	4	3	1
Individual Training Accounts				
Goals Set (Younger Youth Only)				

**\*Training Services totals exclude Non-WIA Funded Training Services**

**WIA PARTICIPANT CHARACTERISTICS SUMMARY**

**Report Period: 7/2008 to 2/2009**

**FORMULA GRANTS**

	ADULT		DISLOCATED WORKER		301 OLDER YOUTH		301 YOUNGER YOUTH		TOTAL (ALL GRANT CODES)	
	#	%	#	%	#	%	#	%	#	%
<b>Total</b>	429	100.0%	124	100.0%	133	100.0%	284	100.0%	970	100.0%
Female	318	74.1%	72	58.1%	85	63.9%	137	48.2%	612	63.1%
Male	111	25.9%	52	41.9%	48	36.1%	147	51.8%	358	36.9%
<b>Age</b>										
14-18	39	9.1%			10	7.5%	284	100.0%	333	34.3%
19-21	49	11.4%	3	2.4%	123	92.5%			175	18.0%
22-29	133	31.0%	13	10.5%					146	15.1%
30-44	152	35.4%	47	37.9%					199	20.5%
45-54	41	9.6%	38	30.6%					79	8.1%
55-61	13	3.0%	22	17.7%					35	3.6%
62-64	1	0.2%							1	0.1%
65 and over	1	0.2%	1	0.8%					2	0.2%
<b>Race/Ethnicity</b>										
American Indian / Alaskan Native	4	0.9%	2	1.6%			5	1.8%	11	1.1%
Asian	43	10.0%	5	4.0%	10	7.5%	59	20.8%	117	12.1%
Black / African American	21	4.9%	2	1.6%	6	4.5%	22	7.7%	51	5.3%
Hawaiian Native/Other Pacific Islander	12	2.8%	2	1.6%	2	1.5%	1	0.4%	17	1.8%
White	156	36.4%	49	39.5%	16	12.0%	34	12.0%	255	26.3%
Ethnicity Hispanic or Latino	215	50.1%	68	54.8%	100	75.2%	178	62.7%	561	57.8%
<b>Labor Force Status</b>										
Employed	157	36.6%	2	1.6%	15	11.3%	4	1.4%	178	18.4%
Unemployed	272	63.4%	122	98.4%	118	88.7%	280	98.6%	792	81.6%
UI Claimant	25	5.8%	102	82.3%	5	3.8%	1	0.4%	133	13.7%
UI Exhaustee	14	3.3%	18	14.5%					32	3.3%
<b>Barriers to Employment</b>										
Disabled	11	2.6%			7	5.3%	27	9.5%	45	4.6%
Limited English Proficiency	4	0.9%	3	2.4%	6	4.5%	8	2.8%	21	2.2%
Single Parent	90	21.0%	15	12.1%	23	17.3%	10	3.5%	138	14.2%
Work Profiling Reempl. Services Referral	1	0.2%	12	9.7%					13	1.3%
Low Income	273	63.6%	62	50.0%	123	92.5%	274	96.5%	732	75.5%
Displaced Homemaker										
Offender	6	1.4%	3	2.4%	14	10.5%	21	7.4%	44	4.5%
Homeless	2	0.5%	1	0.8%	3	2.3%	2	0.7%	8	0.8%
Runaway Youth					1	0.8%	4	1.4%	5	0.5%
Pregnant Parenting Youth					41	30.8%	22	7.7%	63	6.5%
Youth Needing Additional Assistance					133	100.0%	282	99.3%	415	42.8%
Basic Literacy Skills Deficient	59	13.8%	50	40.3%	119	89.5%	237	83.5%	465	47.9%
Substance Abuse	2	0.5%			5	3.8%	12	4.2%	19	2.0%
Foster Youth					1	0.8%	5	1.8%	6	0.6%

**WIA PARTICIPANT CHARACTERISTICS SUMMARY**

**Report Period: 7/2008 to 2/2009**

**OTHER GRANTS AND CONTRACTS**

	FEDERAL LVN GRANT (907)		SJC MANUFACTURING CONTRACT (914)		WIA 15% CALGRIP (414)		WIA 15% CALGRIP YOUNGER YOUTH (417)		TOTAL (ALL GRANT CODES)	
	#	%	#	%	#	%	#	%	#	%
<b>Total</b>	85	100.0%	19	100.0%	13	100.0%	21	100.0%	138	100.0%
<b>Female</b>	80	94.1%			6	46.2%	3	14.3%	89	64.5%
<b>Male</b>	5	5.9%	19	100.0%	7	53.8%	18	85.7%	49	35.5%
<b>Age</b>										
14-18					3	23.1%	21	100.0%	24	17.4%
19-21	2	2.4%	1	5.3%	8	61.5%			11	8.0%
22-29	39	45.9%	2	10.5%	2	15.4%			43	31.2%
30-44	32	37.6%	13	68.4%					45	32.6%
45-54	10	11.8%	2	10.5%					12	8.7%
55-61	2	2.4%	1	5.3%					3	2.2%
62-64										
65 and over										
<b>Race/Ethnicity</b>										
American Indian / Alaskan Native										
Asian	28	32.9%					1	4.8%	29	21.0%
Black / African American	5	5.9%			1	7.7%	4	19.0%	10	7.2%
Hawaiian Native/Other Pacific Islander	4	4.7%							4	2.9%
White	26	30.6%	7	36.8%	2	15.4%	1	4.8%	36	26.1%
Ethnicity Hispanic or Latino	27	31.8%	12	63.2%	10	76.9%	15	71.4%	64	46.4%
<b>Labor Force Status</b>										
Employed	63	74.1%			1	7.7%			64	46.4%
Unemployed	22	25.9%	19	100.0%	12	92.3%	21	100.0%	74	53.6%
UI Claimant			8	42.1%					8	5.8%
UI Exhaustee	1	1.2%							1	0.7%
<b>Barriers to Employment</b>										
Disabled	1	1.2%	1	5.3%	1	7.7%	1	4.8%	4	2.9%
Limited English Proficiency	1	1.2%					3	14.3%	4	2.9%
Single Parent	23	27.1%			4	30.8%	1	4.8%	28	20.3%
Work Profiling Reempl. Services Referral										
Low Income	36	42.4%	12	63.2%	13	100.0%	20	95.2%	81	58.7%
Displaced Homemaker										
Offender			5	26.3%	5	38.5%	19	90.5%	29	21.0%
Homeless			1	5.3%					1	0.7%
Runaway Youth							4	19.0%	4	2.9%
Pregnant Parenting Youth					4	30.8%	3	14.3%	7	5.1%
Youth Needing Additional Assistance					11	84.6%	20	95.2%	31	22.5%
Basic Literacy Skills Deficient	11	12.9%	4	21.1%	12	92.3%	16	76.2%	43	31.2%
Substance Abuse			1	5.3%			4	19.0%	5	3.6%
Foster Youth					1	7.7%			1	0.7%