

**Workforce Investment Board**  
**Dept of Workforce Investment Large Conference Room**  
**1880 Wardrobe Ave, Merced, CA 95341**  
**Thursday, May 14, 2009, 3:00-5:00 p.m.**  
**Meeting Agenda**



<http://www.mercedwib.com>

1. Call to Order/Roll Call.....
2. Approval of Agenda .....
3. Approval of March 19, 2009 Minutes .....
4. Public Opportunity to Speak .....
5. Consent Agenda .....
- a. PLATO Lab Amendment (Merced Adult School)..... Alfredo Mendoza
- b. PLATO Lab Amendment (Merced College) ..... Alfredo Mendoza
- c. Supportive Services Policy ..... Brian Cutler
- d. Younger Youth ARRA Contract Amendment for Summer Youth..... Alfredo Mendoza
- e. Older Youth ARRA Contract Amendment for Summer Youth..... Alfredo Mendoza
- f. Work Readiness Definition..... Alfredo Mendoza
- g. Approve Younger Youth Contract with ARRA Augmentation (MCOE)..... Alfredo Mendoza
- h. Approve Older Youth Contract with ARRA Augmentation (MCOE)..... Alfredo Mendoza
- i. PLATO Lab New Contract for 2009/10 (Merced Adult School) .....Alfredo Mendoza
- j. PLATO Lab New Contract for 2009/10 (Merced College) .....Alfredo Mendoza
- k. Business Retention Classes (Commerce, Aviation and Economic Development) ..... Brian Cutler
6. Action Agenda.....
- a. Green Jobs Corps Initiative..... Alfredo Mendoza
- b. WIB Membership – Mr. Agustin Beltran ..... Brian Cutler
- c. WIB Membership – Mr. James Wood Jr. .... Brian Cutler
- d. Workforce Investment Board Election ..... Karyn Wiens
7. Presentations.....
- a. Enterprise Zone .....Dave Heyer
8. Information .....
- a. Economic Stimulus ..... Jackie Walther-Parnell
- b. Summer Youth..... Brian Cutler
- c. Performance Measures..... Brian Cutler
- d. Labor Market Information ..... Brian Cutler
- e. Customer Service & Satisfaction Report ..... Joanne Presnell
- f. Fiscal Report ..... Jackie Walther-Parnell
- g. Participant Report ..... Brian Cutler
- h. One-Stop Certification..... Joanne Presnell
9. Director Comments.....(5 min)

10. Chair Comments .....(5 min)

11. Next Meeting – July 9, 2009 .....

12. Adjourn .....

**Workforce Investment Board**  
**Dept of Workforce Investment, Large Conference Rm**  
**1880 W. Wardrobe Ave, Merced, CA**  
**March 19, 2009, 3:00-5:00 p.m.**  
**Meeting Minutes**



<http://www.mercedwib.com/>

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**Members Present:**

Andrea Baker	Peter Fluetsch	Debra Glass
Carol Greenberg	Henry Ildefonso	David Long
Albert Montejano	Steve Newvine	Terry Nichols
Rick Osorio	Alfonse Peterson	Al Romero
Loretta Schlosser	Vann (Mike) Smith	Mike Sullivan
Karen Weins		

**Members Absent:**

Lee Andersen	Bob Bittner	Brenda Callahan-Johnson
Edward Dietz	Rennise Ferrario	Ernie Flores
Darren Hughes	Amalee Jayasinghe	Joseph Lombardi
Nancy Ugarte	Hubert "Hub" Walsh	

**Others Present:**

Brian Cutler	Dee Knight	Alfredo Mendoza
Joanne Presnell	Roger Schmitt	Pedro Vargas
Jackie Walther-Parnell		

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1. Call to Order/Roll Call – The Chair, Mr. Albert Montejano, noted at 3:08 p.m. there was no quorum so the board would listen to the presentation (item 7. below). After the presentation, the Chair called the meeting to order at 3:21 p.m. Roll call was taken.
  2. Approval of Agenda – It was *M/S/C Romero/Peterson* to approve the agenda.
  3. Approval of Minutes – It was *M/S/C Smith/Peterson* to approve the January 1, 2009 minutes.
  4. Public Opportunity to Speak – None.
  5. Consent Agenda:
    - a. Self-Sufficiency Wage Policy – It was *M/S/C Long/Romero* to approve the changes to the Self-Sufficiency Wage policy.
  6. Action Agenda:
    - a. Retreat Outcomes: Staff provided a PowerPoint presentation on the Retreat Outcomes that are the Workforce Investment Board (WIB) Goals for 2009-2011, and their connection to the goals established for 2006-2008. Everyone was asked to vote on the priority of the new goals by placing a dot on the one they thought was most important (each member was given two dots). Following are the prioritized goals:
      - 1) Comprehensive programs for employment and life skills for youth and adults. (13 votes)
      - 2) Facilitating resources and networks to help business succeed. (6 votes)
      - 3) Influence workforce legislation and regulations. (5 votes)
      - 4) Improve One-Stop effectiveness and quality. (3 votes)
      - 5) Board development strategies, public awareness and outcomes. (1 vote)
      - 6) Capacity in WIB system to gather business data. (1 vote)

7) Continued regional work. (1 vote)

b. Economic Stimulus Sole Source Procurements: It was *M/S/C Nichols/Osorio* to approve the Economic Stimulus Sole Source Procurements with the following amendment to the proposed motion: “That the WIB recommends to the Board of Supervisors that they approve sole source procurements with public, private nonprofit and private for profit organizations for Adult, Dislocated Worker and Youth funds stemming from the American Recovery and Reinvestment Act of 2009 for training, service providers and summer youth activities that meet sole source justifications.”

c. Recovery Act Youth Funding Levels: It was *M/S/C Ildefonzo/Long* to approve the American Reinvestment and Recovery Act of 2009 youth funding be spent as follows: “At least 85%, and up to 100% is spent in September 2009, with the remaining funds spent in PY 09/10.”

d. Recovery Act Age Groups: It was *M/S/C Osorio/Ildefonzo* to approve the proposed motion with the following change: Delete “throughout PY 08/09”, and Replace with “through September 2009”.

7. Presentation:

a. End-of-Year Report: Ms. Andrea Baker gave a PowerPoint presentation on the End-of-Year report covering the focus, mission and accomplishments of the WIB from July 2007-June 2008. Everyone was provided a copy of the report. This presentation will be made at the WIB/Board of Supervisors Joint meeting on April 14, 2009.

8. Discussion:

a. Economic Stimulus (most recent developments): Ms. Baker gave a PowerPoint presentation on the American Recovery and Reinvestment Act. This information was gathered at the National Association of Workforce Boards Forum 2009 in Washington, DC, that she and Mr. Steve Newvine attended. Everyone was provided a copy.

9. Information:

- a. State Economic Stimulus Dislocated Worker Funds.
- b. Younger Youth (YOP) Quarterly Report.
- c. Out-of-School (Empower) Quarterly Report.
- d. Mr. Ed Morrison Update.
- e. Customer Service & Satisfaction Report.
- f. Fiscal Report
- g. Participant Report
- h. WIB Nomination Committee.
- i. Participant Enrollment-Employment Data
- j. WIB Recertification.
- k. Joint Workforce Investment Board/Board of Supervisors Meeting.
- l. Green Jobs.

10. Director Comments: Ms. Baker thanked the Employment Development Dept partners who helped in verifying the number of unemployment applications in Merced County over the past year, and in helping the Department understand what industries have been most impacted.

11. Chair Comments: The Chair thanked everyone for the very positive discussions on the agenda items.

Workforce Investment Board

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Mr. Rick Osorio recommended that ad-hoc committees be formed to help staff in meeting the needs of using the Economic Stimulus funds in the different areas. Anyone interested in being on an ad-hoc committee, please contact Ms. Baker or staff.

**12.** Next Meeting – May 14, 2009, Dept. of Workforce Investment, 1880 Wardrobe Ave, Merced.

**13.** Adjourn – Meeting was adjourned 4:28 p.m.

**TO: Workforce Investment Board**

**DATE: 05/14/09**

**FROM: Executive Committee**

**For Action**

**For Information**

**For Discussion**

**SUBJECT: Merced PLATO Lab Contract Amendment**

**PROPOSED MOTION(S):** Ratify the Executive Committee's recommendation to approve adding \$11,563 to contract No. 2008087 with Merced Adult School to provide afternoon PLATO basic skills instruction at the Worknet Merced Employment Resource Center beginning April 1, 2009 through June 30, 2009.

**DISCUSSION:** As a result of a Request for Proposal, Merced Adult School was awarded a contract to provide PLATO Lab services for three (3) hours per day, 5 days a week, at the Worknet Merced Employment Resource Center. This amendment will add 20 afternoon hours of instruction (12:00–4:00 p.m.) to benefit the increasing number of individuals utilizing One-Stop services.

Additionally, amending the PLATO contract keeps the Workforce Investment Board aligned with the President's Economic Recovery and Reinvestment Act of 2009 that encourages the expansion of educational and employment services through the One-Stop system.

The present contract will run from July 1, 2008 through June 30, 2009, at a total contract cost not to exceed \$38,635. Revenue generated through Average Daily Attendance has significantly offset the cost of this contract.

**ATTACHMENT(S): N/A**

**TO: Workforce Investment Board**

**DATE: 5/14/09**

**FROM: Executive Committee WIB**

**For Action**

**For Information**

**For Discussion**

**SUBJECT: Merced College PLATO Lab Contract Amendment**

**PROPOSED MOTION(S):** Ratify the Executive Committee's decision to approve expanding the hours of instruction to provide evening PLATO basic skills instruction at the Los Baños Worknet Employment Resource Center beginning April 1, 2009 through June 30, 2009, and direct staff to negotiate amending contract No. 2008086.

**DISCUSSION:** As a result of a Request for Proposal, Merced College was awarded a contract to provide PLATO Lab services (GED instruction) for forty-three (43) hours per week, 5 days a week, with evening instruction on Wednesdays at the Los Baños Worknet Employment Resource Center. Once approved, the amendment will add six (6) evening hours of instruction (3 hours on Tuesday and 3 hours on Thursday) to benefit the increasing number of individuals utilizing One-Stop services.

Amending the PLATO contract keeps the Workforce Investment Board aligned with the President's Economic Recovery and Reinvestment Act of 2009 that encourages the expansion of educational and employment services through the One-Stop system.

The present contract will run from July 1, 2008 through June 30, 2009, at a total contract cost not to exceed \$66,584. It is anticipated the amendment will increase the contract by approximately \$3,000.00

**ATTACHMENT(S): N/A**

**TO: WIB**

**DATE: 05/14/09**

**FROM: Executive Committee**

**For Action**

**For Information**

**For Discussion**

**SUBJECT: Supportive Services Policy**

**PROPOSED MOTION(S): Ratify Revised Supportive Services Policy.**

**DISCUSSION: On April 6, 2009, the Executive Committee approved the revised Supportive Services Policy. The Supportive Services Policy was last modified October 2, 2006, and is in need of revision. In anticipation of the pending funding increases and the requirements provided by the American Recovery and Reinvestment Act of 2009 (ARRA), there is a need to redefine internal procedures in order to provide supportive services to our customers. Also included in the revision are increases in the amount of money being made available to participants for core, intensive and training supportive services. There is also a reintroduction of “needs-based/incidental payments”. Needs-based/incidental payments have not been available for the past several years. These payments would be issued to participants who would otherwise not have the means to pay living or incidental expenses while receiving training.**

**ATTACHMENT(S):  
Revised Supportive Services Policy**



**Andrea T. Baker**  
*Director*

**Joanne Presnell**  
*Assistant Director*

**DEPARTMENT OF  
WORKFORCE INVESTMENT**

**Policy/Procedure  
For  
Supportive Services**

1880 Wardrobe Avenue  
Merced, CA 95341-6407  
(209) 724-2000  
(209) 725-3592 Fax  
[www.co.merced.ca.us/index.asp?NID=92](http://www.co.merced.ca.us/index.asp?NID=92)  
Equal Opportunity Employer

**Policy:** Effective **April 6, 2009**, customers may be provided supportive services using the criteria stated in this policy.

**Section 1 – General Provisions**

The Merced County Workforce Investment Board (WIB), through the Merced County Department of Workforce Investment (WI), will make available supportive services to appropriate Workforce Investment Act (WIA) customers dependent upon WIA funding. All requests for customer supportive services and all collaborating information detailing the need will be documented in the Individual Employment Plan and/or in the customer's diary. Provisions of supportive services under this policy are contingent upon the availability of WIA funds. Additionally, at the discretion of the local WIB, this Supportive Services Policy is subject to review and change. The Department of WI will ensure:

- Services provided under this policy are based on the needs of the customer;
- Services provided under this policy are available after all other resources have been exhausted;
- Services provided under this policy are necessary to enable customers to participate in activities authorized under Title I of WIA;
- Services provided do not duplicate services available from other sources, and are coordinated with the services and resources of the One-Stop partners and other community service partners;
- Financial assistance does not include post-exit services;
- Bonus and incentive payments, when allowable by law and if provided, are based on the attendance and performance by the customers receiving them;
- To the extent possible, similarly situated customers receive similar services;
- The Workforce Investment Area will meet applicable Internal Revenue Service and Fair Labor Standards Act requirements; and
- Incidental payments/related supportive services are based on the program activity in which an individual is enrolled and the ongoing assessment related to the customer. Such information to be documented in the Individual Employment Plan.

Supportive services will be provided through a Flexible Benefit Account for each eligible customer. The Flexible Benefit Account is a maximum amount of dollars available to each eligible customer, based on the daily allowance for transportation and childcare and/or the actual cost of other services provided, to offset any authorized supportive service needs for which the customer is eligible, as agreed to, and documented, by an Employment and Training Specialist. Each eligible customer may select how their allocation will be used to assist them during training and/or job search activities. At no time, will a customer's use of any one service, or a combination of services, exceed the total amount of money available in his or her Flexible Benefit Account.

### **Core B Services:**

- Enrollment in Core B Intensive Job Search, Preemployment Related Services or Employment Specific Services - \$250. Employment and Training Specialists are authorized to spend up to \$250 without a manager's approval. For purchases that exceed \$250, a supervisor/manager's authorization is needed. This includes the Customer Reimbursement Form and Vendor Notification of Authorization to Purchase.

### **Intensive and Training Services:**

- Enrollment in a full-time training activity(as defined by the training provider), and is listed on the State Eligible Training Provider List:
  - Up to \$4680, this may include transportation and childcare, dependent on the need of the customer and WIA funding availability.
  - This allowance may not be authorized for customers receiving supportive services through the LVN Program that is sponsored by the Department of Labor grant.
- Enrollment in a full-time training activity with a training provider not on the Eligible Training Provider List:
  - Up to \$6,000, this may include transportation and childcare dependent on the need of the customer and WIA funding availability.
  - To include actual costs associated with the training such as books, uniforms, supplies, and fees such as health and parking.
  - In no instance may any portion of this money be used for registration or tuition costs.
  - This allowance may not be authorized for customers receiving supportive services through the LVN Program that is sponsored by the Department of Labor grant.

Exceptions may be made to this policy on a case-by-case basis should individual circumstances warrant exception, and are to be documented in the case diary by an Employment and Training Specialist and approved by a supervisor/manager.

## **Section 2- Supportive Services**

The Dept of WI, in accordance with the Workforce Investment Act and its implementing regulations, will provide supportive services deemed appropriate for payment or reimbursement to customers and/or other agencies or businesses for preapproved necessary services, equipment and/or materials provided to the customer. Such services, equipment and/or materials may include, but are not limited to, the following:

- DMV printouts.
- Physicals when required for training or employment.
- One-time GED Testing Fee as part of the Individual Employment Plan.
- Transportation<sup>1</sup> maximum of \$1560.
- Childcare<sup>2</sup> maximum of \$2080.

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<sup>1</sup> Customers attending training are eligible based on need for mileage reimbursement. Mileage must be verified by Map Quest or a similar website (including to and from childcare provider to attend in-county full-time training) daily attendance will be verified by the training provider. The rate of reimbursement varies: 10-19 miles roundtrip, \$5.00 per day; 20-49 miles roundtrip, \$7.50 per day; 50-74 miles roundtrip, \$15 per day; 75-99 miles roundtrip, \$17.50 per day; 100+ roundtrip, \$20.00 per day. Bus passes are available to those customers whose schedule and childcare arrangements can be accommodated by public transportation. Also, customers who are eligible to receive a transportation allowance must provide proof of driver's license, vehicle registration and insurance.

<sup>2</sup> Customers with a child 12 years of age or younger may be eligible for childcare. Customers with a child 13 through 18 years of age may be eligible for childcare if the child is physically or mentally incapable of caring for him or herself, as determined by a legally qualified professional, or, if the child is under court supervision. If the customer's spouse or significant other is either not working nor looking for work, nor participating in a training program, and is not incapacitated or does not have special

- One-time Emergency Assistance for training or employment
- Incidental Payments up to \$10 per day<sup>3</sup>, a maximum \$1,000.

Customers who obtain unsubsidized employment may have their supportive services (Flexible Benefit Account) reduced or terminated. The needs of the customer will be reassessed to determine if further assistance from WIA funding is required.

An Employment and Training Specialist, in collaboration with the customer, will develop a plan for services, equipment and/or materials that are typical for a customer's area of training, job search, and/or program activity.

### **Section 3-Pell Grants**

Customers enrolled or accepted for enrollment at an accredited college in a course of study eligible for Federal or State financial aid must apply for a Federal Pell Grant. No supportive services will be provided until this action is accomplished, as verified by a copy of the Pell Grant Application or award letter. Pell Grant recipients must reapply each year to continue supportive services. Any other grants that the customer has applied for must also be verified. Copies of the verification documents will be maintained in the customer's file.

Note: Preliminary Pell Grant eligibility can be established prior to enrollment into a training program. The Free Application for Federal Student Aid (FAFSA) form is used to determine eligibility, and is available through the Internet or the financial-aid offices of accredited colleges. Applications can be submitted on-line through the One-Stop. One-Stop specialists will be familiar with the proper completion procedures for these forms, and be able to assist customers in the filing process. Pell Grants are awarded only once in a program year, and only for one academic institution. The maximum amount for the Pell Grant will vary from year to year.

For WIA customers enrolled in programs at a College, supportive services may be provided while a Pell Grant application is pending. Expenditures for supportive services will be tracked through the Department's fiscal client database.

One-Stop Specialists will utilize their monthly contact with the customer to verify the status of the PELL Grant application. Note: Merced College publishes a Student Financial Aid Report that documents the status of Pell and other grant applications. The report also details the amounts and disposition of any grants awarded. These reports are provided to the One-Stop (Employment Resource Center) on a semester basis.

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needs, childcare will not be authorized. Customers qualifying for childcare will be reimbursed for childcare at the rate of up to \$20.00 per day, regardless of the number of qualifying children. Documentation for reimbursement for childcare is the customer's time and attendance for days in training, to be furnished by the training provider. When childcare is provided, the length and number of days of training, number of children, age(s), hours per day childcare is required, and the childcare provider need to be documented in the Individual Employment Plan/Diary.

<sup>3</sup> Incidental payments provide financial assistance to participants for the purpose of enabling individuals to participate in training and are one of the supportive services authorized by WIA section 134(e)(3). Adult/DW must be (a)unemployed, (b)not qualify for, or have ceased qualifying for, unemployment compensation and enrolled in training services under WIA by the end of the 13<sup>th</sup> week. For Adults the amount of funds cannot exceed the poverty levels for the equivalent period. For DW the amounts can not exceed the weekly level of UI benefits. The amount of \$10 a day times the number of days in training can be determined by the Employment & Training Specialist. Any additional Incidental Payments or One-time Emergency Assistance needs to be authorized by a supervisor or manager.

Upon award of a Pell Grant, full or partial, the customer's supportive services (Flexible Benefit Account) may be reduced or terminated. The customer's needs will be reassessed and documented to determine appropriate level of assistance from WIA funding.

#### **Section 4 – ITAs, Limitations of Financial Support**

For those customers who elect to attend occupation classroom training within the local labor market area (defined as from Fresno County to the South and Stanislaus County to the North), the maximum amount of funds available will be limited by the needs identified in the Individual Employment Plan, and be consistent with the criteria put forth in this policy.

The Dept of WI will make no supportive services available to customers who elect to attend occupational classroom training outside of the defined labor market area, unless there are no training providers within the local Labor market Area.

**Procedure:** The Employment and Training Specialist will thoroughly interview each customer and ask appropriate questions relevant to the level of assistance the customer requires. The Employment and Training Specialist will prepare a plan of services that will be based on the individual's needs and what he/she is eligible for to successfully complete training. The Employment and Training Specialist, in collaboration with the customer, will prepare all supportive services obligations. Backup documentation is required in the file to support the need for the supportive services and the exact amount and type of services(s) provided. For example:

When mileage is provided, the following must be kept in the customer's file: 1) a copy of the customer's valid CA Driver's License, 2) proof of insurance for the vehicle to be driven, 3) vehicle registration, and 4) a map, from a known source; i.e., Mapquest, of the commute to and from training.

Employment and Training Specialists will review the plan of customer services with their supervisor, either individually or during a staffing session, at which time verbal approval/denial/-modification will be given by the supervisor/manager. The Employment and Training Specialist will complete the Customer Financial Form (CFF) and submit it electronically to MIS, and a copy of the CCF will be forwarded to the supervisor/manager. Upon acceptance by MIS, the client obligation (or CFF) will be logged into the web-based obligations database used to manage funding resources in the various grants.

#### **Procedure for Approving Exceptions to Supportive Service Limits:**

Employment and Training Specialists will prepare the file to request an exception to the ITA or supportive services limits, and present the file with all supporting documentation of need to the Supervising Employment Training Specialist/Manager for review and concurrence. Upon approval by the Supervising Employment Training Specialist/Manager the request will be sent forward to MIS with supporting documentation for processing according to the CFF. Supervising Employment Training Specialist/Manager will review and ensure that funds are available prior to approval.

**Responsible Official:** Training Supervisor/Manager

**Reviewed Date:** March 1, 2009

**Revised Date:** March 1, 2009

**TO: Workforce Investment Board**

**DATE: 05/14/09**

**FROM: Executive Committee**

**For Action**

**For Information**

**For Discussion**

**SUBJECT: Younger Youth American Recovery and Reinvestment Act (ARRA) Contract Amendment for Summer Youth**

**PROPOSED MOTION(S):** Ratify the Executive Committee's decision to approve the addition of \$142,185 of Workforce Investment Act (WIA) American Recovery and Reinvestment Act (ARRA) Youth funding be added to the Younger Youth contract (No. 2008148), extend the contract to September 30, 2009, and forward recommendation to the Workforce Investment Board (WIB) to ratify and submit to the Board of Supervisors for approval.

**DISCUSSION:** The present Younger Youth contract (No. 2008148) began July 1, 2008. The amendment to the contract will provide paid summer work experience to approximately 70 in-school eligible youth, ages 14-18. On March 19, 2009, the WIB approved spending at least 85% and up to 100% of youth funds by September 2009. This amendment adds \$172,185 of ARRA funding to the contract, increasing the total amount to \$959,573. The census demographic research utilized to ensure the equitable distribution of funds for summer youth work experience showed that 14-17, 18-21, and 22-24 year-old youth account for approximately 10% of the population in each age group with a slight increase toward the 18-24 year olds. Additionally, the tidal wave of graduating seniors at the National and State levels occurred in 2008. Therefore, the approximate planning numbers of youth being served shall be as follows:

<u>Anticipated Number of Participants in Summer Work Experience</u>			
<u>Group Level</u>	<u>14-17</u>	<u>18-21</u>	<u>22-24</u>
Participants	315	385	365

The Merced County Department of Administrative Services (Purchasing) and County Counsel's review of Training and Employment Guidance Letter 14-08 provided guidance on the most expeditious method to ensure ARRA funding will be utilized appropriately. This funding will be tracked separately as required by the ARRA. Work Readiness is the only performance measure that applies to this funding. Every youth participant enrolled in this project should be exited before September 30, 2009. In the event that a youth is not exited prior to the end of September, the youth will automatically be absorbed into the year-round program, and all three common performance measures shall apply.

**ATTACHMENT(S): N/A**

**TO: Workforce Investment Board**

**DATE: 05/14/09**

**FROM: Executive Committee**

For Action

For Information

For Discussion

**SUBJECT: Older Youth Contract American Recovery and Reinvestment Act (ARRA)  
Contract Amendment for Summer Youth**

**PROPOSED MOTION(S):** Ratify the Executive Committee's decision to approve the addition of \$19,634 of Workforce Investment Act (WIA) American Recovery and Reinvestment Act (ARRA) Youth funding be added to the Older Youth contract (No. 2008149), extend the contract to September 30, 2009, and forward recommendation to the Workforce Investment Board (WIB) to ratify and submit to the Board of Supervisors for approval.

**DISCUSSION:** The present Older Youth contract (No. 2008149) began July 1, 2008. The amendment to the contract will provide paid summer work experience to approximately 70 out-of-school eligible youth ages 17-21. On March 19, 2009, the WIB approved spending at least 85% and up to 100% of youth funds by September 2009. This amendment adds \$19,634 of ARRA funding to the contract, increasing the total amount to \$597,231. The census demographic research utilized to ensure the equitable distribution of funds for summer youth work experience showed that 14-17, 18-21, and 22-24 year-old youth account for approximately 10% of the population in each age group with a slight increase toward the 18-24 year olds. Additionally, the tidal wave of graduating seniors at the National and State levels occurred in 2008. Therefore, the approximate planning numbers of youth being served shall be as follows:

Anticipated Number of Participants in Summer Work Experience

<u>Group Level</u>	<u>14-17</u>	<u>18-21</u>	<u>22-24</u>
Participants	315	385	365

The Merced County Department of Administrative Services (Purchasing) and County Counsel's review of Training and Employment Guidance Letter 14-08 provided guidance on the most expeditious method to ensure ARRA funding will be utilized appropriately. This funding will be tracked separately as required by the ARRA. Work Readiness is the only performance measure that applies to this funding. Every youth participant enrolled in this project should be exited before September 30, 2009. In the event that a youth is not exited prior to the end of September, the youth will automatically be absorbed into the year-round program, and all three common performance measures shall apply.

The contractor will recruit, enroll, case manage, and place youth on worksites. The Department of Workforce Investment will provide payroll services for the 70 youth enrolled into the project. The amendment to the contract will detail deadlines for Time and Attendance submittals to the Department.

**ATTACHMENT(S): N/A**

TO: Workforce Investment Board

DATE: 05/14/09

FROM: Executive Committee

For Action

For Information

For Discussion

SUBJECT: Work Readiness Definition Approval

**PROPOSED MOTION(S):** Ratify the Executive Committee's approval of the Work Readiness Definition for ARRA youth ages 14-24 to include pre and post testing to ensure an increase in Work Readiness.

**DISCUSSION:** On May 4, 2009, the Executive Committee reviewed the recommendations set below and added mandatory pre and post testing to the Work Readiness Definition for all youth enrolled in the Summer Youth Employment Project (ages 14-24). The American Recovery and Reinvestment Act of 2009 (The Recovery Act or ARRA) states that the work readiness indicator will be the only indicator used for youth that participate in "summer employment" only and will assess the effectiveness of summer employment. When setting work readiness goals, local areas should follow the definition for a work readiness skill goal as specified in TEGL No. 17-05, Attachment B definition of Key Terms found at [http://wdr.doleta.gov/directives/attach/TEGL17-05\\_AttachB.pdf](http://wdr.doleta.gov/directives/attach/TEGL17-05_AttachB.pdf) as stated below:

*Work Readiness Skills Goal* - A measurable increase in work readiness skills including world-of-work awareness, labor market knowledge, occupational information, values clarification and personal understanding, career planning and decision making, and job search techniques (resumes, interviews, applications, and follow-up letters). They also encompass survival/daily living skills such as using the phone, telling time, shopping, renting an apartment, opening a bank account, and using public transportation. They also include positive work habits, attitudes, and behaviors such as punctuality, regular attendance, presenting a neat appearance, getting along and working well with others, exhibiting good conduct, following instructions and completing tasks, accepting constructive criticism from supervisors and co-workers, showing initiative and reliability, and assuming the responsibilities involved in maintaining a job. This category also entails developing motivation and adaptability, obtaining effective coping and problem-solving skills, and acquiring an improved self-image.

On April 15, 2009, a Youth Council Workgroup discussed Work Readiness Goals for participants under the ARRA summer youth employment projects (YOP, Empower and 18-24 year old youth) and recommended to utilize any combination of the following options detailed below:

- "It's all about Me" – A Career Decision Making Process: Participant will learn – World of Work, interest skills inventories, personal understanding, financial needs assessment and complete a career Action Plan.
- Employability Portfolio: Participant will complete an application, cover letter, and resume;
- Attendance data as a measurement of work readiness.
- Utilizing employer evaluations to determine work habits, ethics, and initiative.
- Thrive and Survive in the Workplace Certificate.
- Successful completion of Work Life Course, or "The Real Game" similar exploration tool.
- Letter of Recommendation from supervisor(s).
- Completion of Career Portfolio.

ATTACHMENT(S): N/A

**TO: Workforce Investment Board**

**DATE: 05/14/09**

**FROM: Executive Committee**

**For Action**

**For Information**

**For Discussion**

**SUBJECT: Younger Youth Contract with American Recovery and Reinvestment Act Augmentation (Merced County Office of Education) for PY 2009/10**

**PROPOSED MOTION(S): Ratify the Executive Committee's approval of the PY 2009/10 Youth Opportunity Program (YOP) Younger Youth contract with the addition of American Recovery and Reinvestment Act (ARRA) funding at a cost not to exceed \$872,493, and forward to the Board of Supervisors for approval.**

**DISCUSSION: Through RFP #6300, the Merced County Office of Education (MCOE)/Regional Occupational Program has contracted with Merced County to provide workforce development services and activities to Workforce Investment Act eligible, in-school youth, ages 14-18. The current contract will expire September 30, 2009, at a total contract cost not to exceed \$959,573. Through Youth Council and Workforce Investment Board recommendation, the Board of Supervisors approved extending the current contract to the end of September in order to accommodate the ARRA Summer Youth Employment Project this summer.**

**Through this new contract, MCOE will continue to provide all required services and will serve additional participants with the ARRA funding. This new contract will run from July 1, 2009 through June 30, 2010, at a total contracted cost not to exceed \$872,493. The contract amount is the combination of \$697,493 regular WIA formula funding and \$175,000 of ARRA funding.**

**This new contract will contain new provisions to ensure the requirements of ARRA are met and shall contain:**

- **ARRA funding is tracked separately from regular WIA youth funding;**
- **Quarterly reporting will become monthly; and**
- **"California Youth@Work – Merced" branding shall be used with Summer Employment projects in either digital or printed materials.**

**ATTACHMENT(S): N/A**

**TO: Workforce Investment Board**

**DATE: 05/14/09**

**FROM: Executive Committee**

**For Action**

**For Information**

**For Discussion**

**SUBJECT: Older Youth Contract with American Recovery and Reinvestment Act (ARRA)  
Augmentation with Merced County Office of Education for PY 2009/10**

**PROPOSED MOTION(S): Ratify the Executive Committee's decision to approve the PY 2009/10 Empower Older Youth contract with the addition of American Recovery and Reinvestment Act (ARRA) funding at a cost not to exceed \$872,493, and forward to the Board of Supervisors for approval.**

**DISCUSSION: Through RFP #6300, the Merced County Office of Education/Regional Occupational Program (MCOE/ROP) has been contracted with Merced County to provide workforce development services and activities to Workforce Investment Act eligible, out-of-school youth, ages 17-21. The contract will expire September 30, 2009, at a total contract cost not to exceed \$597,231. Through recommendations by the Youth Council and Workforce Investment Board, the Merced County Board of Supervisors approved extending the current contract to accommodate the ARRA Summer Youth Employment Project to the end of September 2009.**

**By approving this new contract, MCOE will continue to provide all required services, and will serve additional participants with the ARRA funding. This new contract will run from July 1, 2009 through June 30, 2010, at a total contracted cost of \$872,493. The contract amount is the combination of \$697,493 regular WIA formula funding and \$175,000 of ARRA funding.**

**This new contract will contain new provisions to ensure the requirements of ARRA are met and shall contain:**

- **ARRA funding is tracked separately from regular WIA youth funding;**
- **Quarterly reporting will become monthly; and**
- **"California Youth@Work – Merced" branding shall be used with Summer Employment projects in either digital or printed materials.**

**ATTACHMENT(S): N/A**

**TO: Workforce Investment Board**

**DATE: 05/14/09**

**FROM: Executive Committee**

**For Action**

**For Information**

**For Discussion**

**SUBJECT: PLATO Lab New Contract for 2009/10 with Merced Adult School**

**PROPOSED MOTION(S):** Ratify the Executive Committee's decision to approve contract with Merced Adult School to provide PLATO basic skills instruction at the Worknet Merced Employment Resource Center at an amount not to exceed \$70,603, and forward to the Merced County Board of Supervisors for approval.

**DISCUSSION:** As a result of Request for Proposal #5990, the Merced Adult School was awarded a contract to provide PLATO Lab services. The Merced Adult School will provide basic education services (GED instruction) for seven (7) hours per day, 5 days per week, at the Worknet Merced Employment Resource Center. This new contract continues instruction in both the morning and afternoon.

Revenue generated through Average Daily Attendance has significantly offset the cost of this contract, and will be only apply to hours of instruction between 8:00 a.m. and 12:00 p.m.

The contract is being renewed for the period July 1, 2009 through June 30, 2010, at a cost not to exceed \$70,603.

**ATTACHMENT(S):** N/A

**TO: Executive Committee**

**DATE: 05/04/09**

**FROM: WIB Staff**

**For Action**

**For Information**

**For Discussion**

**SUBJECT: PLATO Lab New Contract for 2009/10 with Merced College**

**PROPOSED MOTION(S): Recommend the approval of the contract with Merced College to provide PLATO basic skills instruction at the Worknet Los Banos Employment Resource Center.**

**DISCUSSION: As a result of Request for Proposal #5990, Merced College was awarded a contract to provide PLATO Lab services for 51 weeks, 49 hours per week (three evenings of instruction), at the Worknet Los Banos Employment Resource Center. Due to the economy, there is an increased demand for services at the One-Stops. The present contract will run from July 1, 2009 through June 30, 2010, at a total contract cost not to exceed \$84,401.**

**ATTACHMENT(S): N/A**

**TO: WIB**

**DATE: 5/14/09**

**FROM: Executive Committee**

**For Action**

**For Information**

**For Discussion**

**SUBJECT: Business Retention Classes (Department of Commerce, Aviation and Economic Development)**

**PROPOSED MOTION(S): Ratify the Executive Committee's May 4, 2009, approval of the negotiation of a contract with Department of Commerce Aviation and Economic Development (CAED) to provide Business Retention Training (using "Business Process Management") for local employers.**

**DISCUSSION: The Merced Department of Workforce Investment (WI) would like to co-sponsor a Business Process Management Training for Business Retention along with CAED. The training would benefit 15 participants from several different local businesses. The training cost is \$195 per participant. WI would offer 5 scholarships to individuals from eligible businesses (total of \$975) to cover their cost of training. To qualify for the scholarships individuals must represent small business (under 50 employees), and the business must be among the WIB-sponsored industry sectors. Distribution of proceeds will be 40% to CAED for providing the facility, with the remaining 60% to Mr. Doug Kirkpatrick for facilitating the training.**

**ATTACHMENT(S): None**

**TO: Workforce Investment Board**

**DATE: 05/14/09**

**FROM: WIB Staff**

**For Action**

**For Information**

**For Discussion**

**SUBJECT: Application to State of California Employment Development Department (EDD) for Green Jobs Corps Initiative Grant**

**PROPOSED MOTION(S): Approve the submission of a regional Green Jobs Corps Initiative Grant application to the EDD in the amount of \$1,000,000 to serve 120-160 at-risk youth for technical, construction and other skilled jobs in eco-friendly industries.**

**DISCUSSION: EDD and California Volunteers in coordination with the California Workforce Investment Board and the Labor and Workforce Development Agency announced the availability of up to \$10 million of American Recovery and Reinvestment Act, Workforce Investment Act funding. The source of the grant funds is Governor's Discretionary 15%. The program will fund up to 10 regional Green Jobs Corps pilot programs throughout the state (one grant per region), to place at least 1,000 at-risk youth ages 16-24 into green jobs over the next 20 months. The pilot program will train at-risk youth for technical, construction and other skilled jobs in eco-friendly industries that are expected to help fuel economic recovery. Green Jobs Corps recruits will be expected to continue their education and contribute to communities through community service while being provided job training and assistance with job placement.**

**Only Local Workforce Investment Boards or Community Colleges are allowed to apply for this funding. In the San Joaquin Valley region, the Central California Workforce Collaborative will apply to serve 120-160 youth. Merced County Workforce Investment Board will be the lead applicant. The amount requested through this Solicitation for Proposal (SFP) is \$1,000,000 with May 26, 2009 as the deadline for proposal submissions. Due to limited timeframes, a regional approach and the looming deadline, the application is in the process of being completed. This application is also being coordinated through the Merced County Board of Supervisors for submission through [www.grants.gov](http://www.grants.gov).**

**ATTACHMENT(S): N/A**

**TO: Workforce Investment Board**

**DATE: 05/14/09**

**FROM: WIB Staff**

**For Action**

**For Information**

**For Discussion**

**SUBJECT: Workforce Investment Board Membership – Mr. Agustin Beltran, Northern California Carpenters Regional Council**

**PROPOSED MOTION(S): Accept the nomination of Mr. Agustin Beltran, and forward to the Board of Supervisors for approval.**

**DISCUSSION: Section 117 (b)(2) of the Workforce Investment Act outlines criteria for membership on the local Workforce Investment Board (WIB). One of the membership requirements is to have representatives of labor organizations be part of the WIB composition (Sec. 117(2)(b)(iii)).**

**Mr. Agustin Beltran was nominated by The Building and Construction Trades Council of Stanislaus, Merced, Tuolumne and Mariposa Counties. Mr. Beltran is a Senior Field Representative for the Northern California Carpenters Regional Council.**

**ATTACHMENT(S):**

**Application will be available at the meeting.**

**TO: Workforce Investment Board**

**DATE: 05/14/09**

**FROM: WIB Staff**

**For Action**

**For Information**

**For Discussion**

**SUBJECT: Workforce Investment Board Membership – Mr. James Wood Jr, Laborers Local 1130**

**PROPOSED MOTION(S): Accept the nomination of Mr. James Wood Jr, and forward to the Board of Supervisors for approval.**

**DISCUSSION: Section 117 (b)(2) of the Workforce Investment Act outlines criteria for membership on the local Workforce Investment Board (WIB). One of the membership requirements is to have representatives of labor organizations be part of the WIB composition (Sec. 117(2)(b)(iii)).**

**Mr. James Wood Jr was nominated by The Building and Construction Trades Council of Stanislaus, Merced, Tuolumne and Mariposa Counties. Mr. Wood is a Business Representative for the Laborers Local 1130.**

**ATTACHMENT(S):  
Application will be available at the meeting.**

**TO: Workforce Investment Board**

**DATE: 0514/09**

**FROM: Nominating Committee**

**For Action**

**For Information**

**For Discussion**

**SUBJECT: Workforce Investment Board (WIB) Election**

**PROPOSED MOTION(S):** The WIB elect a Chairperson, Vice Chairperson, Second Vice Chairperson, and 2 Members at Large (to serve on the Executive Committee).

**DISCUSSION:** The WIB Bylaws state: “Officers shall be elected by the Board members each year at the last regular Board meeting of the operating year, which commences on July 1 and ends on June 30.... The terms of all officers shall be one (1) year. “No person shall serve longer than two (2) terms in each position.” In addition, two private sector members will be elected at large to the Executive Committee by the WIB, simple majority.

The WIB Chairperson appointed a nominating committee consisting of Mr. Mike Sullivan, Ms. Karyn Wiens and Ms. Debra Glass. The committee nominated the following individuals for a second term:

<b>WIB Chairperson</b>	<b>Albert Montejano</b>
<b>1<sup>st</sup> Vice Chairperson</b>	<b>Alfonse Peterson</b>
<b>2<sup>nd</sup> Vice Chairperson</b>	<b>Steve Newvine</b>
<b>Member at Large</b>	<b>Edward Dietz</b>
<b>Member at Large</b>	<b>Al Romero</b>

The committee also recommends floor and write-in nominations if applicable. The following will be read aloud at the WIB meeting before the elections:

*In the situation where there is only one nominee for each position, including those that come from the floor, any member in good standing can make the recommendation that the proposed slate of candidates can be affirmed by acclamation. If such a motion is made, seconded and receives unanimous approval, the voice acclamation can be substituted for the written ballot process.*

**ATTACHMENT(S): N/A**

**TO: Workforce Investment Board**

**DATE: 5/14/09**

**FROM: WIB Staff**

**For Action**

**For Information**

**For Discussion**

**SUBJECT: American Recovery and Reinvestment Act of 2009 (Economic Stimulus)**

**PROPOSED MOTION(S): None. Information only.**

**DISCUSSION: On February 17, 2009, President Obama signed the American Recovery and Reinvestment Act of 2009 (ARRA). Included in the ARRA are Workforce Investment Act (WIA) funds. Merced County has now received official notification of our share of these WIA funds. The Merced County Board of Supervisors will accept these funds at its May 12, 2009 meeting.**

**Merced County's share of the WIA ARRA funds is:**

<b>Adult:</b>	<b>\$ 936,125</b>
<b>Dislocated Worker:</b>	<b>\$1,793,404</b>
<b>Youth:</b>	<b>\$2,248,759</b>
<b>Rapid Response:</b>	<b><u>\$ 278,354</u></b>
<b>Total</b>	<b>\$5,256,642</b>

**State and Local Workforce Areas are expected to spend these funds quickly and effectively. These funds are available until June 30, 2011; however, it is the intent of Congress and the Administration that the majority of these funds will be utilized within the first year of availability. Strict guidelines are being placed on the use of these funds by the Department of Labor, and expenditures will be monitored closely for adherence to these regulations.**

**Staff will be available at the meeting to answer questions.**

**ATTACHMENT(S): N/A**

**TO: WIB**

**DATE: 5/14/09**

**FROM: WIB Staff**

**For Action**

**For Information**

**For Discussion**

**SUBJECT: Summer Youth Update**

**PROPOSED MOTION(S): For Information Only**

**DISCUSSION: The American Recovery and Reinvestment Act (ARRA) has made it possible to enroll a large number of youth into work experience activities over the summer. With lead time almost nonexistent, the Department of Workforce Investment has developed a name for branding: “California Youth @ Work – Merced County”. Seventy-three worksites have been developed for work experience. A sample of job tasks include accounting, childcare/teacher’s aide, clerical/general office, construction, green jobs, maintenance/custodial, medical, transportation and warehousing.**

**A total of 800 youth will be served throughout the County. The projected number of enrollments for each area is as follows:**

<b>Atwater/Winton/Ballico/Cressey</b>	<b>120</b>
<b>Dos Palos</b>	<b>80</b>
<b>Los Banos/Santa Nella</b>	<b>150</b>
<b>Merced/El Nido</b>	<b>350</b>
<b>Gustine/Stevinson/Hilmar</b>	<b>40</b>
<b>Livingston/Delhi</b>	<b>25</b>
<b>Snelling</b>	<b>10</b>
<b>Planada/Le Grand</b>	<b>25</b>

**There are special projects being considered for the Summer Youth Program. These projects would be set up especially for the summer youth enrollees to provide experience in WIB-sponsored industry job sectors. There have been 7 bids turned in from various organizations to date.**

**ATTACHMENT(S): N/A**

**TO: WIB**

**DATE: 5/14/09**

**FROM: WIB Staff**

**For Action**

**For Information**

**For Discussion**

**SUBJECT: Common Performance Measures**

**PROPOSED MOTION(S): Information only.**

**DISCUSSION: The Workforce Investment Act Common Performance Measures specifies 9 measures that Local Workforce Investment Areas must meet. Of those measures, there are 3 for Adult, 3 for Dislocated Workers, and 3 for Youth.**

**Performance reports are generated quarterly to update the status of local performance from the beginning of the program year through end of the last quarter for which data is available. Local performance measure data is attached which represents performance from July 1, 2008 to March 31, 2009.**

**ATTACHMENT(S):  
Performance Data**

## Quarterly Performance Update

Report Date 5/7/2009

PY 08/09

<b>Adult</b>	<b>07/08 Neg</b>	<b>08/09 State*</b>	<b>7/1/08-3/31/09</b>	<b>Ratio</b>
Entered Employment	75.00%	78.00%	92.75%	179/193
Retention	78.50%	83.00%	82.70%	153/185
Average Earnings	\$13,300.00	\$12,500.00	\$15,702.39	2,402,466.06/153

<b>Dislocated Worker</b>	<b>07/08 Neg</b>	<b>08/09 State*</b>	<b>7/1/08-3/31/09</b>	<b>Ratio</b>
Entered Employment	79.00%	86.00%	84.00%	84/100
Retention	84.00%	88.00%	87.04%	94/108
Average Earnings	\$14,000.00	\$15,900.00	\$14,047.76	1,320,489.72/94

<b>Youth</b>	<b>08/09 State Neg</b>		<b>7/1/08-3/31/09</b>	<b>Ratio</b>
Entered Employment or Education	67.00%		78.81%	93/118
Attained Degree or Certificate	47.00%		88.89%	104/117
Literacy and Numeracy Gains	30.00%		16.55%	23/139

\* There are no Local Workforce Investment Area (LWIA) PY 08/09 negotiated performance goals from the State at this time. State goals are noted as a broad frame of reference only. LWIA performance measures for Merced are normally lower than the State levels.

Local youth goals will be the same as the State.

Final local performance measures for PY 07/08 have not been posted by the State.



# The Quick Look

## A Merced County Labor Market Review - March 2009

Welcome to the Merced County labor market review. The Quick Look has been developed by the Department of Workforce Investment staff for the Merced County Local Workforce Investment Board. The data and information is provided by the California Employment Development Department. Questions can be referred to the Department of Workforce Investment, 1880 West Wardrobe Avenue, Merced, CA 95341. Telephone (209) 724-2055. Email: [pitd131@co.merced.ca.us](mailto:pitd131@co.merced.ca.us) or to EDD's Labor Market Information Division at (916) 262-2162.

Merced County Data not adjusted for Seasonality	Labor Force and Industrial Employment					
	March 2006 Benchmark				Percent Change	
	Mar 08	Jan 09	Feb 09	Mar 09	Month	Year
Civilian Labor Force	102,600	106,400	107,700	108,000	0.3%	5.3%
Civilian Employment	88,500	86,500	86,400	86,000	-0.5%	-2.8%
Civilian Unemployment	14,100	20,000	21,300	22,000	3.3%	56.0%
Civilian Unemployment Rate	13.7%	18.8%	19.8%	20.4%		
(CA Unemployment Rate)	6.5%	10.6%	11.0%	11.5%		
(U.S. Unemployment Rate)	5.2%	8.5%	8.9%	9.0%		
Total, All Industries	66,700	64,300	64,300	64,400	0.2%	-3.4%
Total Farm	8,800	8,400	8,500	8,600	1.2%	-2.3%
Total Nonfarm	57,900	55,900	55,800	55,800	0.0%	-3.6%
Total Private	41,900	40,200	40,100	40,000	-0.2%	-4.5%
Goods Producing	11,700	10,600	10,500	10,500	0.0%	-10.3%
Natural Resources and Mining and Constuction	2,700	1,900	1,900	1,900	0.0%	-29.6%
Construction	2,700	1,900	1,900	1,900	0.0%	-29.6%
Manufacturing	9,000	8,700	8,600	8,600	0.0%	-4.4%
Durable Goods	1,900	1,700	1,700	1,700	0.0%	-10.5%
Nondurable Goods	7,100	7,000	6,900	6,900	0.0%	-2.8%
Service Providing	46,200	45,300	45,300	45,300	0.0%	-1.9%
Private Service Producing	30,200	29,600	29,600	29,500	-0.3%	-2.3%
Trade, Transportation and Utilities	11,400	11,200	11,100	11,000	-0.9%	-3.5%
Wholesale Trade	1,800	1,700	1,700	1,700	0.0%	-5.6%
Retail Trade	7,400	7,200	7,100	7,000	-1.4%	-5.4%
Food and Beverage Stores	1,600	1,600	1,600	1,600	0.0%	0.0%
General Merchandise Stores	1,700	1,900	1,800	1,800	0.0%	5.9%
Residual - Miscellaneous Store Retailers	4,100	3,700	3,700	3,600	-2.7%	-12.2%
Transportation, Warehousing and Utilities	2,200	2,300	2,300	2,300	0.0%	4.5%
Information	1,300	1,200	1,200	1,200	0.0%	-7.7%
Financial Activities	1,800	1,700	1,700	1,700	0.0%	-5.6%
Finance and Insurance	1,200	1,100	1,100	1,100	0.0%	-8.3%
Real Estate and Rental and Leasing	600	600	600	600	0.0%	0.0%
Professional and Business Services	3,700	4,000	4,000	4,000	0.0%	8.1%
Educational and Health Services	5,600	5,500	5,500	5,500	0.0%	-1.8%
Leisure and Hospitality	4,900	4,600	4,700	4,700	0.0%	-4.1%
Food Services and Drinking Places	4,200	4,000	4,100	4,100	0.0%	-2.4%
Residual - Arts, Entertainment, and Recreation	700	600	600	600	0.0%	-14.3%
Other Services	1,500	1,400	1,400	1,400	0.0%	-6.7%
Government	16,000	15,700	15,700	15,800	0.6%	-1.3%
Federal Government	800	800	800	800	0.0%	0.0%
State Government	1,600	1,600	1,600	1,600	0.0%	0.0%
Local Government	13,600	13,300	13,300	13,400	0.8%	-1.5%

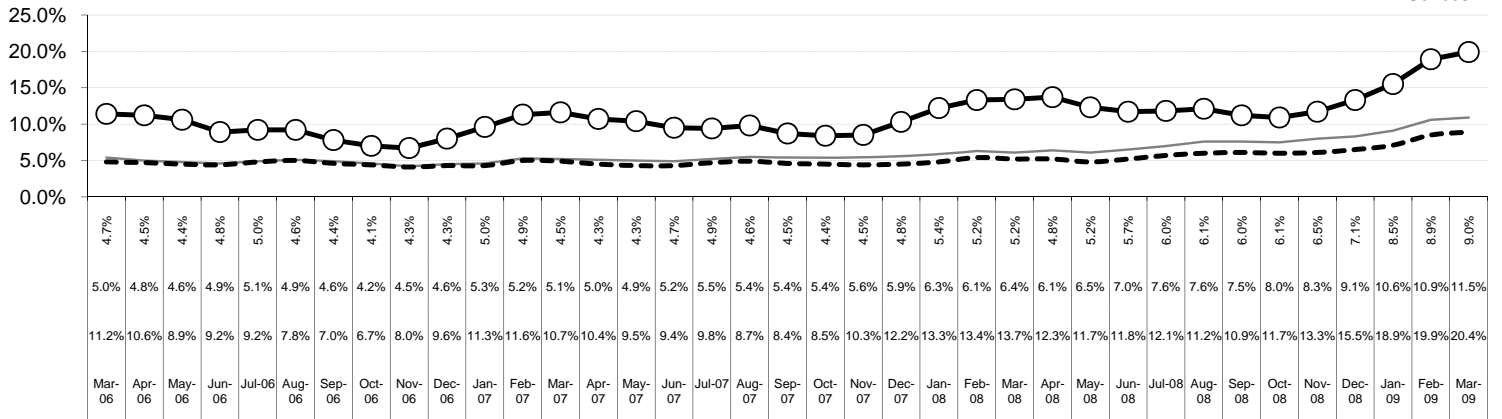
The County continues with one of the highest unemployment rates in the State, ranking 55th out of 58 counties in the month of March. The preliminary result is an increase of .6 percentage points in the unemployment rate from the February rate. For year ago data, this preliminary figure is an increase of 6.7 percentage points in the unemployment rate.

Overall, the County's Civilian Labor Force increased by 300 persons over last month's figure and an increase of 5,400 persons over year ago figure. Industrial employment increased by 100 jobs in March over February's figure and an decrease of 2,300 jobs over year ago's figures.

## The Quick Look

Mar 2009

### Merced County, California, and the United States Unemployment Rate March 2006 to March 2009

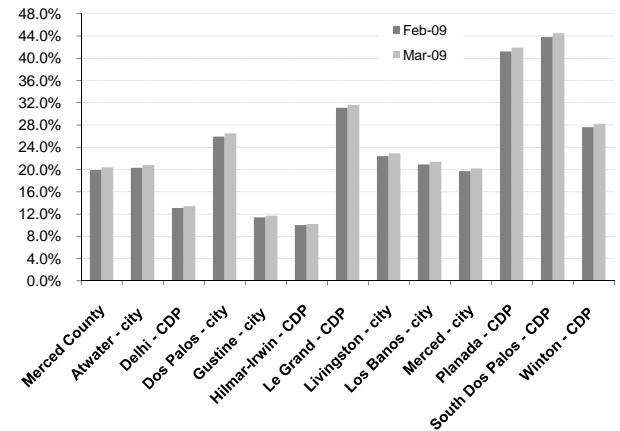


### Sub County average unemployment rates for the county, cities, and municipalities.

Area Name	Labor Force	Employment	Unemployment	
			Number	Rate
Merced County	108,000	86,000	22,000	20.4%
Atwater city	12,700	10,100	2,600	20.8%
Delhi CDP	4,000	3,500	500	13.4%
Dos Palos city	2,100	1,600	600	26.5%
Gustine city	2,500	2,200	300	11.7%
Hilmar Irwin CDP	2,800	2,500	300	10.2%
Le Grand CDP	800	500	300	31.6%
Livingston city	5,400	4,100	1,200	22.9%
Los Banos city	13,600	10,700	2,900	21.4%
Merced city	32,000	25,500	6,500	20.2%
Planada CDP	2,000	1,200	900	41.9%
South Dos Palos CDP	600	300	200	44.5%
Winton CDP	4,200	3,000	1,200	28.2%

CDP - Census Designated Place

### Merced County - Community Unemployment

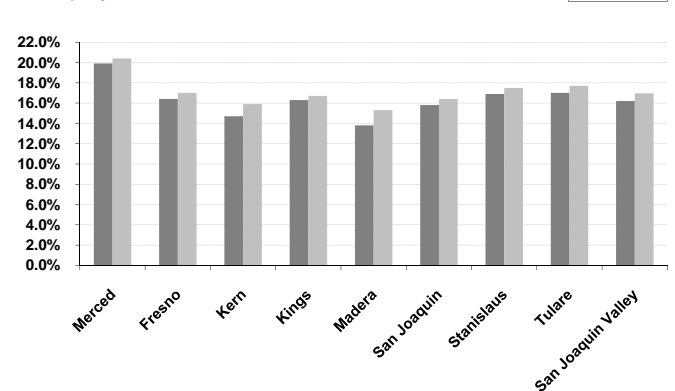


Merced County's workforce has grown over the past 16 years reflecting improvement of the County's economic well being; however, unemployment remains a consistent barrier to greater prosperity. Average unemployment has fluctuated from an annual low of 9.3 percent to an annual high of 17.5 percent.

### Counties in the San Joaquin Valley Quick Look

County	Rank	Labor Force	Employ	Unemployed	Rate
Merced	55	108,000	86,000	22,000	20.4%
Fresno	46	446,100	370,300	75,800	17.0%
Kern	40	371,000	312,000	59,000	15.9%
Kings	44	61,400	51,200	10,200	16.7%
Madera	36	68,900	58,300	10,600	15.3%
San Joaquin	42	309,000	258,200	50,800	16.4%
Stanislaus	48	244,000	201,200	42,800	17.5%
Tulare	49	207,500	170,700	36,800	17.7%
San Joaquin Valley		1,815,900	1,507,900	308,000	17.0%

### Counties in the San Joaquin Valley Unemployment Rates



# Worknet Customer Service & Satisfaction Report For All Locations February 2009

Merced County Department of Workforce Investment

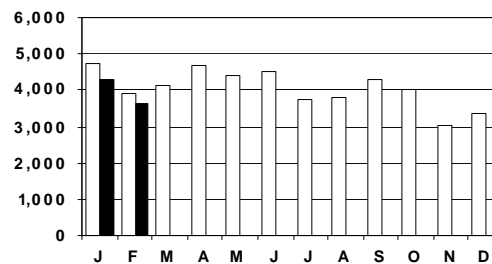
## Daily Sign-ins

Daily sign-ins for February totaled 3,612, down 706 from the previous month and down 312 from February 2008. Daily sign-ins for the month of February are below the 6 year average.

February's 6 year average: 3,929

2008 annual average: 4,058

**Daily Sign-ins  
2008 & 2009**



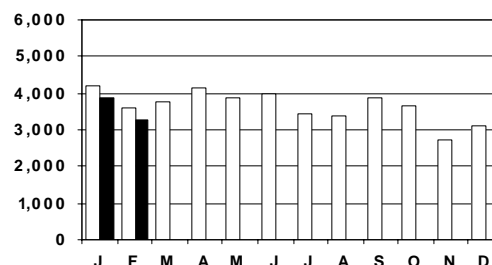
## Return Visits

Return visits for February totaled 3,265, down 591 from the previous month and down 331 from February 2008. Return visits for the month of February are below the 6 year average.

February's 6 year average: 3,637

2008 annual average: 3,647

**Returning Visitors  
2008 & 2009**



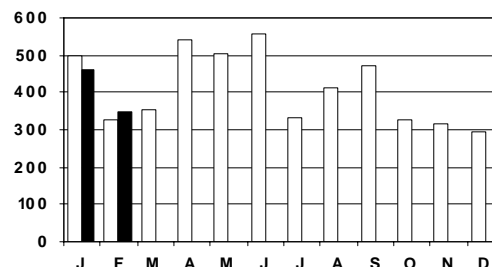
## First Visits

First Visits for February totaled 347, down 115 from the previous month and up 19 from February 2008. First Visits for the month of February are above the 6 year average.

February's 6 year average: 291

2008 annual average: 411

**First Visits  
2008 & 2009**



## Contents

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## Customer Flow for February 2009

### Both Locations

- On average, Tuesdays were the busiest days of the week, averaging 230 customers per day. (Weekly Average: 1,003 customers)

### Merced

- Tuesdays were the busiest day of the week, with an average of 130 customers per day. (Weekly Average: 533 customers).

### Los Banos

- Tuesdays were the busiest day of the week, with an average of 100 customers per day. (Weekly Average: 470 customers).

## Note:

- As of March, 2008, we are tracking new metrics: Total Visitors, Staff Appointments, EDD/Unemployment visits and Certificate Tests.



**Worknet  
Customer Service & Satisfaction Report  
For All Locations  
February 2009**

Merced County Department of Workforce Investment

**Marketing advertisements for  
February 2009**  
*\* The Bus  
Worknet signs inside buses*

**How did you hear about us?**

*Responses from first-time visitors*

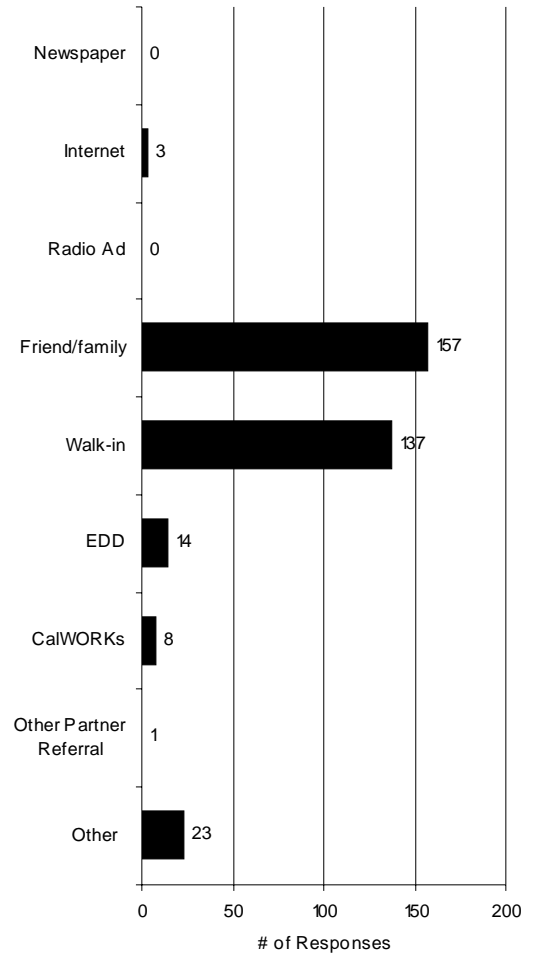
In February, our first time visitors responded most often that they heard about Worknet from friends or family, with 157 customers providing this response.

An additional 137 visitors responded that they were walk-in visitors to Worknet offices.

Of the 23 visitors whose responses were classed as "Other," most visiting the Los Banos Worknet Offices wrote "Census" on the response form. Other Los Banos visitors wrote "CVOC" or "National Guard." Most visiting the Merced Worknet Office wrote "Merced College" on the response form. Other Merced visitors wrote "CalGRIP", "CVOC", or "UC Merced" on the response form.

**How Did You Hear About Us?**

■ Feb-09



*In February, 100.00 percent of our customers responding would refer our services to others*

**Would you refer our services to others?**

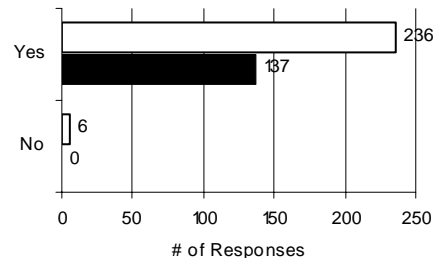
Of those responding to this question, 100.00 percent of our customers would refer our services to others.

PY 06/07 annual average: 98.36%

PY 07/08 annual average: 98.79%

**Would you refer our services to others?**

□ Feb-08  
■ Feb-09

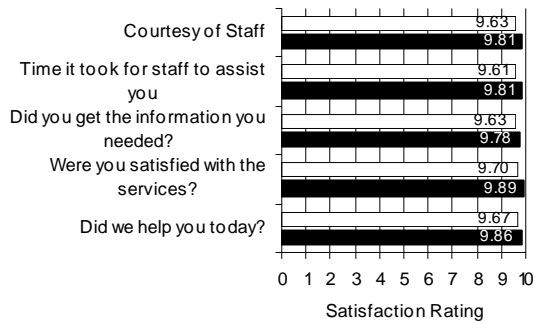




**Worknet**  
**Customer Service & Satisfaction Report**  
**For All Locations**  
**February 2009**

Merced County Department of Workforce Investment

**Customer Satisfaction**



**Customer Satisfaction Ratings**

We received 142 surveys with responses to customer satisfaction questions in the month of February.

Consistently we see overall ratings for all questions in this category to be greater than 9.78 out of 10.

No questionnaires contained any response of 5 or less.

*“Consistently we see overall ratings for all questions in this category to be greater than 9.78 out of 10.”*

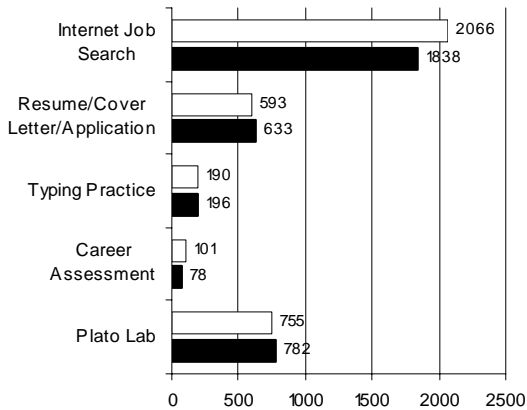
**Return Rate For Customer Satisfaction Survey**

*Both Locations: 3.93%*

*Merced: 2.55%*

*Los Banos: 5.50%*

**What Did Our Customer Use? Computer Services**



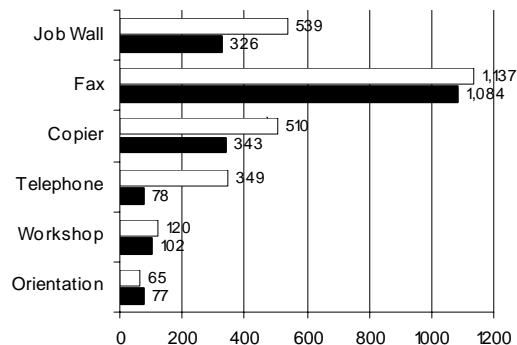
**How our customers use our services**

Computer related services are always the ones most used by our customers, with customers using one or more such services 3,527 times in February.

Internet Job Search and the PLATO Lab were our most accessed computer services.

*1,084 customers used our Fax service at Worknet in the month of February.*

**What Did Our Customer Use? Non-Computer Services**



Fax and Copier were the most used non-computer related services. Job Wall, Workshop and Telephone were the next most used services under this category.



Worknet  
Customer Service & Satisfaction Report  
For All Locations  
February 2009

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**Customer Service/Satisfaction Summary Data - Both Locations**

	<b>Feb-08</b>	<b>Dec-08</b>	<b>Jan-09</b>	<b>Feb-09</b>
Return Visits	3,596	3,085	3,856	3,265
First Visits	328	294	462	347
Total Visits	3,924	3,379	4,318	3,612
Total Visitors	1,667	1,530	1,932	1,654
<b>How did you hear about us?</b>				
Newspaper	2	0	0	0
Internet	1	0	3	3
Radio Ad	0	0	0	0
Friend/family	128	137	203	157
Walk-in	145	129	141	137
EDD	11	14	18	14
CalWORKs	22	10	9	8
Other Partner Referral	4	7	5	1
Other	20	13	95	23
<b>What did our customers use?</b>				
Internet Job Search	2,066	2,032	2,408	1,838
Resume/Cover Letter/Application	593	566	832	633
Typing Practice	190	168	179	196
Career Assessment	101	33	99	78
Job Wall	539	344	461	326
Fax	1,137	1,093	1,304	1,084
Copier	510	363	425	343
Telephone	349	78	86	78
Plato Lab	755	623	775	782
Workshop	120	65	86	102
Orientation	65	26	50	77
Staff Appointment	209	157	138	249
Special Class	84	59	326	80
EDD/Unemployment	137	98	169	140
Certificate Test	63	68	68	85
<b>Customer Satisfaction</b>				
Courtesy of Staff	9.63	9.72	9.65	9.81
Time it took for staff to assist you	9.61	9.77	9.65	9.81
Did you get the information you needed?	9.63	9.67	9.58	9.78
Were you satisfied with the services?	9.70	9.73	9.64	9.89
Did we help you today?	9.67	9.75	9.62	9.86
<b>Would you refer our services to others?</b>				
Yes	236	216	150	137
No	6	1	1	0



Worknet  
Customer Service & Satisfaction Report  
For All Locations  
February 2009

Merced County Department of Workforce Investment

**Customer Service/Satisfaction Summary Data - Individual Locations**

<b>Who were our visitors</b>	<b>Merced</b>	<b>Los Banos</b>	<b>Both Locations</b>
Return Visits	1,737	1,528	3,265
First Visits	183	164	347
Total Visits	1,920	1,692	3,612
Total Visitors	942	712	1,654
<b>How did you hear about us?</b>			
Newspaper	0	0	0
Internet	3	0	3
Radio Ad	0	0	0
Friend/family	19	138	157
Walk-in	137	0	137
EDD	8	6	14
CalWORKs	2	6	8
Other Partner Referral	1	0	1
Other	10	13	23
<b>What did our customers use?</b>			
Internet Job Search	1,096	742	1,838
Resume / Cover Letter / Application	290	343	633
Typing Practice	132	64	196
Career Assessment	47	31	78
Job Wall	238	88	326
Fax	677	407	1,084
Copier	270	73	343
Telephone	13	65	78
Plato Lab	196	586	782
Workshop	55	47	102
Orientation	48	29	77
Staff Appointment	88	161	249
Special Class	18	62	80
EDD/Unemployment	87	53	140
Certificate Test	71	14	85
<b>Customer Satisfaction</b>			
Courtesy of Staff	9.76	9.84	9.81
Time it took for staff to assist you	9.83	9.80	9.81
Did you get the information you needed?	9.67	9.84	9.78
Were you satisfied with the services?	9.85	9.91	9.89
Did we help you today?	9.75	9.91	9.86
<b>Would you refer our services to others?</b>			
Yes	48	89	137
No	0	0	0



Worknet  
Customer Service & Satisfaction Report  
For All Locations  
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### Suggestions

more computers
everything you do is great!
Don't know what I would do without this place!
Excellent job!
Advertise more.
Great place!
Great place.
No sounds good
None, its quiet and cozy. Maybe if you had a childcare center would be nice.
Add popcorn at the videos
Doing Good
No, very good work, I'am always happy coming here
No, everything is fine.
No. you have excellent services
Get more jobs.
Maybe adding a computer class just to get more computer skills
Give the full hour they say we have.
no, I think you guys are doing great!
No the service is fantastic!
Free Water
Just keep up the good work!
more computers
No, I love everything you offer.
I have used your services before, I was very ahppy with my results then too!
Worknet is a very nice enviornment!
Keep up the great work!
No, good friendly people.
Worknet Los Banos has very nice employees.
new computers



Worknet  
Customer Service & Satisfaction Report  
For All Locations  
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Merced County Department of Workforce Investment

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### Concerns

The workers are very helpful and friendly.
Not right now on issues or concerns, you guys doing good job
No thank you
Money need a job quick and fast -4 kids -no money Smile Just for laughs
Find me a job.
I'm having difficulty finding on-line application for jobs.
find ma a job.
My conerns is that you guys are doing a good job.
My concerns is that you guys are doing a good job on concerns.
finding a job.
I need a job.
More assistance to make the experience for and more informational.
Thank you for placing phone, but wish it had been under supervision.
job openings
I need a Job!
opening jobs

**TO: Workforce Investment Board**

**DATE: 05/14/09**

**FROM: WIB Staff**

**For Action**

**For Information**

**For Discussion**

**SUBJECT: WIA Fiscal Reports**

**PROPOSED MOTION(S): None. Information Only.**

**DISCUSSION:** Attached is the Fiscal Report for Fiscal Year 2008/09 covering July 1, 2008 through March 31, 2009. This report shows all WIA funds available for Fiscal Year 2008/09, accrued expenditures through March 31, 2009, and obligations as of March 31, 2009. Target for expenditures is approximately 75%, and as of March 31st we were at 52.79% of available Adult Funds, 63.66% of Dislocated Worker Funds, and 45.42% of Youth Formula Funds. This is within expectations based on planned expenditures for the remainder of the fiscal year and information received from our Youth Program provider of planned expenditures for the remainder of the contract. Other grants are at different percentages due to different grant timelines.

**Staff will be at the meeting to answer questions.**

**ATTACHMENT(S):  
FY 2008/09 WIA Fiscal Report**

**MERCED COUNTY DEPARTMENT OF WORKFORCE INVESTMENT  
FISCAL REPORT FOR FINANCE COMMITTEE  
For Fiscal Year 2008/2009  
July 1, 2008 - June 30, 2009  
Through 03/31/09**

**Target 75.00%**

AVAILABLE FUNDS			BUDGET				ACTUAL			OBLIGATIONS			COMMITTED - AVAILABLE		
	Carryover Funds From 07/08	Appropriation FY 08/09	Planned for New Funds Per Estimated Plan Mod 7/1/08 to 6/30/09	Budget for Available Funds	Budget Adjustments	Revised Budget	Accrued Expense	Available	Percent Expended to Date	Total Obligated Funds	Available after Obligations	Percent Spent + Obligated	Total Committed Funds	Available after Committed	Pct Spent + Obligated + Committed
							FY to Date								
<b>ADULT</b>			Core A \$ 351,716	\$ 418,161	\$ -	\$ 418,161	\$ 208,658	\$ 209,503	49.90%	\$ 6,813	\$ 202,689	51.53%	\$ 85,183	\$ 117,506	71.90%
08/09 Allocation		\$ 1,648,103	Core B \$ 485,623	\$ 577,365	\$ -	\$ 577,365	\$ 404,928	\$ 172,436	70.13%	\$ 16,095	\$ 156,341	72.92%	\$ 65,704	\$ 90,637	84.30%
			Intensive \$ 131,173	\$ 155,954	\$ -	\$ 155,954	\$ 75,842	\$ 80,111	48.63%	\$ 4,031	\$ 76,080	51.22%	\$ 31,974	\$ 44,106	71.72%
PY Cash Balances 6/30/08	\$ 303,620		Training \$ 514,781	\$ 612,031	\$ -	\$ 612,031	\$ 241,571	\$ 370,460	39.47%	\$ 79,841	\$ 290,619	52.52%	\$ 122,136	\$ 168,483	72.47%
	\$ 303,620	\$ 1,648,103	<b>Total</b> \$ 1,483,293	\$ 1,763,510	\$ -	\$ 1,763,510	\$ 931,000	\$ 832,511	52.79%	\$ 106,781	\$ 725,730	58.85%	\$ 304,997	\$ 420,732	76.14%
<b>DISPLACED WORKER</b>			Core A \$ 441,622	\$ 506,955	\$ (75,000)	\$ 431,955	\$ 250,536	\$ 181,419	58.00%	\$ 12,768	\$ 168,651	60.96%	\$ 70,878	\$ 97,773	77.37%
08/09 Allocation		\$ 1,380,143	Core B \$ 399,429	\$ 458,520	\$ 75,000	\$ 533,520	\$ 473,362	\$ 60,158	88.72%	\$ 28,132	\$ 32,026	94.00%	\$ 13,459	\$ 18,567	96.52%
DW Budgeted Portion of 25% DW AUG			Intensive \$ 120,619	\$ 138,463	\$ -	\$ 138,463	\$ 83,855	\$ 54,609	60.56%	\$ 6,466	\$ 48,142	65.23%	\$ 20,232	\$ 27,910	79.84%
PY Cash Balances 6/30/08	\$ 208,106		Training \$ 280,459	\$ 321,950	\$ -	\$ 321,950	\$ 99,984	\$ 221,966	31.06%	\$ 31,540	\$ 190,426	40.85%	\$ 80,029	\$ 110,397	65.71%
	\$ 208,106	\$ 1,380,143	<b>Total</b> \$ 1,242,129	\$ 1,425,888	\$ -	\$ 1,425,888	\$ 907,736	\$ 518,152	63.66%	\$ 78,906	\$ 439,246	69.19%	\$ 184,598	\$ 254,647	82.14%
<b>YOUTH</b>			In School \$ 950,573	\$ 1,434,320	\$ -	\$ 1,434,320	\$ 542,131	\$ 892,188	37.80%	\$ 500,222	\$ 391,967	72.67%	\$ 164,729	\$ 227,238	84.16%
08/09 Allocation		\$ 1,760,318	Out of School \$ 633,714	\$ 956,213	\$ -	\$ 956,213	\$ 543,719	\$ 412,495	56.86%	\$ 262,703	\$ 149,791	84.33%	\$ 62,951	\$ 86,840	90.92%
PY Cash Balances 6/30/08	\$ 911,140		<b>Total</b> \$ 1,584,287	\$ 2,390,533	\$ -	\$ 2,390,533	\$ 1,085,850	\$ 1,304,683	45.42%	\$ 762,925	\$ 541,758	77.34%	\$ 227,680	\$ 314,078	86.86%
	\$ 911,140	\$ 1,760,318													
<b>ADMINISTRATIVE</b>			<b>Total Admin</b> \$ 478,855	\$ 631,499	\$ -	\$ 631,499	\$ 335,345	\$ 296,154	53.10%	\$ 14,202	\$ 281,952	55.35%	\$ 118,493	\$ 163,459	74.12%
<b>All Formula Grants</b>	\$ 1,422,866	\$ 4,788,564	<b>Total</b> \$ 4,788,564	\$ 6,211,430	\$ -	\$ 6,211,430	\$ 3,259,930	\$ 2,951,500	52.48%	\$ 962,814	\$ 1,988,686	67.98%	\$ 835,768	\$ 1,152,916	81.44%
<b>RAPID RESPONSE/15%/25%</b>			Rapid Resp. \$ 156,472	\$ 158,525		\$ 158,525	\$ 137,068	\$ 21,457	86.46%	\$ 5,598	\$ 15,859	90.00%	\$ 6,665	\$ 9,194	94.20%
Formula Rapid Response (541)**	\$ 2,053	\$ 156,472		\$ 100,000		\$ 100,000	\$ 26,584	\$ 73,416	26.58%	\$ -	\$ 73,416	26.58%	\$ 30,854	\$ 42,562	57.44%
Stimulus Rapid Response (p/o 307)		\$ 100,000		\$ 133,160		\$ 133,160	\$ 331	\$ 132,829	0.25%	\$ 20,778	\$ 112,051	15.85%	\$ 47,091	\$ 64,960	51.22%
Stimulus DW Augmentation (p/o 307)		\$ 133,160		\$ 390,227	\$ -	\$ 390,227	\$ 151,198	\$ 239,029	38.75%	\$ 226,006	\$ 13,023	96.66%	\$ 5,473	\$ 7,550	98.07%
CalGRIP*	\$ 390,227		<b>Total</b> \$ 156,472	\$ 781,912	\$ -	\$ 781,912	\$ 315,182	\$ 466,730	40.31%	\$ 252,382	\$ 214,348	72.59%	\$ 90,083	\$ 124,266	84.11%
	\$ 392,280	\$ 389,632													
<b>INCENTIVE AWARDS</b>			Incentive \$ -	\$ 12,646	\$ -	\$ 12,646	\$ 4,900	\$ 7,746	38.75%	\$ -	\$ 7,746	38.75%	\$ 3,256	\$ 4,490	64.49%
08/09 Award (Amount TBD)															
PY Cash Balances 6/30/08	\$ 12,646		<b>Total</b> \$ -	\$ 12,646	\$ -	\$ 12,646	\$ 4,900	\$ 7,746	38.75%	\$ -	\$ 7,746	38.75%	\$ 3,256	\$ 4,490	64.49%
	\$ 12,646	\$ -													
<b>OTHER (DoL, Contract, etc.)</b>			LVN Project \$ -	\$ 1,306,782		\$ 1,306,782	\$ 626,932	\$ 679,850	47.98%	\$ 558,233	\$ 121,616	90.69%	\$ 51,112	\$ 70,504	94.60%
Federal LVN Grant*	\$ 1,306,782		SA Biotech \$ 29,272	\$ 29,272		\$ 29,272	\$ 8,380	\$ 20,892	28.63%	\$ 144	\$ 20,748	29.12%	\$ 8,719	\$ 12,029	58.91%
Stan Alliance Biotech Contract		\$ 29,272	MCCAdvnc \$ 20,000	\$ 20,000		\$ 20,000	\$ 14,319	\$ 5,681	71.59%	\$ 472	\$ 5,209	73.96%	\$ 2,189	\$ 3,020	84.90%
MC Career Advancement Academy		\$ 20,000	<b>Total</b> \$ 49,272	\$ 1,356,054	\$ -	\$ 1,356,054	\$ 649,631	\$ 706,423	47.91%	\$ 558,850	\$ 147,573	89.12%	\$ 62,020	\$ 85,553	93.69%
	\$ 1,306,782	\$ 49,272													

\* Amounts represent cash balances remaining from entire multi-year award amounts, which are immediately available. \*\*Rapid Response "carry in" is realized accruals claimed as cash for prior year closeout.

<b>BUDGET:</b>	Includes all funds available for fiscal year based on Plan to be submitted to EDD on request, revised in accordance with latest appropriations information received from Chief, Workforce Services Division, as required. Formula Administrative Funds lose their identity upon appropriation. Federal LVN Grant appropriation reduced \$18,504 by Modification #3 IAW PL 110-5. Additional Dislocated Worker and Rapid Response funds provided beginning in January 2009 by R970546-307 cash code.	In-School Youth	49.93%
<b>OBLIGATIONS:</b>	Includes funds obligated in contracts and ITA's. Does NOT include funds committed for operations.	Out-of-School Youth	50.07%
<b>COMMITTED:</b>	Includes projected staff personnel and overhead costs		
<b>AVAILABLE:</b>	Balance after expenditures and obligations		

**TO: WIB**

**DATE: 05/14/09**

**FROM: WIB Staff**

**For Action**

**For Information**

**For Discussion**

**SUBJECT: Participant Report**

**PROPOSED MOTION(S): Information only.**

**DISCUSSION: Attached is a participant report for the time period July 2008 to March 2009, which reflects the number of participants enrolled and exited (and how they entered and exited the programs) within specific grant codes. Each year a modification to the Workforce Investment Board 5-Year Strategic Plan is submitted with projected participant numbers. The attached report is a comparison of the actual participant numbers with the projected numbers submitted in the yearly plan with 75% of the program year expended.**

**There have been 2 more categories added under “Program Activities/Services Summary”. Those categories are “NonWIA Funded Services” and “Supportive Services”. These categories were added to reflect services that are delivered and do not fall under the previous categories. These categories are not broken out in the Strategic Plan; therefore, do not have a “planned” estimate. Some planned NonWIA Funded Services regarding training were reflected in “training services” directly above.**

**ATTACHMENT(S):  
Participant Report**

**WIA PARTICIPANT SUMMARY REPORT - FORMULA GRANTS**

**PY 2008/09 - March 2009**

**Report Range 07/2008 to 03/2009**

75.00% of Plan Year Expended

	Adult (201)			Dislocated Worker (501)		
	Actual	Planned	Per Cent	Actual	Planned	Per Cent
<b>Total Participants</b>	443	523	84.7%	130	208	62.5%
Participants Carried In	310	271	114.4%	69	70	98.6%
New Participants Entering Grant	133	252	52.8%	61	138	44.2%
<b>Total Participants Exiting WI</b>	276	318	86.8%	62	161	38.5%
Entered Unsubsidized Employment	169	299	56.5%	47	140	33.6%
Training Related	48	85	56.5%	3	53	5.7%
Other Exits*	21	19	110.5%	7	21	33.3%
<b>Program Activities/Services Summary</b>						
Core Services (Registered)	443	466	95.1%	130	135	96.3%
Intensive Services	227	216	105.1%	90	122	73.8%
Training Services**	32	110	29.1%	24	93	25.8%
Non-WIA Funded Services	149			23		
Supportive Services	194			51		

	Older Youth (301)				
	Older Youth	Younger Youth	Actual Total	Planned	Per Cent
<b>Total Participants</b>	131	294	425	490	86.7%
Participants Carried In	104	204	308	310	99.4%
New Participants Entering Grant	27	90	117	180	65.0%
<b>Total Participants Exiting WI</b>	34	67	101	102	99.0%
Entered Unsubsidized Employment	11	9	20	35	57.1%
Training Related	2	1	3	15	20.0%
Entered Post-Secondary Education	10	40	50	40	125.0%
Entered Advanced Training	1		1	7	14.3%
Attained High School Diploma/GED	1	40	41	55	74.5%
Other Exits	5	6	11	5	220.0%
<b>Program Activities/Services Summary</b>					
Goals Set (Younger Youth Only)**		178	178		

\*Other Exits includes Exit Code 02 "Remained With Layoff Employer" for Dislocated Workers.

\*\*Training Services totals exclude Non-WIA Funded Training Services

\*\*\*Goals Set is no longer a Participant Plan data point. Results listed for informational purposes only.

**WIA PARTICIPANT SUMMARY REPORT - OTHER GRANTS AND CONTRACTS**

**PY 2008/09 - March 2009**

**Report Range 07/2008 to 03/2009**

	<b>Federal LVN Grant (907)</b>	<b>SJC Manufacturing (914)</b>	<b>WIA 15% CalGRIP (414)</b>	<b>CalGRIP Younger Youth (417)</b>
<b>Total Participants</b>	85	19	13	21
Participants Carried In				
New Participants Entering Grant	85	19	13	21
<b>Total Participants Exiting WI</b>	33	16		
Entered Unsubsidized Employment	14	12		
Training Related	25	8		
Entered Military Service				
Entered Qualified Apprenticeship Program				
Entered Post-Secondary Education				
Entered Advanced Training				
Attained Recognized Certificate/Diploma/Degree	23	14		
Attained High School Diploma/GED				
Returned to Secondary School (Youth Only)				
Exits Excluded from Performance				
Other Exits	4	4		
<b>Program Activities/Services Summary</b>				
Core Services (Registered)	83	19		
Intensive Services	80	19	13	21
Training Services*		8		
Non-WIA Funded Services	79	10	2	
Supportive Services	85	19	4	1
Youth Services			11	21
Concurrent Program Participants	12	4	3	1
Individual Training Accounts				
Goals Set (Younger Youth Only)				

**\*Training Services totals exclude Non-WIA Funded Training Services**

**WIA PARTICIPANT CHARACTERISTICS SUMMARY**  
**Report Period: 7/2008 to 3/2009**  
**FORMULA GRANTS**

	ADULT		DISLOCATED WORKER		301 OLDER YOUTH		301 YOUNGER YOUTH		TOTAL (ALL GRANT CODES)	
	#	%	#	%	#	%	#	%	#	%
<b>Total</b>	443	100.0%	130	100.0%	138	100.0%	294	100.0%	1,005	100.0%
Female	328	74.0%	76	58.5%	86	62.3%	143	48.6%	633	63.0%
Male	115	26.0%	54	41.5%	52	37.7%	151	51.4%	372	37.0%
<b>Age</b>										
14-18	41	9.3%			10	7.2%	294	100.0%	345	34.3%
19-21	49	11.1%	3	2.3%	128	92.8%			180	17.9%
22-29	137	30.9%	15	11.5%					152	15.1%
30-44	156	35.2%	50	38.5%					206	20.5%
45-54	44	9.9%	39	30.0%					83	8.3%
55-61	14	3.2%	22	16.9%					36	3.6%
62-64	1	0.2%							1	0.1%
65 and over	1	0.2%	1	0.8%					2	0.2%
<b>Race/Ethnicity</b>										
American Indian / Alaskan Native	5	1.1%	2	1.5%			5	1.7%	12	1.2%
Asian	44	9.9%	5	3.8%	10	7.2%	59	20.1%	118	11.7%
Black / African American	21	4.7%	2	1.5%	7	5.1%	23	7.8%	53	5.3%
Hawaiian Native/Other Pacific Islander	12	2.7%	2	1.5%	2	1.4%	1	0.3%	17	1.7%
White	164	37.0%	53	40.8%	17	12.3%	35	11.9%	269	26.8%
Ethnicity Hispanic or Latino	220	49.7%	70	53.8%	104	75.4%	186	63.3%	580	57.7%
<b>Labor Force Status</b>										
Employed	164	37.0%	3	2.3%	15	10.9%	4	1.4%	186	18.5%
Unemployed	279	63.0%	127	97.7%	123	89.1%	290	98.6%	819	81.5%
UI Claimant	25	5.6%	108	83.1%	5	3.6%	1	0.3%	139	13.8%
UI Exhaustee	14	3.2%	18	13.8%					32	3.2%
<b>Barriers to Employment</b>										
Disabled	12	2.7%			7	5.1%	27	9.2%	46	4.6%
Limited English Proficiency	4	0.9%	3	2.3%	6	4.3%	8	2.7%	21	2.1%
Single Parent	94	21.2%	17	13.1%	24	17.4%	10	3.4%	145	14.4%
Work Profiling Reempl. Services Referral	1	0.2%	12	9.2%					13	1.3%
Low Income	284	64.1%	64	49.2%	128	92.8%	284	96.6%	760	75.6%
Displaced Homemaker										
Offender	6	1.4%	3	2.3%	14	10.1%	21	7.1%	44	4.4%
Homeless	2	0.5%	1	0.8%	3	2.2%	2	0.7%	8	0.8%
Runaway Youth					1	0.7%	4	1.4%	5	0.5%
Pregnant Parenting Youth					42	30.4%	22	7.5%	64	6.4%
Youth Needing Additional Assistance					138	100.0%	292	99.3%	430	42.8%
Basic Literacy Skills Deficient	62	14.0%	51	39.2%	122	88.4%	242	82.3%	477	47.5%
Substance Abuse	2	0.5%			5	3.6%	12	4.1%	19	1.9%
Foster Youth					1	0.7%	7	2.4%	8	0.8%

**WIA PARTICIPANT CHARACTERISTICS SUMMARY**

**Report Period: 7/2008 to 3/2009**

**OTHER GRANTS AND CONTRACTS**

	FEDERAL LVN GRANT (907)		SJC MANUFACTURING CONTRACT (914)		WIA 15% CALGRIP (414)		WIA 15% CALGRIP YOUNGER YOUTH (417)		TOTAL (ALL GRANT CODES)	
	#	%	#	%	#	%	#	%	#	%
<b>Total</b>	85	100.0%	19	100.0%	13	100.0%	21	100.0%	138	100.0%
<b>Female</b>	80	94.1%			6	46.2%	3	14.3%	89	64.5%
<b>Male</b>	5	5.9%	19	100.0%	7	53.8%	18	85.7%	49	35.5%
<b>Age</b>										
14-18					3	23.1%	21	100.0%	24	17.4%
19-21	2	2.4%	1	5.3%	8	61.5%			11	8.0%
22-29	39	45.9%	2	10.5%	2	15.4%			43	31.2%
30-44	32	37.6%	13	68.4%					45	32.6%
45-54	10	11.8%	2	10.5%					12	8.7%
55-61	2	2.4%	1	5.3%					3	2.2%
62-64										
65 and over										
<b>Race/Ethnicity</b>										
American Indian / Alaskan Native										
Asian	28	32.9%					1	4.8%	29	21.0%
Black / African American	5	5.9%			1	7.7%	4	19.0%	10	7.2%
Hawaiian Native/Other Pacific Islander	4	4.7%							4	2.9%
White	26	30.6%	7	36.8%	2	15.4%	1	4.8%	36	26.1%
Ethnicity Hispanic or Latino	27	31.8%	12	63.2%	10	76.9%	15	71.4%	64	46.4%
<b>Labor Force Status</b>										
Employed	63	74.1%			1	7.7%			64	46.4%
Unemployed	22	25.9%	19	100.0%	12	92.3%	21	100.0%	74	53.6%
UI Claimant			8	42.1%					8	5.8%
UI Exhaustee	1	1.2%							1	0.7%
<b>Barriers to Employment</b>										
Disabled	1	1.2%	1	5.3%	1	7.7%	1	4.8%	4	2.9%
Limited English Proficiency	1	1.2%					3	14.3%	4	2.9%
Single Parent	23	27.1%			4	30.8%	1	4.8%	28	20.3%
Work Profiling Reempl. Services Referral										
Low Income	36	42.4%	12	63.2%	13	100.0%	20	95.2%	81	58.7%
Displaced Homemaker										
Offender			5	26.3%	5	38.5%	19	90.5%	29	21.0%
Homeless			1	5.3%					1	0.7%
Runaway Youth							4	19.0%	4	2.9%
Pregnant Parenting Youth					4	30.8%	3	14.3%	7	5.1%
Youth Needing Additional Assistance					11	84.6%	20	95.2%	31	22.5%
Basic Literacy Skills Deficient	11	12.9%	4	21.1%	12	92.3%	16	76.2%	43	31.2%
Substance Abuse			1	5.3%			4	19.0%	5	3.6%
Foster Youth					1	7.7%			1	0.7%

**TO: WIB**

**DATE: 05/14/09**

**FROM: WIB Staff**

**For Action**

**For Information**

**For Discussion**

**SUBJECT: One-Stop Certification – Prospector Award**

**PROPOSED MOTION(S): None. Information only.**

**DISCUSSION: On May 5, 2008, the Executive Committee approved the submission of application for the California Prospector Award under CAPE.**

**The Department of Workforce Investment received notification that the Worknet of Merced County Employment Resource Centers had been granted the Prospector Award from CAPE, thus meeting the Workforce Investment Board criteria and standards for One-Stop certification.**

**The Department was recently presented with the Prospector Award at the annual California Awards for Performance Excellence Banquet in Los Angeles. The Assistant Director Joanne Presnell and One-Stop Supervisor Robin Redwine were present to accept the award. The award will be on display at this WIB meeting.**

**ATTACHMENT(S):  
Award on Display**