

**Workforce Investment Board
Executive Committee
1880 Wardrobe Ave
Aug 3, 2009, 7:30-8:30 a.m.
Meeting Minutes**



<http://www.co.merced.ca.us/wi/wib/wib.html>

Members Present:

Debra Glass	Albert Montejano (Chair)	Steve Newvine
Vann (Mike) Smith	Hubert (Hub) Walsh	

Members Absent:

Edward Dietz	Alfonse Peterson	Al Romero
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Others Present:

Andrea Baker	Brian Cutler	Dee Knight	Alfredo Mendoza
Joanne Presnell	Jackie Walther-Parnell		

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1. Call to Order/Roll Call: The Chair, Mr. Albert Montejano, called the meeting to order at 7:33 a.m. Roll call was taken.
 2. Approval of Agenda: It was *M/S/C Smith/Glass* to approve the agenda as published.
 3. Approval of Minutes: It was *M/S/C Walsh/Newvine* to approve the June 1, 2009 minutes.
 4. Public Opportunity to Speak: None.
 5. Action Agenda:
 - a. Grant Opportunity – Pathways Out of Poverty: It was *M/S/C Smith/Glass* for staff to pursue regional support for the Dept of Labor Pathways Out of Poverty grant application with updates provided to the Quality Employment and Development Committee.
 - b. Grant Opportunity – Healthcare Sector: It was *M/S/C Walsh/Smith* for staff to pursue regional support for the Dept of Labor Healthcare Sector and Other High Growth and Emerging Industries grant application with updates provided to the Quality Employment and Development Committee.
 - c. Quality Employment and Development Committee Mission Statement: It was *M/S/C Newvine/Glass* to approve the Quality Employment and Development Committee’s Mission Statement, and forward to the Workforce Investment Board (WIB) for approval.
 - d. Priority of Services to Veterans: It was *M/S/C Glass/Walsh* to approve the revised Services to Veterans Policy, and forward to the WIB for approval.
 - e. Merced College (Water Treatment Operator) Course: It was *M/S/C Walsh/Newvine* to approve the course offering with Merced College in the field of Water Treatment Plant Operator, and forward to the Board of Supervisors for approval.

6. Discussion:

a. Medical Assistant Training Update: Staff provided statistics regarding Medical Assistant training in Merced County. It was suggested that staff talk with Merced College regarding improving its course curriculum to where it would be a lattice to other healthcare fields.

b. Summer Youth Celebration – Save the Date: Staff provided a flyer and gave an overview of the program for the Summer Youth Recognition Ceremony that will be held on August 19, 2009, 3-5 p.m., at the Boys and Girls Club. WIB members were asked to RSVP to staff. There will also be a statewide recognition for all Workforce Investment Areas in California (one youth from each area) on August 20, 2009, in Sacramento.

7. Reports:

a. Youth Council: Ms. Debra Glass noted in order to move forward, the Youth Council is looking at other projects. Council members will first look at a youth survey that was gathered by Mr. Richard Mahacek, Ag Division, and will probably use it as a stimulus for the new projects.

8. Information: No comments were made on the information items.

- a. Fiscal Reports.
- b. Labor Market Information
- c. Performance Measures Program Year 2008/2009
- d. Participant Reports
- e. Ed Morrison – Save the Date

9. Director Comments: Ms. Andrea Baker noted the following:

- Stanislaus is interested in having the Community College Center of Excellence do a study on green jobs, which will identify the sectors in our communities where training should be focused.
- She received an “Economic Impact of the Achievement Gap” study, which she will send to everyone. It pertains to our educational community and what we should be doing.
- The Department was notified it may possibly be the Enterprise Zone manager for the County, which has to go to the Board of Supervisors for approval.
- Due to the reduction of the State budget, Human Services Agency has notified the Department that it will be canceling its contract. The impact to the Department will be minimal.

10. Chair Comments: The Chair thanked everyone for attending, and thanked staff for all their help.

11. Next Meeting: October 5, 2009, Dept of WI Large Conference Room, 1880 Wardrobe Ave.

12. Adjourn: The meeting adjourned at 8:11 a.m.