

**Workforce Investment Board  
 Executive Committee  
 1880 Wardrobe Ave, Merced, CA 95341  
 October 5, 2009, 7:30-8:30 a.m.  
 Meeting Agenda**



<http://www.co.merced.ca.us/wi/wib/wib.html>

1. Call to Order/Roll Call.....
2. Approval of Agenda .....
3. Approval of August 3, 2009 Minutes .....
4. Public Opportunity to Speak .....
5. Consent Agenda.....
  - a. Work Readiness Definition Approval ..... Alfredo Mendoza
6. Action Agenda.....
  - a. Disposition of Unspent Youth Funding..... Alfredo Mendoza
  - b. Youth Council Schedule..... Eve Snelling
  - c. Occupations in Demand Policy..... Brian Cutler
  - d. Building Green Jobs ..... Brian Cutler
  - e. Incumbent Worker Policy..... Brian Cutler
  - f. Workforce Investment Board Membership – Greg Vincelet..... Brian Cutler
7. Discussion .....
- a. Strategic Scorecard..... Alfredo Mendoza
  - b. Meeting of the Minds ..... Attendees
  - c. Solar Power Assets Memorandum of Understanding ..... Brian Cutler
  - d. Ed Morrison/Economic Development ..... Brian Cutler
8. Reports.....
  - a. Youth Council..... Debbie Glass
  - b. Summer Youth Outcomes..... Bernadette Castaneda
  - c. Enterprise Zone Management..... Andrea Baker
9. Information.....
  - a. Fiscal Reports ..... Jackie Walther-Parnell
  - b. Customer Service and Satisfaction Report ..... Alfredo Mendoza
  - c. Labor Market Information ..... Brian Cutler
  - d. Literacy and Numeracy Program Year 2008/2009..... Alfredo Mendoza
  - e. Participant Reports ..... Brian Cutler
10. Director Comments..... (5 min)
11. Chair Comments..... (5 min)
12. Next Meeting – November 2, 2009 .....
13. Adjourn .....

**Workforce Investment Board  
Executive Committee  
1880 Wardrobe Ave  
Aug 3, 2009, 7:30-8:30 a.m.  
Meeting Minutes**



<http://www.co.merced.ca.us/wi/wib/wib.html>

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**Members Present:**

Debra Glass	Albert Montejano (Chair)	Steve Newvine
Vann (Mike) Smith	Hubert (Hub) Walsh	

**Members Absent:**

Edward Dietz	Alfonse Peterson	Al Romero
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**Others Present:**

Andrea Baker	Brian Cutler	Dee Knight	Alfredo Mendoza
Joanne Presnell	Jackie Walther-Parnell		

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1. Call to Order/Roll Call: The Chair, Mr. Albert Montejano, called the meeting to order at 7:33 a.m. Roll call was taken.
  2. Approval of Agenda: It was *M/S/C Smith/Glass* to approve the agenda as published.
  3. Approval of Minutes: It was *M/S/C Walsh/Newvine* to approve the June 1, 2009 minutes.
  4. Public Opportunity to Speak: None.
  5. Action Agenda:
    - a. Grant Opportunity – Pathways Out of Poverty: It was *M/S/C Smith/Glass* for staff to pursue regional support for the Dept of Labor Pathways Out of Poverty grant application with updates provided to the Quality Employment and Development Committee.
    - b. Grant Opportunity – Healthcare Sector: It was *M/S/C Walsh/Smith* for staff to pursue regional support for the Dept of Labor Healthcare Sector and Other High Growth and Emerging Industries grant application with updates provided to the Quality Employment and Development Committee.
    - c. Quality Employment and Development Committee Mission Statement: It was *M/S/C Newvine/Glass* to approve the Quality Employment and Development Committee’s Mission Statement, and forward to the Workforce Investment Board (WIB) for approval.
    - d. Priority of Services to Veterans: It was *M/S/C Glass/Walsh* to approve the revised Services to Veterans Policy, and forward to the WIB for approval.
    - e. Merced College (Water Treatment Operator) Course: It was *M/S/C Walsh/Newvine* to approve the course offering with Merced College in the field of Water Treatment Plant Operator, and forward to the Board of Supervisors for approval.

6. Discussion:

a. Medical Assistant Training Update: Staff provided statistics regarding Medical Assistant training in Merced County. It was suggested that staff talk with Merced College regarding improving its course curriculum to where it would be a lattice to other healthcare fields.

b. Summer Youth Celebration – Save the Date: Staff provided a flyer and gave an overview of the program for the Summer Youth Recognition Ceremony that will be held on August 19, 2009, 3-5 p.m., at the Boys and Girls Club. WIB members were asked to RSVP to staff. There will also be a statewide recognition for all Workforce Investment Areas in California (one youth from each area) on August 20, 2009, in Sacramento.

7. Reports:

a. Youth Council: Ms. Debra Glass noted in order to move forward, the Youth Council is looking at other projects. Council members will first look at a youth survey that was gathered by Mr. Richard Mahacek, Ag Division, and will probably use it as a stimulus for the new projects.

8. Information: No comments were made on the information items.

- a. Fiscal Reports.
- b. Labor Market Information
- c. Performance Measures Program Year 2008/2009
- d. Participant Reports
- e. Ed Morrison – Save the Date

9. Director Comments: Ms. Andrea Baker noted the following:

- Stanislaus is interested in having the Community College Center of Excellence do a study on green jobs, which will identify the sectors in our communities where training should be focused.
- She received an “Economic Impact of the Achievement Gap” study, which she will send to everyone. It pertains to our educational community and what we should be doing.
- The Department was notified it may possibly be the Enterprise Zone manager for the County, which has to go to the Board of Supervisors for approval.
- Due to the reduction of the State budget, Human Services Agency has notified the Department that it will be canceling its contract. The impact to the Department will be minimal.

10. Chair Comments: The Chair thanked everyone for attending, and thanked staff for all their help.

11. Next Meeting: October 5, 2009, Dept of WI Large Conference Room, 1880 Wardrobe Ave.

12. Adjourn: The meeting adjourned at 8:11 a.m.

TO: Executive Committee

DATE: 10/05/09

FROM: Youth Council Working Group

For Action

For Information

For Discussion

SUBJECT: Work Readiness Definition Approval

**PROPOSED MOTION(S):** That the Executive Committee approves the recommendation from the Youth Council Workgroup regarding Work Readiness for ARRA youth ages 14-24.

**DISCUSSION:** The American Recovery and Reinvestment Act of 2009 (The Recovery Act or ARRA) states that the work readiness indicator will be the only indicator used for youth that participate in “summer employment” only and will assess the effectiveness of summer employment. When setting work readiness goals, local areas should follow the definition for a work readiness skill goal as specified in TEGL No. 17-05, Attachment B definition of Key Terms found at [http://wdr.doleta.gov/directives/attach/TEGL17-05\\_AttachB.pdf](http://wdr.doleta.gov/directives/attach/TEGL17-05_AttachB.pdf) as stated below:

*Work Readiness Skills Goal* - A measurable increase in work readiness skills including world-of-work awareness, labor market knowledge, occupational information, values clarification and personal understanding, career planning and decision making, and job search techniques (resumes, interviews, applications, and follow-up letters). They also encompass survival/daily living skills such as using the phone, telling time, shopping, renting an apartment, opening a bank account, and using public transportation. They also include positive work habits, attitudes, and behaviors such as punctuality, regular attendance, presenting a neat appearance, getting along and working well with others, exhibiting good conduct, following instructions and completing tasks, accepting constructive criticism from supervisors and co-workers, showing initiative and reliability, and assuming the responsibilities involved in maintaining a job. This category also entails developing motivation and adaptability, obtaining effective coping and problem-solving skills, and acquiring an improved self-image.

On April 15, 2009, a Youth Council Workgroup discussed Work Readiness Goals for participants under the ARRA summer youth employment projects (YOP, Empower and 18-24 year old youth) and recommended to utilize any combination of the eight options detailed below:

1. “It’s all about Me” – A Career Decision Making Process: Participant will learn – World of Work, interest skills inventories, personal understanding, financial needs assessment and complete a Career Action Plan.
2. Employability Portfolio: Participant will complete an application, cover letter, and resume or pre- and post-testing that would demonstrate acquired knowledge regarding applications, cover letters and resumes.
3. Attendance data as a measurement of work readiness.
4. Utilizing employer evaluations to determine work habits, ethics and initiative.
5. Thrive and Survive in the Workplace Certificate, to include but not limited to the following areas: Successful completion of Work Life Course, or “The Real Game” similar exploration tool.
6. Letter of Recommendation from supervisor(s).
7. Completion of Career Portfolio.
8. Employment Preparation or Employment.

Additionally, feedback from local employer focus groups recommended the above-mentioned “soft” skills be provided to youth.

ATTACHMENT(S): N/A

**TO: Executive Committee**

**DATE: 10/05/09**

**FROM: Youth Council**

**For Action**

**For Information**

**For Discussion**

**SUBJECT: Disposition of Unspent Youth Funding**

**PROPOSED MOTION(S): That the Executive Council approves the disposition of youth funding as follows:**

- 1. Modify Contract No. 2009149 by replacing \$175,000 of ARRA funds in (Out-of-School Youth) with up to \$267,783 unspent WIA formula funds, and**
- 2. Modify Contract No. 2009148 by replacing \$175,000 of ARRA funds in (In-School Youth) with up to \$225,000 unspent WIA formula funds; and**
- 3. Authorize the Department of Workforce Investment to utilize up to \$350,000 of ARRA funds to continue the Work Experience Program to serve approximately 140 18-24 year-old youth in Merced County, and forward to the Board of Supervisors for approval.**

**DISCUSSION:** On September 16, 2009, the Youth Council voted to recommend the disposition of Youth funding by replacing ARRA funding with unspent WIA formula funding in the current youth programs. Furthermore, the Youth Council recommended that ARRA funding be used to continue the Youth Work Experience Program through the Department of Workforce Investment for 18-24 year-old youth. The members of the Youth Council took into account staff concerns regarding the significant increase in unspent funding (especially in the Younger Youth Program) by the contractor, and voted to add \$97,783 to the Older Youth (Empower) Contract No. 2009149 and add \$50,000 to the Younger Youth (YOP) Contract No. 2009148, leaving approximately \$47,217 for travel, training and other Youth Council activities.

Planning is required to secure the timely spending of WIA dollars in Merced County in anticipation the State will soon require that 70% of youth funding be spent by June 30<sup>th</sup> of the fiscal year. This funding includes both Younger Youth (YOP), Older Youth (Empower) contracts and funding retained for operations and staffing. In the past, unspent funding was utilized as carryover and added to the existing youth contracts. The Youth Council was assured by the current youth contractor that any unspent funding would be extremely beneficial in serving additional participants in both the YOP and Empower Youth Programs. Data was provided by staff showing the increase in unspent funding since 2004. The contractor provided data to show the positive outcomes the youth programs are achieving, and stated the additional funds would continue the success of the programs, and acknowledged the efforts and plan to maximize the full expenditure of funding in both programs.

It is recommended that a monthly “planned vs. actual” reporting structure be put in place and added to the contract amendment.

**ATTACHMENT(S): N/A**

**TO: Executive Committee**

**DATE: 10/05/2009**

**FROM: WIB Staff**

**For Action**

**For Information**

**For Discussion**

**SUBJECT: Youth Council Schedule**

**PROPOSED MOTION (S): Approve the PY 2009/2010 Youth Council meeting schedule listed below.**

**DISCUSSION: Following is the revised meeting schedule for the Youth Council for PY 2009/2010. Note meetings have been moved from the second Wednesday to the third Wednesday of each month.**

<b>Youth Council Committee</b>	<b>Interval</b>		<b>Meeting Dates</b>	
<b>Youth Council 3:30 PM – 5:00 PM</b>	<b>Monthly</b>	<b>3rd Wednesday</b>	<b>Oct 21, 2009 Nov 18, 2009 Dec 16, 2009</b>	<b>Jan 20, 2010 Feb 17, 2010 Mar 17, 2010 Apr 21, 2010 May 19, 2010 June 16, 2010 July 21, 2010 Aug 18, 2010 Sep 15, 2010 Oct 20, 2010 Nov 17, 2010 Dec 15, 2010</b>

**TO: Executive Committee**

**DATE: 10/05/09**

**FROM: WIB Staff**

**For Action**

**For Information**

**For Discussion**

**SUBJECT: Occupations in Demand**

**PROPOSED MOTION(S):** That the Workforce Investment Board (WIB) approves the new Occupations In Demand policy using the three criteria listed below to determine demand occupations.

**DISCUSSION:** The Law—WIA 134(d)(4)(A)(iii) Linkage to occupations in demand training services provided under this paragraph shall be directly linked to occupations that are in demand in the local area, or in another area to which an adult or dislocated worker receiving such services is willing to relocate, except that a local board may approve training services for occupations determined by the local board to be in sectors of the economy that have a high potential for sustained demand or growth in local areas.

On August 12, 2009, the Quality Employment and Development Committee (QUED) met and determined it would be beneficial for the WIB to consider a more flexible Occupations in Demand Policy than the current policy. The current WIB policy uses a limited amount of information that may be out of date with the current labor market and fluctuating economic environment. The Department of Workforce Investment needs to be able to respond appropriately and swiftly to the fast changing job market.

The QUED has proposed that a new policy be developed using the following three criteria to determine demand occupations:

1. The five demand industry clusters the WIB has approved in the past
2. Current job listings from various electronic job postings
3. Specific employer requests

At the September 3, 2009 WIB meeting, the WIB approved the development of the attached policy.

**ATTACHMENT(S):**  
**New Occupations in Demand Policy**

## **Occupations in Demand**

Policy: The Law—WIA 134(d)(4)(A)(iii) Linkage to occupations in demand training services provided under this paragraph shall be directly linked to occupations that are in demand in the local area, or in another area to which an adult or dislocated worker receiving such services is willing to relocate, except that a local board may approve training services for occupations determined by the local board to be in sectors of the economy that have a high potential for sustained demand or growth in local areas.

In order to determine which occupations have high potential for sustained demand or growth in local areas, one or more of the following criteria must be used.

1. Belong to one of the five WIB approved demand industry clusters
  - a. Agribusiness, including Food Processing, Agricultural Technology, and Biotechnology
  - b. Manufacturing
  - c. Supply Chain Management and Logistics
  - d. Health and Medical Care
  - e. Renewable Energy
2. Located on current job listings from various electronic job postings
3. Specific employer requests

The Department of Workforce Investment may, from time-to-time, designate additional occupations that do not meet the above criteria but looks promising for high potential for sustained demand or growth in the local labor market.

**Responsible Official:** Special Projects Manager

**Reviewed Date:** October 5, 2009

**Revised Date:** October 5, 2009

**TO: Executive Committee**

**DATE: 10/05/09**

**FROM: WIB Staff**

**For Action**

**For Information**

**For Discussion**

**SUBJECT: Building Green Jobs**

**PROPOSED MOTION(S):** Have the Executive Committee decide whether to approve a local green jobs study to identify and recommend a green jobs focus.

**DISCUSSION:** At a previous Workforce Investment Board meeting the Director of the Department of Workforce Investment spoke about a regional study that could be conducted by the Council for Adult and Experiential Learning (CAEL) and the Community College Centers of Excellence (COE) to assess the green jobs potential of the region, which would include Stanislaus County as well as Merced. Since that time, Stanislaus County has elected to conduct a study for Stanislaus County alone.

Much attention has been directed towards “Green Jobs” in recent months. Much of the current legislation has been directed there as well as a multitude of grant opportunities. Workforce development organizations are challenged to develop sound methodologies for identifying and measuring these jobs and making wise investments in skill and career development. A study could prove beneficial in making these workforce development decisions.

**ATTACHMENT(S): N/A**

**TO: Executive Committee**

**DATE: 10/05/09**

**FROM: WIB Staff**

**For Action**

**For Information**

**For Discussion**

**SUBJECT: Incumbent Worker Policy**

**PROPOSED MOTION(S): That the Executive Committee approve the Incumbent Worker Policy.**

**DISCUSSION: In accordance with Section 134 (a)(3)(A)(iv)(I) of the Workforce Investment Act (WIA) of 1998, the implementing regulations and subsequent Dept of Labor (DOL) guidance and waivers, the local Workforce Investment Board determined Workforce Investment Areas are allowed to request approval for expenditure of a percentage of their local Adult and Dislocated Worker funds to provide training to incumbent workers. Training to incumbent workers may be provided using up to the maximum currently allowed percentage of formula funds in accordance with State guidance and/or DOL waivers to meet the needs of Merced County employers with incumbent workers in need of training. These individuals do not necessarily have to meet the eligibility criteria for dislocated workers contained in WIA Section 101(9), nor do they have to meet the criteria for employed adults and dislocated workers contained in WIA Section 134(d)(4)(A).**

**A policy has been written to provide guidelines for training incumbent workers under the newest Department of Labor/State guidelines and waivers.**

**ATTACHMENT(S):  
Incumbent Worker Policy**



**DEPARTMENT OF  
WORKFORCE INVESTMENT**

**Policy  
For**

**Incumbent Worker Training**

**Andrea T. Baker**  
*Director*

**Joanne Presnell**  
*Assistant Director*

1880 Wardrobe Avenue  
Merced, CA 95341-6407  
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www.co.merced.ca.us/index.asp?NID=92

Equal Opportunity Employer

**Policy:** In accordance with Section 134 (a)(3)(A)(iv)(I) of the Workforce Investment Act (WIA) of 1998, the implementing regulations and subsequent Dept of Labor (DOL) guidance and waivers, the local Workforce Investment Board determined Workforce Investment Areas are allowed to request approval for expenditure of a percentage of their local Adult and Dislocated Worker funds to provide training to incumbent workers. Training to incumbent workers may be provided using up to the maximum currently allowed percentage of formula funds in accordance with State guidance and/or DOL waivers to meet the needs of Merced County employers with incumbent workers in need of training. These individuals do not necessarily have to meet the eligibility criteria for dislocated workers contained in WIA Section 101(9), nor do they have to meet the criteria for employed adults and dislocated workers contained in WIA Section 134(d)(4)(A).

Incumbent worker training is intended to assist Merced County employers with the development of a highly skilled workforce, and the provision of such training should result in:

1. Enhancing the skills of current employees to allow them to retain employment during periods of significant technological or procedural changes in the employing organization, or
2. Upgrading the skills of current employees to assist them in qualifying for promotional opportunities, or
3. Allow the business to avert potential layoffs by improving the skills of their current workforce.

All requests for incumbent worker training must be submitted by the employer requesting the training, must include justification for the training need, and substantiation that at least one of the above-listed criteria will be met through the provision of the training. Requests from employers will be submitted to the Director or designee in a standardized format developed for that purpose.

**REFERENCES:**

EDD Directive WSD07-8  
WIA Section 134(a)(3)(A)(iv)(I)  
29 CFR 667.130

**Incumbent Worker Training Request (Need Link)**

**Responsible Official:** Assistant Director

**Revised/Reviewed:** September 28, 2009

**STRIVING FOR EXCELLENCE**

**TO: Executive Committee**

**DATE: 10/05/09**

**FROM: WIB Staff**

**For Action**

**For Information**

**For Discussion**

**SUBJECT: Workforce Investment Board Membership – Mr. Greg Vincelet, Training Coordinator – Local 442 Training Center**

**PROPOSED MOTION(S): Accept the nomination of Mr. Greg Vincelet, and forward to the Board of Supervisors for approval.**

**DISCUSSION: Section 117 (b)(2) of the Workforce Investment Act outlines criteria for membership on the local Workforce Investment Board (WIB). One of the membership requirements is to have representatives of labor organizations be part of the WIB composition (Sec. 117(2)(b)(iii)).**

**Mr. Greg Vincelet was nominated by The Building and Construction Trades Council of Stanislaus, Merced, Tuolumne and Mariposa Counties. Mr. Vincelet is a Training Coordinator for Local 442 Training Center for Plumbers and Pipefitters.**

**ATTACHMENT(S):**

**Application will be available at the meeting.**

**TO: Executive Committee**

**DATE: 10/05/09**

**FROM: WIB Staff**

For Action

For Information

For Discussion

**SUBJECT: Workforce Investment Board (WIB) Strategic Scorecard**

**PROPOSED MOTION(S): Review and discuss applicable Measure/Indicators from the WIB Strategic Scorecard.**

**DISCUSSION: The WIB's Strategic Scorecard is used to manage the attainment of the WIB's efforts. The Scorecard is divided into four Measurement Categories:**

**1) Customer Perspective, 2) Internal Operations/Organizational Effectiveness, 3) Financial/Market Perspective, and 4) Learning & Innovation.**

**The areas that require discussion/review:**

**Customer Perspective**

**1.a. Business Customer Satisfaction**

**It is recommended that the Economic Development Adhoc Committee be responsible for this area.**

**1.b. Are the Right Industries Targeted**

**Currently, sectors that the WIB has selected includes (1) Agribusiness, including Food Processing, Agricultural Technology, and Biotechnology; (2) Manufacturing; (3) Supply Chain Management and Logistics; (4) Health and Medical Care; and (5) Renewable Energy. Focus in the Renewable Energy Sector includes courses offered by Merced College made available to WIA/ARRA participants including a Green Careers Exploration, Green Technologies in Electrical Automotive, and the Water Treatment Operator course. The Water Treatment Operator course is part of a regional effort with Merced County as the lead and neighboring counties sending students. As other courses are offered by neighboring community colleges, Merced County, in turn will be allowed to send participants for training at those locations. This regional effort allows community colleges to specialize in different trainings and increase options provided to participants.**

**2.a. Job Seeker Customer Satisfaction**

***See Customer Service & Satisfaction Report For All Locations July '09***

**Internal Operations/Organizational Effectiveness**

**1.a. Planned vs. Actual Participant Activity**

Numbers – *See Participant Reports (page 1 of 4)*

Merced County Population

(census 2008 estimates\*)

*Participant Report\* (page 3 of 4)*

White (not Hispanic)	34.9 %	White	28.4 %
Hispanic	52.9 %	Hispanic	53.2 %
Asian	6.6 %	Asian	12.7 %
African American	4.1 %	African American	6.3 %
American Indian	1.6 %	American Indian	1.3 %
Hawaiian Native/Other	.3 %	Hawaiian Native/Other	1.2 %
Pacific Islander		Pacific Islander	

\*note: totals will not equal 100%

Information retrieved from <http://quickfacts.census.gov/qfd/states/06/06047.html>.

**1.b. Monitoring**

State Monitoring is underway – results not available until late October 2009.

**Financial/Market Perspective**

1. *See Attached Financial Report*

**ATTACHMENT(S):**




**Strategic Scorecard**

MERCED COUNTY WORKFORCE INVESTMENT BOARD STRATEGIC SCORECARD


**WIB GOALS**

- Goal 1:** Clarified roles & responsibilities & improved communication in economic development.
- Goal 2:** Increased private sector involvement & ownership of the WIB.
- Goal 3:** Increased visibility with clear, consistent message focused on business.
- Goal 4:** More diverse resources & efficiency / effectiveness measures.
- Goal 5:** Identify & deliver services needed by business.
- Goal 6:** Implement one additional industry cluster.
- Goal 7:** Increased support for K-12 improvement.

**Measurement Category: Customer Perspective**

Measure/Indicator	Metrics	Method	How Often Review	Responsible WIB Committee
 1. Business Customer Satisfaction a. Employer Needs Are Being Met	80% Satisfaction Rate & Increase in the # of Employers using Worknet Services	Face to face 10 Question Survey of 30 Employers	Annually (July)	Exec
 b. Are the Right Industries Targeted • Economic Development Targeted Industries • Growth Industries	Compare targets and adjust industry focus, if necessary	Review LMI (Growth Industries & Early Warning Data)	Annually (July)	Exec
2. Job Seeker Customer Satisfaction a. Job Seeker Needs Are Being Met	90%	Customer Satisfaction Surveys One Stop Management	Biannually (Jan/July)	Exec
b. Input from Customers Is Used To Improve Services	Rating to meet or exceed		Biannually (Jan/July)	Exec
 3. Workforce Development Advocacy/Awareness	# Of Face to Face Meetings # Of Written	Meetings with Legislators	Annually (April)	Exec

MERCED COUNTY WORKFORCE INVESTMENT BOARD STRATEGIC SCORECARD

	<p>Communications</p> <p>Voting record of Legislators</p> <p>Positive impact to Support Local Control</p> <p>Stable or increased WIA Funding</p>	<p>Written Communication with Legislators (requesting a response)</p> <p>Invitations to WIB Meetings</p> <p>Invitations to Worknet, i.e., for a tour, Chamber Mixer, etc.</p>		
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**Measurement Category: Internal Operations/Organizational Effectiveness**

Measure/Indicator	Metrics	Method	How Often Review	Responsible WIB Committee
<p>1. Program Accountability:</p> <p>a. Plan vs. Actual Participant Activity</p> <p>Numbers</p> <p>Merced County Population Demographics</p> <ul style="list-style-type: none"> <li>• White – 40.6%</li> <li>• Hispanic – 45.3%</li> <li>• Asian – 6.8%</li> <li>• African Amer – 3.8%</li> <li>• Amer Indian – 1.2%</li> <li>• Others – 2.3%</li> </ul> <p>• Performance Measures</p> <p>b. Report Results:</p> <ul style="list-style-type: none"> <li>• Audits</li> </ul>	<p>Planned vs. Actual</p> <p>Participants vs. Merced Co. Demographics</p> <p>Attain 80% level on Goals</p> <p>Zero Findings</p>	<p>Participant Reports</p> <p>Participant Reports</p> <p>Performance Reports</p> <p>Single Audit</p>	<p>Quarterly (Oct/Jan/Apr/Jul)</p> <p>Biannually (Jul/Jan)</p> <p>Quarterly (Nov/Feb/May/Oct)</p> <p>Annually (May)</p>	<p>Exec</p> <p>Exec</p> <p>Exec</p> <p>Exec</p>

MERCED COUNTY WORKFORCE INVESTMENT BOARD STRATEGIC SCORECARD

<ul style="list-style-type: none"> <li>• Monitoring</li> <li>• Youth Quarterly Program Reports</li> <li>Out-of-School Youth</li> <li>Younger Youth</li> </ul> <p>c. Resources are Allocated Appropriately:</p> <ul style="list-style-type: none"> <li>• The Selected Industry Cluster and Occupations Within The Cluster Are Being Supported</li> <li>• Quality Controls</li> <li>• Productivity</li> </ul>	Acceptable Progress	EDD Monitoring	Annually (Feb)	Exec
	Acceptable Progress	WI Monitoring	Biannually (Jan/Jul)	
		Report from MCOE	Quarterly	YC
		Report from MCOE	Quarterly	YC
	Review results of training and job placements in the industry	Identify and select industry cluster	Annually (July)	Exec
	Improved Scores	Customer Satisfaction Data	Annually (July)	Exec
Attainment	Performance Measures	Annually (July)	Exec	



**Measurement Category: Financial/Market Perspective**

Measure/Indicator	Metric	Method	How Often Review	Responsible WIB Committee
1. Expenditures including: <ul style="list-style-type: none"> <li>• Obligations</li> <li>• Accruals (Expenses)</li> <li>• Encumbrances</li> <li>• By funding source</li> <li>• By service</li> <li>• Plan vs. Actual</li> </ul>	80% Expended by End of Year	Fiscal Reports	Monthly	Exec
2. Revenue & Resources: a. Grants	#s Received	WI Report	Quarterly	Exec

MERCED COUNTY WORKFORCE INVESTMENT BOARD STRATEGIC SCORECARD

b. Revenue Generation	#s Applied for Sources  # of Sources Amount of \$\$	WI Report	(Oct/Jan/Apr/Jul)  Quarterly (Oct/Jan/Apr/Jul)	Exec
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**Measurement Category: Learning and Innovation**

Measure/Indicator	Metric	Method	How Often Review	Responsible WIB Committee
1. Influence the Workforce Investment System				
 a. Education	Report on Activity	Participate on the P-16 Council	Quarterly	Exec
 b. Economic Development Adhoc Committee	New Jobs Created Jobs Retained or Jobs Lost	Reports by MCEDCO, and CAED	Quarterly	Exec

**Glossary**

Exec - WIB Executive Committee

YC - Youth Council

Revision Date: July 10, 2008

MEMORANDUM OF UNDERSTANDING  
“GreenWorks™ Renewable Energies Project”

Merced College  
and Solar Power Assets, LLC

Merced College of the Merced Community College District (MCCD) and Solar Power Assets, LLC are committed to developing and deploying a skilled workforce in the field of renewable energies.

Rationale:

Developing alternative, “clean” energy sources such as solar provides many benefits. For example, solar energy reduces our dependence on fossil fuels that contribute to air pollution. Increasing access to clean, affordable renewable energies such as solar can help improve air quality, thereby improving residents’ health and overall quality of life. Renewable energies in general and solar energy in particular can revitalize the economies of the Central San Joaquin Valley region and the state of California by providing high-growth, high-demand jobs. Reducing our dependence on fossil fuels can also decrease our dependence on foreign energy imports and their attendant political and economic uncertainties that can disrupt energy flow. Locally produced solar power and efficient distribution near the point of use can decrease cost escalation over time and increase availability for residential, commercial, and industrial end-users. Positive economic benefits will also be realized in industries and professions that support energy-related sectors, such as construction, manufacturing, sales, maintenance, and other services.

Yet the current supply of solar energy “knowledge workers” is insufficient to effectively compete in this promising new global economy. To address this unmet need, Merced College and Solar Power Assets, Inc. have entered into this Memorandum of Understanding to meet the demand for a skilled and prepared workforce in solar energy, with added specialization large-scale industrial and utilities applications.

Building upon Merced College’s extensive experience and record of success in providing demand-driven workforce technical education and training to meet the needs of Valley employers, Merced College is uniquely qualified to develop a skilled workforce to support the expanding solar energy industry in the region.

Principals of Solar Power Assets, LLC have the collective knowledge, experience and networks to develop and implement innovative solar energy generation and distribution systems within the San Joaquin Valley, California, and beyond.

Working together, Merced College and Solar Power Assets, LLC can lead the nation’s economic and ecological transformation to affordable, clean, renewable solar energy.

## Project Description:

Solar Power Assts, LLC (SPA) seeks to develop processes and procedures for mass production and installation of photovoltaic (PV) mega generation plants ("solar farms") and solar panel installations along highways ("solar highways") and waterways ("solar rivers"). Additionally, SPA seeks to develop the most cost-effective interconnectivity and delivery systems for solar power distribution. The San Joaquin Valley's unique climate and geography make this region an ideal location for situating these solar farms, solar highways, and solar rivers. SPA will develop a research and development solar farm ("Walker Ranch Solar R&D Park") within Merced County that will enable experiential training on large-scale state-of-the-art solar generation installations. SPA views Merced College as a key partner in developing its capacity to duplicate and multiply the learning of the Merced "Walker Ranch Solar R&D Park" for the massive deployment and ongoing expansion of renewable resources for California, the Western States, and the U.S.

A skilled and prepared workforce is a critically important resource needed to develop and maintain these large scale solar installations and distribution systems. Timely deployment of trained technicians and managers will be needed to further this innovative project. Merced College will work towards leveraging its good standing and extensive network among academic institutions, employers, and workforce development entities to develop/adapt solar energy curricula and career pathways; provide student/trainee outreach; screen and enroll participants; provide education and training; and provide necessary student and project monitoring, evaluation, and reporting support services.

The proposed collaborative project, entitled "GreenWorks™", is a demonstration project to provide proof-of-concept for expansion within the region and replication throughout California and the nation within the next ten years. SPA anticipates capital outlays in the range of \$25 million during 2010 and increasing significantly thereafter. SPA and its partners are in the process of arranging for private and public financing for this system innovation. Merced College and SPA will work together to identify and leverage varied resources for start-up and ongoing support for the education and training component, including equipment and supplies.

## Objectives:

Solar Power Assets, LLC (SPA) agrees to work towards the following objectives to ensure project success:

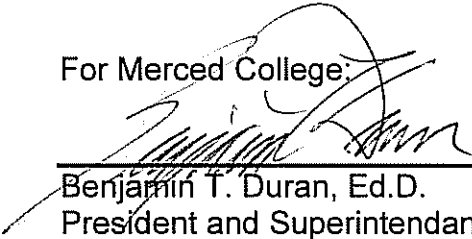
- Develop processes and procedures for mass installation of photovoltaic mega generation plants, solar highways, and solar rivers within the San Joaquin Valley region and beyond;
- Develop the most cost-effective interconnectivity and delivery systems to support the above solar generators and link to local grid distribution points;
- Support and provide expertise in the development of curricula and instructor training, and classroom and field training resources to develop a cadre of “knowledge worker” solar energy technicians and managers
- Access to the “Walker Ranch Solar Research and Development Park” and SPA partnerships which includes utilities and irrigation districts throughout California;
- Integration of student training and internships into the SPA “solar highway” and “solar river” proof-of-concept design and development;
- Support and placement of certified students who have completed the program on SPA and/or partner job sites;
- Coordinate activities among and between post-secondary academic and research institutions;
- Provide regular project monitoring, evaluation, and progress reports to project partners;
- Ensure compliance with applicable local, state and national laws.

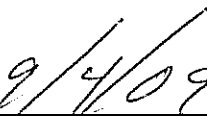
Merced College agrees to work towards the following objectives to ensure project success:

- Develop curricula and career pathways, training, and employment opportunities in renewable/solar energies;
- Develop and pilot dynamic laboratory-based exercises and teaching modules for qualified instructors and students, including specialized training modules for use at the Walker Ranch Solar Research and Development Park;
- Develop certification programs that reflect industry standards to ensure smooth transitions of students with appropriate, salient job skills into the renewable/solar energy workforce;
- Provide student/trainee outreach, screening, and enrollment services in the proposed solar energy education and training program;
- Provide education and training to participating students/trainees;
- Provide project monitoring, evaluation and reporting support as it relates to solar energy workforce education and training;
- Promote the academic program and overall project to target corporations, employers, and local, regional, and state agencies as appropriate;
- Collaborate with academic institutions within the California Community Colleges (CCC), California State University (CSU) and University of California (UC) systems to increase project awareness, participation, and smooth education-to-career transitions;
- Ensure compliance with applicable local, state and national laws.

The signatories below affirm that they have the authority to represent their respective entities in support of the proposed project as detailed in this Memorandum of Understanding.

For Merced College:

  
Benjamin T. Duran, Ed.D.  
President and Superintendant  
Merced College  
Merced Community College District  
3600 M Street  
Merced, CA 95348

  
Date

For Solar Power Assets, LLC:

Stephen Hamilton  
Chief Executive Officer/Founder  
Solar Power Assets, LLC  
985 Siskiyou Drive  
Menlo Park, CA 94025

Date

**TO: Executive Committee**

**DATE: 10/05/09**

**FROM: WIB Staff**

For Action

For Report

For Discussion

**SUBJECT: Enterprise Zone Management**

**PROPOSED MOTION(S): None. Information only.**

**DISCUSSION: The Enterprise Zone (EZ) Program targets economically distressed areas throughout California. Special State and local incentives encourage business investment and promote the creation of new jobs. The purpose of the program is to stimulate development by providing tax incentives to businesses and allow private sector market forces to revive the local economy.**

**An information paper was included in the September 3, 2009 WIB packet stating the Director of the Merced County Department of Workforce Investment is the new Merced County EZ Manager. As the new EZ Manager, the Department will assist the seven jurisdictions (Merced County and the cities of Atwater, Los Banos, Dos Palos, Gustine, Livingston and Merced) with the ongoing process of implementing, reviewing and evaluating the EZ Marketing Plan and Strategy, Financing Plan, Job development Plan, along with Planning and Local Incentives.**

**Current projects include: The expansion of the current EZ, constructing a website, developing memorandums of understanding for the jurisdictions, marketing, and training Department employees.**

**ATTACHMENT(S): N/A**

**TO: Executive Committee**

**DATE: 10/05/09**

**FROM: WIB Staff**

For Action

For Information

For Discussion

**SUBJECT: WIA Fiscal Reports**

**PROPOSED MOTION(S): None. Information Only.**

**DISCUSSION:** Attached is the Fiscal Report for Fiscal Year 2009/10 covering July 1, 2009 through August 31, 2009. This report shows all WIA funds available for Fiscal Year 2009/10, accrued expenditures through August 31, 2009, and obligations as of August 31, 2009. Target for expenditures is 16.67%, and as of August 31st we were at 14.49% of available Adult Formula Funds, 12.39% of Dislocated Worker Formula Funds, and 24.56% of Youth Formula Funds. Youth funds are at a higher percentage due to expenditures from FY 08/09 billed in FY 09/10. Other grants are at different percentages due to different grant timelines.

Also included is the Fiscal Report for the Recovery Act Funds (ARRA). This report shows all funds available since the beginning of the ARRA funding and all expenditures against these funds. Summer Youth fund expenditures are on target. Enrollments in Adult and Dislocated Worker ARRA funds are increasing. The ARRA Green Jobs Program has begun.

Also attached is the Contracts Report showing FY 09/10 accounts receivable contracts, with invoices received and payments made through September 23, 2009. This report shows the total contract amounts, payments made, and includes the date of the most recent invoices received.

Fees received for Enterprise Zone Vouchers from July 1, 2009 through September 28, 2009 are \$45,960, plus \$7,660 collected on behalf of the State for its fees.

Staff will be present at the meeting to answer questions.

**ATTACHMENT(S):**  
**FY 2009/10 WIA Fiscal Report**  
**ARRA Fiscal Report**  
**Contracts Report**

**MERCED COUNTY DEPARTMENT OF WORKFORCE INVESTMENT  
FISCAL REPORT FOR FINANCE COMMITTEE  
For Fiscal Year 2009/2010  
July 1, 2009 - June 30, 2010  
Through 08/31/09**

**Target 16.67%**

AVAILABLE FUNDS			BUDGET					ACTUAL			OBLIGATIONS			COMMITTED - AVAILABLE		
	Carryover Funds From 08/09	Appropriation FY 09/10	Planned for New Funds Per Estimated Plan Mod 7/1/09 to 6/30/10	Budget for Available Funds	Budget Adjustments	Revised Budget	Accrued Expense	Available	Percent Expended	Total Obligated Funds	Available after Obligations	Percent Spent + Obligated	Total Committed Funds	Available after Committed	Pct Spent + Obligated + Committed	
							FY to Date		to Date							
<b>ADULT</b>			Core A \$ 341,755	\$ 492,316	\$ -	\$ 492,316	\$ 25,911	\$ 466,405	5.26%	\$ 8,405	\$ 458,000	6.97%	\$ 286,055	\$ 171,945	65.07%	
09/10 Allocation		\$ 1,601,426	Core B \$ 471,869	\$ 679,752	\$ -	\$ 679,752	\$ 60,904	\$ 618,848	8.96%	\$ 12,993	\$ 605,855	10.87%	\$ 378,402	\$ 227,454	66.54%	
			Intensive \$ 127,458	\$ 183,610	\$ -	\$ 183,610	\$ 37,131	\$ 146,479	20.22%	\$ 5,057	\$ 141,422	22.98%	\$ 88,329	\$ 53,093	71.08%	
PY Cash Balances 6/30/08	\$ 658,365		Training \$ 500,202	\$ 720,567	\$ -	\$ 720,567	\$ 176,910	\$ 543,658	24.55%	\$ 305,962	\$ 237,696	67.01%	\$ 148,459	\$ 89,237	87.62%	
	\$ 658,365	\$ 1,601,426	<b>Total</b> \$ 1,441,284	\$ 2,076,246	\$ -	\$ 2,076,246	\$ 300,856	\$ 1,775,390	14.49%	\$ 332,417	\$ 1,442,972	30.50%	\$ 901,244	\$ 541,729	73.91%	
<b>DISPLACED WORKER</b>			Core A \$ 548,975	\$ 639,421	\$ -	\$ 639,421	\$ 26,541	\$ 612,880	4.15%	\$ 10,248	\$ 602,632	5.75%	\$ 376,389	\$ 226,243	64.62%	
08/09 Allocation		\$ 1,715,640	Core B \$ 496,526	\$ 578,331	\$ -	\$ 578,331	\$ 62,648	\$ 515,683	10.83%	\$ 15,876	\$ 499,806	13.58%	\$ 312,167	\$ 187,640	67.55%	
			Intensive \$ 149,940	\$ 174,643	\$ -	\$ 174,643	\$ 41,543	\$ 133,100	23.79%	\$ 8,836	\$ 124,264	28.85%	\$ 77,612	\$ 46,652	73.29%	
PY Cash Balances 6/30/09	\$ 278,740		Training \$ 348,635	\$ 406,074	\$ -	\$ 406,074	\$ 92,103	\$ 313,971	22.68%	\$ 114,228	\$ 199,743	50.81%	\$ 124,754	\$ 74,988	81.53%	
	\$ 278,740	\$ 1,715,640	<b>Total</b> \$ 1,544,076	\$ 1,798,469	\$ -	\$ 1,798,469	\$ 222,836	\$ 1,575,634	12.39%	\$ 149,189	\$ 1,426,445	20.69%	\$ 890,922	\$ 535,523	70.22%	
<b>YOUTH</b>			In School \$ 927,774	\$ 1,617,559	\$ -	\$ 1,617,559	\$ 364,733	\$ 1,252,826	22.55%	\$ 706,937	\$ 545,889	66.25%	\$ 340,948	\$ 204,941	87.33%	
08/09 Allocation		\$ 1,718,097	Out of School \$ 618,514	\$ 1,078,373	\$ -	\$ 1,078,373	\$ 297,432	\$ 780,940	27.58%	\$ 637,856	\$ 143,084	86.73%	\$ 89,367	\$ 53,717	95.02%	
PY Cash Balances 6/30/08	\$ 1,254,538		<b>Total</b> \$ 1,546,288	\$ 2,695,932	\$ -	\$ 2,695,932	\$ 662,166	\$ 2,033,766	24.56%	\$ 1,344,793	\$ 688,973	74.44%	\$ 430,315	\$ 258,658	90.41%	
	\$ 1,254,538	\$ 1,718,097														
<b>ADMINISTRATIVE</b>			<b>Total Admin</b> \$ 503,515	\$ 656,159	\$ -	\$ 656,159	\$ 54,412	\$ 601,747	8.29%	\$ 12,052	\$ 589,695	10.13%	\$ 368,308	\$ 221,387	66.26%	
<b>All Formula Grants</b>	\$ 2,191,643	\$ 5,035,163	<b>Total</b> \$ 5,035,163	\$ 7,226,806	\$ -	\$ 7,226,806	\$ 1,240,269	\$ 5,986,537	17.16%	\$ 1,838,451	\$ 4,148,085	42.60%	\$ 2,590,788	\$ 1,557,297	78.45%	
<b>RAPID RESPONSE/15%/25%</b>			Rapid Resp. \$ 174,246	\$ 174,246	\$ -	\$ 174,246	\$ -	\$ 174,246	0.00%	\$ -	\$ 174,246	0.00%	\$ 108,830	\$ 65,416	62.46%	
Formula Rapid Response (540,541)		\$ 174,246	25% RR Aug \$ -	\$ 62,543	\$ -	\$ 62,543	\$ 11,894	\$ 50,649	19.02%	\$ 2,099	\$ 48,550	22.37%	\$ 30,323	\$ 18,227	70.86%	
Stimulus Rapid Response (p/o 307)	\$ 62,543		25% DW Aug \$ -	\$ 127,452	\$ -	\$ 127,452	\$ 42,176	\$ 85,276	33.09%	\$ 85,276	\$ -	100.00%	\$ -	\$ -	100.00%	
Stimulus DW Augmentation (p/o 307)	\$ 127,452		15% CDCR \$ -	\$ 40,109	\$ -	\$ 40,109	\$ -	\$ 40,109	0.00%	\$ -	\$ 40,109	0.00%	\$ 25,051	\$ 15,058	62.46%	
New Start CDCR 61.60 (442)	\$ 40,109		CalGRIP \$ -	\$ 230,179	\$ -	\$ 230,179	\$ 73,213	\$ 156,966	31.81%	\$ 151,582	\$ 5,384	97.66%	\$ 3,363	\$ 2,022	99.12%	
CalGRIP*	\$ 230,179		<b>Total</b> \$ 174,246	\$ 634,529	\$ -	\$ 634,529	\$ 127,283	\$ 507,246	20.06%	\$ 238,957	\$ 268,289	57.72%	\$ 167,566	\$ 100,723	84.13%	
	\$ 460,283	\$ 174,246														
<b>INCENTIVE AWARDS</b>			Incentive \$ -	\$ -	\$ -	\$ -	\$ -	\$ -	0.00%	\$ -	\$ -	0.00%	\$ -	\$ -	100.00%	
09/10 Award (Amount TBD)																
PY Cash Balances 6/30/08	\$ -		<b>Total</b> \$ -	\$ -	\$ -	\$ -	\$ -	\$ -	0.00%	\$ -	\$ -	0.00%	\$ -	\$ -	100.00%	
	\$ -	\$ -														
<b>OTHER (DoL, Contract, etc.)</b>			LVN Project \$ -	\$ 585,544	\$ -	\$ 585,544	\$ 197,472	\$ 388,072	33.72%	\$ 287,490	\$ 100,582	82.82%	\$ 62,821	\$ 37,761	93.55%	
Federal LVN Grant*	\$ 585,544		SA Biotech \$ 19,453	\$ 19,453	\$ -	\$ 19,453	\$ 716	\$ 18,737	3.68%	\$ -	\$ 18,737	3.68%	\$ 11,703	\$ 7,035	63.84%	
Stan Alliance Biotech Contract	\$ 19,453		MCCAdvnc \$ 4,500	\$ 4,947	\$ -	\$ 4,947	\$ 3,410	\$ 1,537	68.93%	\$ 1,455	\$ 82	98.35%	\$ 51	\$ 31	99.37%	
MC Career Advancement Academy	\$ 447	\$ 4,500	<b>Total</b> \$ 23,953	\$ 609,943	\$ -	\$ 609,943	\$ 201,597	\$ 408,346	33.05%	\$ 288,945	\$ 119,401	80.42%	\$ 74,575	\$ 44,827	92.65%	
	\$ 585,990	\$ 23,953														

\* Amounts represent cash balances remaining from entire multi-year award amounts, which are immediately available.

<b>BUDGET:</b>	Includes all funds available for fiscal year based on Plan to be submitted to EDD on request, revised in accordance with latest appropriations information received from Chief, Workforce Services Division, as required. Formula Administrative Funds lose their identity upon appropriation. Dislocated Worker and Rapid Response funds augmented beginning in January 2009 by 307 grant.	<b>In-School Youth</b>	55.08%
		<b>Out-of-School Youth</b>	44.92%
<b>OBLIGATIONS:</b>	Includes funds obligated in contracts and ITA's. Does NOT include funds committed for operations.		
<b>COMMITTED:</b>	Includes projected staff personnel and overhead costs		
<b>AVAILABLE:</b>	Balance after expenditures and obligations		

**MERCED COUNTY DEPARTMENT OF WORKFORCE INVESTMENT  
FISCAL REPORT FOR FINANCE COMMITTEE (ARRA FUNDS)  
Through 08/31/09**

**RECOVERY ACT FUNDS**

AVAILABLE FUNDS		BUDGET					ACTUAL			OBLIGATIONS			COMMITTED - AVAILABLE		
	Appropriation Total (Life of Grant)	Planned for ARRA Funds Life of Grant	Budget for Available Funds	Budget Adjustments	Revised Budget	Accrued Expense FY to Date	Available	Percent Expended to Date	Total Obligated Funds	Available after Obligations	Percent Spent + Obligated	Total Committed Funds	Available after Committed	Pct Spent + Obligated + Committed	
<b>ADULT</b>		Core A \$ 199,775	\$ 199,775	\$ -	\$ 199,775	\$ 2,321	\$ 197,454	1.16%	\$ 727	\$ 196,727	1.53%	\$ 122,640	\$ 74,088	62.91%	
08/09 Allocation	\$ 936,125	Core B \$ 275,835	\$ 275,835	\$ -	\$ 275,835	\$ 18,029	\$ 257,806	6.54%	\$ 6,720	\$ 251,085	8.97%	\$ 156,259	\$ 94,827	65.62%	
		Intensive \$ 74,507	\$ 74,507	\$ -	\$ 74,507	\$ 17,203	\$ 57,304	23.09%	\$ 5,782	\$ 51,522	30.85%	\$ 32,286	\$ 19,236	74.18%	
		Training \$ 292,396	\$ 292,396	\$ -	\$ 292,396	\$ 42,604	\$ 249,792	14.57%	\$ 114,722	\$ 135,071	53.81%	\$ 73,358	\$ 61,713	78.89%	
	\$ 936,125	<b>Total \$ 842,513</b>	<b>\$ 842,513</b>	<b>\$ -</b>	<b>\$ 842,513</b>	<b>\$ 80,158</b>	<b>\$ 762,355</b>	<b>9.51%</b>	<b>\$ 127,951</b>	<b>\$ 634,405</b>	<b>24.70%</b>	<b>\$ 384,541</b>	<b>\$ 249,864</b>	<b>70.34%</b>	
<b>DISPLACED WORKER</b>		Core A \$ 573,858	\$ 573,858	\$ -	\$ 573,858	\$ 3,017	\$ 570,841	0.53%	\$ 790	\$ 570,051	0.66%	\$ 352,536	\$ 217,515	62.10%	
08/09 Allocation	\$ 1,793,404	Core B \$ 519,031	\$ 519,031	\$ -	\$ 519,031	\$ 36,070	\$ 482,961	6.95%	\$ 11,443	\$ 471,518	9.15%	\$ 293,349	\$ 178,168	65.67%	
		Intensive \$ 156,737	\$ 156,737	\$ -	\$ 156,737	\$ 21,390	\$ 135,347	13.65%	\$ 6,117	\$ 129,230	17.55%	\$ 80,961	\$ 48,269	69.20%	
		Training \$ 364,438	\$ 364,438	\$ -	\$ 364,438	\$ 48,011	\$ 316,427	13.17%	\$ 106,691	\$ 209,736	42.45%	\$ 123,947	\$ 85,789	76.46%	
	\$ 1,793,404	<b>Total \$ 1,614,064</b>	<b>\$ 1,614,064</b>	<b>\$ -</b>	<b>\$ 1,614,064</b>	<b>\$ 108,488</b>	<b>\$ 1,505,576</b>	<b>6.72%</b>	<b>\$ 125,040</b>	<b>\$ 1,380,536</b>	<b>14.47%</b>	<b>\$ 850,794</b>	<b>\$ 529,741</b>	<b>67.18%</b>	
<b>YOUTH</b>		In School \$ 1,011,942	\$ 1,011,942	\$ (675,828)	\$ 336,114	\$ 128,344	\$ 207,770	38.18%	\$ 207,770	\$ -	100.00%	\$ -	\$ -	100.00%	
08/09 Allocation	\$ 2,248,759	Out of School \$ 1,011,942	\$ 1,011,942	\$ 675,828	\$ 1,687,770	\$ 1,444,914	\$ 242,856	85.61%	\$ 242,856	\$ -	100.00%	\$ -	\$ -	100.00%	
	\$ 2,248,759	<b>Total \$ 2,023,884</b>	<b>\$ 2,023,884</b>	<b>\$ -</b>	<b>\$ 2,023,884</b>	<b>\$ 1,573,259</b>	<b>\$ 450,625</b>	<b>77.73%</b>	<b>\$ 450,625</b>	<b>\$ -</b>	<b>100.00%</b>	<b>\$ -</b>	<b>\$ -</b>	<b>100.00%</b>	
<b>ADMINISTRATIVE</b>		Total Admin \$ 497,827	\$ 497,827	\$ -	\$ 497,827	\$ 116,249	\$ 381,578	23.35%	\$ 16,450	\$ 365,128	26.66%	\$ 233,851	\$ 131,277	73.63%	
<b>All ARRA Grants</b>	<b>\$ 4,978,288</b>	<b>Total \$ 4,978,288</b>	<b>\$ 4,978,288</b>	<b>\$ -</b>	<b>\$ 4,978,288</b>	<b>\$ 1,878,153</b>	<b>\$ 3,100,135</b>	<b>37.73%</b>	<b>\$ 720,066</b>	<b>\$ 2,380,069</b>	<b>52.19%</b>	<b>\$ 1,469,186</b>	<b>\$ 910,882</b>	<b>81.70%</b>	
<b>RAPID RESPONSE/15%/25%</b>		ARRA RR \$ 275,302	\$ 275,302	\$ -	\$ 275,302	\$ 7,230	\$ 268,071	2.63%	\$ 1,015	\$ 267,056	3.00%	\$ 168,703	\$ 98,353	64.27%	
ARRA Rapid Response (106)	\$ 275,302	GRN JOBS \$ 937,890	\$ 937,890	\$ -	\$ 937,890	\$ 3,439	\$ 934,452	0.37%	\$ 591	\$ 933,860	0.43%	\$ 583,265	\$ 350,595	62.62%	
ARRA Green Jobs 15% (120)	\$ 937,890	<b>Total \$ 1,213,192</b>	<b>\$ 1,213,192</b>	<b>\$ -</b>	<b>\$ 1,213,192</b>	<b>\$ 10,669</b>	<b>\$ 1,202,523</b>	<b>0.88%</b>	<b>\$ 1,606</b>	<b>\$ 1,200,917</b>	<b>1.01%</b>	<b>\$ 751,968</b>	<b>\$ 448,948</b>	<b>62.99%</b>	

**BUDGET:** Includes all Recovery Act funds available for life of grant, based on Plan to be submitted to EDD, revised in accordance with latest appropriations information received from Chief, Workforce Services Division, as required. Formula Administrative Funds lose their identity upon appropriation. Term of all cash codes is currently set at 06/30/2010.

In-School Youth 8.16%  
Out-of-School Youth 91.84%

**OBLIGATIONS:** Includes funds obligated in contracts and ITA's. Does NOT include funds committed for operations.

**COMMITTED:** Includes projected staff personnel and overhead costs

**AVAILABLE:** Balance after expenditures and obligations

**MERCED COUNTY DEPARTMENT OF WORKFORCE INVESTMENT  
WIA CONTRACTS**

Contract/Vendor Name	Contract Number	Total Contract Amt	Start Date	End Date	Contract Balance	Budget 2009/10 Only	* Expenditures To-Date	** Inv's Rec'd Not Yet Pd	*** Inv Through	**** % Billed	Comments
HSA CalGrip	2008145	\$ 180,000.00	03/01/08	03/31/10	\$ 67,245.11		\$ 112,754.89		Jun '09	63%	
MAS, PLATO Lab (ERC)	2008087	\$ 38,635.00	07/01/08	06/30/09	\$ 19,297.94		\$ 19,337.06		Jun '09	50%	
MAS, PLATO Lab (ERC)	2009146	\$ 71,742.00	07/01/09	06/30/10	\$ 64,800.94	\$ 71,742.00		\$ 6,941.06	Aug '09	10%	Inv just rec'd
MAS, Computer Literacy Labs	2009172	\$ 129,715.75	07/01/09	06/30/10	\$ 116,162.23	\$ 129,715.75		\$ 13,553.52	Jul '09	10%	Pending additional b/u
MC ETC (Thrive & Survive)	2009150	\$ 16,531.00	06/01/09	06/30/10	\$ 6,955.60	\$ 16,531.00	\$ 8,225.40	\$ 1,350.00	Sept '09	58%	
MC Green Industry Career Exploration	2009158	\$ 12,320.00	07/06/09	07/30/09	\$ 12,320.00	\$ 12,320.00				0%	
MC Green Tech in Electric Automotive	11072	\$ 9,995.00	07/06/09	07/30/09	\$ 9,995.00	\$ 9,995.00				0%	
Merced College-LB Campus PLATO Lab	2008086	\$ 68,031.00	07/01/08	06/30/09	\$ 5,214.21		\$ 62,816.79		Jun '09	92%	
Merced College-LB Campus PLATO Lab	2009123	\$ 84,401.00	07/01/09	06/30/10	\$ 79,825.21	\$ 84,401.00	\$ 4,575.79		Aug '09	5%	
Merced College-LVN (CB)	2007120	\$ 325,594.00	01/01/07	12/31/09	\$ 48,934.97		\$ 267,117.22	\$ 9,541.81	Aug '09	85%	Inv just rec'd
Merced County Office of Education-ISY	2008148	\$ 959,573.00	07/01/08	09/30/09	\$ 314,391.48	\$ 959,573.00	\$ 645,181.52		Aug '09	67%	
Merced County Office of Education-ISY	2009148	\$ 872,493.00	07/01/09	06/30/10	\$ 704,116.09	\$ 872,493.00	\$ 32,289.63	\$ 136,087.28	Aug '09	19%	
Merced County Office of Education-OSY	2008149	\$ 597,231.00	07/01/08	06/30/09	\$ 30,768.71	\$ 597,231.00	\$ 558,124.26	\$ 8,338.03	Aug '09	95%	
Merced County Office of Education-OSY	2009149	\$ 872,493.00	07/01/09	06/30/10	\$ 772,458.09	\$ 872,493.00	\$ 32,137.26	\$ 67,897.65	Aug '09	11%	
Merced County Office of Education-CalGrip	2008146	\$ 180,000.00	03/01/08	03/31/10	\$ 102,454.12		\$ 72,279.67	5,266.21	Aug '09	43%	
Madera Co. Workforce Development (CB)	2007108	\$ 139,083.00	01/01/07	12/31/09	\$ 23,971.97		\$ 115,111.03		Aug '09	83%	
Nora Gerber	11078	\$ 4,800.00	07/27/09	07/31/09	\$ -	\$ 4,800	4,800.00		Jul '09	100%	
Stanislaus County (CB)	2007121	\$ 208,168.00	01/01/07	12/31/09	\$ 62,461.36		\$ 145,706.64		Jul '09	70%	
State Center Community College District (CB)	2007104	\$ 362,032.00	01/01/07	12/31/09	\$ 110,455.28		\$ 251,576.72		Jun '09	69%	
Yosemite Community College (CB)	2007107	\$ 290,526.00	01/01/07	12/31/09	\$ 63,393.79		\$ 217,179.53	\$ 9,952.68	Aug '09	78%	Original inv not rec'd yet
		<b>\$ 5,423,363.75</b>			<b>\$ 2,615,222.10</b>	<b>\$ 3,631,294.75</b>	<b>\$ 2,549,213.41</b>	<b>\$ 258,928.24</b>			

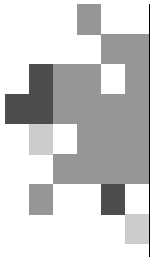
\* Expenditures To-Date include entire contract period.

\*\* Inv's Rec'd Not Yet Pd include invoices recently received and invoices requiring corrections/backup.

\*\*\* Invoiced Through shows latest dates of service covered by invoices.

\*\*\*\* % Billed is of entire contract, not just current year.

Updated 09/23/2009



# Worknet Customer Service & Satisfaction Report For All Locations July 2009

Merced County Department of Workforce Investment

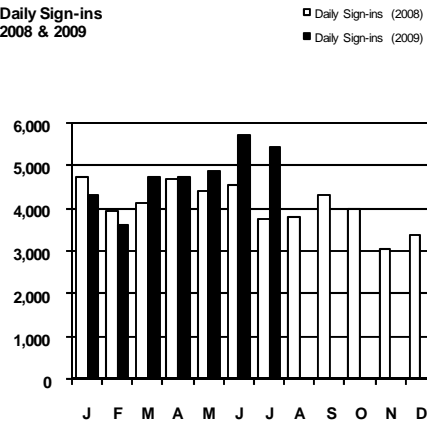
## Daily Sign-ins

Daily sign-ins for July totaled 5,454, down 266 from the previous month and up 1,688 from July 2008. Daily sign-ins for the month of July are above the 6 year average.

July's 6 year average: 3,851

2008 annual average: 4,058

Daily Sign-ins  
2008 & 2009



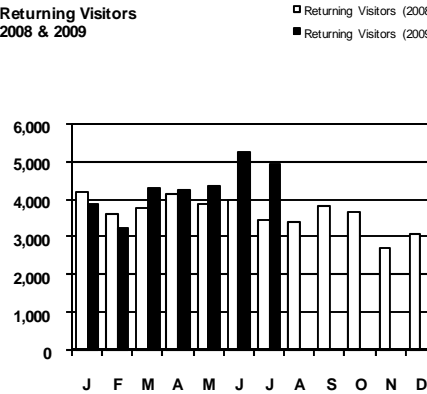
## Return Visits

Return visits for July totaled 4,923, down 321 from the previous month and up 1,490 from July 2008. Return visits for the month of July are above the 6 year average.

July's 6 year average: 3,543

2008 annual average: 3,647

Returning Visitors  
2008 & 2009



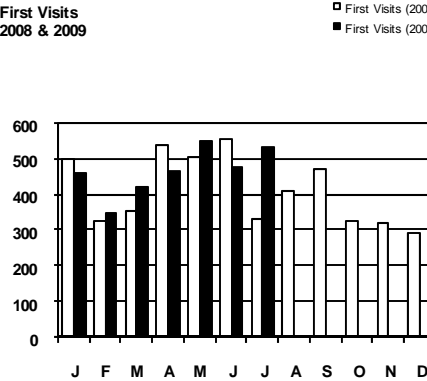
## First Visits

First Visits for July totaled 531, up 55 from the previous month and up 198 from July 2008. First Visits for the month of July are above the 6 year average.

July's 6 year average: 308

2008 annual average: 411

First Visits  
2008 & 2009



## Contents

<i>How did you hear about us?</i>	2
<i>Would you refer our services to others?</i>	2
<i>Customer Satisfaction</i>	3
<i>How our customers used our services</i>	3
<i>Summary Data—All Locations</i>	4
<i>Summary Data - Individual Locations</i>	5
<i>Suggestions</i>	6
<i>Concerns</i>	7

## Customer Flow for July 2009

### All Locations

- On average, Mondays were the busiest days of the week, averaging 277 customers per day. (Weekly Average: 1,185 customers).

### Merced (including Wardrobe Avenue Office)

- Mondays were the busiest day of the week, with an average of 173 customers per day. (Weekly Average: 713 customers).

### Los Banos

- Wednesdays were the busiest day of the week, averaging 106 customers per day. (Weekly Average: 472 customers).

### Note:

- As of May, 2009, Merced Customer flow includes visitors at the Wardrobe Avenue Office, and we are tracking a new metric: Summer Employment visits.



**Worknet  
Customer Service & Satisfaction Report  
For All Locations  
July 2009**  
Merced County Department of Workforce Investment

**Marketing advertisements for July 2009**

\* *The Bus*

*Worknet signs outside buses*

**How did you hear about us?**

*Responses from first-time visitors*

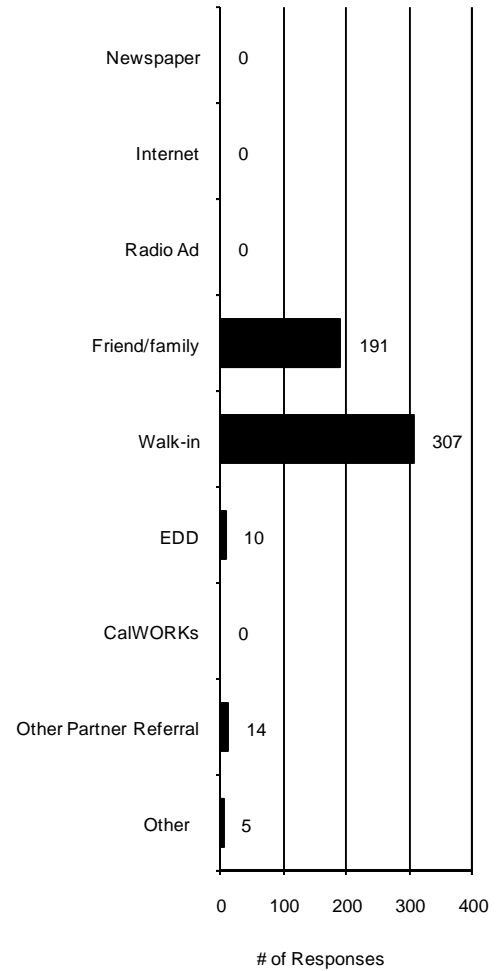
In July, our first time visitors responded most often that they were walk-in visitors to Worknet offices, with 307 customers providing this response.

An additional 191 visitors responded that they heard about Worknet from friends or family.

All 5 visitors whose responses were classed as "Other" were visiting the Merced Worknet Offices. Of these, two wrote "Dept. of Rehab.", two wrote "Medical", and the last wrote "Summer Youth Referral" on the response form.

How Did You Hear About Us?

■ Jul-09



*In July, 98.23 percent of our customers responding would refer our services to others*

**Would you refer our services to others?**

Of those responding to this question, 98.23 percent of our customers would refer our services to others.

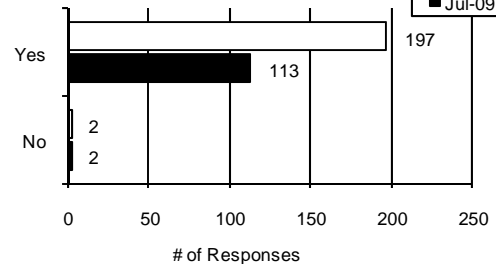
PY 06/07 annual average: 98.36%

PY 07/08 annual average: 98.79%

PY 08/09 annual average: 99.35%

Would you refer our services to others?

□ Jul-08  
■ Jul-09





**Worknet  
Customer Service & Satisfaction Report  
For All Locations  
July 2009**  
Merced County Department of Workforce Investment

**Customer Satisfaction**



**Customer Satisfaction Ratings**

We received 119 surveys with responses to customer satisfaction questions in the month of July.

Consistently, we see overall ratings for all questions in this category to be greater than 9.56 out of 10.

Two questionnaires contained responses in any category of 5 or less.

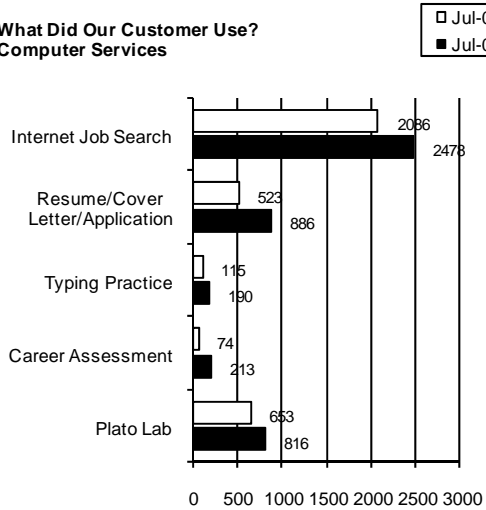
*“Consistently, we see overall ratings for all questions in this category to be greater than 9.56 out of 10.”*

**Return Rate For Customer Satisfaction Survey**

*Both Locations: 2.18%  
Merced: 2.06%  
Los Banos: 2.76%*

**How our customers use our services**

**What Did Our Customer Use? Computer Services**

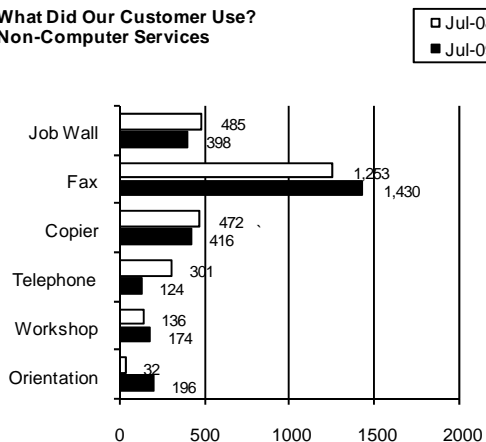


Computer related services are always the ones most used by our customers, with customers using one or more such services 4,583 times in July.

Internet Job Search and the Resume/Cover Letter/Application were our most accessed computer services.

*1,430 customers used our Fax service at Worknet in the Month of July.*

**What Did Our Customer Use? Non-Computer Services**



Fax and Copier were the most used non-computer related services. Job Wall, Orientation, and Workshop were the next most used services under this category.



**Worknet  
Customer Service & Satisfaction Report  
For All Locations  
July 2009**  
Merced County Department of Workforce Investment

Page 4

**Customer Service/Satisfaction Summary Data - All Locations**

	<b>Jul-08</b>	<b>May-09</b>	<b>Jun-09</b>	<b>Jul-09</b>
Return Visits	3,433	4,246	4,347	4,923
First Visits	333	466	547	531
Total Visits	3,766	4,712	4,894	5,454
Total Visitors	1,716	1,988	2,213	2,532
<b>How did you hear about us?</b>				
Newspaper	0	1	0	0
Internet	0	0	1	0
Radio Ad	0	0	0	0
Friend/family	130	122	171	191
Walk-in	178	154	204	307
EDD	12	21	19	10
CalWORKs	1	5	5	0
Other Partner Referral	9	2	4	14
Other	9	51	128	5
<b>What did our customers use?</b>				
Internet Job Search	2,086	2,107	1,986	2,478
Resume/Cover Letter/Application	523	661	735	886
Typing Practice	115	199	224	190
Career Assessment	74	136	181	213
Job Wall	485	400	357	398
Fax	1,253	1,025	1,148	1,430
Copier	472	385	374	416
Telephone	301	92	108	124
Plato Lab	653	1,016	909	816
Workshop	136	153	184	174
Orientation	32	119	239	196
Staff Appointment	162	292	297	439
Special Class	44	297	146	84
EDD/Unemployment	129	112	109	90
Certificate Test	34	52	81	47
Summer Employment		33	518	628
<b>Customer Satisfaction</b>				
Courtesy of Staff	9.72	9.90	9.90	9.56
Time it took for staff to assist you	9.80	9.88	9.81	9.61
Did you get the information you needed?	9.75	9.94	9.79	9.58
Were you satisfied with the services?	9.74	9.97	9.82	9.64
Did we help you today?	9.76	9.94	9.78	9.66
<b>Would you refer our services to others?</b>				
Yes	197	125	111	113
No	2	0	2	2



**Worknet  
Customer Service & Satisfaction Report  
For All Locations  
July 2009**  
Merced County Department of Workforce Investment

**Customer Service/Satisfaction Summary Data - Individual Locations**

<b>Who were our visitors</b>	<b>Merced</b>	<b>Los Banos</b>	<b>Wardrobe</b>	<b>All Locations</b>
Return Visits	2,508	1,993	422	4,923
First Visits	351	180	0	531
Total Visits	2,859	2,173	422	5,454
Total Visitors	1,390	849	293	2,532
<b>How did you hear about us?</b>				
Newspaper	0	0	0	0
Internet	0	0	0	0
Radio Ad	0	0	0	0
Friend/family	16	175	0	191
Walk-in	307	0	0	307
EDD	10	0	0	10
CalWORKs	0	0	0	0
Other Partner Referral	14	0	0	14
Other	5	0	0	5
<b>What did our customers use?</b>				
Internet Job Search	1,516	961	1	2,478
Resume / Cover Letter / Application	390	496	0	886
Typing Practice	88	101	1	190
Career Assessment	135	68	10	213
Job Wall	254	144	0	398
Fax	842	588	0	1,430
Copier	279	136	1	416
Telephone	4	120	0	124
Plato Lab	252	564	0	816
Workshop	140	34	0	174
Orientation	113	83	0	196
Staff Appointment	182	257	0	439
Special Class	48	36	0	84
EDD/Unemployment	58	32	0	90
Certificate Test	24	22	1	47
Summer Employment	46	174	408	628
<b>Customer Satisfaction</b>				
Courtesy of Staff	9.36	9.77	0.00	9.56
Time it took for staff to assist you	9.44	9.77	0.00	9.61
Did you get the information you needed?	9.27	9.88	0.00	9.58
Were you satisfied with the services?	9.39	9.88	0.00	9.64
Did we help you today?	9.37	9.93	0.00	9.66
<b>Would you refer our services to others?</b>				
Yes	55	58	0	113
No	2	0	0	2

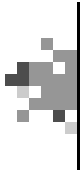


**Worknet**  
**Customer Service & Satisfaction Report**  
**For All Locations**  
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Merced County Department of Workforce Investment

Page 6

**Suggestions**

Add computers.
Issue phones
Have not used services yet.
Be more vocal to everyone.
obviously job searching and training.
services are very good!
no, I think you guys are doing a great job.
keep doing a good job!
It was a great experience!
Everything is great!
Don't know what I would do with out you guys, you're great!
Keep doing a great job!
more computers available
Great job! Thank you for everything!
Tell students not to type so hard on the keyboards in plato.
We need more help in Spanish.
You are on the right track.
No, not yet everything was fine.
The receptionist is excellent!!
Keep up the good job.
snack machine
Everything was very good.
I love the services you provide.
Have a tour-walk-thru.



**Concerns**

Easier access to job listing for me.
interviews.
no you did well
No, all bases were covered well.
Finding Employment
Help filling out resumes and write cover letters.
I need a job.
The ones who speak English don't need you.
Helping get UI
How about some gas money (smile). "Joke"
Help in asking client if they are any classes available they would like to attend.
No, I'm very pleased.
Help w/focusing.



# The Quick Look

## A Merced County Labor Market Review - August 2009

Welcome to the Merced County labor market review. The Quick Look has been developed by the Department of Workforce Investment staff for the Merced County Local Workforce Investment Board. The data and information is provided by the California Employment Development Department. Questions can be referred to the Department of Workforce Investment, 1880 West Wardrobe Avenue, Merced, CA 95341. Telephone (209) 724-2055. Email: [pitd131@co.merced.ca.us](mailto:pitd131@co.merced.ca.us) or to EDD's Labor Market Information Division at (916) 262-2162.

Merced County Data not adjusted for Seasonality	Labor Force and Industrial Employment					
	March 2006 Benchmark				Percent Change	
	Aug 08	Jun 09	Jul 09	Aug 09	Month	Year
Civilian Labor Force	104,600	107,500	104,800	106,300	1.4%	1.6%
Civilian Employment	92,700	88,800	86,400	88,500	2.4%	-4.5%
Civilian Unemployment	11,900	18,700	18,400	17,800	-3.3%	49.6%
Civilian Unemployment Rate	11.4%	17.4%	17.6%	16.7%		
(CA Unemployment Rate)	7.7%	11.6%	12.1%	12.1%		
(U.S. Unemployment Rate)	6.1%	9.7%	9.7%	9.6%		
<b>Total, All Industries</b>	<b>70,800</b>	<b>68,600</b>	<b>65,900</b>	<b>68,100</b>	<b>3.3%</b>	<b>-3.8%</b>
Total Farm	13,100	11,900	12,100	12,600	4.1%	-3.8%
Total Nonfarm	57,700	56,700	53,800	55,500	3.2%	-3.8%
Total Private	43,400	40,600	40,700	40,900	0.5%	-5.8%
Goods Producing	12,200	11,100	11,200	11,300	0.9%	-7.4%
Natural Resources and Mining and Constuction	2,300	2,000	2,000	2,000	0.0%	-13.0%
Construction	2,300	2,000	2,000	2,000	0.0%	-13.0%
Manufacturing	9,900	9,100	9,200	9,400	2.2%	-5.1%
Durable Goods	1,800	1,700	1,700	1,700	0.0%	-5.6%
Nondurable Goods	8,100	7,400	7,500	7,700	2.7%	-4.9%
Service Providing	45,500	45,600	42,600	44,200	3.8%	-2.9%
Private Service Producing	31,200	29,500	29,500	29,600	0.3%	-5.1%
Trade, Transportation and Utilities	11,900	10,900	10,800	10,900	0.9%	-8.4%
Wholesale Trade	1,800	1,600	1,600	1,600	0.0%	-11.1%
Retail Trade	7,700	7,000	6,900	6,900	0.0%	-10.4%
Food and Beverage Stores	1,600	1,600	1,600	1,600	0.0%	0.0%
General Merchandise Stores	2,100	1,800	1,800	1,800	0.0%	-14.3%
Residual - Miscellaneous Store Retailers	4,000	3,600	3,500	3,500	0.0%	-12.5%
Transportation, Warehousing and Utilities	2,400	2,300	2,300	2,400	4.3%	0.0%
Information	1,200	1,200	1,200	1,200	0.0%	0.0%
Financial Activities	1,800	1,700	1,700	1,700	0.0%	-5.6%
Finance and Insurance	1,100	1,100	1,100	1,100	0.0%	0.0%
Real Estate and Rental and Leasing	700	600	600	600	0.0%	-14.3%
Professional and Business Services	4,100	4,000	4,000	4,000	0.0%	-2.4%
Educational and Health Services	5,600	5,500	5,500	5,500	0.0%	-1.8%
Leisure and Hospitality	5,100	4,900	4,900	4,900	0.0%	-3.9%
Food Services and Drinking Places	1,500	1,400	1,400	1,400	0.0%	-6.7%
Residual - Arts, Entertainment, and Recreation	14,300	16,100	13,100	14,600	11.5%	2.1%
Other Services	800	800	800	800	0.0%	0.0%
Government	13,500	15,300	12,300	13,800	12.2%	2.2%
Federal Government	1,600	1,700	1,600	1,600	0.0%	0.0%
State Government	600	600	600	600	0.0%	0.0%
Local Government	0	0	0	0	0.0%	0.0%

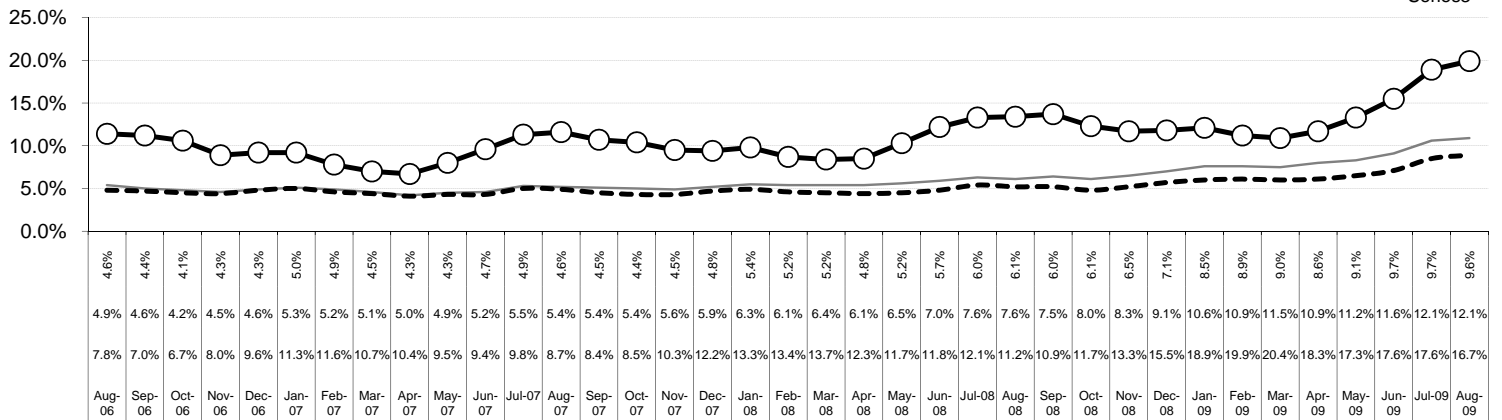
The County continues with one of the highest unemployment rates in the State, ranking 56th out of 58 counties in the month of August. The preliminary result is an decrease of .9 percentage points in the unemployment rate from the July rate. For year ago data, this preliminary figure is an increase of 5.3 percentage points in the unemployment rate.

Overall, the County's Civilian Labor Force increased by 1,500 persons over last month's figure and an increase of 1,700 persons over year ago figure. Industrial employment increased by 2,200 jobs in July over August's figure and an decrease of 2,700 jobs over year ago's figures.

## The Quick Look

Aug 2009

Merced County, California, and the United States  
Unemployment Rate  
August 2006 to August 2009

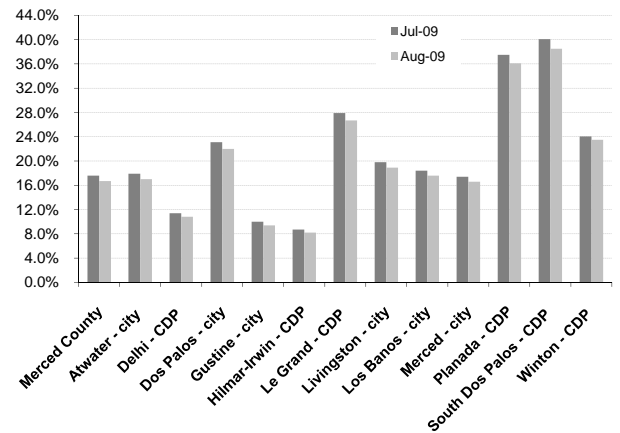


### Sub County average unemployment rates for the county, cities, and municipalities.

Area Name	Labor Force	Employment	Unemployment	
			Number	Rate
Merced County	106,300	88,500	17,800	16.7%
Atwater city	12,500	10,400	2,100	17.0%
Delhi CDP	4,000	3,600	400	10.8%
Dos Palos city	2,100	1,600	500	22.0%
Gustine city	2,500	2,200	200	9.4%
Hilmar Irwin CDP	2,800	2,500	200	8.2%
Le Grand CDP	800	600	200	26.7%
Livingston city	5,200	4,300	1,000	18.9%
Los Banos city	13,300	11,000	2,300	17.6%
Merced city	31,500	26,300	5,200	16.6%
Planada CDP	1,900	1,200	700	36.1%
South Dos Palos CDP	500	300	200	38.5%
Winton CDP	4,100	3,100	1,000	23.5%

CDP - Census Designated Place

### Merced County - Community Unemployment

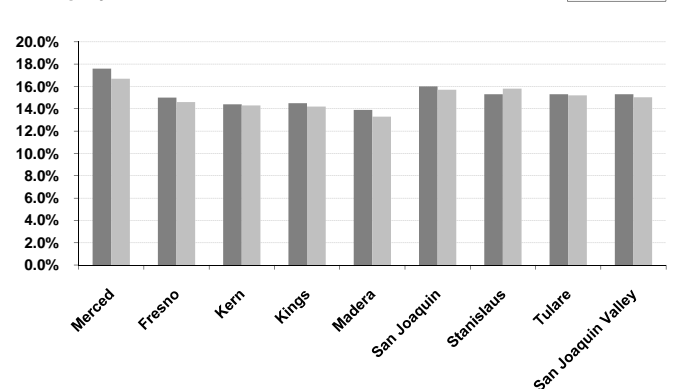


Merced County's workforce has grown over the past 16 years reflecting improvement of the County's economic well being; however, unemployment remains a consistent barrier to greater prosperity. Average unemployment has fluctuated from an annual low of 9.3 percent to an annual high of 17.5 percent.

### Counties in the San Joaquin Valley Quick Look

County	Rank	Labor Force	Employ	Unemployed	Rate
Merced	56	106,300	88,500	17,800	16.7%
Fresno	44	450,800	384,800	66,000	14.6%
Kern	40	379,700	325,200	54,400	14.3%
Kings	38	60,700	52,100	8,600	14.2%
Madera	35	69,100	60,000	9,200	13.3%
San Joaquin	52	304,700	256,700	48,000	15.7%
Stanislaus	54	245,900	207,100	38,800	15.8%
Tulare	49	208,200	176,600	31,600	15.2%
San Joaquin Valley		1,825,400	1,551,000	274,400	15.0%

### Counties in the San Joaquin Valley Unemployment Rates



**TO: Executive Committee**

**DATE: 10/05/09**

**FROM: Youth Council Staff**

**For Action**

**For Information**

**For Discussion**

**SUBJECT: Literacy and Numeracy Performance**

**PROPOSED MOTION(S): None. For Information Only.**

**DISCUSSION:** The Employment and Training Administration published Training & Employment Guidance Letter (TEGL) 17-05 for Youth Performance Accountability. The Literacy and Numeracy performance goal has yet to be determined by the State for Program Year (PY) 08/09. In place of a Negotiated Goal for this measure, the overall 07/08 State goal of 30% has been used to gauge progress in this area.

The Literacy and Numeracy goal has been lagging due to the methodology used to obtain the goal. This measure only applies to out-of-school youth that are basic skills deficient (reading/writing at or below the 8.9 grade level). All out-of-school youth must be tested within 30 days of their enrollment into the program, and if found to be basic skills deficient, must have a goal to improve the deficiency and must be post-tested within 12 months. This lag in testing has been the primary factor in the performance measure being reported low (in 07/08). This is the second year of full accountability for all Common Measures. The Literacy and Numeracy measure for the end of PY 08/09 is 19.85% (27/136) falling short of the State goal of 30%.

An analysis of the strategy the youth programs provider is utilizing to attain the Literacy and Numeracy performance measure revealed two factors contributing to the negative outcome:

1. The original strategy introduced by staff being used by the contractor in determining an increase in Educational Functional Levels (EFLs) is flawed. In order to obtain an increase of one EFL, a youth must increase roughly two grade levels. **UPDATE:** In September 2009, the contractor was provided (by staff) with another strategy to ensure a minimum of two grade levels will be achieved in order to obtain a positive outcome.
2. Due to the increased activity and urgency of the American Recovery and Reinvestment Act (ARRA) funded Summer Youth Employment Program, some of the input to the State was not submitted in a timely fashion immediately before the end of the Program Year. All paperwork submitted to the State during this critical timeframe counted towards PY 08/09. The net result of not inputting the information into the State system has affected the Literacy and Numeracy outcome negatively but not enough to have made enough of a difference to make the measure.

**07/08 STATE LEVEL 30%**

**Reported**  
27/136 = 19.85%

**If Reported**  
30/136 = 22.06%

**ATTACHMENT(S): N/A**

**TO: Executive Committee**

**DATE: 10/05/09**

**FROM: WIB Staff**

For Action

For Information

For Discussion

**SUBJECT: Participant Report**

**PROPOSED MOTION(S): Information only.**

**DISCUSSION:** Attached is a participant report for the time period July 2009 to August 2009, which reflects the number of participants enrolled and exited (and how they entered and exited the programs) within specific grant codes. Each year a modification to the Workforce Investment Board 5-Year Strategic Plan is submitted with projected participant numbers. Due to the President's American Recovery and Reinvestment Act (ARRA) of 2009 and State waivers filed, there has been no modification to the 5-Year Strategic Plan filed for this year to date. The attached report is a comparison of the actual participant numbers with 16.67% of the program year expended and tentative projections, which include additional participants for ARRA funding. The projections/format may change depending on the format the State chooses to use in their Strategic Plan modification template.

This report is a monthly "snapshot" of the Workforce Investment Act (WIA) programs. Non-WIA services and Supportive services reflect other trainings and services where WIA funds were used to help participants with supplies, materials, transportation, childcare, and other necessary expenses allowed by the WIA.

**ATTACHMENT(S):  
Participant Report**

WIA PARTICIPANT SUMMARY REPORT - FORMULA GRANTS and ARRA

PY 2009/10 - August 2009

Report Range 07/2009 to 08/2009

16.67% of Plan Year Expended

**Draft**

	Adult (201)			Dislocated Worker (501)		
	Actual	Planned	Per Cent	Actual	Planned	Per Cent
<b>Total Participants</b>	277	1100	25.2%	166	404	41.1%
Participants Carried In	247	247	100.0%	141	141	100.0%
New Participants Entering Grant	30	853	3.5%	25	263	9.5%
<b>Total Participants Exiting WI</b>		614			160	
Entered Unsubsidized Employment		386			124	
Training Related		104			6	
Other Exits*		48			14	
<b>Program Activities/Services Summary</b>						
Core Services (Registered)	275	1094	25.1%	166	404	41.1%
Intensive Services	239	626	38.2%	152	312	48.7%
Training Services**	30	100	30.0%	76	114	66.7%
Non-WIA Funded Services	164	380	43.2%	26	54	48.1%
Supportive Services	234	542	43.2%	115	196	58.7%

	Older Youth (301)				
	Older Youth	Younger Youth	Actual Total	Planned	Per Cent
<b>Total Participants</b>	122	289	411		
Participants Carried In	122	288	410		
New Participants Entering Grant		1	1		
<b>Total Participants Exiting WI</b>					
Entered Unsubsidized Employment					
Training Related					
Entered Post-Secondary Education					
Entered Advanced Training					
Attained High School Diploma/GED					
Other Exits					
<b>Program Activities/Services Summary</b>					
Goals Set (Younger Youth)**		2	2		

\*Other Exits includes Exit Code 02 "Remained With Layoff Employer" for Dislocated Workers.

\*\*Training Services totals exclude Non-WIA Funded Training Services

\*\*\*Goals Set is no longer a Participant Plan data point. Results listed for informational purposes only.