

**Workforce Investment Board
Executive Committee
1880 W. Wardrobe Ave
November 3, 2008, 7:30-9:00 a.m.
Meeting Minutes**



<http://www.co.merced.ca.us/wi/wib/wib.html>

Members Present:

Kathleen Crookham	Rennise Ferrario	Albert Montejano (Chair)	Alfonse Peterson
Al Romero	Vann (Mike) Smith		

Members Absent:

Edward Dietz	Steve Newvine
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Others Present:

Andrea Baker	Brian Cutler	Patricia Hinson	Alfredo Mendoza
Joanne Presnell	Jackie Walther-Parnell		

1. Call to Order/Roll Call: The Chair, Mr. Albert Montejano, called the meeting to order at 7:35 a.m. Roll call was taken.
2. Approval of Agenda: It was *M/S/C Smith/Crookham* to approve the agenda as published.
3. Approval of Minutes: It was *M/S/C Smith/Ferrario* to approve the September 8, 2008 minutes.
4. Public Hearing Regarding Modification 9 to Five-Year Plan: The Chair noted modification 9 to the Five-Year Plan was posted for comments, which were due October 28, 2008. The Chair asked if there was anyone present who would like to comment on the Plan. No comments were made.
5. Public Opportunity to Speak: None
6. Action Agenda:
 - a. One-Stop Certification – Prospector Award: It was *M/S/C Peterson/Ferrario* to approve a 3-year certification of the Merced and Los Banos Worknet Employment Resource Centers for meeting the criteria of the Prospector Award under the scrutiny of the California Awards for Performance Excellence.
 - b. Incentive Funds Disposition: It was *M/S/C Crookham/Smith* to approve that the Executive Committee consider the following disposition of Incentive Funds;
 - Ed Morrison Consultation, which would cost approximately \$4,000.00
 - Youth Community Violence Intervention and Prevention for \$1,000.00
 - The remainder of the incentive fund (\$7,646.00) would be allocated toward supportive services for LVN and RNs as needed.
 - c. Modification 9 to Five-Year Plan: It was *M/S/C Romero/Peterson* to approve Modification 9 to the Five-Year Strategic Plan.
 - d. Youth Contract Funding Levels for PY 09/10: It was *M/S/C Smith/Ferrario* to approve the Youth Council’s recommendation to fund the Youth programs at a 50/50 funding level beginning with the 2009/10 program year, and forward recommendation to the Workforce Investment Board (WIB) for approval.
 - e. Younger Youth Contract Amendment: It was *M/S/C Smith/Peterson* to approve the Youth Council’s recommendation of adding \$98,016 of carryover funds to the 2008/09 Younger Youth Contract (No. 2008148) and forward recommendation to the WIB for approval.

f. Older Youth Contract Amendment: It was *M/S/C Peterson/Smith* to approve the Youth Council's recommendation of adding \$98,016 of carryover funds to the 2008/09 Out-of-School Youth Contract (No. 2008149), and forward recommendation to the WIB for approval.

g. Assembly Bill 1234 – Workforce Investment Board Policy: It was *M/S/C Romero/Peterson* to approve WIB Policy for WIB Member Reimbursements per Employment Development Department Bulletin No. WIAB06-44.

7. Discussion:

a. Workforce Investment Board Strategic Scorecard: Staff noted the WIB Strategic Scorecard helps WIB members manage the accomplishment of the WIB's efforts. Staff shared some success stories regarding students enrolled in the Empower and Youth Opportunity Programs.

Ms. Andrea Baker noted the Department of Workforce Investment in conjunction with Madera and Stanislaus Workforce Departments and three regional community colleges received a Federal Assistance Grant in support of the San Joaquin Valley Regional Nurse Collaboration project. This grant is an initiative to increase the capacity of local nursing programs to address the shortage of qualified nurses. Staff is working with each entity to ensure the compliance of the grant requirements.

8. Reports:

a. Youth Council Report: The Youth Council is in the process of selecting individuals to attend the Youth Conference in January 2009.

b. Economic Development Ad Hoc Committee: No report.

9. Information:

a. Technology-Based Learning – Cardoza's Letter of Support

b. Letter to Congresswoman Pelosi

c. The Connectory Article

d. Regional Veterans Grant Proposal

e. Participant Reports: Staff noted the Participant Report is developed in conjunction with the Strategic Plan. The report reflects the number of participants enrolled and exited (and how they entered and exited the program) within specific grant codes. Each year a modification to the Workforce Investment Board 5-Year Strategic Plan is submitted with projected participant numbers.

f. Customer Service and Satisfaction Report August 08

g. Local Workforce Investment Board Recertification: Staff noted the Merced County WIB applies for recertification with the State every two years. The WIB needs more representation in Labor and Economic Development.

h. Fiscal reports

i. Workforce Investment Board Retreat: Ms. Baker noted Ms. Virginia Hamilton from the California Workforce Association will facilitate the WIB Retreat, which will immediately follow the WIB meeting. Ms. Hamilton will give a brief overview of what's going on in the State and in Washington with the new administration, then some of the activities will include review of where the WIB is and where the WIB wants to go, an agenda will be provided with the WIB package.

10. Director Comments: Ms. Baker noted the 2008 Merced County Employment Study is available. All WIB members will receive a copy at the WIB meeting. There is one report for all 8 Workforce Investment Areas.

The report data is also available at www.CareersintheValley.com. A presentation to the WIB detailing careersinthevalley.com will be provided at a future meeting.

Ms. Baker also noted the Department is looking at different options to save money due to the State budget reduction and changes to the WtW contract with Human Services Agency. One option is to consolidate space. Ms. Baker will keep members updated regarding the changes.

11. Chair Comments: The Chair was happy to hear the One-Stop was recertified for 3 more years. He thanked Ms. Joanne Presnell and staff for their hard work with the recertification process. He also thanked everyone for attending the meeting, and looks forward to seeing everyone at the WIB Retreat. He wished everyone a Happy Thanksgiving.

12. Next Meeting: December 1, 2008, Dept of Workforce Investment, Large Conference Room, 1880 W. Wardrobe Ave.

13. Adjourn: The meeting adjourned at 9:30 a.m.