

TO: Workforce Investment Board (WIB)

DATE: 01/08/04

FROM: Youth Council Staff

For Action

For Information

For Discussion

SUBJECT: Request for Proposal (RFP) for new Youth Programs beginning July 1, 2004.

PROPOSED MOTION(S): Approve a new RFP for the WIA Younger and Out-of-School Programs.

DISCUSSION: County procurement procedures require that competition be re-established after a period of time. More specifically, a contract should be renewed after its initial year and not more than two extensions. The younger youth contract has been in effect since September 2000 and has been extended twice. When the out-of-school contract was awarded to MCOE as a sole source contract, it was directed by the WIB that any future contract would be awarded as the result of a RFP.

It is envisioned that one RFP will be issued, requesting proposals for either the younger youth or out-of-school programs, or for both. A RFP takes approximately 100 days to complete, from let date to program start date. The combined cost of the new programs is estimated to be \$2.1 million for FY 2004-05.

ATTACHMENT(S): N/A