

Workforce Investment Board

Dept of Workforce Investment Large Conference Room

1880 W. Wardrobe Ave

Thursday, January 10, 2008, 3:00-5:00 p.m.

Meeting Agenda



**WORKFORCE
INVESTMENT BOARD**
MERCED COUNTY

<http://web.co.merced.ca.us/wi/wib/wib.html>

1. Call to Order/Roll Call.....
2. Approval of Agenda
3. Approval of September 13, 2007 Minutes.....
4. Public Opportunity to Speak.....
5. Consent Agenda
- a. Mod 8 to Five-Year Strategic Plan Brian Cutler
- b. Child Abuse Treatment Operational Agreement Approval Alfredo Mendoza
- c. Individual Training Accounts Policy Joanne Presnell
- d. Workforce Investment Board Membership – Joseph Lombardi..... Alfredo Mendoza
- e. Workforce Investment Board Membership – Garith Krause Alfredo Mendoza
- f. Workforce Investment Board Membership – David Long Alfredo Mendoza
- g. Workforce Investment Board Membership – Nancy Ugarte Alfredo Mendoza
- h. Youth Request for Proposal Work Statement..... Rennise Ferrario
- i. In-School Youth Contract Amendment Rennise Ferrario
- j. Out-of-School Youth Contract Amendment Rennise Ferrario
- k. Manpower, Inc One-Stop Memorandum of Understanding Brian Cutler
- l. WorkKeys Work-Ready Certificate Signature Joanne Presnell
- m. Incentive Funds Disposition Andrea Baker
- n. Job Corps Memorandum of Understanding..... Brian Cutler
6. Action Agenda
- a. Limited Funds Policy Brian Cutler
- b. Ad Hoc One-Stop Certification Committee..... Brian Cutler
- c. Resolution in Support of BEAM Initiative Andrea Baker
7. Presentations
- a. Enterprise Zone Vouchering Dave Heyer
8. Member/Committee Reports
- a. P-16 Council Lee Andersen
- b. Ad Hoc Economic Development Committee Albert Montejano
9. Information
- a. WIB and Executive Meeting Schedules Brian Cutler
- b. State Board Regional Roundtable Meeting..... Andrea Baker
- c. Fiscal Reports Jackie Walther-Parnell
- d. Participant Reports Brian Cutler
- e. Labor Market Information Brian Cutler
10. Director Comments.....(5 min)

11. Chair Comments(5 min)
12. Next Meeting – March 13, 2008.....
13. Adjourn



**WORKFORCE
INVESTMENT BOARD**
MERCED COUNTY

Workforce Investment Board
Dept of Workforce Investment, Large Conference Rm
1880 W. Wardrobe Ave, Merced, CA
September 13, 2007, 3:00-5:00 p.m.
Meeting Minutes

<http://web.co.merced.ca.us/wi/wib/wib.html>

Members Present:

Lee Andersen	Andrea Baker	Bob Bittner
Kathleen Cookham	Rennise Ferrario	John Fowler
Carol Greenberg	Robert Harmon	Darren Hughes
Henry Idefonzo	Albert Montejano	Anne Newins
Rick Osorio	Alfonse Peterson	Carole Roberds
Lyle Wright		

Members Absent:

Don Bergman	Edward Dietz	Ben Duran
Ernie Flores	Peter Fluetsch	Steve Newvine
Terry Nichols	Al Romero	Vann (Mike) Smith
John Stewart	Mike Sullivan	Thomas Tsubota

Others Present:

Brian Cutler	Dave Davis	Eddie Harding
Teresa Kinney	Dee Knight	Alfredo Mendoza
Joanne Presnell	Pedro Vargas	Jackie Walther-Parnell

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1. Call to Order/Roll Call – Due to lack of a quorum, the Chair, Mr. Robert Harmon, did not call the meeting to order until 3:21 p.m. Roll call was taken.
 2. Approval of Agenda – It was *M/S/C Roberds/Crookham* to approve the agenda as published.
 3. Approval of Minutes – It was *M/S/C Greenberg/Montejano* to approve the July 12, 2007 minutes.
 4. Public Opportunity to Speak – None.
 5. Consent Agenda: It was *M/S/C Fowler/Roberds* to approve items a. and b. of the Consent Agenda.
 - a. One-Stop Memorandums of Understanding Amendments
 - b. Supportive Services Policy
 6. Action Agenda:
 - a. Financial Support for the Youth Resource Directory – It was *M/S/C Osorio/Montejano* to approve the Youth Council's request for \$500 for printing the Youth Resource Directory.
 - b. Eligible Training Provider List – Boston Reed Electronics Technician – It was *M/S/C Osorio/Fowler* to approve adding Boston Reed's Electronics Technician training to the ETPL.
 - c. Workforce Investment Act Program Performance Goals – It was *M/S/C Crookham/Montejano* to accept the WIA Performance Goals for PY 2006-07

7. Presentations:

a. California Infrastructure: Ms. Andrea Baker gave a PowerPoint presentation on the CA Infrastructure bonds that were passed last year, the Workforce Development and the CA Economy. The following areas were covered:

- Planning and Design Job Share
- Industries that Make Up the Infrastructure Value Chain
- Range of Occupations (levels)
- Regional Distribution of Employment in the Value Chain
- Four Priority Goods Movement Region – Central Valley is #2
- San Joaquin Valley Infrastructure Value Chains

b. Workforce Investment Board Self-Assessment Survey: Staff gave a PowerPoint presentation of the Self-Assessment Survey—areas most improved, highest rated areas, the numerical score ratings, what the WIB needs to improve on, etc. The results were compared to the 2001 survey results. This is a national survey used by all WIBs. Overall, every category was improved. The complete analysis was provided to everyone.

c. Mod 8 to 5-Year Strategic Plan: Staff gave a PowerPoint presentation on the changes/objectives made by the State. These modifications are to update the Strategic Plan that was approved in September 2000. The complete plan is on the WIB website under Public Notices.

8. Member Committee Reports:

a. CA Workforce Association Update: The Chair noted that those who attended the CWA Conference in Monterey, CA, would give an update at the next WIB meeting. Ms. Andrea Baker noted they received some very informative information from Mr. Ray Marshall, former Secretary of Labor under President Carter, who is now a member of the National Center on Education and the Economy, which is a foundation working on issues of the economy. This information is contained in a booklet, Tough Choices for Tough Times, which can be accessed at www.skillscommission.org.

b. P-16 Council: Mr. Lee Andersen noted the P-16 Council gave a 6-member panel presentation at the California P-16 Conference in June, in Long Beach, CA. At the conference, some major activities of the P-16 Council were highlighted—The High School Career Technical Education Classes and boosting the ROP classes to adding academic content so they qualify for CSU and UC Merced requirements. Also, the Delhi District funded a summer program of physics and auto technology at the new Auto Center at Castle Airport, and geometry and construction is being integrated.

Mr. Andersen invited everyone to the Grand Opening of the Auto Repair Center, Castle Airport, on September 20, 2007, at 10:00 a.m. You enter the south gate, and it is past the Big Creek Lumber building. They will put up signs giving directions to the facility.

c. Economic Development Ad Hoc Committee: Staff noted the committee had a brown bag meeting in the Commerce, Aviation & Economic Development conference room at Castle Airport. Executive Pulse gave a presentation. Staff is arranging a date for the company to come and give training on this system.

9. Information Agenda:

- a. Workforce Investment Board Resignation – Ms. Nellie McGarry
- b. Workforce Investment Act Proposed \$355 Million Rescission

- c. State Plan for Career Technical Education
- d. Business Focus Groups
- e. End-of-Year Participant Summary.
- f. Fiscal Reports
- g. Participant Reports
- h. Labor Market Information

10. Director's Comments: Ms. Baker noted as a part of the regional collaboration, all the WIBs involved are doing an employment survey. There will be a letter going out to the community in the next Chamber October newspaper, and WIB members have been provided some talking points just in case you are asked any questions about this survey.

She also noted Worknet Merced was honored by the Greater Merced Chamber of Commerce as being the Business of the Month for August, and was featured in its September issue.

11. Chair Comments: The Chair noted he was happy the survey was completed, and thanked those who participated.

12. Other Comments: Ms. Anne Newins invited everyone to visit the new Merced College campus in Los Banos whenever they are in the vicinity.

13. Next Meeting – November 8, 2007, Dept of Workforce Investment, 1880 W, Wardrobe Ave, Merced.

14. Adjourn - Meeting was adjourned 4:02 p.m.

TO: Workforce Investment Board

DATE: 1/10/08

FROM: Executive Committee

For Action

For Information

For Discussion

SUBJECT: Modification 8 to Five-Year Strategic Plan

PROPOSED MOTION(S): Ratify Modification 8 to the Five-Year Strategic Plan

DISCUSSION: On September 20, 2000, the Merced County Board of Supervisors approved the local Five-Year Strategic Plan required by the Workforce Investment Act of 1998. Pursuant to Title 20 of the Code of Federal Regulations, Part 661.355, the Governor has published procedures governing the modifications of the local Five-Year Strategic Plan.

The Workforce Investment Board (WIB) last modified the plan (Modification 7) on September 14, 2006.

The plan reflects consistency with the State plan, changes to local policies resulting from the recent passage of Senate Bill 293, and contains new labor market analysis. The plan is a projection of participants to be served as Adults, Dislocated Workers, and Youth, along with associated costs. All One-Stop MOUs and Resource/Cost Sharing Agreements are also included.

The Executive Committee approved Modification 8 during the October 1, 2007 meeting.

ATTACHMENT(S):

Modification 8 to Five-Year Strategic Plan available for viewing upon request

TO: Workforce Investment Board

DATE: 1/10/08

FROM: Executive Committee

For Action

For Information

For Discussion

SUBJECT: Child Abuse Treatment (CHAT) Operational Agreements

PROPOSED MOTION(S): Ratify the Executive Committee's decision to approve the Operational Agreements between Human Services Agency (HSA) and the Workforce Investment Board (WIB) and the Youth Council.

DISCUSSION: For the third consecutive year, HSA has received grant monies through the State Office of Emergency Services to provide counseling and victim support services to child victims of abuse and neglect. Operational Agreements between HSA and the WIB and Youth Council are grant requirements.

The Agreements state that HSA will accept child client referrals from representatives from the WIB and Youth Council, and will provide services to the youth and limited services to the non-offending parent if the referral involved domestic violence. The program is referred to as Child Abuse Treatment (CHAT).

**ATTACHMENT(S):
Operational Agreements**

CHILD ABUSE TREATMENT (CHAT) PROGRAM

OPERATIONAL AGREEMENT BETWEEN

Merced County Human Services Agency

and

Merced County Workforce Investment Board

This Operational Agreement (OA) stands as evidence the **Merced County Human Services Agency (HSA)** and the **Merced County Workforce Investment Board** intend to work together toward the mutual goal of providing maximum available assistance for child crime victims residing in **Merced County**. Both agencies believe the implementation of the **Child Abuse Treatment (CHAT) Program** will further this goal. To this end, the two agencies agree to participate in the exchange of services by coordinating the provision of **CHAT Program** objectives.

1. The **Merced County Workforce Investment Board** will closely coordinate the following services with the **Merced County Human Services Agency**:
 - The **Merced County Workforce Investment Board** will refer to the **Merced County CHAT Program** child victims of child abuse to include neglect, sexual, physical and emotional abuse, domestic violence, school and community violence, hate crimes, child abduction, children whose lives are victimized by parental substance abuse, high tech crimes against children, and runaway youth to obtain information and assist with filling and filing the Application for Crime Victim Compensation claim forms, explaining the procedure, obtaining required documentation, and tracking information related to the claim.
 - The **Merced County Workforce Investment Board** will refer to the **Merced County CHAT Program** child victims of child abuse to include neglect, sexual, physical and emotional abuse, domestic violence, school and community violence, hate crimes, child abduction, children whose lives are victimized by parental substance abuse, high tech crimes against children, and runaway youth for assisting them in understanding and participation in the criminal justice system/judicial proceedings as the result of a crime committed against the child.
2. The **Merced County Workforce Investment Board** will closely coordinate the following services with **Merced County Human Services Agency**:
 - The **Merced County CHAT Program** will receive referrals from the **Merced County Workforce Investment Board** of child victims of child abuse to include neglect, sexual, physical and emotional abuse, domestic violence, school and community violence, hate crimes, child abduction, children whose lives are victimized by parental substance abuse, high tech crimes against children, and runaway youth to provide them with information and assist with filling and filing the Application for Crime Victim Compensation claim forms, explaining the procedure, obtaining required documentation, and tracking information related to the claim.
 - In the event of a denial of the claim on behalf of the child victim, the **Merced County CHAT Program** shall provide assistance for an appeal with the California Victim Compensation and Government Claims Board.

- The **Merced County CHAT Program** will receive referrals from the **Merced County Workforce Investment Board** of child victims of child abuse to include neglect, sexual, physical and emotional abuse, domestic violence, school and community violence, hate crimes, child abduction, children whose lives are victimized by parental substance abuse, high tech crimes against children, and runaway youth for assistance in understanding and participation in the criminal justice system/judicial proceedings as the result of a crime committed against the child.
 - The **Merced County Workforce Investment Board** will refer to the **Merced County CHAT Program** child victims of child abuse to include neglect, sexual, physical, and emotional abuse, domestic violence, school and community violence, hate crimes, child abduction, children whose lives are victimized by parental substance abuse, high tech crimes against children, and runaway youth for treatment services to include crisis counseling and psychotherapy.
3. Regularly scheduled meetings between designated staff from the **Merced County Human Services Agency and the Merced County Workforce Investment Board** should be maintained to discuss strategies, timetables, and implementation of the Child Abuse Treatment Program services discussed herein.

This OA will begin **October 1, 2007** and end **September 30, 2010**.

We, the undersigned, as authorized representatives of **Merced County Human Services Agency and Merced County Workforce Investment Board**, do hereby approve this MOU.

Name and signature of person authorized to sign the CHAT Grant Award Agreement

Name and signature of person authorized to sign for the Merced County Workforce Investment Board

Name _____

Name _____

Signature _____

Signature _____

Date _____

Date _____

CHILD ABUSE TREATMENT (CHAT) PROGRAM

OPERATIONAL AGREEMENT BETWEEN

Merced County Human Services Agency

and

Merced County Youth Council

This Operational Agreement (OA) stands as evidence the **Merced County Human Services Agency (HSA)** and the **Merced County Youth Council** intend to work together toward the mutual goal of providing maximum available assistance for child crime victims residing in **Merced County**. Both agencies believe the implementation of the **Child Abuse Treatment (CHAT) Program** will further this goal. To this end, the two agencies agree to participate in the exchange of services by coordinating the provision of **CHAT Program** objectives.

1. The **Merced County Youth Council** will closely coordinate the following services with the **Merced County Human Services Agency**:
 - The **Merced County Youth Council** will refer to the **Merced County CHAT Program** child victims of child abuse to include neglect, sexual, physical and emotional abuse, domestic violence, school and community violence, hate crimes, child abduction, children whose lives are victimized by parental substance abuse, high tech crimes against children, and runaway youth to obtain information and assist with filling and filing the Application for Crime Victim Compensation claim forms, explaining the procedure, obtaining required documentation, and tracking information related to the claim.
 - The **Merced County Youth Council** will refer to the **Merced County CHAT Program** child victims of child abuse to include neglect, sexual, physical and emotional abuse, domestic violence, school and community violence, hate crimes, child abduction, children whose lives are victimized by parental substance abuse, high tech crimes against children, and runaway youth for assisting them in understanding and participation in the criminal justice system/judicial proceedings as the result of a crime committed against the child.
2. The **Merced County Youth Council** will closely coordinate the following services with **Merced County Human Services Agency**:
 - The **Merced County CHAT Program** will receive referrals from the **Merced County Youth Council** of child victims of child abuse to include neglect, sexual, physical and emotional abuse, domestic violence, school and community violence, hate crimes, child abduction, children whose lives are victimized by parental substance abuse, high tech crimes against children, and runaway youth to provide them with information and assist with filling and filing the Application for Crime Victim Compensation claim forms, explaining the procedure, obtaining required documentation, and tracking information related to the claim.
 - In the event of a denial of the claim on behalf of the child victim, the **Merced County CHAT Program** shall provide assistance for an appeal with the California Victim Compensation and Government Claims Board.

- The **Merced County CHAT Program** will receive referrals from the **Merced County Youth Council** of child victims of child abuse to include neglect, sexual, physical and emotional abuse, domestic violence, school and community violence, hate crimes, child abduction, children whose lives are victimized by parental substance abuse, high tech crimes against children, and runaway youth for assistance in understanding and participation in the criminal justice system/judicial proceedings as the result of a crime committed against the child.
 - The **Merced County Youth Council** will refer to the **Merced County CHAT Program** child victims of child abuse to include neglect, sexual, physical, and emotional abuse, domestic violence, school and community violence, hate crimes, child abduction, children whose lives are victimized by parental substance abuse, high tech crimes against children, and runaway youth for treatment services to include crisis counseling and psychotherapy.
3. Regularly scheduled meetings between designated staff from the **Merced County Human Services Agency and the Merced County Youth Council** should be maintained to discuss strategies, timetables, and implementation of the Child Abuse Treatment Program services discussed herein.

This OA will begin **October 1, 2007** and end **September 30, 2010**.

We, the undersigned, as authorized representatives of **Merced County Human Services Agency and Merced County Youth Council**, do hereby approve this MOU.

Name and signature of person authorized to sign the CHAT Grant Award Agreement

Name and signature of person authorized to sign for the Merced County Youth Council

Name _____

Name _____

Signature _____

Signature _____

Date _____

Date _____

TO: Workforce Investment Board

DATE: 01/10/08

FROM: Executive Committee

For Action

For Information

For Discussion

SUBJECT: Individual Training Account (ITA) Policy

PROPOSED MOTION(S): Ratify new Individual Training Account Policy.

DISCUSSION: On 12/3/07 the Executive Committee approved a revised Individual Training Account Policy. In order to provide customer choice in the selection of training providers, the Individual Training Account (ITA) system was established. Through this system, eligible Workforce Investment Act participants are able to select their choice of training. The Merced County Workforce Investment Board, through the One-Stop Operator, the Merced County Department of Workforce Investment, shall make available classroom training in occupations that are directly connected to occupations in demand, as established by the Board. Occupational classroom training will be provided through training vendors who are evaluated, approved and placed on the state Eligible Training Provider List.

The Individual Training Account Policy provides guidance concerning the funding, management and approval of ITAs. The policy is being revised to include the Supervising Employment and Training Specialists at each One-Stop in the management-decision tree. It also includes information concerning veterans and their spouses in the training priority system.

**ATTACHMENT(S):
Individual Training Account Policy**



**DEPARTMENT OF
WORKFORCE INVESTMENT**

**Policy/Procedure
For**

Individual Training Account (ITA) Policy

Andrea T. Baker
Director

Joanne Presnell
Assistant Director

1880 W. Wardrobe Avenue
Merced, CA 95341-6407
(209) 724-2000
(209) 725-3592 Fax
www.co.merced.ca.us/wi

Policy: In order to provide customer choice in the selection of training providers, the Individual Training Account (ITA) system was established. Through this system, eligible Workforce Investment Act (WIA) participants are able to select their choice of training. The Merced County Workforce Investment Board, through the One-Stop Operator, the Merced County Department of Workforce Investment (WI), shall make available classroom training in occupations that are directly connected to occupations in demand, as established by the Board. Occupational classroom training will be provided through training vendors that are evaluated, approved and placed on the state Eligible Training Provider List (ETPL).

The Merced County Workforce Investment Board, through WI, shall provide training services that lead to a certificate/license/credential/degree, a competency or skill recognized by employers, or a training regimen that provides individuals with additional skills or competencies generally recognized by employers.

The Merced County Workforce Investment Board, through the WI, reserves the right to make exceptions to this policy, on a case-by-case basis, should individual circumstances warrant exception.

Procedures:

I. Individual Training Accounts (ITAs) – General Provisions

- A. Except as provided in the Workforce Investment Act of 1998 and associated regulations, training services provided to eligible participants shall employ individual training accounts (ITAs) issued through the One-Stop Delivery System.

The “Maximum Training Funds Available” on any individual ITA shall not exceed four thousand five hundred dollars (\$4,500) without prior, written approval of the Assistant Director of the One-Stop Operator or in his/her absence, the Program Manager or Supervising Employment and Training Specialist of the Worknet Employment Resource Center

1. In no event shall an ITA carry a time or dollar balance after the program of training is either completed or terminated.
2. The maximum length of training under a single ITA shall be two years.
3. More than one ITA may be issued to a participant within a two-year period provided the total cost of the ITA does not exceed \$4,500.
4. An ITA shall cover the cost of training, including tuition and other training-related items supplied by the training provider (e.g., books, license fees, training materials, registration fees, supplies, uniforms, DMV printouts, physical examinations, immunizations, health fees and insurance) but will not include or consider the costs of supportive services.

Supportive services, if appropriate, shall be delivered pursuant to the Board's Supportive Services Policy.

- B. Both the student and a representative of WI will sign a completed ITA. Signatory authority of WI on the ITA is the Supervising Employment and Training Specialist responsible for Training Services at each of the Department's geographic locations (authorized by the Merced County Board of Supervisors on 7/25/00 and Department of Workforce Investment Director on 7/25/00). Once a completed ITA is signed by the student and WI representative, copies will be provided to the Accounting/MIS unit of WI, the school/provider, the case manager and the student. Each geographic location will use the same ITA form, but will utilize Certificate Numbers unique to their location to designate point of origin. Initially, Los Banos will issue sequentially ITA certificate numbers 1000-1999, and Merced will issue sequentially ITA certificate numbers 2000-2999.
- C. WI shall ensure that all training activities are provided in sites that are accessible to individuals with disabilities, and that all reasonable accommodations are made to provide services to this population.

II. Training Activities

- A. The types of training services made available through WI under the Workforce Investment Act shall include:
 - 1. Occupational skills training as well as training for nontraditional employment, offered in a classroom environment;
 - 2. Skill upgrading and retraining, including training courses that build upon the individual's existing skills.
- B. Additional training services, not covered by this policy, include:
 - 1. Programs that combine workplace training with related instruction, such as customized training programs;
 - 2. On-the-job training;
 - 3. Work experience;
 - 4. Entrepreneurial training; and
 - 5. Adult education and literacy activities.

III. Eligibility for Training

WI shall make available Workforce Investment Act funds for the provision of occupational classroom training to eligible populations in accordance with Section 134(d)(4)(A) of the Act. Eligible populations shall include adults, dislocated workers, and incumbent workers who:

- A. Are unable to obtain employment that leads to economic self-sufficiency through core and intensive services.

- B. After an interview, evaluation or assessment, and case management, have been determined by a One-Stop operator to:
1. Be in need of training services;
 2. Have the skills and qualifications to successfully participate in the selected program;
 3. Have selected programs of training services that are directly linked to the employment opportunities in the Merced County area, central San Joaquin Valley, or in another area in which the customer is willing to relocate;
 4. Are unable to obtain sufficient grant assistance, including PELL grants; and
 5. Require support beyond the assistance made available under other grant assistance

IV. Training Priority System

WI shall provide priority services to veterans and their spouses for intensive and training services.

If and when the Board declares that funds allocated to a local area for adult employment and training activities under paragraph (2)(A) or (3) of section 133 (b) are limited, then WI shall provide priority services to recipients of public assistance and other low-income individuals for intensive and training services. Low-income individuals are defined as:

1. Receives, or is a member of a family that receives, cash payments under a Federal, State, or local income-based public assistance program;
2. Received an income, or is a member of a family that received a total family income, for the six-month period prior to application for the program involved (exclusive of unemployment compensation, child support payments, payments described in subparagraph (A), old-age and survivors insurance benefits received under Section 202 of the Social Security Act (42 U.S.C. 402) that, in relation to family size, do not exceed the higher of:
 - a) the poverty line, for an equivalent period; or
 - b) 70% of the lower living standard income level, for an equivalent period;
3. Is a member of a household that receives (or has been determined within the six-month period prior to application for the program involved to be eligible to receive) food stamps pursuant to the Food Stamp Act of 1977 (7 U.S.C. 2011 et. Seq.);
4. Qualifies as a homeless individual, as defined in subsections (a) and (c) of Section 103 of the Stewart B. McKinney Homeless Assistance Act (42 U.S.C. 11302);
5. Is a foster child on behalf whom State or local government payments are made; or
6. In cases permitted by regulations promulgated by the Secretary of Labor, is an individual with a disability whose own income meets the requirements of a program described in subparagraph (a) or of subparagraph (b), but is a member of family whose income does not meet such requirements.

V. Limitations of Financial Support

- A. For those clients who elect to attend occupational classroom training within the local labor market area (defined as from Fresno County to the south to Stanislaus County to the north), the maximum amount of funds available will be limited to the needs identified in the Individual Employment Plan.
- B. For those clients who elect to attend occupational classroom training outside of the defined labor market area, no supportive services will be made available to the client by the Department of Workforce Investment.
- C. For those clients who must attend occupational classroom training outside of the defined local labor market area because there are no providers of the training within the area, the provisions for electing to attend within the local labor market area will apply.

VI. Procedure for Approving Exceptions to Individual Training Accounts (ITAs)

Employment and Training Specialists will prepare the file to request an exception to the ITA or supportive services limits and present the file with all supporting documentation of need to the Supervising Employment and Training Specialist for review and concurrence. The Supervising Employment and Training Specialist will either return the file to the Employment and Training Specialist for additional required information, or will review and ensure that funds are available prior to approval.

Responsible Official: Special Projects Program Manager

Revised Date: November 8, 2007

Reviewed: November 8, 2007

TO: Workforce Investment Board

DATE: 1/10/08

FROM: WIB Staff

For Action

For Information

For Discussion

SUBJECT: Workforce Investment Board Membership – Mr. Joseph Lombardi, Mercy Medical Center

PROPOSED MOTION(S): Ratify the Executive Committee’s decision to accept the nomination of Mr. Joseph Lombardi and forward to the Board of Supervisors for approval.

DISCUSSION: On December 3, 2007, the Executive Committee approved the nomination of Mr. Joseph Lombardi for membership on the Workforce Investment Board. Section 117 of the Workforce Investment Act (WIA) outlines criteria for membership on the local Workforce Investment Board (WIB). One of the requirements is that a majority of the members of the Local Board must be representatives of the private sector in the local area.

Ms. Sally Zuniga from The Greater Merced Chamber of Commerce, has nominated Mr. Joseph Lombardi for membership on the WIB as a private sector representative. Mr. Lombardi is the Vice President, Human Resources, Mercy Medical Center - Merced.

**ATTACHMENT(S):
Application will be available at the meeting**

TO: Workforce Investment Board

DATE: 1/10/08

FROM: WIB Staff

For Action

For Information

For Discussion

SUBJECT: Workforce Investment Board Membership – Mr. Garith Krause, Merced Irrigation District

PROPOSED MOTION(S): Ratify the Executive Committee’s decision to accept the nomination of Mr. Garith Krause and forward to the Board of Supervisors for approval.

DISCUSSION: On December 3, 2007, the Executive Committee approved the nomination of Mr. Garith Krause for membership on the Workforce Investment Board. Section 117 of the Workforce Investment Act (WIA) outlines criteria for membership on the local Workforce Investment Board (WIB). One of the requirements is that a majority of the members of the Local Board must be representatives of the private sector in the local area.

Ms. Sally Zuniga from The Greater Merced Chamber of Commerce, has nominated Mr. Garith Krause for membership on the WIB as a private sector representative. Mr. Lombardi is the General Manager, Merced Irrigation District.

ATTACHMENT(S):

Application will be available at the meeting

TO: Executive Committee

DATE: 01/10/08

FROM: WIB Staff

For Action

For Information

For Discussion

SUBJECT: Workforce Investment Board Membership – Mr. David Long, Hilltop Ranch, Inc

PROPOSED MOTION(S): Ratify the Executive Committee’s decision to accept the nomination of Mr. David Long and forward to the Board of Supervisors for approval.

DISCUSSION: On December 3, 2007, the Executive Committee approved the nomination of Mr. David Long for membership on the Workforce Investment Board. Section 117 of the Workforce Investment Act (WIA) outlines criteria for membership on the local Workforce Investment Board (WIB). One of the requirements is that a majority of the members of the Local Board must be representatives of the private sector in the local area.

Ms. Sally Zuniga, The Greater Merced Chamber of Commerce, has nominated Mr. David Long for membership on the WIB as a private sector representative. Mr. Long is the President/Owner of Hilltop Ranch, Inc.

**ATTACHMENT(S):
Application will be available at the meeting**

TO: Workforce Investment Board

DATE: 1/10/08

FROM: Executive Committee

For Action

For Information

For Discussion

SUBJECT: Workforce Investment Board Membership – Ms. Nancy Ugarte, Hilmar Cheese Company

PROPOSED MOTION(S): Ratify the Executive Committee’s decision to accept the nomination of Ms. Nancy Ugarte, Hilmar Cheese Company.

DISCUSSION: On June 4, 2007, the Executive Committee approved Ms. Nancy Ugarte for membership on the Workforce Investment Board. Section 117 of the Workforce Investment Act (WIA) outlines criteria for membership on the local Workforce Investment Board (WIB). One of the requirements is that a majority of the members of the Local Board must be representatives of the private sector in the local area.

Ms. Jan Marie Ennenga, Executive Director, Manufacturers Council of the Central Valley, has nominated Ms. Nancy Ugarte for membership on the WIB as a private sector representative. Ms. Ugarte is the Human Resource Director for the Hilmar Cheese Company.

ATTACHMENT(S):

Application will be available at the meeting

TO: Workforce Investment Board

DATE: 1/10/08

FROM: Executive Committee

For Action

For Information

For Discussion

SUBJECT: Request for Proposal (RFP) for new Youth Programs Beginning July 1, 2008

PROPOSED MOTION(S): Ratify the Executive Committee's decision to accept the RFP Work Statement from the Youth Council for PY 2008/09 Younger Youth and Out-of-School Youth Programs, and Request that County let a new RFP for the WIA Younger and Out-of-School Youth Programs and forward specifications to Merced County Administrative Services to complete the procurement process.

DISCUSSION: The Board of Supervisors is scheduled to authorize Administrative Services to initiate the procurement process in its scheduled January 8, 2008 meeting. It is envisioned that one RFP will be issued, requesting proposals for either the younger youth or out-of-school programs, or for both.

County procurement procedures require that competition be reestablished after a period of time. More specifically, a contract should be renewed after its initial year, and not more than two extensions. The younger youth and out-of-school contract was awarded to Merced County Office of Education (RFP 5905) in 2004.

ATTACHMENT(S):

RFP will be available at the meeting.

TO: Workforce Investment Board

DATE: 1/10/08

FROM: Executive Committee

For Action

For Information

For Discussion

SUBJECT: Amendment to In-School Youth Contract

PROPOSED MOTION(S): Ratify the Executive Committee's Decision to approve the addition of \$57,990 of carryover funds to the 2007-08 Younger Youth Contract.

DISCUSSION: On October 10, 2007, the Youth Council recommended the addition of carryover funding to the Younger Youth Contract. On January 7, 2008 the Executive Committee concurred with the Youth Council. The approval of carryover funding was scheduled as an item on the November 20, 2007 Board of Supervisors (BOS) agenda in anticipation of the November 8, 2007 Workforce Investment Board (WIB) meeting. The WIB did not have a quorum in November. As scheduled, the item was approved by the BOS on November 20, 2007 and requires approval by the WIB.

The present Younger Youth contract began July 1, 2007. The total cost of the contract was \$677,196, and did not include carryover dollars. This amendment adds \$57,990 of carryover funding to the contract.

The addition of these dollars will not increase numbers of clients being served. What it will do is provide funds to line items in budgets planned by Merced County Office of Education and approved by the Youth Council, with the agreement that when all invoices for the prior contract year had been submitted and paid, and carryover monies were established, that they would be added to the present contract.

ATTACHMENT(S): N/A

TO: Workforce Investment Board

DATE: 1/10/08

FROM: Executive Committee

For Action

For Information

For Discussion

SUBJECT: Amendment to Out-of-School Youth Contract

PROPOSED MOTION(S): Ratify the Executive Committee's decision to approve the addition of \$36,121 of carryover funds to the 2007/08 Out-of-School Youth Contract.

DISCUSSION: On October 10, 2007, the Youth Council recommended the addition of carryover funding to the Out-of-School Youth Contract. On January 7, 2008, the Executive Committee concurred with the Youth Council. The approval of carryover funding was scheduled as an item on the November 20, 2007 Board of Supervisors (BOS) agenda in anticipation of the November 8, 2007 Workforce Investment Board (WIB) meeting. The WIB did not have a quorum in November. As scheduled, the item was approved by the BOS on November 20, 2007 and requires approval by the WIB.

The current contract began July 1, 2007. The total cost of the contract was \$451,465, and did not include carryover dollars. This amendment adds \$36,121 of carryover funding to the contract.

The addition of these dollars will not increase numbers of clients being served. What it will do is provide funds to line items in budgets planned by Merced County Office of Education and approved by the Youth Council, with the agreement that when all invoices for the prior contract year have been submitted and paid, and carryover monies were established, that they would be added to the present contract.

ATTACHMENT(S): N/A

TO: Workforce Investment Board

DATE: 1/10/08

FROM: Executive Committee

For Action

For Information

For Discussion

SUBJECT: New One-Stop Partner Memorandum of Understanding – Manpower, Inc

PROPOSED MOTION(S): Ratify One-Stop Partner Memorandum of Understanding (MOU) between Workforce Investment Board and Manpower, Inc

DISCUSSION: The Workforce Investment Act requires partners of the One-Stop Delivery System to develop an MOU executed between the Local Board, with the agreement of the chief elected official, and the One-Stop partner. The MOU covers services to be provided through the One-Stop Delivery System, and methods for referring individuals between the One-Stop operators and partners.

The latest One-Stop partner is Manpower, Inc. They are not a required partner and will contribute monetarily to the One-Stop by leasing their cubicle spaces in the Merced and Los Banos Worknet Employment Resource Centers.

The Executive Committee approved this MOU with Manpower during its December 3, 2007 meeting.

**ATTACHMENT(S):
Memorandum of Understanding**

**MEMORANDUM OF UNDERSTANDING
PURSUANT TO THE
WORKFORCE INVESTMENT ACT OF 1998 (WIA)**

1. **PURPOSE:** The purpose of this MOU is to enter into an agreement between the Merced County Workforce Investment Board and the Partners of the One-Stop System as required by Section 121 of the Workforce Investment Act of 1998 (WIA).

This agreement is entered into in a spirit of cooperation by the partner agencies to describe how their various funding and institutional resources can be utilized to better serve mutual customers, both employers and job seekers, through an integrated system of service delivery operated in the Merced County's One-Stop System. It is understood that the development and implementation of this System will require mutual trust and teamwork between the agencies, all working as partners to accomplish shared goals.

2. **PARTIES:** The parties to this Memorandum of Understanding (MOU) are:

Merced County Workforce Investment Board
1880 West Wardrobe Avenue
Merced, CA 95340

One-Stop Partner: Manpower, Inc
1700 Standiford Ave, Suite 150
Modesto, CA 95350

3. **THE ONE-STOP SYSTEM:**
Merced County's One-Stop System Vision reflects a new approach to workforce preparation and highlights the role workforce preparation plays in economic development. The One -Stop Vision is built upon four guiding principles, which are the essence of the One-Stop delivery system:

- Π **Integrated:** an integrated system of services to provide employment, training and educational services.
- Π **Universally Accessible:** information for the general population, with wide and easy access to a comprehensive array of information.
- Π **Customer Focused:** providing informed choice as a means for customers to judge the quality of services.
- Π **Performance Based:** with clear outcomes and methods to measure identified outcomes, including customer satisfaction.

4. **DURATION:** This MOU supercedes any previous One-Stop MOU between the two parties and shall remain in effect until terminated by the repeal of the Workforce Investment Act of 1998, or in accordance with this section. Either party to this MOU can terminate the MOU upon thirty (30) days written notice to the other party.
5. **MODIFICATION AND ASSIGNMENT:** This MOU may be modified at any time by written agreement of the partners. Any modification not in writing shall not be effective.

6. **DISPUTES:** The One-Stop partner shall first attempt to resolve all disputes informally. Any partner may call a meeting of all the partners to discuss and resolve disputes.

Should informal resolution efforts fail, the dispute shall be referred to the Chair of the Merced County Workforce Investment Board who shall place the dispute upon the agenda of a regular or special meeting of the WIB. Every effort shall be made to explore, mediate and resolve the dispute to the satisfaction of all in accordance with the Workforce Investment Act.

If the dispute cannot be resolved through the local Board, the matter must be referred to the State Workforce Investment Board for resolution.

7. **INDEMNITY CLAUSE:** The One-Stop partner shall indemnify, defend and hold harmless the Merced County Workforce Investment Board and Merced County, their officers, employees, agents and assigns from and against any and all claims, demands liability, judgments, awards, interest, attorney's fees, costs and expenses of whatsoever kind or nature, at any time arising out of or in any way connected with the performance of this Agreement. One-Stop partner's liability for indemnity under this Agreement shall apply, regardless of fault, to acts or omissions, willful misconduct or negligent conduct, whether active or passive, on the part of the One-Stop partner, unless the claim, demand liability, judgment, award, interest, attorney's fee, cost or expense is caused solely by the negligence or willful misconduct of the Merced County Workforce Investment Board or the County, its officers, employees, agents or assigns. One-Stop partner will on request and at its expense defend any action suit or proceeding arising hereunder and shall reimburse and pay the County for any loss, cost, damage or expense (including the cost of attorneys) suffered by it hereunder.
8. **INSURANCE:** The One-Stop partner agrees to extend its in-force insurance or self-insurance coverage programs to apply to its operations performed under the Workforce Investment Act and at the One-Stop Centers, including General and Automobile Bodily Injury and Property Damage Liability, Business Personal Property, Workers' Compensation and Employee Dishonest/Crime coverages. The Partner agrees to require its Property and Workers' Compensation Insurers or self-insurance administrators to waive subrogation rights against the Merced County Workforce Investment Board and the Merced County Board of Supervisors and their officers, volunteers, employees and agents. The Partner agrees that the Merced County Workforce Investment Board and Merced County Board of Supervisors and their officers, volunteers, employees and agents shall be added to the Partner's General, Automobile and Property Damage Liability policies or coverages as "Additional Insureds" or "Additional Covered Parties," insofar as operations or activities under this agreement are concerned.
9. **APPROVAL:** This MOU is of no force or effect until signed by the One-Stop partner and the Chair of the Merced County Workforce Investment Board with the agreement of the Chief Local Elected Official of Merced County. Once signed, this MOU becomes a part of the Local Board's current WIA Strategic Local Plan.
10. **GOVERNING LAW:** This MOU is governed by, and shall be interpreted in accordance with, the laws of the State of California, and the Workforce Investment Act of 1998.

11. **EQUAL EMPLOYMENT OPPORTUNITY:** During the performance of this agreement, the One-Stop partner agrees that they will not discriminate against any employee or applicant for employment because of race, color, religion, sex or national origin.
12. **NONDISCRIMINATORY SERVICES:** The One-Stop partner agrees that all goods and services pursuant to this agreement shall be available to persons regardless of age, sex, race, political affiliation, religion, ethnic background, marital status, or condition of physical or mental handicap.
13. **ADA COMPLIANCE:** The One-Stop partner agrees to comply with the Americans with Disabilities Act (ADA) of 1990 (42 U.S.C. Section 12101 et seq.), Section 504 of the Rehabilitation Act of 1973 (29 U.S.C. Section 794), and the California Government Code Section 11135 et seq., as well as the regulations which implement these statutes, which prohibit discrimination on the basis of disability.
14. **PARTNERSHIP PARTICIPATION:** To facilitate exchange of information and seamless operation, the One-Stop partner is expected to maintain a high level of communication. The following methods of participation will be required:
 - A. Voluntary attendance at the Worknet Leadership Team meetings. A designee with appropriate authority is to be present to act on behalf of the One-Stop partner.
 - B. General description of Intensive and Core Services. One-Stop partner is to provide a general description of Intensive and Core Services to be provided through the One-Stop delivery system and updated as services change. This information will be maintained as a part of the Resource Sharing Agreement (See Item 19).
 - C. Adherence to Worknet New Employee Orientation procedures. It is expected that all One-Stop partners staff will abide by the Worknet policies and procedures related to general safety and behavior in the workplace.
 - D. Voluntary use of standardized Worknet forms. Standardized Worknet client assessment and tracking forms will be agreed upon by all participating One-Stop partners and will be utilized to insure integration of services at the One-Stop Centers.
 - E. Collaborative Marketing Strategy. The Worknet Employment and Resource Center will be marketed as a comprehensive entity. However, services and staff from each One-Stop partner will be identified. The One-Stop partners will develop and use a collaborative marketing strategy informing job seekers, training and education seekers, employers, employed individuals, and the community at large about the services available through the Worknet Employment Resource Centers. The following resources, if available, will be utilized to enhance coordinated marketing efforts:
 - Web Site
 - Public Information and Education
 - Speaker's Bureau
 - Brochures and Flyers
 - Commercial Air Time
 - Media Coverage
 - Public Television and Radio
15. **SITE SUPERVISION:** All One-Stop partners will recognize and comply with applicable labor agreements affecting represented employees located in the Centers. Employees who are located at the One-Stop Centers shall remain under the supervision of their employing

departments for the purposes of performance evaluation, and other matters concerning civil service rights and responsibilities.

If work-related issues arise at the One-Stop Centers between employees and operators or supervisors of other partners, the operator or other supervisor shall refer such issues to the employee's supervisor.

Further, the One-Stop partner recognizes that a number of practices and philosophies related to agency practices, as well as day-to-day One-Stop Career Center site supervision, are negotiated as a result of implementing operations. Local factors among the One-Stop partner's organization include:

- Differing pay scales for similar positions
- Functions for similar classifications among agencies, which may differ
- Off-site supervisors vs. site-based supervisors at the Worknet Employment Resource Center
- Union vs. Non-Union employees in similar classification on site
- Hours of operation, including possible evening and weekend hours
- Varied legal holidays schedules
- Sharing of space, equipment, information, and materials
- Employee safety and security of the workplace

The One-Stop partners agree to work out in advance (and specify in relevant agreements) arrangements for supervision, addressing at a minimum the above issues, and modifying said practices over time in accordance with new or changing business or agency needs and requirements.

16. **SYSTEMATIC REFERRAL PROCESS:** The referral system must always be to the advantage of the customer and include follow-up contact to insure the customer was provided service. The One-Stop partner shall receive referrals from and make referrals to the other partners of the Worknet system. Please refer to the Department of Workforce Investment, Operational Procedure for Interagency Referral, found at <http://www.co.merced.ca.us/wi/wib/policies/policies.html>

If Manpower agrees to participate as a member of the Worknet Leadership Team the partners agree to accomplish the following:

- Provide feedback on the success of the cross-referral system
- Cross-train their respective staff
- Consider co-enrollment options and practices
- Constantly improve the joint delivery of services to customers

Participants may receive the three levels of service concurrently and the determination that an individual needs intensive and/or training services can be made without regard to how long the individual has been receiving core or intensive services. Neither is it necessary for all individuals to receive staff-assisted core services before receiving intensive services. In addition, job search is not the only core service that satisfies the federal requirement that an individual must receive at least one core service before receiving intensive services. Such decisions are based on each participant's employment and training needs."

17. **CONFIDENTIALITY:** The One-Stop partners agree to honor confidentiality. Exchanged information shall remain private and confidential in accordance with the most restrictive confidentiality requirements of any of the One-Stop partners collecting, receiving or sharing

information. As a condition of providing services within the One-Stop, the One-Stop partners shall adhere to the following:

- All client information will be treated with the strictest degree of confidentiality during and after involvement within the Worknet Employment Resource Center.
- Each One-Stop partner shall keep all information that is exchanged between them in the strictest of confidence and make such information available to their own employees on a “need-to-know” basis only.
- Each One-Stop partner shall (where it is appropriate) store and process information in the electronic format, in such a way that unauthorized persons cannot reasonably retrieve the information.
- This information will only be used in working programs within the Worknet Employment Resource Centers.

18. **SEVERABILITY OF PROVISIONS:** If any provisions of this MOU are held invalid or unenforceable; the remainder of this MOU shall not be affected and would then continue to have force and effect.
19. **RESOURCE/COST SHARING AGREEMENTS:** One-Stop Operator will execute Resource/Cost Sharing Agreements with each partner in the Worknet Employment Resource Center. These Agreements will be maintained as a separate document.
20. **ATTACHMENTS:** The following attachments are included in this MOU:
- a. Definitions: Commonly used terms in the Workforce Development System
21. **AUTHORITY AND SIGNATURES:** The individuals signing below have the authority to commit the party they represent to the terms of this MOU, and do so commit by signing.

Merced County Workforce Investment Board

_____ Date _____
Robert Harmon, Chair, Merced County Workforce Investment Board

Merced County Board of Supervisors

_____ Date _____
John Pedrozo, Chair, Merced County Board of Supervisors

One-Stop Partner: Manpower, Inc.

_____ Date _____
Authorized Rep, Title

APPROVED AS TO LEGALITY AND FORM BY
JAMES N. FINCHER, COUNTY COUNSEL

_____ Date _____
Deputy

ATTACHMENT A

Workforce Development Definitions

1. ADA Americans with Disabilities Act
2. Capacity Building Staff training and development and the development overall of the professional One-Stop environment.
3. CLEO Chief Local Elected Official, or the Chair, Merced County Board of Supervisors
4. Employer Services One-Stop services for employers – customers of the system
5. ITA Individual Training Account, or vouchers made available to One-Stop clients to provide for training.
6. Local Area The geographic jurisdiction comprising the Workforce Investment Area as described in WIA, Section 116. (Merced County)
7. MOU Memorandum of Understanding, between the CLEO, local WIB and the One-Stop partners.
8. One-Stop Primary vehicle for service delivery under WIA as a site, center, or system for the provision of multiple employment services or for access to such services. (Worknet of Merced County)
9. One-Stop Operator One or more entities designated or certified in WIA, Section 121 (d), to provide One-Stop services (Department of Workforce Investment).
10. One-Stop Partner A program or other entity as described in WIA, Section 121 (b)(1), who is part to this MOU and who participates in One-Stop operations or service delivery.
11. Partner Cost Calculations One-Stop costs are calculated annually by taking the total costs of operating core services at the One-Stop (including such items as rent, maintenance, utilities, janitorial, security, and reception) to determine the cost of space at the One-Stop. These costs are then allocated to all partners based on the space used by each partner and the amount of time that space is used by the partner.
12. Services Core, Intensive or Training Services as outlined in WIA, Section 134, which must be provided at or through the One-Stop System.
13. State Board The State Workforce Investment Board established under WIA, Section 111, to provide WIA oversight or administration in any State area.

14. Universal Access The provision of integrated employment, training, education, and/or support services in as streamlined and non-duplicative process as possible, mitigating barriers related to customer needs or special needs, particularly during intake or related enrollment periods.
15. WIA The Workforce Investment Act of 1998
16. WIB The Workforce Investment Board established under WIA, Section 117, to oversee local One-Stop operations and related WIA services or administration, State WIB or SWIB refers to the State Board as defined in number 12 above
17. Workforce Investment Plan The local plan created through joint planning of the WIB and the local partners, to which this MOU must be attached before submittal to the State Board. The state also submits a plan to the federal government.

TO: Workforce Investment Board

DATE: 1/10/08

FROM: Executive Committee

For Action

For Information

For Discussion

SUBJECT: Work Readiness Certificate

PROPOSED MOTION(S): That the signature element for the Central California Work Readiness Certificate reflect the Workforce Investment Board (WIB) Chair.

DISCUSSION: On October 1, 2007, the Executive Committee recommended that the Chairman of the WIB sign the Work Readiness Certificate. Each Local Workforce Investment Area in the Central California Workforce Collaborative will establish the signature element on their certificate. WorkKeys is a job skill assessment system that measures real world skills. WorkKeys assesses each individual in Reading for Information, Applied Mathematics, and Locating Information. The assessment provides the individual a score indicating their aptitude for work. The process of the assessments culminates with a certificate of achievement. Applicants must score 3 or higher in each area to receive a certificate.

Below are examples of scores used in WorkKeys.

<u>Job Title</u>	<u>Applied Mathematics</u>	<u>Locating Information</u>	<u>Reading for Information</u>
Cashiers	3	4	3
Construction Carpenters	4	4	4
Registered Nurses	5	4	5
Tractor-Trailer Truck Drivers	4	5	4
Welding Machine Operators and Tenders	5	4	4

ATTACHMENTS:

Work Readiness Certificate



CENTRAL CALIFORNIA WORK READINESS CERTIFICATE

CERTIFIES THAT:
SAMPLE

HAS COMPLETED THE WORKKEYS® ASSESSMENTS WITH THE FOLLOWING SCORES:

**APPLIED
MATHEMATICS**

**LOCATING
INFORMATION**

**READING FOR
INFORMATION**



California Partnership for the
San Joaquin Valley



DATE

APPLIED MATHEMATICS	READING FOR INFORMATION	LOCATING INFORMATION
<p>Level 3</p> <ul style="list-style-type: none"> Solve problems that require a single type of mathematical operation (addition, subtraction, multiplication, and division) using whole numbers Add or subtract negative numbers Change numbers from one form to another using whole numbers, fractions, decimals, or percentages Convert simple money and time units (e.g., hours to minutes) 	<p>Level 3</p> <ul style="list-style-type: none"> Identify main ideas and clearly stated details Choose the correct meaning of a word that is clearly defined in the reading Choose the correct meaning of common, everyday, and workplace words Choose when to perform each step in a short series of steps Apply instructions to a situation that is the same as the one in the reading materials 	<p>Level 3</p> <ul style="list-style-type: none"> Find one or two pieces of information in a graphic Fill in one or two pieces of information that are missing from a graphic
<p>Level 4</p> <ul style="list-style-type: none"> Solve problems that require one or two operations Multiply negative numbers Calculate averages, simple ratios, simple proportions, or rates using whole numbers and decimals Add commonly known fractions, decimals, or percentages (e.g., $\frac{1}{2}$, .75, 25%) Add three fractions that share a common denominator Multiply a mixed number by a whole number or decimal Put information in the right order before performing calculations 	<p>Level 4</p> <ul style="list-style-type: none"> Identify important details that may not be clearly stated Use the reading material to figure out the meaning of words that are not defined Apply instructions with several steps to a situation that is the same as the situation in the reading materials Choose what to do when changing conditions call for a different action (follow directions that include "if-then" statements) 	<p>Level 4</p> <ul style="list-style-type: none"> Find several pieces of information in one or more graphics Understand how graphics are related to each other Summarize information from one or more straightforward graphics Identify trends shown in one or more straightforward graphics Compare information and trends shown in one or more straightforward graphics
<p>Level 5</p> <ul style="list-style-type: none"> Decide what information, calculations, or unit conversions to use to solve the problem Look up a formula and perform single-step conversions within or between systems of measurement Calculate using mixed units (e.g., 3.5 hours and 4 hours 30 minutes) Divide negative numbers Find the best deal using one- and two-step calculations and then comparing results Calculate perimeters and areas of basic shapes (rectangles and circles) Calculate percentage discounts or markups 	<p>Level 5</p> <ul style="list-style-type: none"> Figure out the correct meaning of a word based on how the word is used Identify the correct meaning of an acronym that is defined in the document Identify the paraphrased definition of a technical term or jargon that is defined in the document Apply technical terms and jargon and relate them to stated situations Apply straightforward instructions to a new situation that is similar to the one described in the material Apply complex instructions that include conditionals to situations described in the materials 	<p>Level 5</p> <ul style="list-style-type: none"> Sort through distracting information Summarize information from one or more detailed graphics Identify trends shown in one or more detailed or complicated graphics Compare information and trends from one or more complicated graphics
<p>Level 6</p> <ul style="list-style-type: none"> Use fractions, negative numbers, ratios, percentages, or mixed numbers Rearrange a formula before solving a problem Use two formulas to change from one unit to another within the same system of measurement and different systems of measurement Find mistakes in items that belong at Levels 3, 4, and 5 Find the best deal and use the result for another calculation Find areas of basic shapes when it may be necessary to rearrange the formula, convert units of measurement in the calculations, or use the result in further calculations Find the volume of rectangular solids Calculate multiple rates 	<p>Level 6</p> <ul style="list-style-type: none"> Identify implied details Use technical terms and jargon in new situations Figure out the less common meaning of a word based on the context Apply complicated instructions to new situations Figure out the principles behind policies, rules, and procedures Apply general principles from the materials to similar and new situations Explain the rationale behind a procedure, policy, or communication 	<p>Level 6</p> <ul style="list-style-type: none"> Draw conclusions based on one complicated graphic or several related graphics Apply information from one or more complicated graphics to specific situations Use the information to make decisions
<p>Level 7</p> <ul style="list-style-type: none"> Solve problems that include nonlinear functions and/or that involve more than one unknown Find mistakes in Level 6 items Convert between systems of measurement that involve fractions, mixed numbers, decimals, and/or percentages Calculate multiple areas and volumes of spheres, cylinders, or cones Set up and manipulate complex ratios or proportions Find the best deal when there are several choices Apply basic statistical concepts 	<p>Level 7</p> <ul style="list-style-type: none"> Figure out the definitions of difficult, uncommon words based on how they are used Figure out the meaning of jargon or technical terms based on how they are used Figure out the general principles behind the policies and apply them to situations that are quite different from any described in the materials 	

TO: WIB

DATE: 1/10/08

FROM: Executive Committee

For Action

For Information

For Discussion

SUBJECT: Disposition of Incentive Funds

PROPOSED MOTION(S): That the Workforce Investment Board (WIB) ratify the Disposition of Incentive Funds to support services for the Registered Nurse (RN) Program.

DISCUSSION: On 12/3/07 the Executive Committee approved the use of incentive funds for the Adult Program and specifically for supportive services in the Registered Nurse (RN) Program. Annually the Governor awards Incentive Funds to Local Workforce Investment Areas (LWIA) based on each LWIA's program performance. Incentive Funds are not linked to any of the three programs; that is, they are not Adult, Dislocated Worker or Youth funds, and they may be spent in any or all of the programs.

At this time, of the Incentive Funds received in 2005, \$10,651 remains and must be spent by March 31, 2008, or be returned to Sacramento. Funds for 2006 total \$12,005, and they must be used by June 30, 2008.

Of the \$22,656 available, \$500 has been obligated by the WIB for printing the 2007 Youth Resource Directory, and \$1,206 has been obligated by the Youth Council for training that was conducted on December 19, 2007, leaving \$20,896.

ATTACHMENT(S): N/A

TO: WIB

DATE: 1/10/08

FROM: WIB Staff

For Action

For Information

For Discussion

SUBJECT: Memorandum of Understanding (MOU) Between Workforce Investment Board (WIB) of Merced County and Job Corps

PROPOSED MOTION(S): Ratify One-Stop Partner Memorandum of Understanding between Workforce Investment Board and Job Corps.

DISCUSSION: The Workforce Investment Act requires partners of the One-Stop Delivery System to develop an MOU executed between the Local Board, with the agreement of the Chief Elected Official, and the One-Stop partner. The MOU covers services to be provided through the One-Stop Delivery System, the funding of the services and operating costs of the system, and methods for referring individuals between the One-Stop operators and partners.

The latest One-Stop partner is Job Corps. They are a required partner and will be offering services to young women who are eligible for services under their programs. We have a current MOU with Job Corps for the young men.

**ATTACHMENT(S):
Memorandum of Understanding**

**MEMORANDUM OF UNDERSTANDING
PURSUANT TO THE
WORKFORCE INVESTMENT ACT OF 1998 (WIA)**

1. **PURPOSE:** The purpose of this MOU is to enter into an agreement between the Merced County Workforce Investment Board and the Partners of the One-Stop System as required by Section 121 of the Workforce Investment Act of 1998 (WIA).

This agreement is entered into in a spirit of cooperation by the partner agencies to describe how their various funding and institutional resources can be utilized to better serve mutual customers, both employers and job seekers, through an integrated system of service delivery operated in the Merced County's One-Stop System. It is understood that the development and implementation of this System will require mutual trust and teamwork between the agencies, all working as partners to accomplish shared goals.

2. **PARTIES:** The parties to this Memorandum of Understanding (MOU) are:

Merced County Workforce Investment Board

1880 West Wardrobe Avenue
Merced, CA 95341

One-Stop Partner: Job Corps
1900 Mariposa Mall, Suite 209
Fresno, CA 93721

3. **THE ONE-STOP SYSTEM:**
Merced County's One-Stop System Vision reflects a new approach to workforce preparation and highlights the role workforce preparation plays in economic development. The One -Stop Vision is built upon four guiding principles, which are the essence of the One-Stop delivery system:

- Π **Integrated:** an integrated system of services to provide employment, training and educational services.
- Π **Universally Accessible:** information for the general population, with wide and easy access to a comprehensive array of information.
- Π **Customer Focused:** providing informed choice as a means for customers to judge the quality of services.
- Π **Performance Based:** with clear outcomes and methods to measure identified outcomes, including customer satisfaction.

4. **DURATION:** This MOU supercedes any previous One-Stop MOU between the two parties and shall remain in effect until terminated by the repeal of the Workforce Investment Act of 1998, or in accordance with this section. Either party to this MOU can terminate the MOU upon thirty (30) days written notice to the other party.
5. **MODIFICATION AND ASSIGNMENT:** This MOU may be modified at any time by written agreement of the partners. Any modification not in writing shall not be effective.

6. **DISPUTES:** The One-Stop partner shall first attempt to resolve all disputes informally. Any partner may call a meeting of all the partners to discuss and resolve disputes.

Should informal resolution efforts fail, the dispute shall be referred to the Chair of the Merced County Workforce Investment Board who shall place the dispute upon the agenda of a regular or special meeting of the WIB. Every effort shall be made to explore, mediate and resolve the dispute to the satisfaction of all in accordance with the Workforce Investment Act.

If the dispute cannot be resolved through the local Board, the matter must be referred to the State Workforce Investment Board for resolution.

7. **INDEMNITY CLAUSE:** The One-Stop partner shall indemnify, defend and hold harmless the Merced County Workforce Investment Board and Merced County, their officers, employees, agents and assigns from and against any and all claims, demands liability, judgments, awards, interest, attorney's fees, costs and expenses of whatsoever kind or nature, at any time arising out of or in any way connected with the performance of this Agreement. One-Stop partner's liability for indemnity under this Agreement shall apply, regardless of fault, to acts or omissions, willful misconduct or negligent conduct, whether active or passive, on the part of the One-Stop partner, unless the claim, demand liability, judgment, award, interest, attorney's fee, cost or expense is caused solely by the negligence or willful misconduct of the Merced County Workforce Investment Board or the County, its officers, employees, agents or assigns. One-Stop partner will on request and at its expense defend any action suit or proceeding arising hereunder and shall reimburse and pay the County for any loss, cost, damage or expense (including the cost of attorneys) suffered by it hereunder.
8. **INSURANCE:** The One-Stop partner agrees to extend its in-force insurance or self-insurance coverage programs to apply to its operations performed under the Workforce Investment Act and at the One-Stop Centers, including General and Automobile Bodily Injury and Property Damage Liability, Business Personal Property, Workers' Compensation and Employee Dishonest/Crime coverages. The Partner agrees to require its Property and Workers' Compensation Insurers or self-insurance administrators to waive subrogation rights against the Merced County Workforce Investment Board and the Merced County Board of Supervisors and their officers, volunteers, employees and agents. The Partner agrees that the Merced County Workforce Investment Board and Merced County Board of Supervisors and their officers, volunteers, employees and agents shall be added to the Partner's General, Automobile and Property Damage Liability policies or coverages as "Additional Insureds" or "Additional Covered Parties," insofar as operations or activities under this agreement are concerned.
9. **APPROVAL:** This MOU is of no force or effect until signed by the One-Stop partner and the Chair of the Merced County Workforce Investment Board with the agreement of the Chief Local Elected Official of Merced County. Once signed, this MOU becomes a part of the Local Board's current WIA Strategic Local Plan.
10. **GOVERNING LAW:** This MOU is governed by, and shall be interpreted in accordance with, the laws of the State of California, and the Workforce Investment Act of 1998.
11. **EQUAL EMPLOYMENT OPPORTUNITY:** During the performance of this agreement, the One-Stop partner agrees that they will not discriminate against any employee or applicant for employment because of race, color, religion, sex or national origin.

12. **NONDISCRIMINATORY SERVICES:** The One-Stop partner agrees that all goods and services pursuant to this agreement shall be available to persons regardless of age, sex, race, political affiliation, religion, ethnic background, marital status, or condition of physical or mental handicap.
13. **ADA COMPLIANCE:** The One-Stop partner agrees to comply with the Americans with Disabilities Act (ADA) of 1990 (42 U.S.C. Section 12101 et seq.), Section 504 of the Rehabilitation Act of 1973 (29 U.S.C. Section 794), and the California Government Code Section 11135 et seq., as well as the regulations which implement these statutes, which prohibit discrimination on the basis of disability.
14. **PARTNERSHIP PARTICIPATION:** To facilitate exchange of information and seamless operation, the One-Stop partner is expected to maintain a high level of communication. The following methods of participation will be required:
 - A. Voluntary attendance at the Worknet Leadership Team meetings. A designee with appropriate authority is to be present to act on behalf of the One-Stop partner.
 - B. General description of Intensive and Core Services. One-Stop partner is to provide a general description of Intensive and Core Services to be provided through the One-Stop delivery system and updated as services change. This information will be maintained as a part of the Resource Sharing Agreement (See Item 19).
 - C. Adherence to Worknet New Employee Orientation procedures. It is expected that all One-Stop partners staff will abide by the Worknet policies and procedures related to general safety and behavior in the workplace.
 - D. Voluntary use of standardized Worknet forms. Standardized Worknet client assessment and tracking forms will be agreed upon by all participating One-Stop partners and will be utilized to insure integration of services at the One-Stop Centers.
 - E. Collaborative Marketing Strategy. The Worknet Employment and Resource Center will be marketed as a comprehensive entity. However, services and staff from each One-Stop partner will be identified. The One-Stop partners will develop and use a collaborative marketing strategy informing job seekers, training and education seekers, employers, employed individuals, and the community at large about the services available through the Worknet Employment Resource Centers. The following resources, if available, will be utilized to enhance coordinated marketing efforts:
 - Web Site
 - Public Information and Education
 - Speaker's Bureau
 - Brochures and Flyers
 - Commercial Air Time
 - Media Coverage
 - Public Television and Radio
15. **SITE SUPERVISION:** All One-Stop partners will recognize and comply with applicable labor agreements affecting represented employees located in the Centers. Employees who are located at the One-Stop Centers shall remain under the supervision of their employing departments for the purposes of performance evaluation, and other matters concerning civil service rights and responsibilities.

If work-related issues arise at the One-Stop Centers between employees and operators or supervisors of other partners, the operator or other supervisor shall refer such issues to the employee's supervisor.

Further, the One-Stop partner recognizes that a number of practices and philosophies related to agency practices, as well as day-to-day One-Stop Career Center site supervision, are negotiated as a result of implementing operations. Local factors among the One-Stop partner's organization include:

- Differing pay scales for similar positions
- Functions for similar classifications among agencies, which may differ
- Off-site supervisors vs. site-based supervisors at the Worknet Employment Resource Center
- Union vs. Non-Union employees in similar classification on site
- Hours of operation, including possible evening and weekend hours
- Varied legal holidays schedules
- Sharing of space, equipment, information, and materials
- Employee safety and security of the workplace

The One-Stop partners agrees to work out in advance (and specify in relevant agreements) arrangements for supervision, addressing at a minimum the above issues, and modifying said practices over time in accordance with new or changing business or agency needs and requirements.

16. **SYSTEMATIC REFERRAL PROCESS:** The referral system must always be to the advantage of the customer and include follow-up contact to insure the customer was provided service. The One-Stop partner shall receive referrals from and make referrals to the other partners of the Worknet system. Please refer to the Department of Workforce Investment, Operational Procedure for Interagency Referral, found at <http://www.co.merced.ca.us/wi/wib/policies/policies.html>

If Job Corps agrees to participate as a member of the Worknet Leadership Team the partners agree to accomplish the following:

- Provide feedback on the success of the cross-referral system
- Cross-train their respective staff
- Consider co-enrollment options and practices
- Constantly improve the joint delivery of services to customers

Participants may receive the three levels of service concurrently and the determination that an individual needs intensive and/or training services can be made without regard to how long the individual has been receiving core or intensive services. Neither is it necessary for all individuals to receive staff-assisted core services before receiving intensive services. In addition, job search is not the only core service that satisfies the federal requirement that an individual must receive at least one core service before receiving intensive services. Such decisions are based on each participant's employment and training needs."

17. **CONFIDENTIALITY:** The One-Stop partners agree to honor confidentiality. Exchanged information shall remain private and confidential in accordance with the most restrictive confidentiality requirements of any of the One-Stop partners collecting, receiving or sharing information. As a condition of providing services within the One-Stop, the One-Stop partners shall adhere to the following:

- All client information will be treated with the strictest degree of confidentiality during and after involvement within the Worknet Employment Resource Center.
- Each One-Stop partner shall keep all information that is exchanged between them in the strictest of confidence and make such information available to their own employees on a “need-to-know” basis only.
- Each One-Stop partner shall (where it is appropriate) store and process information in the electronic format, in such a way that unauthorized persons cannot reasonably retrieve the information.
- This information will only be used in working programs within the Worknet Employment Resource Centers.

18. **SEVERABILITY OF PROVISIONS:** If any provisions of this MOU are held invalid or unenforceable; the remainder of this MOU shall not be affected and would then continue to have force and effect.
19. **RESOURCE/COST SHARING AGREEMENTS:** One-Stop Operator will execute Resource/Cost Sharing Agreements with each partner in the Worknet Employment Resource Center. These Agreements will be maintained as a separate document.
20. **ATTACHMENTS:** The following attachments are included in this MOU:
- a. Definitions: Commonly used terms in the Workforce Development System
21. **AUTHORITY AND SIGNATURES:** The individuals signing below have the authority to commit the party they represent to the terms of this MOU, and do so commit by signing.

Merced County Workforce Investment Board

_____ Date _____
 Robert Harmon, Chair, Merced County Workforce Investment Board

Merced County Board of Supervisors

_____ Date _____
 John Pedrozo, Chair, Merced County Board of Supervisors

One-Stop Partner: Job Corps

_____ Date _____
 Raul Aguero, CA State Coordinator

APPROVED AS TO LEGALITY AND FORM BY
 JAMES N. FINCHER, COUNTY COUNSEL

_____ Date _____
 Deputy

ATTACHMENT A

Workforce Development Definitions

1. ADA Americans with Disabilities Act
2. Capacity Building Staff training and development and the development overall of the professional One-Stop environment.
3. CLEO Chief Local Elected Official, or the Chair, Merced County Board of Supervisors
4. Employer Services One-Stop services for employers – customers of the system
5. ITA Individual Training Account, or vouchers made available to One-Stop clients to provide for training.
6. Local Area The geographic jurisdiction comprising the Workforce Investment Area as described in WIA, Section 116. (Merced County)
7. MOU Memorandum of Understanding, between the CLEO, local WIB and the One-Stop partners.
8. One-Stop Primary vehicle for service delivery under WIA as a site, center, or system for the provision of multiple employment services or for access to such services. (Worknet of Merced County)
9. One-Stop Operator One or more entities designated or certified in WIA, Section 121 (d), to provide One-Stop services (Department of Workforce Investment).
10. One-Stop Partner A program or other entity as described in WIA, Section 121 (b)(1), who is part to this MOU and who participates in One-Stop operations or service delivery.
11. Partner Cost Calculations One-Stop costs are calculated annually by taking the total costs of operating core services at the One-Stop (including such items as rent, maintenance, utilities, janitorial, security, and reception) to determine the cost of space at the One-Stop. These costs are then allocated to all partners based on the space used by each partner and the amount of time that space is used by the partner.

12. Services Core, Intensive or Training Services as outlined in WIA, Section 134, which must be provided at or through the One-Stop System.
13. State Board The State Workforce Investment Board established under WIA, Section 111, to provide WIA oversight or administration in any State area.
14. Universal Access The provision of integrated employment, training, education, and/or support services in as streamlined and non-duplicative process as possible, mitigating barriers related to customer needs or special needs, particularly during intake or related enrollment periods.
15. WIA The Workforce Investment Act of 1998
16. WIB The Workforce Investment Board established under WIA, Section 117, to oversee local One-Stop operations and related WIA services or administration, State WIB or SWIB refers to the State Board as defined in number 12 above
17. Workforce Investment Plan The local plan created through joint planning of the WIB and the local partners, to which this MOU must be attached before submittal to the State Board. The state also submits a plan to the federal government.

TO: Workforce Investment Board

DATE: 1/10/08

FROM: WIB Staff

For Action

For Information

For Discussion

SUBJECT: Limited Funds Policy for Adult Employment and Training Services

PROPOSED MOTION(S): Recommend to the WIB that they declare limited funds are available for Adult Employment and Training Activities. Exceptions under this policy include candidates in the Licensed Vocational Nursing, Registered Nursing, and basic Police Academy Training programs

DISCUSSION: On April 3, 2006, the Executive Committee voted to revoke the Limited Funds Policy that gives preference to low-income individuals for receipt of intensive and training services. The action was ratified by the WIB on May 11, 2006. At that time statistics indicated that we should not have a problem serving all appropriate candidates in intensive and training services. For the current fiscal year, this may not be the case. Due to a decreased budget for formula funding, we may have to choose a limited number of candidates for intensive and training services as the budget allows. In a situation when we have 2 equally qualified candidates, priority must be given to low- income individuals.

Priority is explained in detail under WIA Section 134 (d)(4)(E) Priority. In the event that funds allocated to a local area for adult employment and training activities under paragraph (2)(A) or (3) of section 133(b) are limited, priority shall be given to recipients of public assistance and other low-income individuals for intensive services and training services. The appropriate local board and the Governor shall direct the One-Stop operators in the local area with regard to making determinations related to such priority.

The Regulation – Subpart F- Priority and Special Populations 663.600:

(a)WIA states, in section 134(d)(4)(E), that in the event that funds allocated to a local area for adult employment and training activities are limited, priority for intensive and training services funded with Title I adult funds must be given to recipients of public assistance and other low-income individuals in the local area.

(b) Since funding is generally limited, States and local areas must establish criteria by which local areas can determine the availability of funds and the process by which any priority will be applied under WIA section 134(d)(2)(E). Such criteria may include the availability of other funds for providing employment and training-related services local area, the needs of the specific groups within the local area, and other appropriate factors.

(c) States and local areas must give priority for adult intensive and training services to recipients of public assistance and other low-income individuals, unless the local area has determined that funds are not limited under the criteria established under paragraph (b) of this section.

(d) The process for determining whether to apply the priority established under paragraph (b) of this section does not necessarily mean that only the recipients of public assistance and other low-income individuals may receive WIA adult funded intensive and training services when funds are determined to be limited in a local area.

The local Board and the Governor may establish a process that gives priority for services to the recipients of public assistance and other low-income individuals, and that also serves other individuals meeting eligibility requirements.

Definitions:

Low-Income Individuals – an individual who

- (A) receives, or is a member of a family that receives, cash payments under a Federal, State, or local income-based public assistance program**
- (B) received an income, or is a member of a family that received a total family income for the 6-month period prior to application for the program involved (exclusive of unemployment compensation, child support payments, payments described in subparagraph (A), and old-age and survivors insurance benefits received under section 202 of the Social Security Act (42 U.S.C. 402) that, in relation to family size, does not exceed the higher of:
 - (i) the poverty line, for an equivalent period, or**
 - (ii) 70 percent of the lower living standard income level, for an equivalent period****
- (C) is a member of a household that receives (or has been determined within the 6 month period prior to application for the program involved to be eligible to receive) food stamps pursuant to the Food Stamp Act of 1977 (7 U.S.C. 2011 et seq.)**
- (D) qualifies as a homeless individual, as defined in subsections (a) and (c) of section 103 of the Stewart B. McKinney Homeless Assistance (42 U.S.C. 11302)**
- (E) is a foster child on behalf of whom State or local government payments are made, or**
- (F) in cases permitted by regulations promulgated by the Secretary of Labor, is an individual with disability whose own income meets the requirements of a program described in subparagraph (A) or of subparagraph (B), but who is a member of family whose income does not meet such requirements.**

Public Assistance – Federal, State, or local government cash payments for which eligibility is determined by a needs or income test.

Other persons meeting eligibility requirements:

Veterans

Foster Children

ATTACHMENTS: N/A

TO: Workforce Investment Board

DATE: 1/10/08

FROM: Executive Committee

For Action

For Information

For Discussion

SUBJECT: Volunteers for Ad Hoc One-Stop Certification Committee

PROPOSED MOTION(S): Accept volunteers from the Workforce Investment Board (WIB) to serve on the One-Stop Certification Ad Hoc Committee.

DISCUSSION: In November 2005, in accordance with Section 117 of the Workforce Investment Act, the Merced County WIB certified the Merced Employment Resource Center for a three-year period ending November 2008. The Certification Team was made up of members of the now defunct Quality Assurance Committee.

It is a WIB responsibility to designate and certify One-Stop operators. This will be the second recertification of the Merced One-Stop. Because of the lengthy process required for certification, it is imperative an ad hoc committee be immediately formed. The process for each certification has been modified as the experience, maturity and mission of the One-Stop have evolved. It is expected that the upcoming certification process will streamline past procedures, and will take approximately 8-9 months.

If you wish to volunteer, please see any staff member immediately after the meeting or notify staff no later than close of business January 18, 2008.

ATTACHMENT(S): N/A

TO: Workforce Investment Board

DATE: 01/10/08

FROM: WIB Staff

For Action

For Information

For Discussion

SUBJECT: Resolution in Support of BEAM Initiative

PROPOSED MOTION(S): For the Workforce Investment Board to adopt a resolution in support of the Business-Education Alliance of Merced County (BEAM) and request the Board of Supervisors to consider adopting a resolution in support of (BEAM).

DISCUSSION: BEAM is a partnership of committed business, education, government, and community leaders who support education, workforce development, and economic growth in Merced County. The Alliance mission is to support each child's journey – from preschool to productivity – building an educated community, a qualified workforce and a strong local economy.

BEAM has the following goals:

- **Beginning with preschool, ensure all children in Merced County have access to quality education that leads to lifelong employment skills**
- **Narrow the achievement gap early on by making effective early childhood education a priority, resulting in increased high school, vocational and college graduation rates**
- **Support education strategies, starting with preschool, that will decrease incarceration rates, reduce dependence on social welfare, and increase long-term economic self-sufficiency**
- **Increase family and community involvement in education by developing a communication network that will promote the vision, mission and goal of BEAM**

ED Rocha (President of County Bank) is the business co-chair, and Dr. Steve Kang (Chancellor of U. C. Merced) is the education co-chair.

**ATTACHMENT(S):
Draft Resolution**

Draft Resolution Number 2008-01
Merced County Workforce Investment Board
January 10, 2008 Meeting

Resolution on declaring the Workforce Investment Board's support of the Business-Education Alliance of Merced County (BEAM)

WHEREAS, the Merced County Workforce Investment Board recognizes that quality preschool programs boost achievement in school and in later life and leads to long term outcomes including higher academic grades, graduation rates and income.

WHEREAS, this Business-Education Alliance of Merced County (BEAM) is a partnership of committed business, education, government, and community leaders who support education, workforce development and economic growth in Merced County.

WHEREAS, supporting quality preschool has been proven to prevent crime and be one of the best tools to ensure a strong, competitive workforce that will yield - easier recruitment and retention, improved job performance, lower employee turnover, and reduce employee absenteeism for businesses.

WHEREAS, supporting quality preschool programs are found to be among strategies proven to positively curb high school dropout rates.

NOW, THEREFORE BE IT RESOLVED that we, the Workforce Investment Board of Merced County on this 10th day of January 2008, hereby adopt and support the Business-Education Alliance of Merced County (BEAM) initiative to promote quality preschool access to Merced County residents.

CERTIFICATION, I, Robert Harmon, Chair of the Merced County Workforce Investment Board, do hereby certify that the foregoing resolution was regularly called, noticed, convened and held this 10th day of January 2008, and that the foregoing Resolution was duly adopted at said meeting by the affirmative vote of ____members, and opposed by ____ members, and that said Resolution has not been rescinded or amended in any way.

Signed this 10th day of January 2008.

Robert Harmon, Chair
Merced County Workforce Investment Board

TO: Workforce Investment Board

DATE: 1/10/08

FROM: WIB Staff

For Action

For Information

For Discussion

SUBJECT: WIB, WIB Executive Committee, and Youth Council Meeting Schedules

PROPOSED MOTION(S): Information Only.

DISCUSSION: Following is the meeting schedule for the WIB, WIB Executive Committee, and Youth Council meetings for FY 2008.

WIB and WIB Committees	Interval		Meeting Dates	
WIB 3:00-5:00 p.m.	Bimonthly	2 nd Thursday	Jan 10, 2008 Mar 13, 2008 May 8, 2008 July 10, 2008 Sep 11, 2008 Nov 13, 2008	
WIB Exec Committee 7:30-9:00 a.m.	Monthly	1 st Monday	Jan 7, 2008 Feb 4, 2008 Mar 3, 2008 Apr 7, 2008 May 5, 2008 June 2, 2008	July 7, 2008 Aug 4, 2008 Sep 8, 2008* Oct 6, 2008 Nov 3, 2008 Dec 1, 2008
Youth Council 4:00-5:30 p.m.	Monthly	2 nd Wednesday	Jan 9, 2008 Feb 13, 2008 Mar 12, 2008 Apr 9, 2008 May 14, 2008 June 11, 2008	July 9, 2007 Aug 13, 2007 Sep 10, 2007 Oct 8, 2007 Nov 12, 2007 Dec 10, 2007

**Interval date changed due to holiday*

ATTACHMENT(S): N/A

TO: Workforce Investment Board

DATE: 1/10/08

FROM: WIB Staff

For Action

For Information

For Discussion

SUBJECT: State Board Regional Roundtable Meeting – January 14, 2008

PROPOSED MOTION(S): Information Only.

DISCUSSION: The California Workforce Investment Board (State Board), in cooperation with the Workforce Investment Board of Merced County, will conduct a Regional Roundtable to discuss the development of a workforce strategy that will support California's competitive edge in the 21st Century economy. The following individuals have been asked to attend the Regional Roundtable:

- **Andrea Baker**
- **Robert Harmon**
- **Anne Newins**
- **John Fowler**
- **Albert Montejano**
- **Al Peterson**

The Regional Roundtable will be held on January 14, 2008, from 9:30 a.m. to 12:30 p.m., at University of California, Merced.

**ATTACHMENT(S):
Sample Letter**

Arnold Schwarzenegger
Governor

Lawrence Gotlieb
Chair

Chris Essel
Vice-Chair

Barbara Halsey
Executive Director

December 4, 2007

Mr. John Fowler, Director
Commerce, Aviation & Economic Development
2507 Heritage Drive
Atwater, CA 95301

Dear Mr. Fowler:

The California Workforce Investment Board (State Board), in cooperation with the Workforce Investment Board of Merced County, invites you to participate in a Regional Roundtable to discuss the development of a workforce strategy, which will support California's competitive edge in the 21st Century economy. The State Board is responsible for the development of a State Strategic Workforce Plan (Strategy). The new Strategy must advance a workforce system that can better contribute to California's position as a global economic leader.

The State Board wants to engage State and Local Board members, business and industry leaders, economic development and education professionals. We are asking you to be a member of a team consisting of up to 6 individuals from our local area. We believe you will bring valuable insight to this conversation, and can speak to the most successful collaborations between workforce development, economic development and education programs.

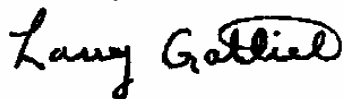
Additionally, the State Board will solicit input about the value of "The Industry Clusters of Opportunity" methodology for strategic decision-making at the State, regional, and local levels. This methodology was developed for the State Board through the Regional Economies Project, and will be presented during the Regional Roundtable discussions. The State Board believes this model provides the foundation for collaborative planning among partners by addressing the issues of workforce development and education as the key drivers for economic development.

The Regional Roundtable will be held on January 14, 2008, from 9:30 a.m. to 12:30 p.m., at University of California, Merced, 5200 North Lake Road, Merced, CA 95343 (Valley Dining Commons). Due to limited space, please let us know of your availability by RSVP to Ms. Moreen Lane at (916) 324-2988 or at mlane@cwib.ca.gov by January 4, 2008.

Mr. John Fowler
December 4, 2007
Page 2

We have enclosed a fact sheet for your information regarding the Regional Roundtables. Please contact Barbara Halsey, Executive Director, State Board at (916) 324-3364 should you need additional information.

Sincerely,

A handwritten signature in black ink that reads "Larry Gottlieb". The signature is written in a cursive style with a loop at the end of the last name.

LARRY GOTLIEB, Chair
California Workforce Investment Board

Robert Harmon, Chair
Workforce Investment Board of
Merced County

Enclosure

TO: Workforce Investment Board

DATE: 1/ 10/08

FROM: WIB Staff

For Action

For Information

For Discussion

SUBJECT: Fiscal Report for FY 2007/08

PROPOSED MOTION(S): None. Information only.

DISCUSSION: Attached is the Fiscal Report for Fiscal Year 2007/08 covering July 1, 2006 through November 30, 2007. This report shows all WIA funds available for Fiscal Year 2007/08, accrued expenditures through November 30, 2007, and obligations as of November 30, 2007. Staff will be present at the meeting to answer questions.

ATTACHMENT(S):
FY 2007/08 Fiscal Report

**MERCED COUNTY DEPARTMENT OF WORKFORCE INVESTMENT
FISCAL REPORT FOR FINANCE COMMITTEE
For Fiscal Year 2007/2008
July 1, 2007 - June 30, 2008
Through 11/30/07**

Target 41.67%

AVAILABLE FUNDS			BUDGET				ACTUAL			OBLIGATIONS			COMMITTED - AVAILABLE		
	Carryover Funds From 06/07	Appropriation FY 07/08	Planned for New Funds Per Estimated Plan Mod 7/1/07 to 6/30/08	Budget for Available Funds	Budget Adjustments	Revised Budget	Accrued Expense	Available	Percent Expended	Total Obligated Funds	Available after Obligations	Percent Spent + Obligated	Total Committed Funds	Available after Committed	Pct Spent + Obligated + Committed
							FY to Date		To Date						
ADULT			Core A \$ 313,771	\$ 364,176		\$ 364,176	\$ 134,889	\$ 229,287	37.04%	\$ 17,997	\$ 211,290	41.98%	\$ 211,290	\$ -	100.00%
07/08 Allocation		\$ 1,470,295	Core B \$ 433,231	\$ 502,826		\$ 502,826	\$ 223,118	\$ 279,708	44.37%	\$ 25,055	\$ 254,652	49.36%	\$ 254,652	\$ -	100.00%
			Intensive \$ 117,021	\$ 135,819		\$ 135,819	\$ 42,537	\$ 93,283	31.32%	\$ 4,524	\$ 88,759	34.65%	\$ 88,759	\$ -	100.00%
PY Cash Balances 6/30/07	\$ 271,793		Training \$ 459,243	\$ 533,016		\$ 533,016	\$ 111,438	\$ 421,578	20.91%	\$ 52,647	\$ 368,931	30.78%	\$ 368,931	\$ -	100.00%
	\$ 271,793	\$ 1,470,295	Total \$ 1,323,266	\$ 1,535,837	\$ -	\$ 1,535,837	\$ 511,982	\$ 1,023,855	33.34%	\$ 100,224	\$ 923,631	39.86%	\$ 923,632	\$ -	100.00%
DISPLACED WORKER			Core A \$ 351,873	\$ 423,217		\$ 423,217	\$ 128,769	\$ 294,447	30.43%	\$ 16,032	\$ 278,416	34.21%	\$ 278,416	\$ -	100.00%
07/08 Allocation		\$ 1,099,664	Core B \$ 318,255	\$ 382,782		\$ 382,782	\$ 230,909	\$ 151,873	60.32%	\$ 25,243	\$ 126,630	66.92%	\$ 126,630	\$ -	100.00%
			Intensive \$ 96,107	\$ 115,593		\$ 115,593	\$ 39,026	\$ 76,567	33.76%	\$ 2,996	\$ 73,572	36.35%	\$ 73,572	\$ -	100.00%
PY Cash Balances 6/30/07	\$ 238,001		Training \$ 223,463	\$ 268,771		\$ 268,771	\$ 108,427	\$ 160,344	40.34%	\$ 35,953	\$ 124,391	53.72%	\$ 124,391	\$ -	100.00%
	\$ 238,001	\$ 1,099,664	Total \$ 989,698	\$ 1,190,363	\$ -	\$ 1,190,363	\$ 507,131	\$ 683,232	42.60%	\$ 80,223	\$ 603,009	49.34%	\$ 603,009	\$ -	100.00%
YOUTH			In School \$ 858,900	\$ 1,221,125		\$ 1,221,125	\$ 374,848	\$ 846,277	30.70%	\$ 481,016	\$ 365,261	70.09%	\$ 365,261	\$ -	100.00%
07/08 Allocation		\$ 1,590,556	Out of School \$ 572,601	\$ 814,084		\$ 814,084	\$ 288,297	\$ 525,787	35.41%	\$ 305,344	\$ 220,443	72.92%	\$ 220,443	\$ -	100.00%
PY Cash Balances 6/30/07	\$ 737,863		Total \$ 1,431,501	\$ 2,035,209	\$ -	\$ 2,035,209	\$ 663,145	\$ 1,372,064	32.58%	\$ 786,360	\$ 585,704	71.22%	\$ 585,704	\$ -	100.00%
	\$ 737,863	\$ 1,590,556													
ADMINISTRATIVE			Total Admin \$ 416,050	\$ 646,762	\$ -	\$ 646,762	\$ 183,864	\$ 462,898	28.43%	\$ 16,812	\$ 446,087	31.03%	\$ 222,677	\$ 223,410	65.46%
All Formula Grants	\$ 1,247,657	\$ 4,160,515	Total \$ 4,160,515	\$ 5,408,172	\$ -	\$ 5,408,172	\$ 1,866,123	\$ 3,542,050	34.51%	\$ 983,619	\$ 2,558,431	52.69%	\$ 2,335,022	\$ 223,410	95.87%
RAPID RESPONSE/15%/25%			Rapid Resp. \$ 208,630	\$ 203,523		\$ 203,523	\$ 71,551	\$ 131,972	35.16%	\$ 10,434	\$ 121,538	40.28%	\$ 115,877	\$ 5,661	97.22%
Formula Rapid Response (541)	\$ (5,107)	\$ 208,630	Quebecor \$ 11,203	\$ 11,203		\$ 11,203	\$ 11,203	\$ -	100.00%	\$ -	\$ -	100.00%	\$ -	\$ -	100.00%
Quebecor Expansion (528)	\$ 11,203		CVOC \$ -	\$ 30,578		\$ 30,578	\$ 26,437	\$ 4,142	86.46%	\$ 4,142	\$ -	100.00%	\$ -	\$ -	100.00%
CVOC/DWI Joint Project (537)	\$ 30,578		HCoY \$ -	\$ 55,000	\$ -	\$ 55,000	\$ 19,716	\$ 35,284	35.85%	\$ 35,284	\$ -	100.00%	\$ -	\$ -	100.00%
High Concentration of Youth (648)	\$ 55,000		Total \$ 208,630	\$ 300,304	\$ -	\$ 300,304	\$ 128,906	\$ 171,398	42.93%	\$ 49,860	\$ 121,538	59.53%	\$ 115,877	\$ 5,661	98.11%
	\$ 91,674	\$ 208,630													
INCENTIVE AWARDS			Incentive \$ -	\$ 22,656	\$ -	\$ 22,656	\$ 3,381	\$ 19,275	14.92%	\$ -	\$ 19,275	14.92%	\$ -	\$ 19,275	14.92%
07/08 Award (Amount TBD)	\$ 22,656		Total \$ -	\$ 22,656	\$ -	\$ 22,656	\$ 3,381	\$ 19,275	14.92%	\$ -	\$ 19,275	14.92%	\$ -	\$ 19,275	14.92%
PY Cash Balances 6/30/07	\$ 22,656	\$ -													
	\$ 22,656	\$ -													
OTHER (DoL, Contract, etc.)			LVN Project \$ -	\$ 1,850,443		\$ 1,850,443	\$ 268,338	\$ 1,582,106	14.50%	\$ 1,120,352	\$ 461,753	75.05%	\$ 461,753	\$ -	100.00%
Federal LVN Grant*	\$ 1,850,443		San Joaquin \$ -	\$ 90,000		\$ 90,000	\$ 969	\$ 89,031	1.08%	\$ 1,411	\$ 87,620	2.64%	\$ -	\$ 87,620	2.64%
San Joaquin Manufacturing Contract*	\$ 90,000		Madera \$ -	\$ 106,923		\$ 106,923	\$ 55,941	\$ 50,982	52.32%	\$ 26,956	\$ 24,027	77.53%	\$ 24,027	\$ -	100.00%
Madera Dislocated Worker Contract**	\$ 106,923		CCWC (WorkKeys) Contract* \$ 89,830	\$ 89,830		\$ 89,830	\$ 29,770	\$ 60,060	33.14%	\$ 2,994	\$ 57,066	36.47%	\$ 57,066	\$ -	100.00%
CCWC (WorkKeys) Contract*	\$ 89,830	\$ 89,830	Total \$ 89,830	\$ 2,137,196	\$ -	\$ 2,137,196	\$ 355,017	\$ 1,782,179	16.61%	\$ 1,151,713	\$ 630,466	70.50%	\$ 542,846	\$ 87,620	95.90%
	\$ 2,047,366	\$ 89,830													

* Amounts represent entire multi-year award amounts, which are immediately available. **Reflects contract amendment of October 3, 2007 reducing total contract amount.

BUDGET:	Includes all funds available for fiscal year based on Plan to be submitted to EDD on request, revised in accordance with latest appropriations information received from Chief, Workforce Services Division, as required.	In-School Youth	56.53%
OBLIGATIONS:	Includes funds obligated in contracts and ITA's	Out-of-School Youth	43.47%
COMMITTED:	Does NOT include funds committed for operations.		
AVAILABLE:	Includes projected staff personnel and overhead costs Balance after expenditures and obligations		



Worknet

Customer Service & Satisfaction Report

For All Locations

October 2007

Merced County Department of Workforce Investment

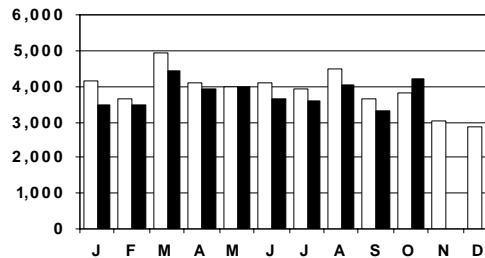
Daily Sign-ins

Daily sign-ins for October totaled 4,196, up 903 from the previous month and up 377 from October 2006. Daily sign-ins for the month of October are above the 6 year average.

October's 6 year average: 3,678

2006 annual average: 3,893

Daily Sign-ins 2006 & 2007



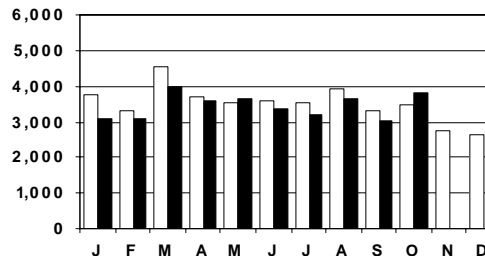
Return Visits

Return visits for October totaled 3,804, up 795 from the previous month and up 304 from October 2006. Return visits for the month of October are above the 6 year average.

October's 6 year average: 3,400

2006 annual average: 3,504

Returning Visitors 2006 & 2007



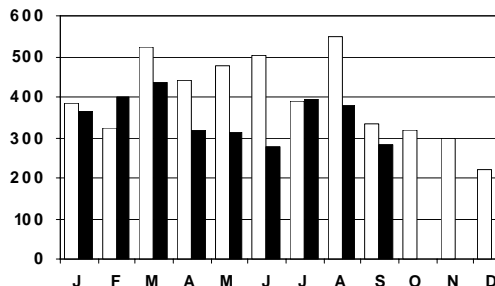
First Visits

First Visits for October totaled 392, up 108 from the previous month and up 73 from October 2006. First visits for the month of October above the 6 year average.

October's 6 year average: 277

2006 annual average: 397

First Visit 2006 & 2007



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<i>How did you hear about us?</i>	2
<i>Would you refer our services to others?</i>	2
<i>Customer Satisfaction</i>	3
<i>How our customers used our services</i>	3
<i>Summary Data - All Locations</i>	4
<i>Summary Data - Individual Locations</i>	5
<i>Concerns</i>	6
<i>Suggestions</i>	7

Customer Flow for October 2007

Both Locations

- On average, Tuesdays were the busiest days of the week, averaging 212 customers per day. (Weekly Average: 954 customers)

Merced

- Mondays were the busiest day of the week, with an average of 144 customers per day. (Weekly Average: 604 customers).

Los Banos

- Tuesdays were the busiest day of the week, with an average of 80 customers per day (Weekly Average: 350 customers).



**Marketing advertisements for
October 2007**

**Merced Sun-Star newspaper
10/11-13.*

Ad targeted for Manufacturing

Grant

** **The Bus***

Worknet signs inside buses

How did you hear about us?

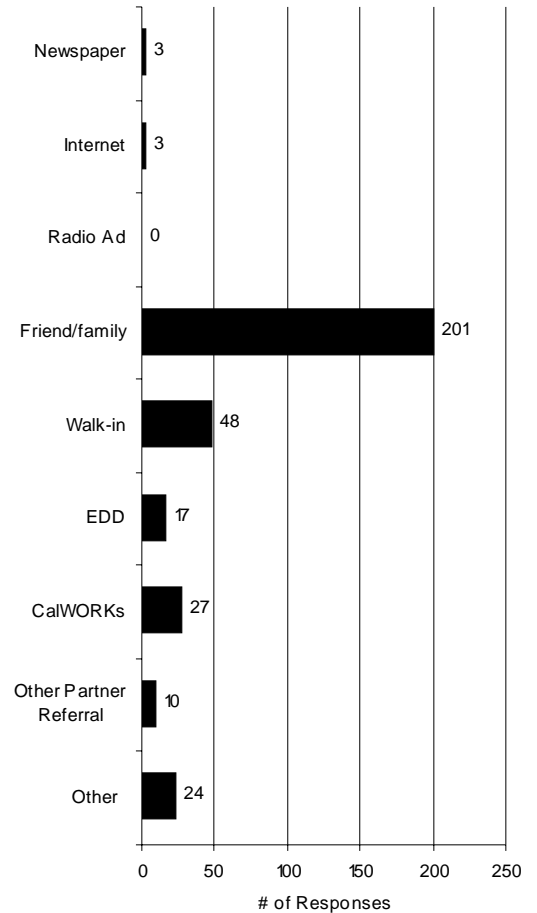
Responses from first-time visitors

As of July 2007, we are now asking this question of our first-time visitors. Previously, we tracked the same information through responses clients provided on Customer Satisfaction surveys.

Our first time visitors tell us most often that they hear about us through friend or family, with 201 customers providing this response in October.

How Did You Hear About Us?

■ Oct-07



99.2 percent of our customers would refer our services to others

Would you refer our services to others?

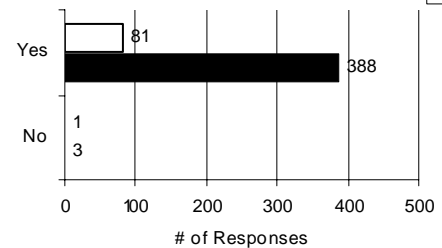
Of those responding to this question, 99.2 percent of our customers would refer our services to others.

PY 05/06 annual average: 98.78%

PY 06/07 annual average: 98.36%

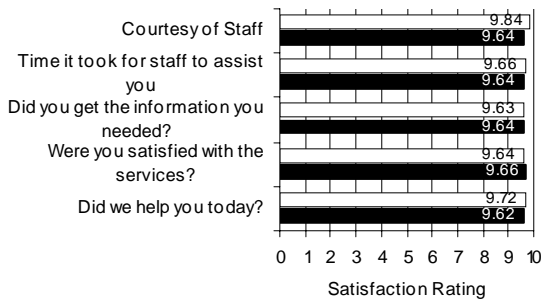
Would you refer our services to others?

□ Oct-06
■ Oct-07





Customer Satisfaction



Customer Satisfaction Ratings

We received 399 surveys with responses to customer satisfaction questions in the month of October.

Consistently we see overall ratings for all questions in this category to be greater than 9.5 out of 10.

Eleven questionnaires contained a response of 5 or less.

“Consistently we see overall ratings for all questions in this category to be greater than 9.5 out of 10.”

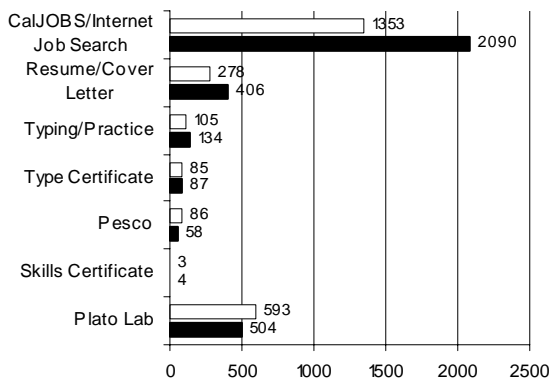
Return Rate For Customer Satisfaction Survey

Both Locations: 9.51%

Merced: 6.48%

Los Banos: 14.74%

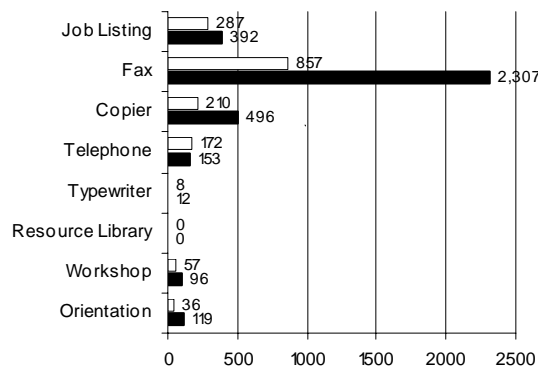
What Did Our Customer Use? Computer Services



How our customers use our services

Computer related services are always the ones most used by our customers, with 2,767 customers using one or more such services in October. CalJobs/Internet Job Search and Plato Lab were our most accessed computer services.

What Did Our Customer Use? Non-Computer Services



Fax and Copier were the most used non-computer related services. Job Listing and Telephone were the next most used services under this category.

2,307 customers used our Fax service at Worknet in the month of October.



Customer Service/Satisfaction Summary Data - Both Locations

	Oct-06	Aug-07	Sep-07	Oct-07
Return Visits	3,500	3,638	3,009	3,804
First Visits	319	378	284	392
Total Visits	3,819	4,016	3,293	4,196
How did you hear about us? - responses from first-time visitors beginning July 2007				
Newspaper		0	2	3
Internet		0	0	3
Radio Ad		0	2	0
Friend/family		116	138	201
Walk-in		66	63	48
EDD		16	16	17
CalWORKs		37	34	27
Other Partner Referral		8	8	10
Other		51	21	24
What did our customers use?				
CalJOBS/Internet Job Search	1,353	1,890	1,702	2,090
Resume/Cover Letter	278	455	402	406
Typing/Practice	105	212	156	134
Type Certificate	85	235	117	87
Pesco	86	66	138	58
Job Listing	287	486	456	392
Fax	857	1,985	1,859	2,307
Copier	210	426	519	496
Telephone	172	213	193	153
Typewriter	8	28	19	12
Resource Library	0	1	1	0
Skills Certificate	3	8	4	4
Plato Lab	593	553	392	504
Workshop	57	106	40	96
Orientation	36	25	93	119
Customer Satisfaction				
Courtesy of Staff	9.84	9.84	9.88	9.64
Time it took for staff to assist you	9.66	9.84	9.84	9.64
Did you get the information you needed?	9.63	9.84	9.84	9.64
Were you satisfied with the services?	9.64	9.86	9.90	9.66
Did we help you today?	9.72	9.83	9.83	9.62
Would you refer our services to others?				
Yes	81	333	260	388
No	1	1	1	3



Customer Service/Satisfaction Summary Data - Individual Locations

Number of Signins																							
Day of the Week	M	T	W	TH	F	T	W	TH	F	M	T	W	TH	F	M	T	W	TH	F	M	T	W	
Date	1	2	3	4	5	9	10	11	12	15	16	17	18	19	22	23	24	25	26	29	30	31	Total
Los Banos	59	68	71	68	54	87	87	77	57	69	79	64	74	57	77	85	76	61	62	60	82	66	1540
Merced	123	116	109	122	87	141	117	113	109	149	146	140	75	116	147	135	124	108	108	155	121	95	2656
Total	182	184	180	190	141	228	204	190	166	218	225	204	149	173	224	220	200	169	170	215	203	161	4196

Who were our visitors	Merced	Los Banos	Both Locations
Return Visits	2,395	1,409	3,804
First Visits	261	131	392
Daily Signins	2,656	1,540	4,196

How did you hear about us? - responses from first-time visitors starting July 2007			
Newspaper	3	0	3
Internet	3	0	3
Radio Ad	0	0	0
Friend/family	87	114	201
Walk-in	41	7	48
EDD	11	6	17
CalWORKs	25	2	27
Other Partner Referral	10	0	10
Other	21	3	24

What did our customers use?			
CalJOBS/Internet Job Search	1,724	366	2,090
Resume	341	65	406
Typing	86	48	134
Typing Certificate	74	13	87
Career	32	26	58
Job Listing	312	80	392
Fax	1,692	615	2,307
Copier	446	50	496
Telephone	115	38	153
Typewriter	7	5	12
Resource Library	0	0	0
Skills Certificate	4	0	4
Plato Lab	54	450	504
Workshop	11	85	96
Orientation	82	37	119

Customer Satisfaction			
Courtesy of Staff	9.34	9.87	9.64
Time it took for staff to assist you	9.34	9.87	9.64
Did you get the information you needed?	9.33	9.87	9.64
Were you satisfied with the services?	9.33	9.90	9.66
Did we help you today?	9.27	9.89	9.62

Would you refer our services to others?			
Yes	164	224	388
No	3	0	3



Suggestions

no, service is wonderful	services are wonderful,!
service is wonderful	more parking
yes, open at night for people	not a thing, you are great!
open plato lab 2 nights a week	service is good!
I received a resume worksheet without handbook to refer to. Hand book should be handed out with work-sheet.	service is good!
fast check worknet cards	no everthing is great!
Keep doing what your doing	more computers
Keep doing good job smile	none, already good!
I have loved the experience this far.	Services are great!
If it could be moe quiet while others are testing.	I am glad these resources are available to our community.
No, you guys are alot of help	No, you guys are good at what you do.
Just keep how you guys are doing and thanks for helping	Acknowlegemnet at front desk w/greeting to help feel comfortable.
I have loved the experience this far.	Keep helping the community growth with work.
no, it is perfect the way it is	I think you should ask one person from each company to show up once a week.
doing great	Better personal help.
no everyone is great	No. You are doing a well job.
everything is fine	No, you guys work really good for me coming here for my first time.
Service is wonderful!	No, everything was helpful.
service is wonderful	none, good already
service is wonderful	I am glead these services are available.
no, everyone is very nice and respectful	Service is wonderful.
A list of what WIA, RCA,GA, TANF means	more night hours, later day hours
Speed them up I need to work	no, all is great
add a sugestion	no doing a great job
More courteous to othersm bi rude attitude.	your doing great.
Yes, faster service	Doing a great job.
i think you ae all great and helpful.	service is wonderful.
None, service isd outstanding	keep on doing a great job and always talk together on how making it perfect
More resources	perfect
Perfect!	Keep up the great job.
more computers	Don't ask for the last four of SS# out loud /security purpose.
no service are wonderful!	No, everythings great.
Keep up the fantastic work.	



Concerns

learnig more
finding the right employer for my skills
You served correctly
You have always assisted me on what I need
ot at the Merced, Thanks
Not at this time
A job
More providers
help me find a job
help me find a job
Finding a good employer
Why do we have to wait for you to check in on the computer
PESCO I want tpo know how I did.
Learning the computer a little more.
Get me a job. (Good job)
None, you were enough help.
Not being able to get a job, due to age, I am 50 years old.
just keep my faith up that their is a job for me out there
I am worried I am not employable.
No, you assit me well.
Truck driving.
Jobs for people over 40 yrs. of age & under 65 yrs. of age.



Worknet

Customer Service & Satisfaction Report

For All Locations

November 2007

Merced County Department of Workforce Investment

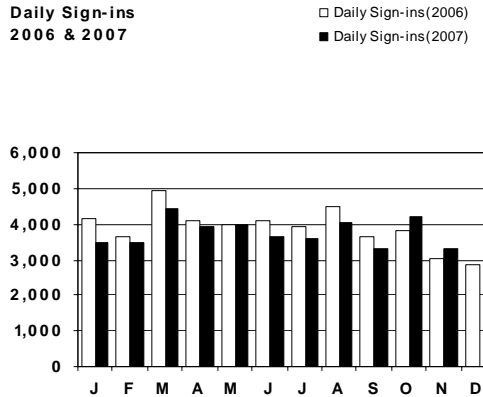
Daily Sign-ins

Daily sign-ins for November totaled 3,323, down 873 from the previous month and up 283 from November 2006. Daily sign-ins for the month of November are below the 6 year average.

November's 6 year average: 3,438

2006 annual average: 3,893

Daily Sign-ins 2006 & 2007



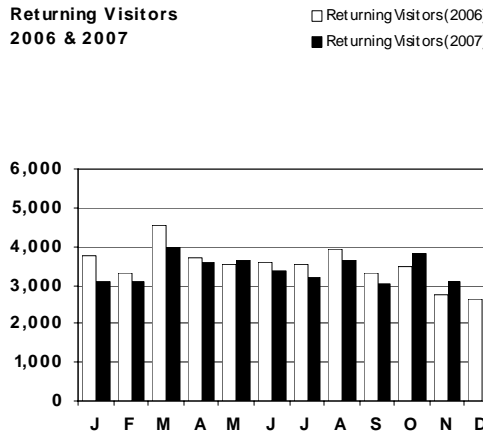
Return Visits

Return visits for November totaled 3,086, down 718 from the previous month and up 346 from November 2006. Return visits for the month of November are below the 6 year average.

November's 6 year average: 3,142

2006 annual average: 3,504

Returning Visitors 2006 & 2007



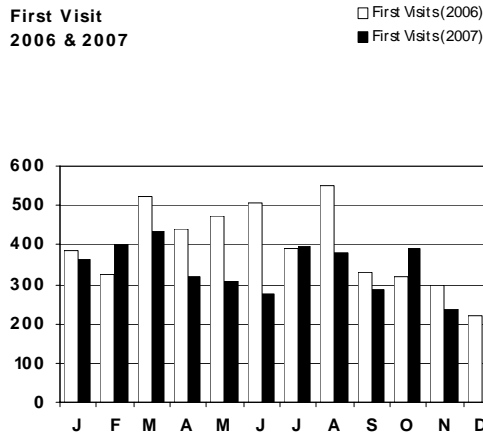
First Visits

First Visits for November totaled 237, down 155 from the previous month and down 63 from November 2006. First visits for the month of November below the 6 year average.

November's 6 year average: 256

2006 annual average: 397

First Visit 2006 & 2007



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<i>Concerns</i>	6
<i>Suggestions</i>	7

Customer Flow for November 2007

Both Locations

- On average, Mondays were the busiest days of the week, averaging 219 customers per day. (Weekly Average: 874 customers)

Merced

- Mondays were the busiest day of the week, with an average of 137 customers per day. (Weekly Average: 528 customers).

Los Banos

- Tuesdays were the busiest day of the week, with an average of 74 customers per day (Weekly Average: 347 customers).



**Marketing advertisements for
 November 2007**
 * **The Bus**
 Worknet signs inside buses

How did you hear about us?

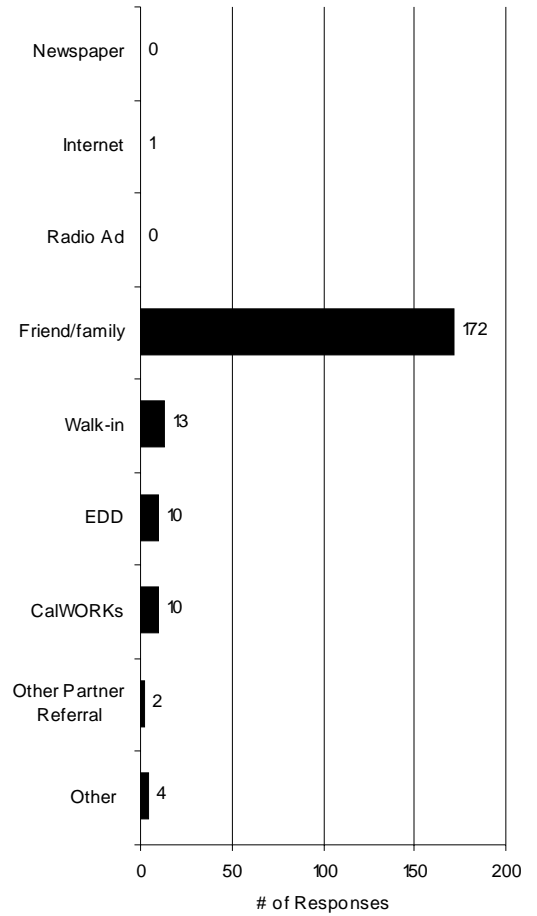
Responses from first-time visitors

As of July 2007, we are now asking this question of our first-time visitors. Previously, we tracked the same information through responses clients provided on Customer Satisfaction surveys.

Our first time visitors tell us most often that they hear about us through friend or family, with 172 customers providing this response in November.

How Did You Hear About Us?

■ Nov-07



98.9 percent of our customers would refer our services to others

Would you refer our services to others?

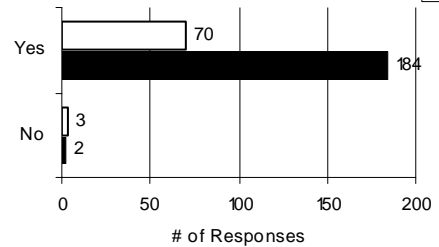
Of those responding to this question, 98.9 percent of our customers would refer our services to others.

PY 05/06 annual average: 98.78%

PY 06/07 annual average: 98.36%

Would you refer our services to others?

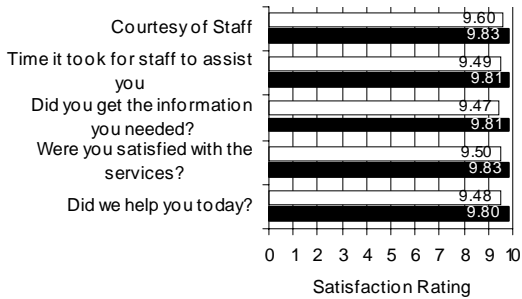
□ Nov-06
 ■ Nov-07





Customer Satisfaction

Nov-06
 Nov-07



Customer Satisfaction Ratings

We received 186 surveys with responses to customer satisfaction questions in the month of November.

Consistently we see overall ratings for all questions in this category to be greater than 9.5 out of 10.

In November 2007, all ratings are up over November 2007.

Two questionnaires contained a response of 5 or less.

“All November 2007 Satisfaction Ratings are higher than those of November 2006.”

Return Rate For Customer Satisfaction Survey

Both Locations: 5.6%

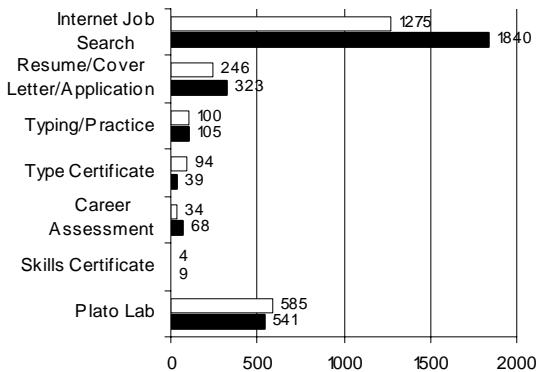
Merced: 1.0%

Los Banos: 12.6%

How our customers use our services

What Did Our Customer Use? Computer Services

Nov-06
 Nov-07



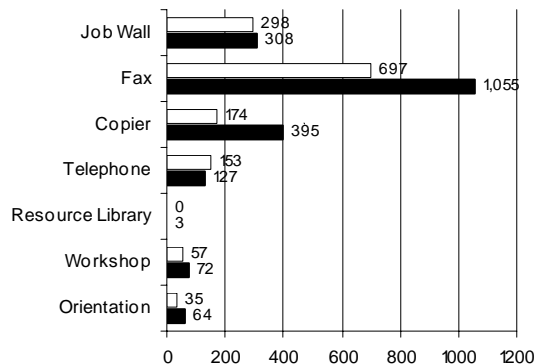
Computer related services are always the ones most used by our customers, with customers using one or more such services 2,573 times in November.

Internet Job Search and Plato Lab were our most accessed computer services.

1,055 customers used our Fax service at Worknet in the month of November.

What Did Our Customer Use? Non-Computer Services

Nov-06
 Nov-07



Fax and Copier were the most used non-computer related services. Job Listing and Telephone were the next most used services under this category.



Customer Service/Satisfaction Summary Data - Both Locations

	Nov-06	Sep-07	Oct-07	Nov-07
Return Visits	2,740	3,009	3,804	3,086
First Visits	300	284	392	237
Total Visits	3,040	3,293	4,196	3,323
How did you hear about us? - responses from first-time visitors beginning July 2007				
Newspaper		2	3	0
Internet		0	3	1
Radio Ad		2	0	0
Friend/family		138	201	172
Walk-in		63	48	13
EDD		16	17	10
CalWORKs		34	27	10
Other Partner Referral		8	10	2
Other		21	24	4
What did our customers use?				
Internet Job Search	1,275	1,702	2,090	1,840
Resume/Cover Letter/Application	246	402	406	323
Typing/Practice	100	156	134	105
Type Certificate	94	117	87	39
Career Assessment	34	138	58	68
Job Wall	298	456	392	308
Fax	697	1,859	2,307	1,055
Copier	174	519	496	395
Telephone	153	193	153	127
Resource Library	0	1	0	3
Skills Certificate	4	4	4	9
Plato Lab	585	392	504	541
Workshop	57	40	96	72
Orientation	35	93	119	64
Customer Satisfaction				
Courtesy of Staff	9.60	9.88	9.64	9.83
Time it took for staff to assist you	9.49	9.84	9.64	9.81
Did you get the information you needed?	9.47	9.84	9.64	9.81
Were you satisfied with the services?	9.50	9.90	9.66	9.83
Did we help you today?	9.48	9.83	9.62	9.80
Would you refer our services to others?				
Yes	70	260	388	184
No	3	1	3	2



Customer Service/Satisfaction Summary Data - Individual Locations

Number of Signins																				
Day of the Week	TH	F	M	T	W	TH	F	T	W	TH	F	M	T	W	TH	F	M	T	W	
Date	1	2	5	6	7	8	9	13	14	15	16	19	20	21	26	27	28	29	30	Total
Los Banos	68	57	71	75	75	67	71	74	78	69	71	69	76	56	75	69	66	69	61	1317
Merced	86	64	131	118	107	96	86	146	124	113	96	121	87	62	159	104	100	117	89	2006
Total	154	121	202	193	182	163	157	220	202	182	167	190	163	118	234	173	166	186	150	3323

Who were our visitors	Merced	Los Banos	Both Locations
Return Visits	1,850	1,236	3,086
First Visits	156	81	237
Daily Signins	2,006	1,317	3,323

How did you hear about us? - responses from first-time visitors starting July 2007			
Newspaper	0	0	0
Internet	1	0	1
Radio Ad	0	0	0
Friend/family	98	74	172
Walk-in	11	2	13
EDD	5	5	10
CalWORKs	9	1	10
Other Partner Referral	2	0	2
Other	4	0	4

What did our customers use?			
Internet Job Search	1,350	490	1,840
Resume / Cover Letter / Application	250	73	323
Typing	59	46	105
Typing Certificate	30	9	39
Career Assessment	40	28	68
Job Wall	200	108	308
Fax	734	321	1,055
Copier	345	50	395
Telephone	80	47	127
Resource Library	0	3	3
Skills Certificate	7	2	9
Plato Lab	59	482	541
Workshop	8	64	72
Orientation	53	11	64

Customer Satisfaction			
Courtesy of Staff	9.50	9.87	9.83
Time it took for staff to assist you	9.47	9.85	9.81
Did you get the information you needed?	9.47	9.85	9.81
Were you satisfied with the services?	9.47	9.87	9.83
Did we help you today?	9.25	9.86	9.80

Would you refer our services to others?			
Yes	18	166	184
No	2	0	2



Suggestions

Service is wonderful!
No, already doing a grat job.
Process of getting job once paper work all filled out could go more quickly.
more computers
more councelors
Staff needs to be more knowledgeable
Nope, seems you guys offer a lot, can't believe I didn't hear about this be4
no, already good.
no, great services.
Everything I saw today was very informative.
It is already great.



Concerns

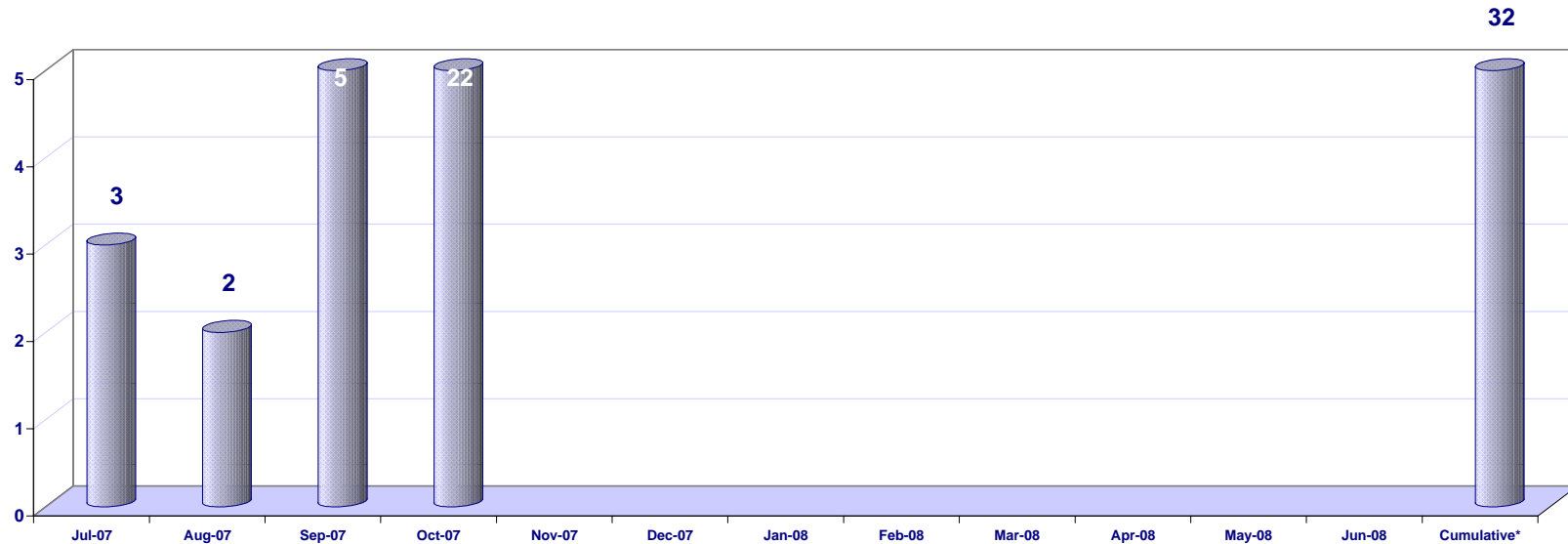
Not at the moment.
get programs so you can send apps via internet
Nope, not yet
I need a job.
I think your doing right now.
Not at the moment.

WIA PARTICIPANT SUMMARY REPORT - ADULT (Grant Code: 201)
 PY 2007/08 - October 2007
 Report Range 07/2007 to 10/2007

	ADULT												Part. Plan	% of Plan	
	Jul-07	Aug-07	Sep-07	Oct-07	Nov-07	Dec-07	Jan-08	Feb-08	Mar-08	Apr-08	May-08	Jun-08	Cumulative*	PY 07/08	Attained
Total Participants	111	113	118	112									140	250	56.0%
Participants Carried In	108	111	113	90									108	105	102.9%
New Participants Entering Grant	3	2	5	22									32	145	22.1%
Total Participants Exiting WI			28										28	91	30.8%
Entered Unsubsidized Employment			21										21	71	29.6%
Training Related			7										7	22	31.8%
Entered Military Service															
Entered Qualified Apprenticeship Program															
Entered Post-Secondary Education															
Entered Advanced Training															
Attained Recognized Certificate/Diploma/Degree			11										11		
Attained High School Diploma/GED															
Returned to Secondary School (Youth Only)															
Exits Excluded from Performance															
Other Exits			27										27	78	34.6%

Program Activities/Services Summary	Enrolled												Cumulative*	PY 07/08	% of Plan
	Jul-07	Aug-07	Sep-07	Oct-07	Nov-07	Dec-07	Jan-08	Feb-08	Mar-08	Apr-08	May-08	Jun-08			
Core Services (Registered)	111	113	117	108									136	384	35.4%
Intensive Services	84	85	87	95									110	179	61.5%
Training Services	39	39	39	30									39	117	33.3%
Youth Services															
Concurrent Program Participants	21	21	21	14									22		
Individual Training Accounts	3	3	3	3									3		
Goals Set (Younger Youth Only)															

WIA PARTICIPANT SUMMARY - ADULT
 New Participants Entering Grant

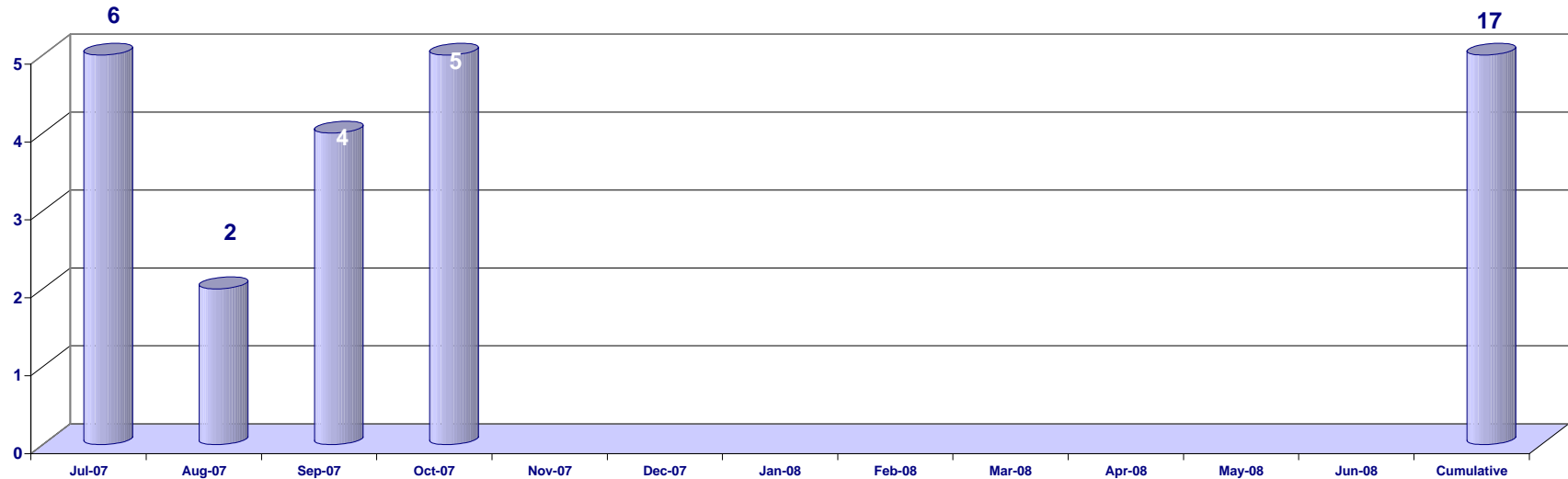


WIA PARTICIPANT SUMMARY REPORT - DISLOCATED WORKER (Grant Code: 501)
 PY 2007/08 - October 2007
 Report Range 07/2007 to 10/2007

	DISLOCATED WORKER												Part. Plan	% of Plan	
	Jul-07	Aug-07	Sep-07	Oct-07	Nov-07	Dec-07	Jan-08	Feb-08	Mar-08	Apr-08	May-08	Jun-08	Cumulative	PY 07/08	Attained
Total Participants	95	97	101	81									106	158	67.1%
Participants Carried In	89	95	97	76									89	85	104.7%
New Participants Entering Grant	6	2	4	5									17	73	23.3%
Total Participants Exiting WI			25										25	39	64.1%
Entered Unsubsidized Employment			19										19	35	54.3%
Training Related			3										3	17	17.6%
Entered Military Service															
Entered Qualified Apprenticeship Program															
Entered Post-Secondary Education															
Entered Advanced Training															
Attained Recognized Certificate/Diploma/Degree			10										10		
Attained High School Diploma/GED															
Returned to Secondary School (Youth Only)															
Exits Excluded from Performance			3										3		
Other Exits			22										22	38	57.9%

Program Activities/Services Summary	Enrolled												Part. Plan	% of Plan	
	Jul-07	Aug-07	Sep-07	Oct-07	Nov-07	Dec-07	Jan-08	Feb-08	Mar-08	Apr-08	May-08	Jun-08			Cumulative
Core Services (Registered)	95	97	101	81									106	216	49.1%
Intensive Services	80	82	86	73									91	113	80.5%
Training Services	25	25	26	21									27	71	38.0%
Youth Services															
Concurrent Program Participants	36	36	36	26									37		
Individual Training Accounts	3	3	3	1									3		
Goals Set (Younger Youth Only)															

WIA PARTICIPANT SUMMARY - DISLOCATED WORKER
 New Participants Entering Grant

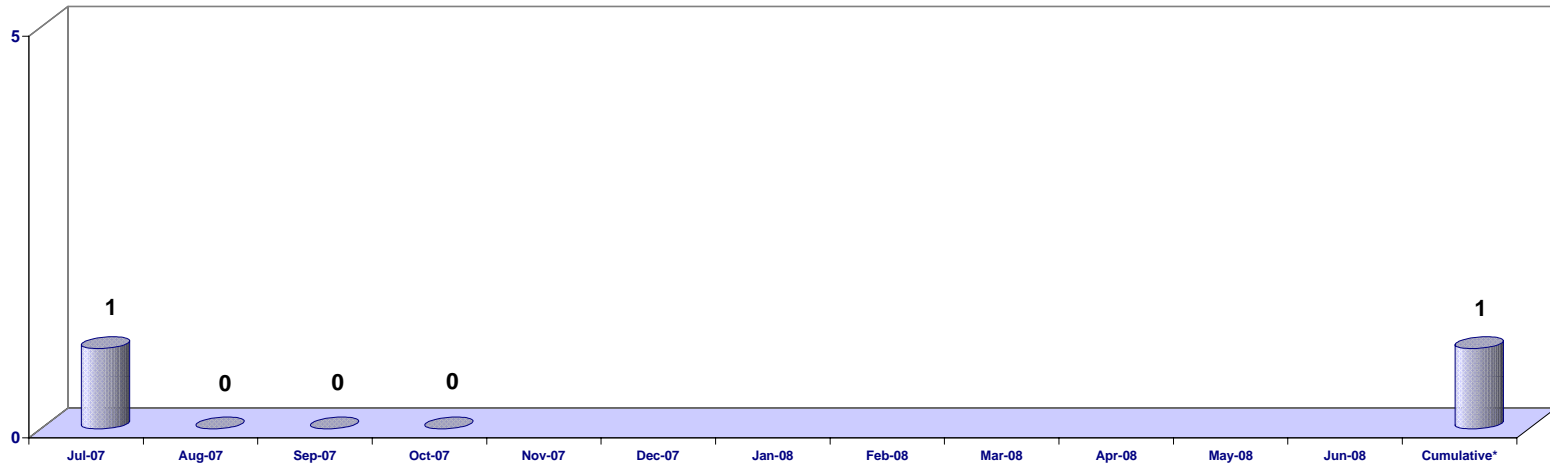


WIA PARTICIPANT SUMMARY REPORT - 25% MERCED EXPANSION PROJECT (Grant Code: 528)
 PY 2007/08 - October 2007
 Report Range 07/2007 to 10/2007

	QUEBECOR												Part. Plan	% of Plan	
	Jul-07	Aug-07	Sep-07	Oct-07	Nov-07	Dec-07	Jan-08	Feb-08	Mar-08	Apr-08	May-08	Jun-08	Cumulative*	PY 07/08	Attained
Total Participants	13	13	13	5									13		
Participants Carried In	12	13	13	5									12		
New Participants Entering Grant	1												1		
Total Participants Exiting WI			8										8		
Entered Unsubsidized Employment			7										7		
Training Related			1										1		
Entered Military Service															
Entered Qualified Apprenticeship Program															
Entered Post-Secondary Education															
Entered Advanced Training															
Attained Recognized Certificate/Diploma/Degree			2										2		
Attained High School Diploma/GED															
Returned to Secondary School (Youth Only)															
Exits Excluded from Performance															
Other Exits			8										8		

Program Activities/Services Summary	Enrolled												Cumulative*	PY 07/08	Attained
	Jul-07	Aug-07	Sep-07	Oct-07	Nov-07	Dec-07	Jan-08	Feb-08	Mar-08	Apr-08	May-08	Jun-08			
Core Services (Registered)	13	13	13	5									8		
Intensive Services	5	5	5	2									3		
Training Services	4	4	4	2									2		
Youth Services															
Concurrent Program Participants	2	2	2										2		
Individual Training Accounts															
Goals Set (Younger Youth Only)															

WIA PARTICIPANT SUMMARY - 25 % DISLOCATED WORKER AUGMENTATION: QUEBECOR
 New Participants Entering Grant

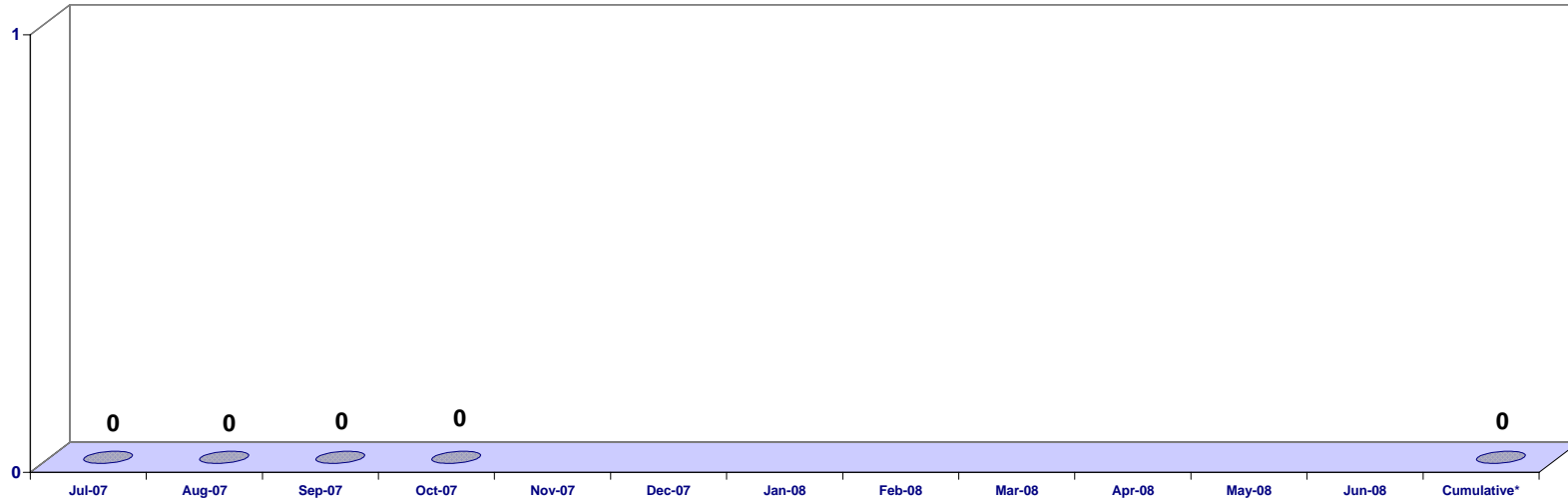


WIA PARTICIPANT SUMMARY REPORT - DWI/CVOC JOINT PROJECT (Grant Code: 537)
 PY 2007/08 - October 2007
 Report Range 07/2007 to 10/2007

	DWI/CVOC JOINT PROJECT													Part. Plan	% of Plan
	Jul-07	Aug-07	Sep-07	Oct-07	Nov-07	Dec-07	Jan-08	Feb-08	Mar-08	Apr-08	May-08	Jun-08	Cumulative*	PY 07/08	Attained
Total Participants	35	35	35	28									35		
Participants Carried In	35	35	35	28									35		
New Participants Entering Grant															
Total Participants Exiting WI			7										7		
Entered Unsubsidized Employment			5										5		
Training Related			2										2		
Entered Military Service															
Entered Qualified Apprenticeship Program															
Entered Post-Secondary Education															
Entered Advanced Training															
Attained Recognized Certificate/Diploma/Degree			4										4		
Attained High School Diploma/GED															
Returned to Secondary School (Youth Only)															
Exits Excluded from Performance			2										2		
Other Exits			5										5		

Program Activities/Services Summary	Enrolled													PY 07/08	Attained
	Jul-07	Aug-07	Sep-07	Oct-07	Nov-07	Dec-07	Jan-08	Feb-08	Mar-08	Apr-08	May-08	Jun-08	Cumulative*		
Core Services (Registered)	33	33	34	27									34		
Intensive Services	34	34	34	27									34		
Training Services	7	7	7	5									7		
Youth Services															
Concurrent Program Participants	25	25	25	19									25		
Individual Training Accounts	2	2	2	1									2		
Goals Set (Younger Youth Only)															

WIA PARTICIPANT SUMMARY - DWI/CVOC JOINT PROJECT
 New Participants Entering Grant

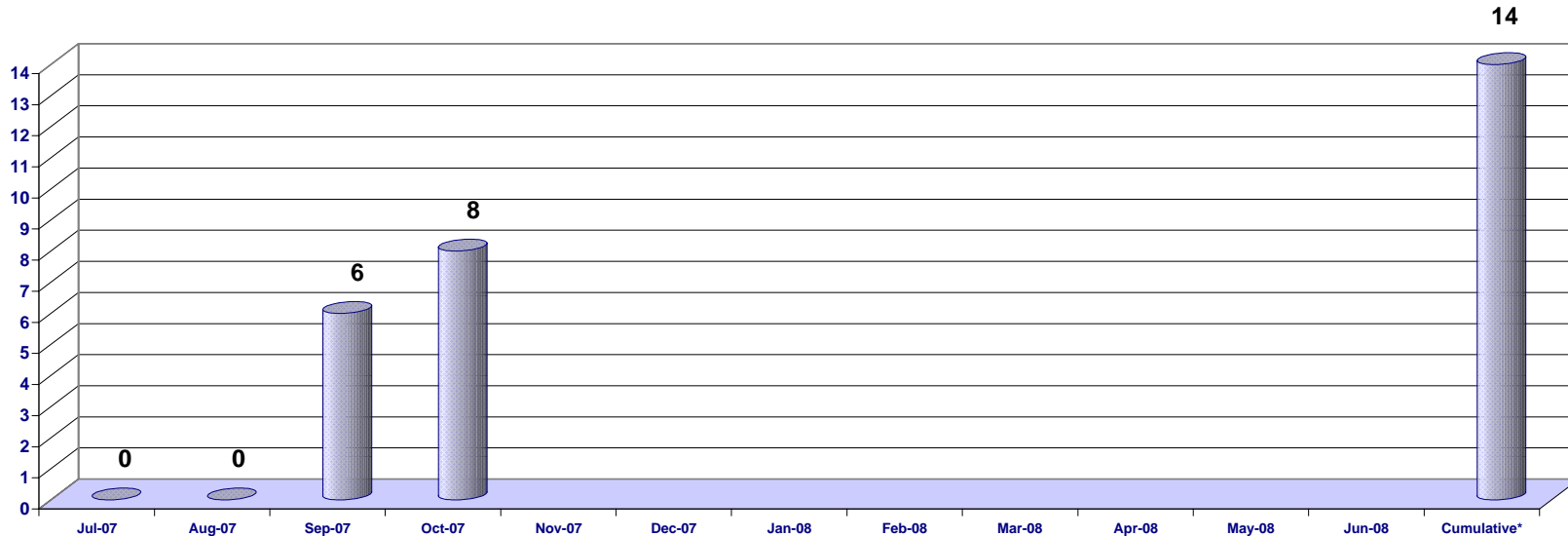


WIA PARTICIPANT SUMMARY REPORT - HIGH CON. YOUTH (Grant Code: 648)
 PY 2007/08 - October 2007
 Report Range 07/2007 to 10/2007

	High Concentration Youth Program												Cumulative*
	Jul-07	Aug-07	Sep-07	Oct-07	Nov-07	Dec-07	Jan-08	Feb-08	Mar-08	Apr-08	May-08	Jun-08	
Total Participants	21	21	27	35									35
Participants Carried In	21	21	21	27									21
New Participants Entering Grant			6	8									14
Total Participants Exiting WI													
Entered Unsubsidized Employment													
Training Related													
Entered Military Service													
Entered Qualified Apprenticeship Program													
Entered Post-Secondary Education													
Entered Advanced Training													
Attained Recognized Certificate/Diploma/Degree													
Attained High School Diploma/GED													
Returned to Secondary School (Youth Only)													
Exits Excluded from Performance													
Other Exits													

Program Activities/Services Summary	Enrolled												Cumulative*
	Jul-07	Aug-07	Sep-07	Oct-07	Nov-07	Dec-07	Jan-08	Feb-08	Mar-08	Apr-08	May-08	Jun-08	
Core Services (Registered)													
Intensive Services	7	7	12	16									16
Training Services	3	3	4	4									4
Youth Services	21	21	27	34									34
Concurrent Program Participants	6	6	7	11									11
Individual Training Accounts													
Goals Set (Younger Youth Only)													

WIA PARTICIPANT SUMMARY - HIGH CON. YOUTH (GRANT CODE: 648)
 New Participants Entering Grant

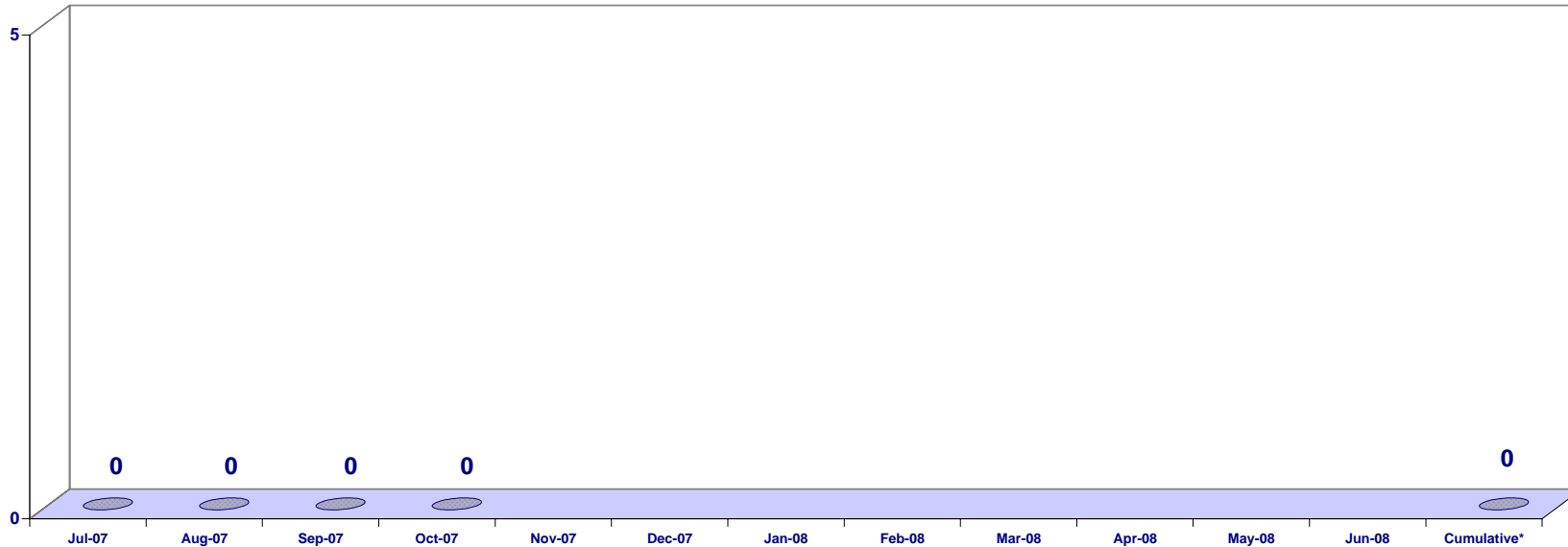


WIA PARTICIPANT SUMMARY REPORT - NURSING PROGRAM (Grant Code: 693)
 PY 2007/08 - October 2007
 Report Range 07/2007 to 10/2007

	Nursing Program												Cumulative*
	Jul-07	Aug-07	Sep-07	Oct-07	Nov-07	Dec-07	Jan-08	Feb-08	Mar-08	Apr-08	May-08	Jun-08	
Total Participants	27	27	27	24									27
Participants Carried In	27	27	27	24									27
New Participants Entering Grant													
Total Participants Exiting WI			3										3
Entered Unsubsidized Employment			3										3
Training Related			2										2
Entered Military Service													
Entered Qualified Apprenticeship Program													
Entered Post-Secondary Education													
Entered Advanced Training													
Attained Recognized Certificate/Diploma/Degree			2										2
Attained High School Diploma/GED													
Returned to Secondary School (Youth Only)													
Exits Excluded from Performance													
Other Exits			3										3

Program Activities/Services Summary	Enrolled												Cumulative*
	Jul-07	Aug-07	Sep-07	Oct-07	Nov-07	Dec-07	Jan-08	Feb-08	Mar-08	Apr-08	May-08	Jun-08	
Core Services (Registered)	22	22	22	21									22
Intensive Services	27	27	27	24									27
Training Services	19	19	19	18									19
Youth Services													
Concurrent Program Participants	3	3	3	3									3
Individual Training Accounts	1	1	1	1									1
Goals Set (Younger Youth Only)													

WIA PARTICIPANT SUMMARY - NURSING PROGRAM (GRANT CODE: 693)
 New Participants Entering Grant

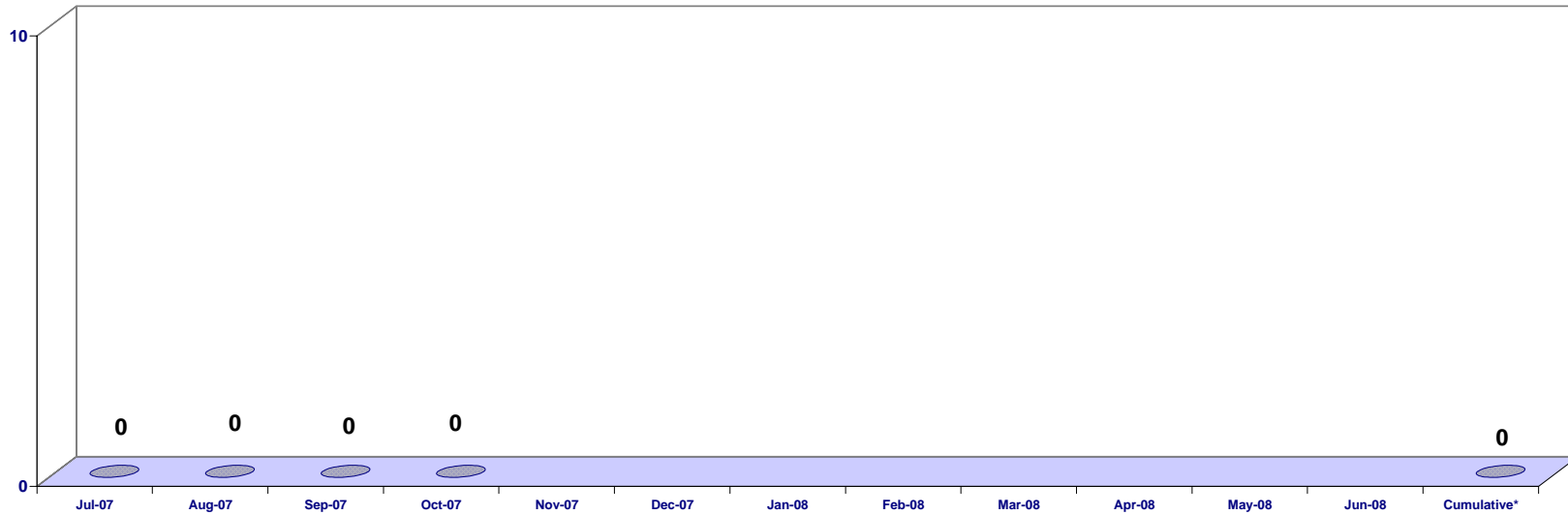


WIA PARTICIPANT SUMMARY REPORT - 15% MERCED EXPANSION PROJECT (Grant Code: 787)
 PY 2007/08 - October 2007
 Report Range 07/2007 to 10/2007

	Quebecor													Cumulative*	Part. Plan PY 07/08	% of Plan Attained
	Jul-07	Aug-07	Sep-07	Oct-07	Nov-07	Dec-07	Jan-08	Feb-08	Mar-08	Apr-08	May-08	Jun-08				
Total Participants	15	15	15	7										15		
Participants Carried In	15	15	15	7										15		
New Participants Entering Grant																
Total Participants Exiting WI			8											8		
Entered Unsubsidized Employment			6											6		
Training Related			2											2		
Entered Military Service																
Entered Qualified Apprenticeship Program																
Entered Post-Secondary Education																
Entered Advanced Training																
Attained Recognized Certificate/Diploma/Degree			2											2		
Attained High School Diploma/GED																
Returned to Secondary School (Youth Only)																
Exits Excluded from Performance																
Other Exits			8											8		

Program Activities/Services Summary	Enrolled													Cumulative*	Part. Plan PY 07/08	% of Plan Attained
	Jul-07	Aug-07	Sep-07	Oct-07	Nov-07	Dec-07	Jan-08	Feb-08	Mar-08	Apr-08	May-08	Jun-08				
Core Services (Registered)	15	15	15	7										15		
Intensive Services	2	2	2											2		
Training Services	2	2	2											2		
Youth Services																
Concurrent Program Participants	2	2	2											2		
Individual Training Accounts																
Goals Set (Younger Youth Only)																

WIA PARTICIPANT SUMMARY - 15% MERCED EXPANSION PROJECT (GRANT CODE: 787)
 New Participants Entering Grant

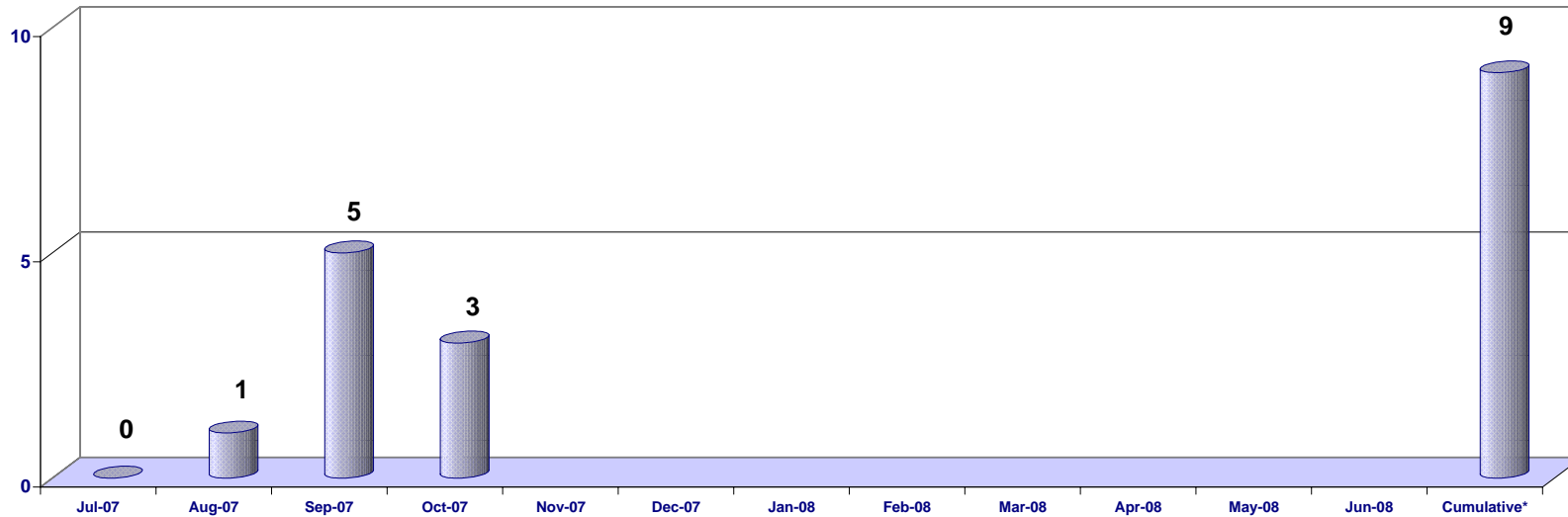


WIA PARTICIPANT SUMMARY REPORT - OLDER YOUTH
PY 2007/08 - October 2007
Report Range 07/2007 to 10/2007

	OLDER YOUTH												Part. Plan	% of Plan	
	Jul-07	Aug-07	Sep-07	Oct-07	Nov-07	Dec-07	Jan-08	Feb-08	Mar-08	Apr-08	May-08	Jun-08	Cumulative*	PY 07/08	Attained
Total Participants	93	94	99	102									102	132	77.3%
Participants Carried In	93	93	94	99									93	102	91.2%
New Participants Entering Grant		1	5	3									9	30	30.0%
Total Participants Exiting WI														35	
Entered Unsubsidized Employment														25	
Training Related														9	
Entered Military Service															
Entered Qualified Apprenticeship Program															
Entered Post-Secondary Education														9	
Entered Advanced Training														1	
Attained Recognized Certificate/Diploma/Degree															
Attained High School Diploma/GED															
Returned to Secondary School (Youth Only)															
Exits Excluded from Performance															
Other Exits														35	

Program Activities/Services Summary	Enrolled												Cumulative*	PY 07/08	Attained	
	Jul-07	Aug-07	Sep-07	Oct-07	Nov-07	Dec-07	Jan-08	Feb-08	Mar-08	Apr-08	May-08	Jun-08				
Core Services (Registered)																
Intensive Services	82	83	88	91										91		
Training Services	60	61	62	63										63		
Youth Services	91	92	97	100										100		
Concurrent Program Participants	28	29	30	31										31		
Individual Training Accounts																
Goals Set (Younger Youth Only)																

WIA PARTICIPANT SUMMARY - OLDER YOUTH
New Participants Entering Grant

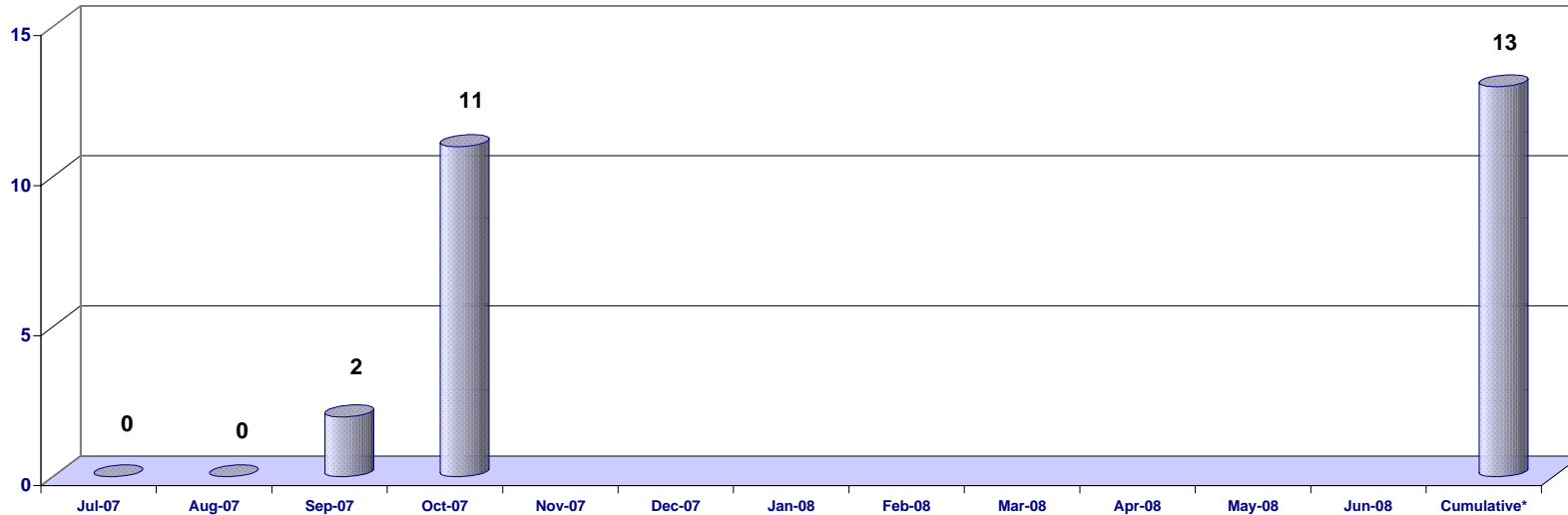


WIA PARTICIPANT SUMMARY REPORT - YOUNGER YOUTH
PY 2007/08 - October 2007
Report Range 07/2007 to 10/2007

	Younger Youth													Part. Plan	% of Plan
	Jul-07	Aug-07	Sep-07	Oct-07	Nov-07	Dec-07	Jan-08	Feb-08	Mar-08	Apr-08	May-08	Jun-08	Cumulative*	PY 07/08	Attained
Total Participants	196	196	198	177									209	316	66.1%
Participants Carried In	196	196	196	166									196	286	68.5%
New Participants Entering Grant			2	11									13	30	43.3%
Total Participants Exiting WI			32										32	100	32.0%
Entered Unsubsidized Employment			8										8	15	53.3%
Training Related			4										4	10	40.0%
Entered Military Service														5	
Entered Qualified Apprenticeship Program															
Entered Post-Secondary Education			21										21	62	33.9%
Entered Advanced Training														2	
Attained Recognized Certificate/Diploma/Degree			25										25		
Attained High School Diploma/GED			25										25	75	33.3%
Returned to Secondary School (Youth Only)														4	
Exits Excluded from Performance			1										1		
Other Exits			31										31	85	36.5%

Program Activities/Services Summary	Enrolled													Part. Plan	% of Plan	
	Jul-07	Aug-07	Sep-07	Oct-07	Nov-07	Dec-07	Jan-08	Feb-08	Mar-08	Apr-08	May-08	Jun-08	Cumulative*			
Core Services (Registered)																
Intensive Services	46	46	47	51									51			
Training Services	31	31	31	31									31			
Youth Services	196	196	198	176									208			
Concurrent Program Participants	102	102	102	88									108			
Individual Training Accounts																
Goals Set (Younger Youth Only)	12	11	12	21									27	250	10.8%	

WIA PARTICIPANT SUMMARY - YOUNGER YOUTH
New Participants Entering Grant

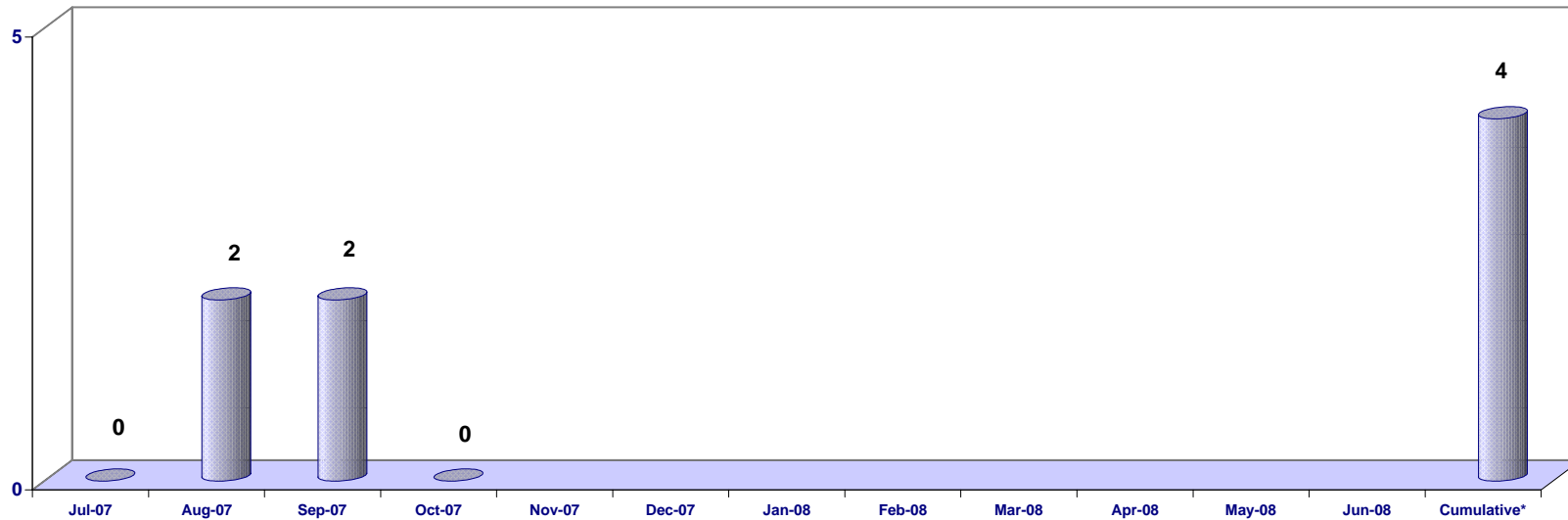


WIA PARTICIPANT SUMMARY REPORT - 907 DOL San Joaquin LVN Program
 PY 2007/08 - October 2007
 Report Range 07/2007 to 10/2007

	DOL San Joaquin LVN Program												
	Jul-07	Aug-07	Sep-07	Oct-07	Nov-07	Dec-07	Jan-08	Feb-08	Mar-08	Apr-08	May-08	Jun-08	Cumulative*
Total Participants	28	30	32	31									32
Participants Carried In	28	28	30	31									28
New Participants Entering Grant		2	2										4
Total Participants Exiting WI			1										1
Entered Unsubsidized Employment													
Training Related													
Entered Military Service													
Entered Qualified Apprenticeship Program													
Entered Post-Secondary Education													
Entered Advanced Training													
Attained Recognized Certificate/Diploma/Degree													
Attained High School Diploma/GED													
Returned to Secondary School (Youth Only)													
Exits Excluded from Performance													
Other Exits			1										1

Program Activities/Services Summary	Enrolled												
	Jul-07	Aug-07	Sep-07	Oct-07	Nov-07	Dec-07	Jan-08	Feb-08	Mar-08	Apr-08	May-08	Jun-08	Cumulative*
Core Services (Registered)	20	21	23	22									23
Intensive Services	27	28	28	27									28
Training Services													
Youth Services													
Concurrent Program Participants	4	4	4	4									4
Individual Training Accounts													
Goals Set (Younger Youth Only)													

WIA PARTICIPANT SUMMARY - DOL SAN JOAQUIN LVN PROGRAM
 New Participants Entering Grant

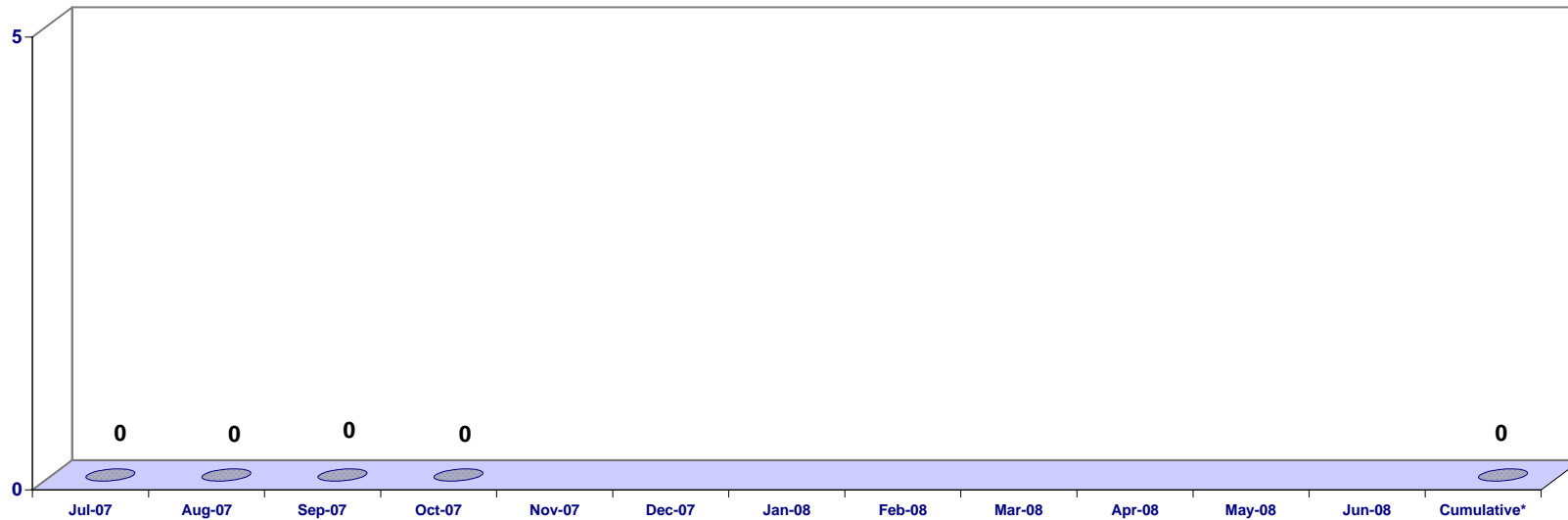


WIA PARTICIPANT SUMMARY REPORT - SJC MANUFACTURING PROJECT (914)
 PY 2007/08 - October 2007
 Report Range 07/2007 to 10/2007

	DOL San Joaquin LVN Program												
	Jul-07	Aug-07	Sep-07	Oct-07	Nov-07	Dec-07	Jan-08	Feb-08	Mar-08	Apr-08	May-08	Jun-08	Cumulative*
Total Participants	1	1	1	1									1
Participants Carried In	1	1	1	1									1
New Participants Entering Grant													
Total Participants Exiting WI													
Entered Unsubsidized Employment													
Training Related													
Entered Military Service													
Entered Qualified Apprenticeship Program													
Entered Post-Secondary Education													
Entered Advanced Training													
Attained Recognized Certificate/Diploma/Degree													
Attained High School Diploma/GED													
Returned to Secondary School (Youth Only)													
Exits Excluded from Performance													
Other Exits													

Program Activities/Services Summary	Enrolled												
	Jul-07	Aug-07	Sep-07	Oct-07	Nov-07	Dec-07	Jan-08	Feb-08	Mar-08	Apr-08	May-08	Jun-08	Cumulative*
Core Services (Registered)	1	1	1	1									1
Intensive Services	1	1	1	1									1
Training Services													
Youth Services													
Concurrent Program Participants													
Individual Training Accounts													
Goals Set (Younger Youth Only)													

WIA PARTICIPANT SUMMARY - SJC MANUFACTURING PROJECT
 New Participants Entering Grant



WIA PARTICIPANT CHARACTERISTICS SUMMARY

Report Period: 7/2007 to 10/2007

ENROLLED

	ADULT		DISLOCATED WORKER		528 25% MERCED EXPANSION PROJECT		537 WIA-CVOC JOINT PROJECT		648 WIA-HIGH CON. YTH		693 RN PROGRAM	
	#	%	#	%	#	%	#	%	#	%	#	%
Total	140	100.0%	106	100.0%	13	100.0%	35	100.0%	35	100.0%	27	100.0%
Female	101	72.1%	67	63.2%	5	38.5%	26	74.3%	16	45.7%	20	74.1%
Male	39	27.9%	39	36.8%	8	61.5%	9	25.7%	19	54.3%	7	25.9%
Age												
14-18	1	0.7%							21	60.0%		
19-21	9	6.4%	4	3.8%	2	15.4%	1	2.9%	14	40.0%	2	7.4%
22-29	61	43.6%	10	9.4%	3	23.1%					17	63.0%
30-44	43	30.7%	33	31.1%	6	46.2%	9	25.7%			6	22.2%
45-54	18	12.9%	38	35.8%	2	15.4%	13	37.1%			2	7.4%
55-61	8	5.7%	19	17.9%			10	28.6%				
62-64			1	0.9%			1	2.9%				
65 and over			1	0.9%			1	2.9%				
Race/Ethnicity												
American Indian / Alaskan Native	1	0.7%	3	2.8%	2	15.4%						
Asian	31	22.1%	5	4.7%	1	7.7%	2	5.7%	1	2.9%	1	3.7%
Black / African American	11	7.9%	8	7.5%	1	7.7%	2	5.7%	3	8.6%		
Hawaiian Native / Other Pacific Islander	7	5.0%	1	0.9%							1	3.7%
White	45	32.1%	34	32.1%	4	30.8%	7	20.0%	6	17.1%	15	55.6%
Ethnicity Hispanic or Latino	56	40.0%	60	56.6%	7	53.8%	25	71.4%	25	71.4%	11	40.7%
Labor Force Status												
Employed	67	47.9%							3	8.6%	19	70.4%
Unemployed	73	52.1%	106	100.0%	13	100.0%	35	100.0%	32	91.4%	8	29.6%
UI Claimant	8	5.7%	83	78.3%	7	53.8%	31	88.6%				
UI Exhaustee	2	1.4%	20	18.9%	6	46.2%	3	8.6%				
Barriers to Employment												
Disabled	4	2.9%							15	42.9%	1	3.7%
Limited English Proficiency	3	2.1%	2	1.9%			2	5.7%				
Single Parent	40	28.6%	16	15.1%	2	15.4%	4	11.4%	1	2.9%	5	18.5%
Work Profiling Reemployment Services Referral			13	12.3%			5	14.3%				
Low Income	79	56.4%	44	41.5%	8	61.5%	10	28.6%	35	100.0%	12	44.4%
Displaced Homemaker												
Offender	6	4.3%	2	1.9%	2	15.4%			2	5.7%	1	3.7%
Homeless	1	0.7%							1	2.9%		
Runaway Youth									3	8.6%		
Pregnant Parenting Youth									3	8.6%		
Youth Needing Additional Assistance									35	100.0%		
Basic Literacy Skills Deficient	46	32.9%	57	53.8%	1	7.7%	26	74.3%	33	94.3%	4	14.8%
Substance Abuse									2	5.7%		
Foster Youth	1	0.7%							3	8.6%		

WIA PARTICIPANT CHARACTERISTICS SUMMARY

Report Period: 7/2007 to 10/2007

ENROLLED

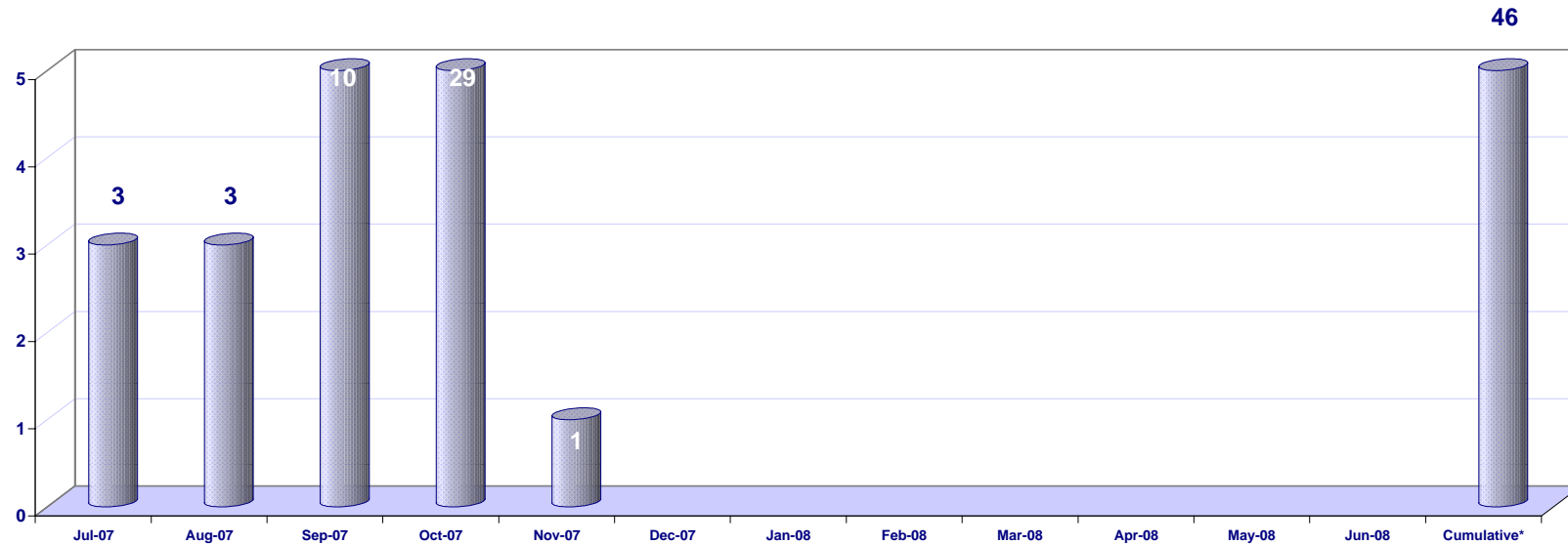
	787 15% MERCED EXPANSION PROJECT		907 DOL SAN JOAQUIN LVN PROGRAM		301 OLDER YOUTH		301 YOUNGER YOUTH		914 SJC MANUF. PROJECT		TOTAL (ALL GRANT CODES)	
	#	%	#	%	#	%	#	%	#	%	#	%
Total	15	100.0%	32	100.0%	102	100.0%	209	100.0%	1	100.0%	715	100.0%
Female	4	26.7%	29	90.6%	75	73.5%	107	51.2%			450	62.9%
Male	11	73.3%	3	9.4%	27	26.5%	102	48.8%	1	100.0%	265	37.1%
Age												
14-18							209	100.0%			231	32.3%
19-21					102	100.0%					134	18.7%
22-29	8	53.3%	16	50.0%							115	16.1%
30-44	3	20.0%	13	40.6%					1	100.0%	114	15.9%
45-54	3	20.0%	2	6.3%							78	10.9%
55-61	1	6.7%	1	3.1%							39	5.5%
62-64											2	0.3%
65 and over											2	0.3%
Race/Ethnicity												
American Indian / Alaskan Native					1	1.0%	3	1.4%			10	1.4%
Asian	3	20.0%	15	46.9%	6	5.9%	30	14.4%			95	13.3%
Black / African American	2	13.3%	1	3.1%	9	8.8%	16	7.7%			53	7.4%
Hawaiian Native / Other Pacific Islander	1	6.7%	3	9.4%	1	1.0%	1	0.5%			15	2.1%
White	2	13.3%	9	28.1%	12	11.8%	29	13.9%			163	22.8%
Ethnicity Hispanic or Latino	8	53.3%	7	21.9%	74	72.5%	142	67.9%	1	100.0%	416	58.2%
Labor Force Status												
Employed	10	66.7%	22	68.8%	16	15.7%	5	2.4%			142	19.9%
Unemployed	5	33.3%	10	31.3%	86	84.3%	204	97.6%	1	100.0%	573	80.1%
UI Claimant	1	6.7%			1	1.0%			1	100.0%	132	18.5%
UI Exhaustee											31	4.3%
Barriers to Employment												
Disabled	1	6.7%	1	3.1%	5	4.9%	27	12.9%			54	7.6%
Limited English Proficiency			1	3.1%	7	6.9%	6	2.9%			21	2.9%
Single Parent	5	33.3%	8	25.0%	17	16.7%	11	5.3%			109	15.2%
Work Profiling Reemployment Services Referral											18	2.5%
Low Income	11	73.3%	12	37.5%	100	98.0%	204	97.6%			515	72.0%
Displaced Homemaker												
Offender	2	13.3%			9	8.8%	15	7.2%	1	100.0%	40	5.6%
Homeless					3	2.9%	1	0.5%			6	0.8%
Runaway Youth					2	2.0%	6	2.9%			11	1.5%
Pregnant Parenting Youth					34	33.3%	18	8.6%			55	7.7%
Youth Needing Additional Assistance					102	100.0%	207	99.0%			344	48.1%
Basic Literacy Skills Deficient			9	28.1%	90	88.2%	189	90.4%	1	100.0%	456	63.8%
Substance Abuse					4	3.9%	10	4.8%			16	2.2%
Foster Youth					2	2.0%	4	1.9%			10	1.4%

WIA PARTICIPANT SUMMARY REPORT - ADULT (Grant Code: 201)
 PY 2007/08 - November 2007
 Report Range 07/2007 to 11/2007

	ADULT												Part. Plan	% of Plan	
	Jul-07	Aug-07	Sep-07	Oct-07	Nov-07	Dec-07	Jan-08	Feb-08	Mar-08	Apr-08	May-08	Jun-08	Cumulative*	PY 07/08	Attained
Total Participants	113	116	126	127	128								156	250	62.4%
Participants Carried In	110	113	116	98	127								110	105	104.8%
New Participants Entering Grant	3	3	10	29	1								46	145	31.7%
Total Participants Exiting WI			28										28	91	30.8%
Entered Unsubsidized Employment			21										21	71	29.6%
Training Related			7										7	22	31.8%
Entered Military Service															
Entered Qualified Apprenticeship Program															
Entered Post-Secondary Education															
Entered Advanced Training															
Attained Recognized Certificate/Diploma/Degree			11										11		
Attained High School Diploma/GED															
Returned to Secondary School (Youth Only)															
Exits Excluded from Performance															
Other Exits			27										27	78	34.6%

Program Activities/Services Summary	Enrolled												Cumulative*	PY 07/08	% of Plan
	Jul-07	Aug-07	Sep-07	Oct-07	Nov-07	Dec-07	Jan-08	Feb-08	Mar-08	Apr-08	May-08	Jun-08			
Core Services (Registered)	113	116	125	121	127								155	384	40.4%
Intensive Services	85	87	91	105	105								120	179	67.0%
Training Services	39	39	39	30	31								40	117	34.2%
Youth Services															
Concurrent Program Participants	21	22	23	17	17								25		
Individual Training Accounts	3	3	3	3	3								3		
Goals Set (Younger Youth Only)															

WIA PARTICIPANT SUMMARY - ADULT
 New Participants Entering Grant

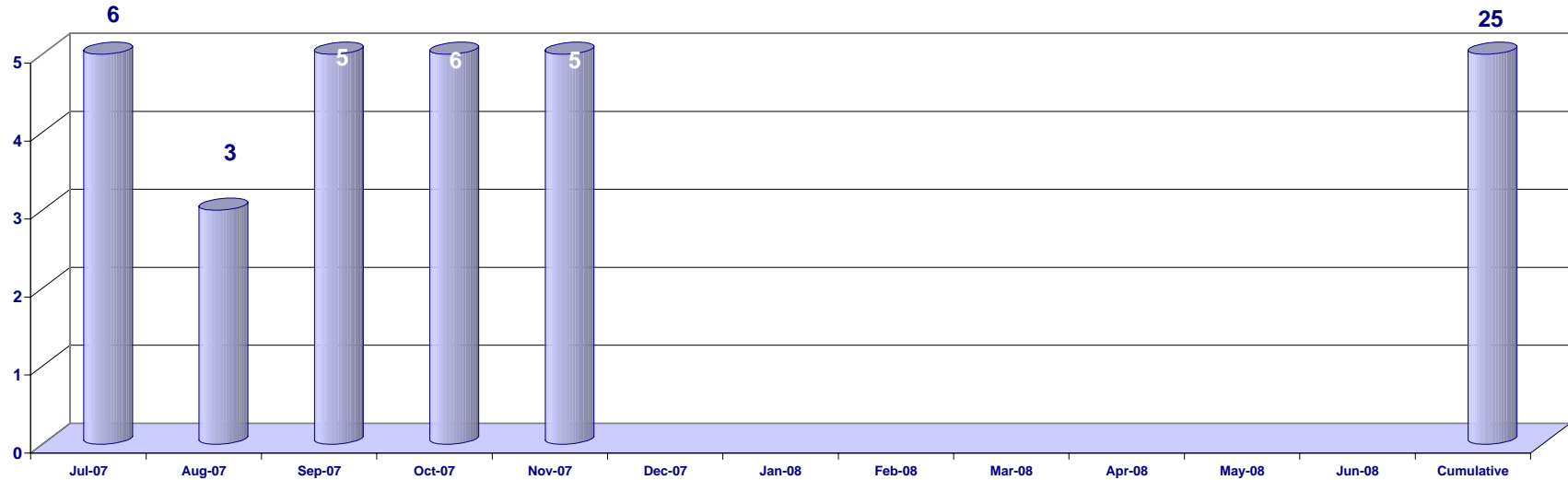


WIA PARTICIPANT SUMMARY REPORT - DISLOCATED WORKER (Grant Code: 501)
 PY 2007/08 - November 2007
 Report Range 07/2007 to 11/2007

	DISLOCATED WORKER												Part. Plan	% of Plan	
	Jul-07	Aug-07	Sep-07	Oct-07	Nov-07	Dec-07	Jan-08	Feb-08	Mar-08	Apr-08	May-08	Jun-08	Cumulative	PY 07/08	Attained
Total Participants	97	100	105	86	91								116	158	73.4%
Participants Carried In	91	97	100	80	86								91	85	107.1%
New Participants Entering Grant	6	3	5	6	5								25	73	34.2%
Total Participants Exiting WI			25										25	39	64.1%
Entered Unsubsidized Employment			19										19	35	54.3%
Training Related			3										3	17	17.6%
Entered Military Service															
Entered Qualified Apprenticeship Program															
Entered Post-Secondary Education															
Entered Advanced Training															
Attained Recognized Certificate/Diploma/Degree			10										10		
Attained High School Diploma/GED															
Returned to Secondary School (Youth Only)															
Exits Excluded from Performance			3										3		
Other Exits			22										22	38	57.9%

Program Activities/Services Summary	Enrolled												Part. Plan	% of Plan	
	Jul-07	Aug-07	Sep-07	Oct-07	Nov-07	Dec-07	Jan-08	Feb-08	Mar-08	Apr-08	May-08	Jun-08			Cumulative
Core Services (Registered)	97	100	105	91									116	216	53.7%
Intensive Services	81	84	89	82									100	113	88.5%
Training Services	26	26	27	27									33	71	46.5%
Youth Services															
Concurrent Program Participants	36	36	36	26									37		
Individual Training Accounts	3	3	3	1									3		
Goals Set (Younger Youth Only)		100	105												

WIA PARTICIPANT SUMMARY - DISLOCATED WORKER
 New Participants Entering Grant

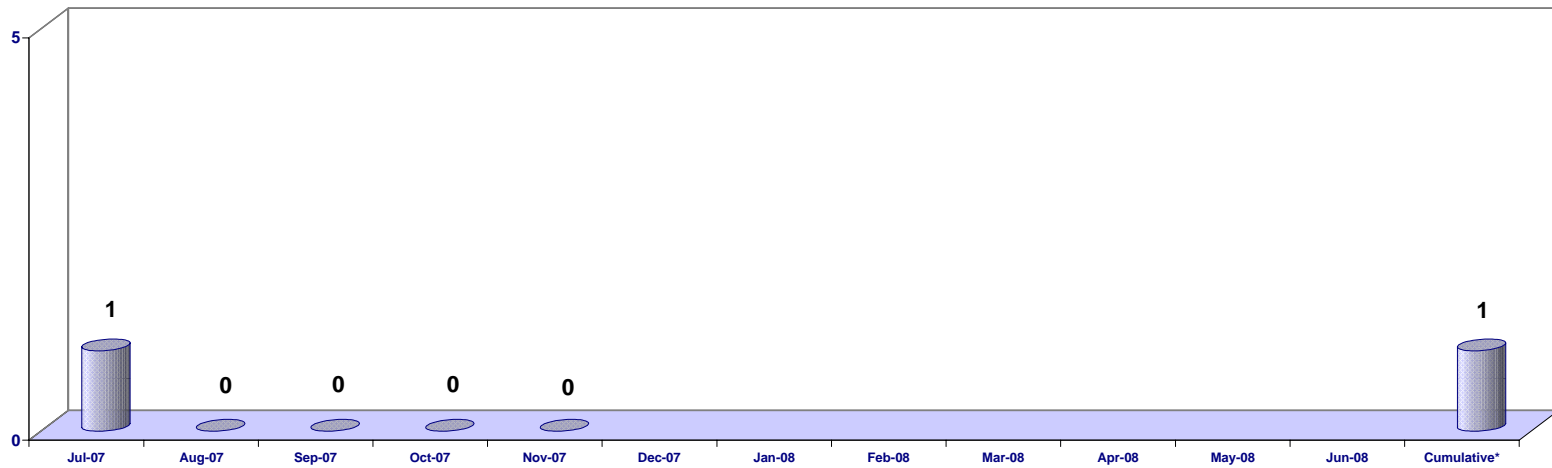


WIA PARTICIPANT SUMMARY REPORT - 25% MERCED EXPANSION PROJECT (Grant Code: 528)
 PY 2007/08 - November 2007
 Report Range 07/2007 to 11/2007

	QUEBECOR												Part. Plan	% of Plan	
	Jul-07	Aug-07	Sep-07	Oct-07	Nov-07	Dec-07	Jan-08	Feb-08	Mar-08	Apr-08	May-08	Jun-08	Cumulative*	PY 07/08	Attained
Total Participants	13	13	13	5	5								13		
Participants Carried In	12	13	13	5	5								12		
New Participants Entering Grant	1												1		
Total Participants Exiting WI			8										8		
Entered Unsubsidized Employment			7										7		
Training Related			1										1		
Entered Military Service															
Entered Qualified Apprenticeship Program															
Entered Post-Secondary Education															
Entered Advanced Training															
Attained Recognized Certificate/Diploma/Degree			2										2		
Attained High School Diploma/GED															
Returned to Secondary School (Youth Only)															
Exits Excluded from Performance															
Other Exits			8										8		

Program Activities/Services Summary	Enrolled												Cumulative*	PY 07/08	Attained
	Jul-07	Aug-07	Sep-07	Oct-07	Nov-07	Dec-07	Jan-08	Feb-08	Mar-08	Apr-08	May-08	Jun-08			
Core Services (Registered)	13	13	13	5	5								8		
Intensive Services	5	5	5	2	2								3		
Training Services	4	4	4	2	2								2		
Youth Services															
Concurrent Program Participants	2	2	2										2		
Individual Training Accounts															
Goals Set (Younger Youth Only)															

WIA PARTICIPANT SUMMARY - 25 % DISLOCATED WORKER AUGMENTATION: QUEBECOR
 New Participants Entering Grant

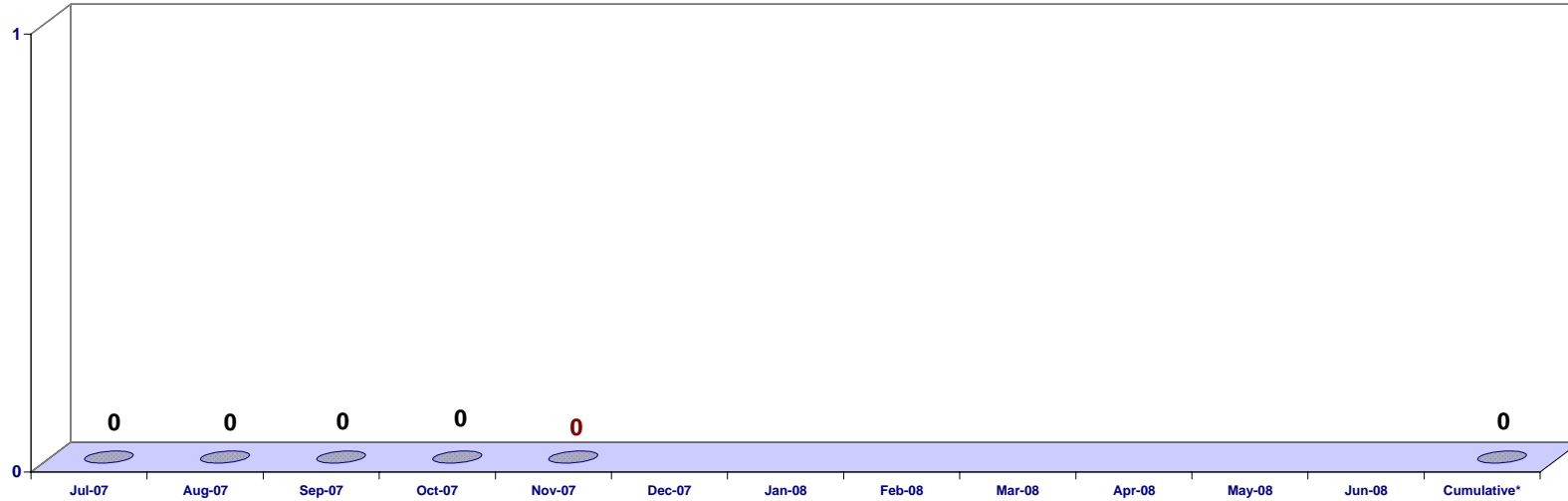


WIA PARTICIPANT SUMMARY REPORT - DWI/CVOC JOINT PROJECT (Grant Code: 537)
 PY 2007/08 - November 2007
 Report Range 07/2007 to 11/2007

	DWI/CVOC JOINT PROJECT													Part. Plan	% of Plan
	Jul-07	Aug-07	Sep-07	Oct-07	Nov-07	Dec-07	Jan-08	Feb-08	Mar-08	Apr-08	May-08	Jun-08	Cumulative*	PY 07/08	Attained
Total Participants	35	35	35	28	28								35		
Participants Carried In	35	35	35	28	28								35		
New Participants Entering Grant															
Total Participants Exiting WI			7										7		
Entered Unsubsidized Employment			5										5		
Training Related			2										2		
Entered Military Service															
Entered Qualified Apprenticeship Program															
Entered Post-Secondary Education															
Entered Advanced Training															
Attained Recognized Certificate/Diploma/Degree			4										4		
Attained High School Diploma/GED															
Returned to Secondary School (Youth Only)															
Exits Excluded from Performance			2										2		
Other Exits			5										5		

Program Activities/Services Summary	Enrolled													Cumulative*	PY 07/08	Attained
	Jul-07	Aug-07	Sep-07	Oct-07	Nov-07	Dec-07	Jan-08	Feb-08	Mar-08	Apr-08	May-08	Jun-08				
Core Services (Registered)	33	33	34	27	27								34			
Intensive Services	34	34	34	27	27								34			
Training Services	7	7	7	5	6								8			
Youth Services																
Concurrent Program Participants	25	25	25	19	19								25			
Individual Training Accounts	2	2	2	1	1								2			
Goals Set (Younger Youth Only)																

WIA PARTICIPANT SUMMARY - DWI/CVOC JOINT PROJECT
 New Participants Entering Grant

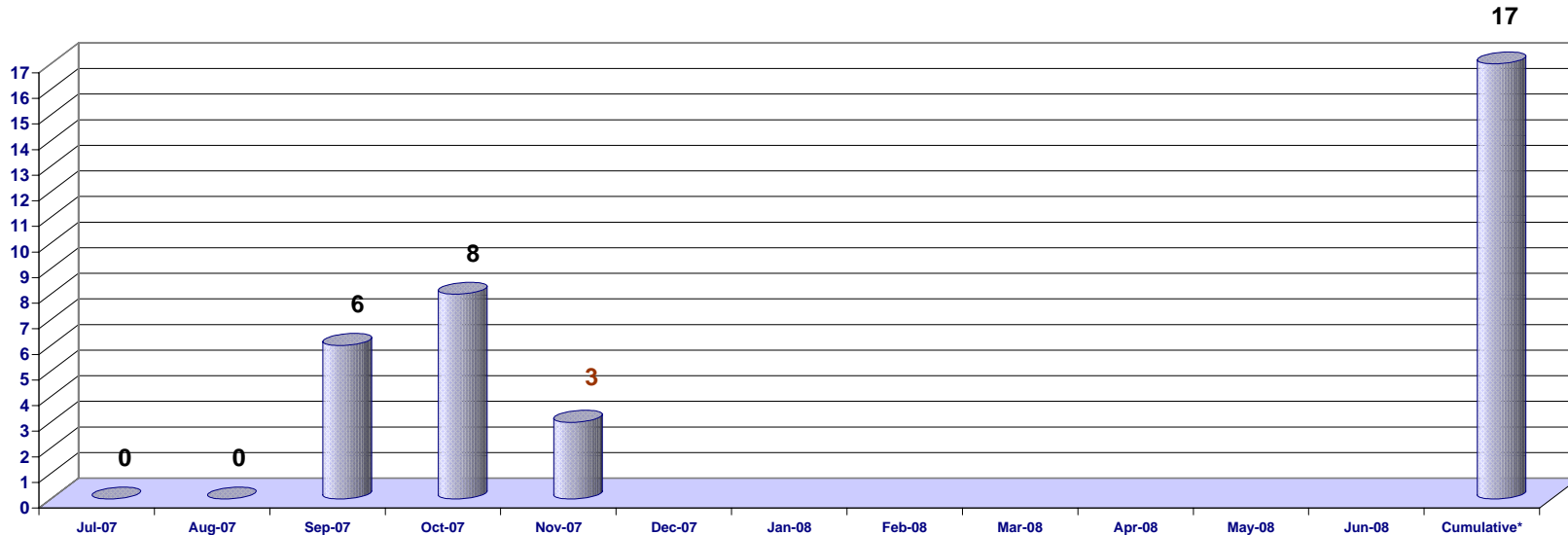


WIA PARTICIPANT SUMMARY REPORT - HIGH CON. YOUTH (Grant Code: 648)
 PY 2007/08 - November 2007
 Report Range 07/2007 to 11/2007

	High Concentration Youth Program												Cumulative*
	Jul-07	Aug-07	Sep-07	Oct-07	Nov-07	Dec-07	Jan-08	Feb-08	Mar-08	Apr-08	May-08	Jun-08	
Total Participants	21	21	27	35	38								38
Participants Carried In	21	21	21	27	35								21
New Participants Entering Grant			6	8	3								17
Total Participants Exiting WI													
Entered Unsubsidized Employment													
Training Related													
Entered Military Service													
Entered Qualified Apprenticeship Program													
Entered Post-Secondary Education													
Entered Advanced Training													
Attained Recognized Certificate/Diploma/Degree													
Attained High School Diploma/GED													
Returned to Secondary School (Youth Only)													
Exits Excluded from Performance													
Other Exits													

Program Activities/Services Summary	Enrolled												Cumulative*
	Jul-07	Aug-07	Sep-07	Oct-07	Nov-07	Dec-07	Jan-08	Feb-08	Mar-08	Apr-08	May-08	Jun-08	
Core Services (Registered)													
Intensive Services	7	7	12	16	17								17
Training Services	3	3	4	4	4								4
Youth Services	21	21	27	34	37								37
Concurrent Program Participants	6	6	7	11	12								12
Individual Training Accounts													
Goals Set (Younger Youth Only)													

WIA PARTICIPANT SUMMARY - HIGH CON. YOUTH (GRANT CODE: 648)
 New Participants Entering Grant

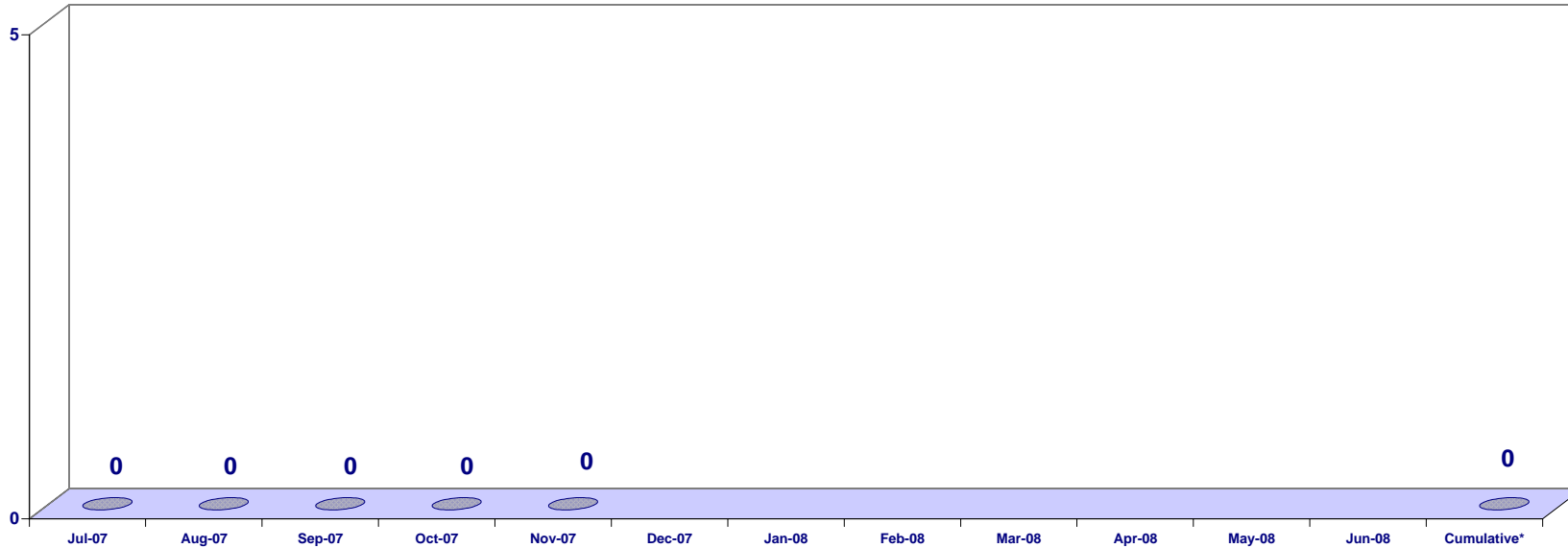


WIA PARTICIPANT SUMMARY REPORT - NURSING PROGRAM (Grant Code: 693)
 PY 2007/08 - November 2007
 Report Range 07/2007 to 11/2007

	Nursing Program												Cumulative*
	Jul-07	Aug-07	Sep-07	Oct-07	Nov-07	Dec-07	Jan-08	Feb-08	Mar-08	Apr-08	May-08	Jun-08	
Total Participants	27	27	27	24	24								27
Participants Carried In	27	27	27	24	24								27
New Participants Entering Grant													
Total Participants Exiting WI			3										3
Entered Unsubsidized Employment			3										3
Training Related			2										2
Entered Military Service													
Entered Qualified Apprenticeship Program													
Entered Post-Secondary Education													
Entered Advanced Training													
Attained Recognized Certificate/Diploma/Degree			2										2
Attained High School Diploma/GED													
Returned to Secondary School (Youth Only)													
Exits Excluded from Performance													
Other Exits			3										3

Program Activities/Services Summary	Enrolled												Cumulative*
	Jul-07	Aug-07	Sep-07	Oct-07	Nov-07	Dec-07	Jan-08	Feb-08	Mar-08	Apr-08	May-08	Jun-08	
Core Services (Registered)	22	22	22	21	21								22
Intensive Services	27	27	27	24	24								27
Training Services	19	19	19	18	18								19
Youth Services													
Concurrent Program Participants	3	3	3	3	3								3
Individual Training Accounts	1	1	1	1	1								1
Goals Set (Younger Youth Only)													

WIA PARTICIPANT SUMMARY - NURSING PROGRAM (GRANT CODE: 693)
 New Participants Entering Grant

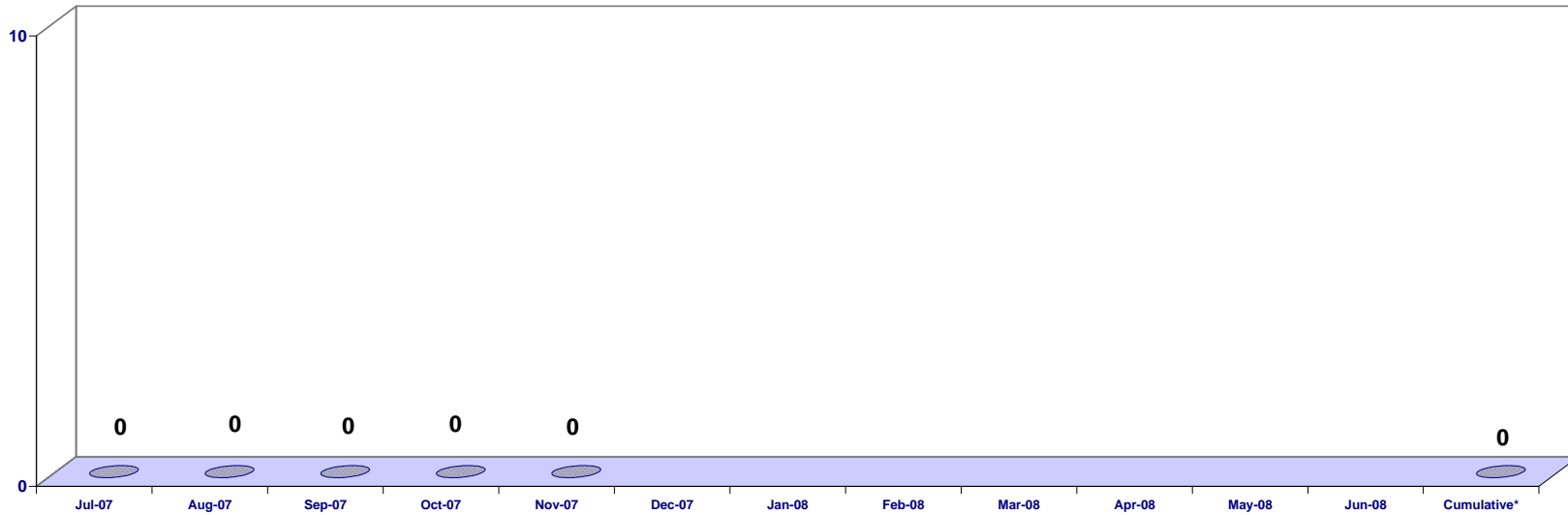


WIA PARTICIPANT SUMMARY REPORT - 15% MERCED EXPANSION PROJECT (Grant Code: 787)
 PY 2007/08 - November 2007
 Report Range 07/2007 to 11/2007

	Quebecor													Part. Plan	% of Plan
	Jul-07	Aug-07	Sep-07	Oct-07	Nov-07	Dec-07	Jan-08	Feb-08	Mar-08	Apr-08	May-08	Jun-08	Cumulative*	PY 07/08	Attained
Total Participants	15	15	15	7	7								15		
Participants Carried In	15	15	15	7	7								15		
New Participants Entering Grant															
Total Participants Exiting WI			8										8		
Entered Unsubsidized Employment			6										6		
Training Related			2										2		
Entered Military Service															
Entered Qualified Apprenticeship Program															
Entered Post-Secondary Education															
Entered Advanced Training															
Attained Recognized Certificate/Diploma/Degree			2										2		
Attained High School Diploma/GED															
Returned to Secondary School (Youth Only)															
Exits Excluded from Performance															
Other Exits			8										8		

Program Activities/Services Summary	Enrolled													Cumulative*	PY 07/08	Attained
	Jul-07	Aug-07	Sep-07	Oct-07	Nov-07	Dec-07	Jan-08	Feb-08	Mar-08	Apr-08	May-08	Jun-08				
Core Services (Registered)	15	15	15	7	7								15			
Intensive Services	2	2	2										2			
Training Services	2	2	2										2			
Youth Services																
Concurrent Program Participants	2	2	2										2			
Individual Training Accounts																
Goals Set (Younger Youth Only)																

WIA PARTICIPANT SUMMARY - 15% MERCED EXPANSION PROJECT (GRANT CODE: 787)
 New Participants Entering Grant

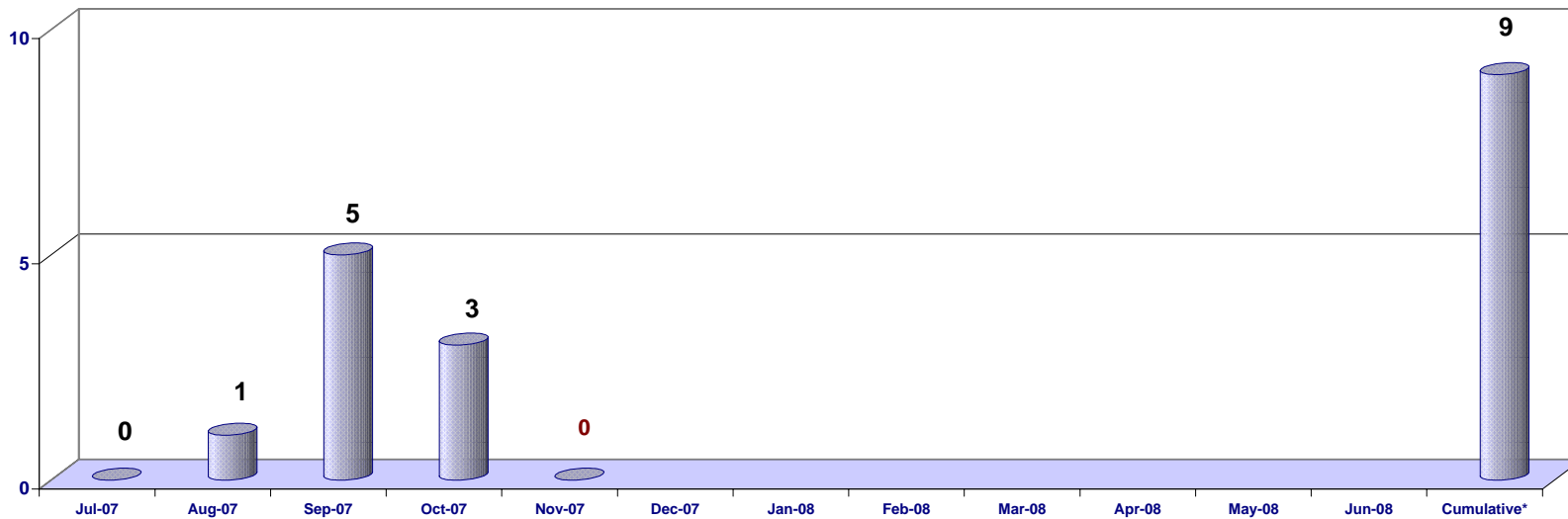


WIA PARTICIPANT SUMMARY REPORT - OLDER YOUTH
PY 2007/08 - November 2007
Report Range 07/2007 to 11/2007

	OLDER YOUTH												Cumulative*	Part. Plan PY 07/08	% of Plan Attained
	Jul-07	Aug-07	Sep-07	Oct-07	Nov-07	Dec-07	Jan-08	Feb-08	Mar-08	Apr-08	May-08	Jun-08			
Total Participants	93	94	99	98	98								102	132	77.3%
Participants Carried In	93	93	94	95	98								93	102	91.2%
New Participants Entering Grant		1	5	3									9	30	30.0%
Total Participants Exiting WI			4										4	35	11.4%
Entered Unsubsidized Employment			3										3	25	12.0%
Training Related			1										1	9	11.1%
Entered Military Service															
Entered Qualified Apprenticeship Program															
Entered Post-Secondary Education			1										1	9	11.1%
Entered Advanced Training			1										1	1	
Attained Recognized Certificate/Diploma/Degree			2										2		
Attained High School Diploma/GED															
Returned to Secondary School (Youth Only)															
Exits Excluded from Performance															
Other Exits			2										2	35	5.7%

Program Activities/Services Summary	Enrolled												Cumulative*	Part. Plan PY 07/08	% of Plan Attained	
	Jul-07	Aug-07	Sep-07	Oct-07	Nov-07	Dec-07	Jan-08	Feb-08	Mar-08	Apr-08	May-08	Jun-08				
Core Services (Registered)																
Intensive Services	82	83	88	87	87								91			
Training Services	60	61	62	59	59								63			
Youth Services	91	92	97	96	96								100			
Concurrent Program Participants	28	29	30	30	30								31			
Individual Training Accounts																
Goals Set (Younger Youth Only)																

WIA PARTICIPANT SUMMARY - OLDER YOUTH
New Participants Entering Grant

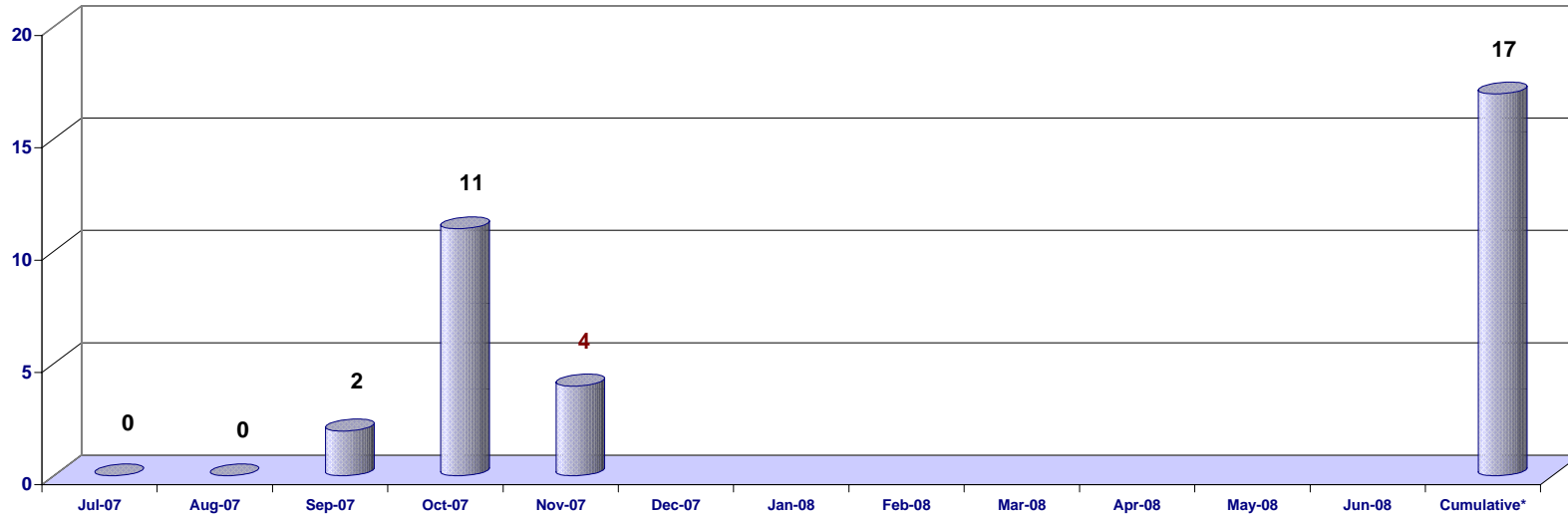


WIA PARTICIPANT SUMMARY REPORT - YOUNGER YOUTH
PY 2007/08 - November 2007
Report Range 07/2007 to 11/2007

	Younger Youth												Part. Plan	% of Plan	
	Jul-07	Aug-07	Sep-07	Oct-07	Nov-07	Dec-07	Jan-08	Feb-08	Mar-08	Apr-08	May-08	Jun-08	Cumulative*	PY 07/08	Attained
Total Participants	196	196	198	165	169								213	316	67.4%
Participants Carried In	196	196	196	154	165								196	286	68.5%
New Participants Entering Grant			2	11	4								17	30	56.7%
Total Participants Exiting WI			44										44	100	44.0%
Entered Unsubsidized Employment			13										13	15	86.7%
Training Related			5										5	10	50.0%
Entered Military Service														5	
Entered Qualified Apprenticeship Program															
Entered Post-Secondary Education			26										26	62	41.9%
Entered Advanced Training			1										1	2	50.0%
Attained Recognized Certificate/Diploma/Degree			36										36		
Attained High School Diploma/GED			30										30	75	40.0%
Returned to Secondary School (Youth Only)														4	
Exits Excluded from Performance			1										1		
Other Exits			43										43	85	50.6%

Program Activities/Services Summary	Enrolled												Part. Plan	% of Plan		
	Jul-07	Aug-07	Sep-07	Oct-07	Nov-07	Dec-07	Jan-08	Feb-08	Mar-08	Apr-08	May-08	Jun-08			Cumulative*	
Core Services (Registered)																
Intensive Services	46	46	47	44	45								52			
Training Services	31	31	31	28	28								31			
Youth Services	196	196	198	164	168								212			
Concurrent Program Participants	102	102	102	80	82								110			
Individual Training Accounts																
Goals Set (Younger Youth Only)	12	11	12	21	6								65	250	26.0%	

WIA PARTICIPANT SUMMARY - YOUNGER YOUTH
New Participants Entering Grant

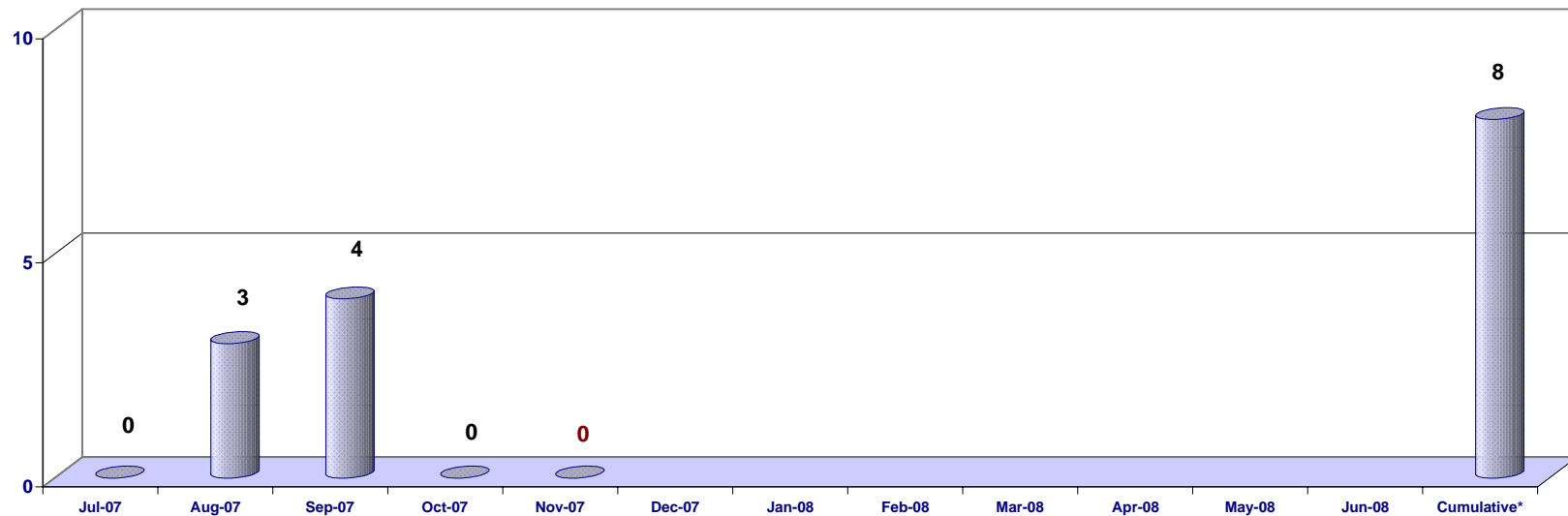


WIA PARTICIPANT SUMMARY REPORT - 907 DOL San Joaquin LVN Program
 PY 2007/08 - November 2007
 Report Range 07/2007 to 11/2007

	DOL San Joaquin LVN Program												
	Jul-07	Aug-07	Sep-07	Oct-07	Nov-07	Dec-07	Jan-08	Feb-08	Mar-08	Apr-08	May-08	Jun-08	Cumulative*
Total Participants	30	33	37	37	37								38
Participants Carried In	30	30	33	37	37								30
New Participants Entering Grant		3	4										8
Total Participants Exiting WI			1										1
Entered Unsubsidized Employment													
Training Related													
Entered Military Service													
Entered Qualified Apprenticeship Program													
Entered Post-Secondary Education													
Entered Advanced Training													
Attained Recognized Certificate/Diploma/Degree													
Attained High School Diploma/GED													
Returned to Secondary School (Youth Only)													
Exits Excluded from Performance													
Other Exits			1										1

Program Activities/Services Summary	Enrolled												
	Jul-07	Aug-07	Sep-07	Oct-07	Nov-07	Dec-07	Jan-08	Feb-08	Mar-08	Apr-08	May-08	Jun-08	Cumulative*
Core Services (Registered)	22	24	28	27	27								28
Intensive Services	27	29	29	29	29								30
Training Services													
Youth Services													
Concurrent Program Participants	4	5	6	6	6								6
Individual Training Accounts													
Goals Set (Younger Youth Only)													

WIA PARTICIPANT SUMMARY - DOL SAN JOAQUIN LVN PROGRAM
 New Participants Entering Grant

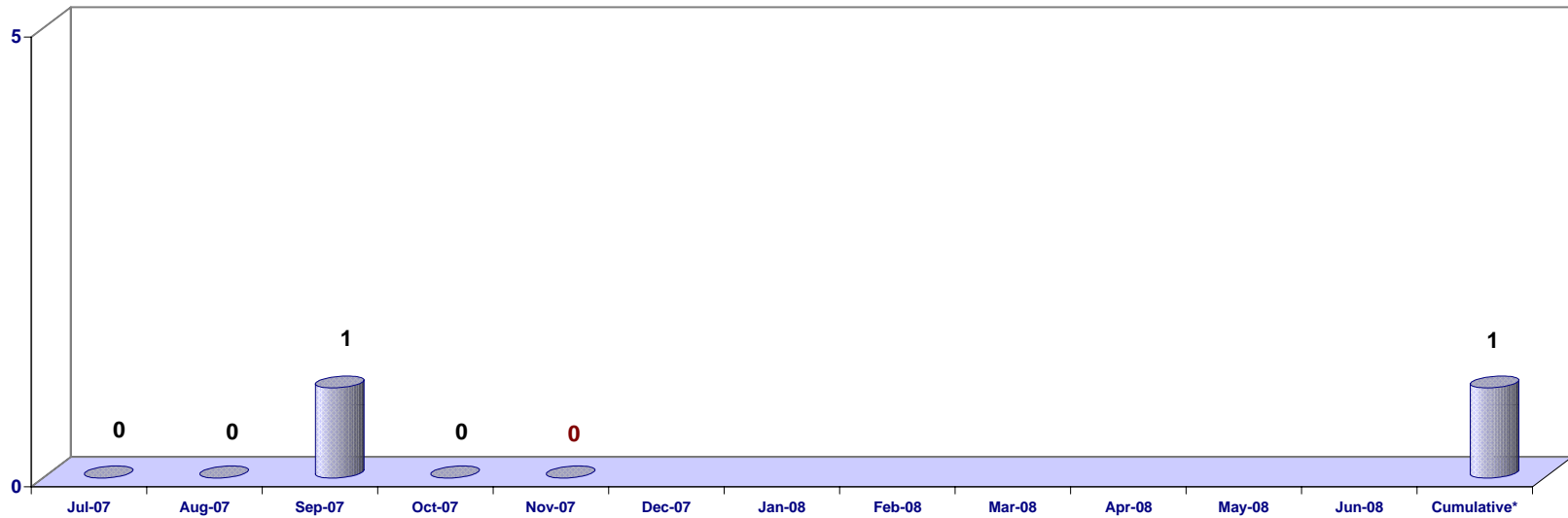


WIA PARTICIPANT SUMMARY REPORT - SJC MANUFACTURING PROJECT (914)
 PY 2007/08 - November 2007
 Report Range 07/2007 to 11/2007

	DOL San Joaquin LVN Program												
	Jul-07	Aug-07	Sep-07	Oct-07	Nov-07	Dec-07	Jan-08	Feb-08	Mar-08	Apr-08	May-08	Jun-08	Cumulative*
Total Participants	1	1	2	2	2								2
Participants Carried In	1	1	1	2	2								1
New Participants Entering Grant			1										1
Total Participants Exiting WI													
Entered Unsubsidized Employment													
Training Related													
Entered Military Service													
Entered Qualified Apprenticeship Program													
Entered Post-Secondary Education													
Entered Advanced Training													
Attained Recognized Certificate/Diploma/Degree													
Attained High School Diploma/GED													
Returned to Secondary School (Youth Only)													
Exits Excluded from Performance													
Other Exits													

Program Activities/Services Summary	Enrolled												
	Jul-07	Aug-07	Sep-07	Oct-07	Nov-07	Dec-07	Jan-08	Feb-08	Mar-08	Apr-08	May-08	Jun-08	Cumulative*
Core Services (Registered)	1	1	2	2	2								2
Intensive Services	1	1	2	2	2								2
Training Services													
Youth Services													
Concurrent Program Participants													
Individual Training Accounts													
Goals Set (Younger Youth Only)													

WIA PARTICIPANT SUMMARY - SJC MANUFACTURING PROJECT
 New Participants Entering Grant



WIA PARTICIPANT CHARACTERISTICS SUMMARY

Report Period: 7/2007 to 11/2007

ENROLLED

	ADULT		DISLOCATED WORKER		528 25% MERCED EXPANSION PROJECT		537 WIA-CVOC JOINT PROJECT		648 WIA-HIGH CON. YTH		693 RN PROGRAM	
	#	%	#	%	#	%	#	%	#	%	#	%
Total	156	100.0%	116	100.0%	13	100.0%	35	100.0%	38	100.0%	27	100.0%
Female	109	69.9%	73	62.9%	5	38.5%	26	74.3%	16	42.1%	20	74.1%
Male	47	30.1%	43	37.1%	8	61.5%	9	25.7%	22	57.9%	7	25.9%
Age												
14-18	1	0.6%							24	63.2%		
19-21	9	5.8%	5	4.3%	2	15.4%	1	2.9%	14	36.8%	2	7.4%
22-29	69	44.2%	12	10.3%	3	23.1%					17	63.0%
30-44	48	30.8%	37	31.9%	6	46.2%	9	25.7%			6	22.2%
45-54	19	12.2%	40	34.5%	2	15.4%	13	37.1%			2	7.4%
55-61	10	6.4%	19	16.4%			10	28.6%				
62-64			2	1.7%			1	2.9%				
65 and over			1	0.9%			1	2.9%				
Race/Ethnicity												
American Indian / Alaskan Native	1	0.6%	4	3.4%	2	15.4%						
Asian	35	22.4%	5	4.3%	1	7.7%	2	5.7%	1	2.6%	1	3.7%
Black / African American	13	8.3%	9	7.8%	1	7.7%	2	5.7%	6	15.8%		
Hawaiian Native / Other Pacific Islander	9	5.8%	1	0.9%							1	3.7%
White	50	32.1%	38	32.8%	4	30.8%	7	20.0%	7	18.4%	15	55.6%
Ethnicity Hispanic or Latino	59	37.8%	65	56.0%	7	53.8%	25	71.4%	27	71.1%	11	40.7%
Labor Force Status												
Employed	71	45.5%							3	7.9%	19	70.4%
Unemployed	85	54.5%	116	100.0%	13	100.0%	35	100.0%	35	92.1%	8	29.6%
UI Claimant	11	7.1%	89	76.7%	7	53.8%	31	88.6%				
UI Exhaustee	4	2.6%	23	19.8%	6	46.2%	3	8.6%				
Barriers to Employment												
Disabled	4	2.6%							17	44.7%	1	3.7%
Limited English Proficiency	3	1.9%	2	1.7%			2	5.7%				
Single Parent	43	27.6%	18	15.5%	2	15.4%	4	11.4%	1	2.6%	5	18.5%
Work Profiling Reemployment Services Referral			13	11.2%			5	14.3%				
Low Income	88	56.4%	50	43.1%	8	61.5%	10	28.6%	38	100.0%	12	44.4%
Displaced Homemaker												
Offender	6	3.8%	2	1.7%	2	15.4%			3	7.9%	1	3.7%
Homeless	1	0.6%							2	5.3%		
Runaway Youth									3	7.9%		
Pregnant Parenting Youth									3	7.9%		
Youth Needing Additional Assistance									38	100.0%		
Basic Literacy Skills Deficient	54	34.6%	64	55.2%	1	7.7%	26	74.3%	35	92.1%	4	14.8%
Substance Abuse									3	7.9%		
Foster Youth	1	0.6%							3	7.9%		

WIA PARTICIPANT CHARACTERISTICS SUMMARY

Report Period: 7/2007 to 11/2007

ENROLLED

	787 15% MERCED EXPANSION PROJECT		907 DOL SAN JOAQUIN LVN PROGRAM		301 OLDER YOUTH		301 YOUNGER YOUTH		914 SJC MANUF. PROJECT		TOTAL (ALL GRANT CODES)	
	#	%	#	%	#	%	#	%	#	%	#	%
Total	15	100.0%	38	100.0%	102	100.0%	213	100.0%	2	100.0%	755	100.0%
Female	4	26.7%	34	89.5%	75	73.5%	107	50.2%			469	62.1%
Male	11	73.3%	4	10.5%	27	26.5%	106	49.8%	2	100.0%	286	37.9%
Age												
14-18							213	100.0%			238	31.5%
19-21					102	100.0%					135	17.9%
22-29	8	53.3%	19	50.0%							128	17.0%
30-44	3	20.0%	16	42.1%					2	100.0%	127	16.8%
45-54	3	20.0%	2	5.3%							81	10.7%
55-61	1	6.7%	1	2.6%							41	5.4%
62-64											3	0.4%
65 and over											2	0.3%
Race/Ethnicity												
American Indian / Alaskan Native					1	1.0%	3	1.4%			11	1.5%
Asian	3	20.0%	16	42.1%	6	5.9%	30	14.1%			100	13.2%
Black / African American	2	13.3%	2	5.3%	9	8.8%	19	8.9%			63	8.3%
Hawaiian Native / Other Pacific Islander	1	6.7%	4	10.5%	1	1.0%	1	0.5%			18	2.4%
White	2	13.3%	11	28.9%	12	11.8%	30	14.1%	1	50.0%	177	23.4%
Ethnicity Hispanic or Latino	8	53.3%	8	21.1%	74	72.5%	145	68.1%	1	50.0%	430	57.0%
Labor Force Status												
Employed	10	66.7%	27	71.1%	16	15.7%	5	2.3%			151	20.0%
Unemployed	5	33.3%	11	28.9%	86	84.3%	208	97.7%	2	100.0%	604	80.0%
UI Claimant	1	6.7%			1	1.0%			2	100.0%	142	18.8%
UI Exhaustee											36	4.8%
Barriers to Employment												
Disabled	1	6.7%	1	2.6%	5	4.9%	29	13.6%			58	7.7%
Limited English Proficiency			1	2.6%	7	6.9%	6	2.8%			21	2.8%
Single Parent	5	33.3%	10	26.3%	17	16.7%	11	5.2%			116	15.4%
Work Profiling Reemployment Services Referral											18	2.4%
Low Income	11	73.3%	17	44.7%	100	98.0%	208	97.7%			542	71.8%
Displaced Homemaker												
Offender	2	13.3%			9	8.8%	16	7.5%	1	50.0%	42	5.6%
Homeless					3	2.9%	2	0.9%			8	1.1%
Runaway Youth					2	2.0%	6	2.8%			11	1.5%
Pregnant Parenting Youth					34	33.3%	18	8.5%			55	7.3%
Youth Needing Additional Assistance					102	100.0%	211	99.1%			351	46.5%
Basic Literacy Skills Deficient			9	23.7%	90	88.2%	192	90.1%	1	50.0%	476	63.0%
Substance Abuse					4	3.9%	12	5.6%			19	2.5%
Foster Youth					2	2.0%	4	1.9%			10	1.3%



The Quick Look

A Merced County Labor Market Review - November 2007

Welcome to the Merced County labor market review. The Quick Look has been developed by the Department of Workforce Investment staff for the Merced County Local Workforce Investment Board. The data and information is provided by the California Employment Development Department. Questions can be referred to the Department of Workforce Investment, 1880 West Wardrobe Avenue, Merced, CA 95340. Telephone (209) 724-2042. Email: pitd26@co.merced.ca.us or to EDD's Labor Market Information Division at (916) 262-2162.

Merced County Data not adjusted for Seasonality	Labor Force and Industrial Employment					
	March 2006 Benchmark				Percent Change	
	Nov 06	Sep 07	Oct 07	Nov 07	Month	Year
Civilian Labor Force	101,800	102,600	101,900	101,100	-0.8%	-0.7%
Civilian Employment	93,600	94,000	93,200	90,700	-2.7%	-3.1%
Civilian Unemployment	8,200	8,600	8,700	10,400	19.5%	26.8%
Civilian Unemployment Rate	8.1%	8.4%	8.5%	10.3%		
(CA Unemployment Rate)	4.6%	5.4%	5.4%	5.6%		
(U.S. Unemployment Rate)	4.3%	4.5%	4.4%	4.5%		
Total, All Industries	73,200	74,000	72,700	70,500	-3.0%	-3.7%
Total Farm	12,200	13,000	13,000	11,000	-15.4%	-9.8%
Total Nonfarm	61,000	61,000	59,700	59,500	-0.3%	-2.5%
Total Private	45,700	45,400	43,900	43,300	-1.4%	-5.3%
Goods Producing	14,400	14,500	13,200	12,500	-5.3%	-13.2%
Natural Resources and Mining and Constuction	3,500	3,300	3,100	3,100	0.0%	-11.4%
Construction	3,500	3,300	3,100	3,100	0.0%	-11.4%
Manufacturing	10,900	11,200	10,100	9,400	-6.9%	-13.8%
Durable Goods	1,900	2,000	1,900	1,900	0.0%	0.0%
Nondurable Goods	9,000	9,200	8,200	7,500	-8.5%	-16.7%
Service Providing	46,600	46,500	46,500	47,000	1.1%	0.9%
Private Service Producing	31,300	30,900	30,700	30,800	0.3%	-1.6%
Trade, Transportation and Utilities	11,500	11,100	11,100	11,200	0.9%	-2.6%
Wholesale Trade	1,700	1,700	1,700	1,600	-5.9%	-5.9%
Retail Trade	7,600	7,200	7,300	7,500	2.7%	-1.3%
Food and Beverage Stores	1,500	1,500	1,500	1,500	0.0%	0.0%
General Merchandise Stores	1,900	1,600	1,700	1,800	5.9%	-5.3%
Residual - Miscellaneous Store Retailers	4,200	4,100	4,100	4,200	2.4%	0.0%
Transportation, Warehousing and Utilities	2,200	2,200	2,100	2,100	0.0%	-4.5%
Information	1,400	1,400	1,400	1,400	0.0%	0.0%
Financial Activities	1,900	2,100	2,100	2,100	0.0%	10.5%
Finance and Insurance	1,200	1,300	1,300	1,300	0.0%	8.3%
Real Estate and Rental and Leasing	700	800	800	800	0.0%	14.3%
Professional and Business Services	4,000	3,900	3,900	3,900	0.0%	-2.5%
Educational and Health Services	5,900	5,900	5,900	5,900	0.0%	0.0%
Leisure and Hospitality	5,000	4,900	4,800	4,800	0.0%	-4.0%
Food Services and Drinking Places	4,200	4,200	4,200	4,200	0.0%	0.0%
Residual - Arts, Entertainment, and Recreation	800	700	600	600	0.0%	-25.0%
Other Services	1,600	1,600	1,500	1,500	0.0%	-6.3%
Government	15,300	15,600	15,800	16,200	2.5%	5.9%
Federal Government	800	800	800	800	0.0%	0.0%
State Government	1,500	1,800	1,800	1,800	0.0%	20.0%
Local Government	13,000	13,000	13,200	13,600	3.0%	4.6%

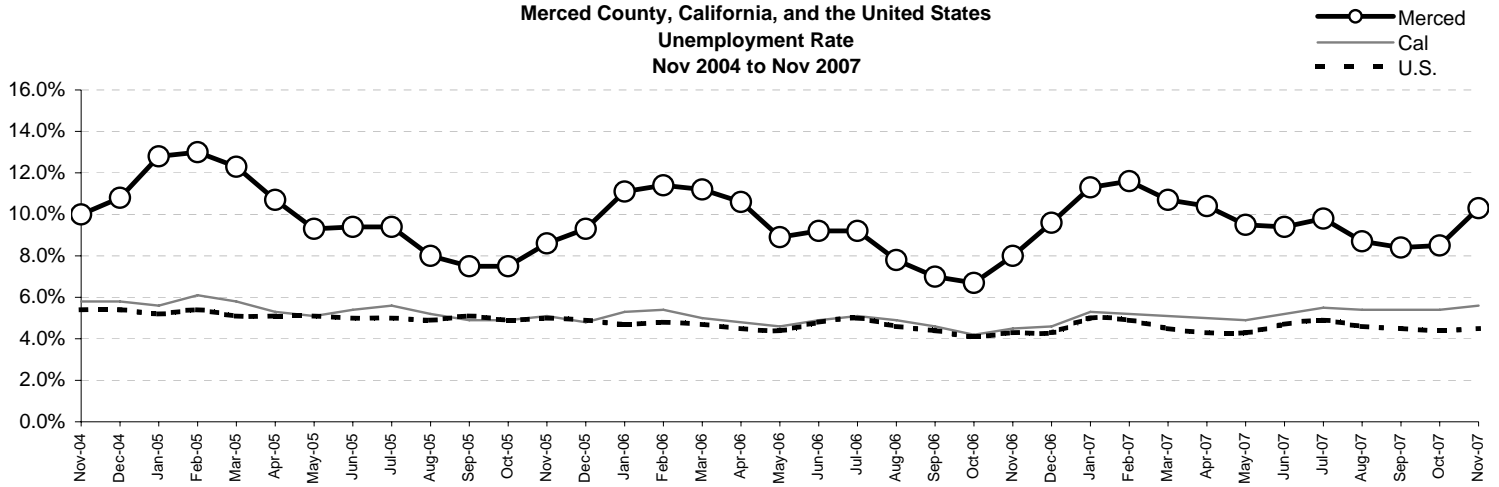
The County continues with one of the highest unemployment rates in the State, ranking 56th out of 58 counties in the month of November. The preliminary result is a increase of 1.8 percentage point in the unemployment rate from the October rate. For year ago data, this preliminary figure is an increase of 2.2 percentage point in the unemployment rate.

Overall, the County's Civilian Labor Force decreased by 800 persons over last month's figure and an decrease of 700 persons over year ago figure. Industrial employment decreased by 2,200 jobs in November over October's figure and a decrease of 2,700 jobs over year ago's figures.

The Quick Look

Nov 2007

**Merced County, California, and the United States
Unemployment Rate
Nov 2004 to Nov 2007**

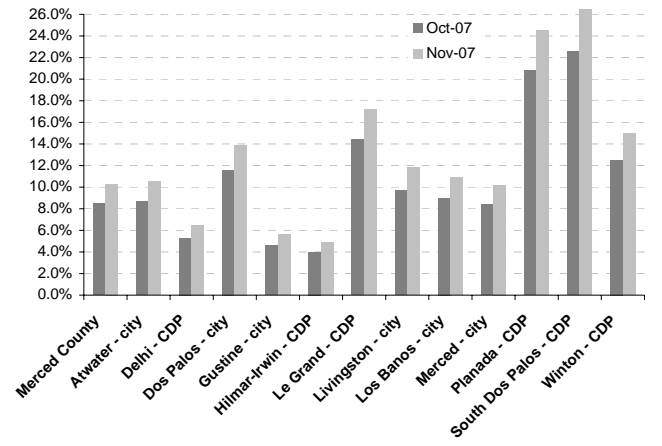


Sub County average unemployment rates for the county, cities, and municipalities.

Area Name	Labor Force	Employment	Unemployment	
			Number	Rate
Merced County	101,100	90,700	10,400	10.3%
Atwater city	11,800	10,600	1,200	10.5%
Delhi CDP	4,000	3,700	300	6.5%
Dos Palos city	1,900	1,600	300	13.9%
Gustine city	2,400	2,300	100	5.6%
Hilmar Irwin CDP	2,700	2,600	100	4.9%
Le Grand CDP	700	600	100	17.2%
Livingston city	5,000	4,400	600	11.8%
Los Banos city	12,600	11,200	1,400	10.9%
Merced city	30,000	26,900	3,100	10.2%
Planada CDP	1,600	1,200	400	24.5%
South Dos Palos CDP	400	300	100	26.5%
Winton CDP	3,800	3,200	600	15.0%

CDP - Census Designated Place

Merced County - Community Unemployment



Merced County's workforce has grown over the past 16 years reflecting improvement of the County's economic well being; however, unemployment remains a consistent barrier to greater prosperity. Average unemployment has fluctuated from an annual low of 9.3 percent to an annual high of 17.5 percent.

Counties in the San Joaquin Valley Quick Look

County	Rank	Labor Force	Employ	Unemployed	Rate
Merced	56	101,100	90,700	10,400	10.3%
Fresno	49	423,600	385,300	38,300	9.0%
Kern	43	352,800	323,000	29,800	8.4%
Kings	49	57,700	52,500	5,200	9.0%
Madera	39	64,900	59,900	5,000	7.7%
San Joaquin	48	290,900	265,300	25,600	8.8%
Stanislaus	51	229,800	209,000	20,800	9.1%
Tulare	53	194,600	176,300	18,300	9.4%
San Joaquin Valley		1,715,400	1,562,000	153,400	8.9%

**Counties in the San Joaquin Valley
Unemployment Rates**

