

**Workforce Investment Board
Merced County Board of Realtors
635 W. Main Street
January 23, 2003, 3:00 – 5:00 p.m.
Meeting Minutes**



Members Present:

Lee Andersen	Andrea Baker	Don Bergman
Bob Bittner	Mike Boardman	George Brown
Sharon Cresswell	Kathleen Crookham	Harry Dull
Ernie Flores	John Fowler	Brian Griffin
Charlie Lambert	Nellie McGarry	Ned Miller
Albert Montejano	Anne Newins	Rick Osorio
Alfonse Peterson	Carole Roberds	Al Romero
Mike Smith	Mike Sullivan	Helen Sullivan
Steve Tinetti		

Members Absent:

Susan Armstrong	Richard Becker	Nicolas Benjamin
Bill Cahill	Ben Duran	Peter Fluetsch
Scott Galbraith	Carol Greenberg	Robert Harmon
John Headding	Leo Lamb	Gisela Malone
Robert McLaughlin	Ana Pagan	

Others Present:

Michelle Allison	Dave Davis	Gary Derr
Martin Gomez-Benetiz	Eddie Harding	Donna Ornelas
Joanne Presnell	Chuck Purcell	Jacquee Yansco

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- I. Call to Order/Roll Call - The meeting was called to order by the Chair, Rick Osorio. Roll call taken by Donna Ornelas.
 - II. Approval of Agenda – It was M/S/C McGarry/Crookham to approve the agenda is written.
 - III. Approval of Minutes – It was M/S/C Fowler/Crookham to approve the minutes of 9/26/02.
 - IV. Public Opportunity to Speak - None
 - V. Introduction of Staff – Ed McLaughlin introduced Program Manager – WorkNet One-Stop, Michelle Allison, Jacquee Yansco, Receptionist, and Martin Gomez-Benetiz, Employment & Training Specialist.
 - VI. Consent Agenda (Ratification of Executive Committee Action) – It was M/S/C Tinetti/McGarry to approve the consent agenda
 - a. Amendment to CVOC MOU
 - b. Amendment to MCCA MOU
 - c. One-Stop Certification Process
 - d. Expansion of JCG Youth Contract
 - VII. Action Agenda
 - a. Youth Council Resolution – Nellie gave an overview of the resolution It was M/S/C McGarry/Tinetti to approve the recommendation to formally embrace the State Youth Council’s recommendation of “All Youth – One System” as the preferred youth service delivery system for the Merced County Youth Council.

- VIII. Career/Education Presentation – Lee Andersen and Evelyn Eagleton gave a presentation on the Career Education programs in Merced County. The three areas discussed were Regional Occupation Program, School-to-Career Partnership, & WIA Younger Youth Programs. The Board was briefed on the numbers of enrollments in ROP classes for the year 2002/2003. It was noted that approximately 85% of ROP students complete with a “C” or higher. Ms. Eagleton spoke on the WIA Younger Youth Program. She noted the broad spectrum of participants served.
- IX. Information Agenda -
- a. Training Opportunities for WIB Members
 - b. Benchmarking/Secret Shopper
 - c. Redesignation of LWIA
 - d. Recertification of WIB
 - e. Annual Performance Measures
 - f. CalWorks Update
 - g. Committee Structure
 - h. Youth Employability Card - Elaine Craig provided an update on the status of the Youth Employability Card. Ms. Craig noted that six county high schools issued card in October 2002. As of December there were 54 cards issued. There has been a heightened interested and it is anticipated the success will continue. She also noted the importance for the Board members to continue working with businesses in promoting the program. Ms. Craig shared two of the commercials currently being aired on local television. She noted thanks to the Merced County Chamber of Commerce for the assistance with getting the commercials funded.
 - i. Quarterly Reports
 - j. LMI Updates
 - k. Director’s Notes - Andrea Baker gave an update on the budget. Andrea reported that the WIB was nominated for the Theodore E. Small award for its role in the Registered Nurse Expansion efforts. The award is recognition from NAWB for collaboration efforts. Additionally, Ms. Baker reported the One-Stop is offering assistance to customers to prepare earned income tax credits. Merced was accepted as a mentor organization for CWA WIB Learning Network. The application was submitted to California Workforce Boards as part of a statewide initiative funded by the Irvine Foundation.
- X. Committee Reports – (*committee reports available - www.co.merced.ca.us/wi/wib/wib.html or faxed upon request*)
- a. Finance – Quorum not met.
 - b. Program Planning and Development – Mike Boardman noted the committee has not met, but will be meeting.
 - c. Quality Assurance – The first meeting will be held next Friday.
 - d. Youth Council – Nellie provided copies of the Youth Council minutes along with information from the State Youth Council. The information provided an update of the Council’s activities. Ms. McGarry noted that both providers of the Older and Younger Youth Programs reported positive outcomes. She noted there is currently 877 active Younger Youth. There are 164 participants enrolled in the Older Youth program.
- XI. Director’s Comments – See above (*Director’s Notes*)

- XII. Chair Comments/Round Table/Future Agenda Items – The Chair noted the training opportunities available to WIB members. Additionally, the Chair pointed out the committee assignments. He noted that the committee assignment is flexible if a member wishes to move. Lastly, Mr. Osorio commented on the success of the Youth Employability Card.
- XIII. Other – John Fowler reported the MCEDCO will be holding an annual luncheon January 30, 2003. MCEDCO will be unveiling the economic development plan and a detailed checklist on how to achieve the goals. Mr. Fowler encouraged attendance at the luncheon. The Chair recommended that the WIB review the plan.
- Mr. Smith asked members to email their congressman in opposition of block grants.
- XIV. Next Meeting - March 27, 2003, location TBA
- XV. Adjourn – Meeting adjourned 4:35 p.m.