

**ARBOR INC  
HISTORICAL CALENDAR**

- April 19, 2000**     **BAI to let RFP for Older Youth goes to BOS**
- May 9, 2000**     **Approval to let RFP**
- June 13, 2000**     **Letter from Arbor stating they would not bid on Younger Youth but would on older youth**
- June 22, 2000**     **RFP sent out**
- July 20, 2000**     **Arbor bid received. 110 clients**  
**40 – 8 months - \$149,010     Nov 1, 2000 – June 30, 2001**  
**70 – 12 months - \$379,441     July 1, 2001 – June 30, 2002**
- August 2, 2000**     **Arbor informed of oral clarification requested by eval committee**
- August 3, 2000**     **Arbor responds. Says Ms. Pat Newby will represent Arbor**
- August 8, 2000**     **Oral presentation by Arbor**
- August 11, 2000**     **Youth Council votes to recommend Arbor to WIB**
- August 17, 2000**     **WIB concurs with Youth Council**
- Sept 12, 2000**     **Receive Arbor's Cost Allocation Plan**
- Early September**     **Youth Council sees that they have more money to spend than Arbor has asked for. Youth Council wants to increase the number of clients served**
- Sept 22, 2000**     **E-mail from Arbor. Jameson states Arbor can serve 450 instead of 110 over 20 months. Jameson would visit Sep 27.**
- Oct 17, 2000**     **BAI requesting permission to negotiate the first year contract with Arbor for 110 clients. Says Arbor budgeted for \$149,010, but Youth Council has \$785,692 to spend. Youth Council requested that PITD be authorized to negotiate with Arbor, Inc to increase the number of youth served for a reasonable and necessary increase of cost not to exceed \$785,692 for the first year for those 450 clients. BOS concurs, selects Arbor and authorizes PITD to negotiate not to exceed \$785,692 for FY2000/20001.**

**Continued on next page**

- Oct 19, 2000** E-mail from Arbor. Talk of revising client numbers up from 450 to 500. Request for PITD to issue a letter of intent to negotiate the contract with authorization to begin incurring costs as of Nov 1, 2000
- Oct 23, 2000** E-mail from Arbor. Going to hire Reponte. Should start Nov 13, 2000. Jameson will be in Merced to train her Nov 13/14.
- Oct 27, 2000** Reponte accepts the job. Training Nov 14/15. Lease taken for 947 6th Street in Los Banos effective Nov 1. Anticipating active enrollment/recruitment by Dec 1, 2000
- Nov 15, 2000** Letter Chris Tafoya to Arbor  
Notification that BOS approved Arbor and that PITD can negotiate a contract not to exceed \$1.7 million for a 20 month period.. Arbor submits budget of \$1,628,506.
- Nov 20, 2000** E-mail from Arbor. Arbor unsuccessful in finding place to rent in Merced
- Dec 12, 2000** First client enrolled
- Dec 27, 2000** Letter from Arbor. Received insurance certificate for Los Banos office. No office in Merced yet.
- Dec 31, 2001** 1 client enrolled in Dec
- Jan 19, 2001** Sent negotiated contract to Arbor for signature.
- Jan 22, 2001** Received signed contract from Arbor.
- Jan 31, 2001** 4 clients enrolled in Jan. Total 5
- Feb 2, 2001** Training for Arbor staff. Trainers-Brenda, Imbrie, Kasnik, Guerrero, Gerhard
- Feb 8, 2001** Jameson visits. Open House for Arbor Merced
- Feb 14, 2001** E-mail from Arbor. Request to change 2 barriers to one
- Feb 23, 2000** Take request to Operations Committee. They recommend disapproval.

**Page 3**

**Feb 28, 2001**      **2 clients enrolled in Feb. Total 7**

**Mar 1, 2001**      **Insurance certificates for new facilities in Merced AND Los Banos**

**Mar 13, 2001**      **BOS signs Arbor contract**

**Mar 14, 2001**      **Arbor makes statement that they had to move from 1st Los Banos office because of the monitors questioning the safety of the original location. Proves to be a misrepresentation of monitor comments.**

**Mar 16, 2001**      **Youth Council disapproves Arbor request to reduce to one barrier**

**Mar 31, 2001**      **8 clients enrolled in March. Total 15**

**April 30, 2001**      **9 clients enrolled in April. Total 24**

**May 2, 2001**      **Budget Mod #1**

**May 18, 2001**      **State computer problems. Edit problem has been recognized. Having trouble getting people enrolled in the state system.**

**PITD is setting up additional training for Arbor on how to correctly fill out eligibility forms.**

**Training set up for May 22, 2001.**

**May 22, 2001**      **Training conducted.**

**May 31, 2001**      **12 clients enrolled in May. Total 36.**

**June 7, 2001**      **Budget modification #2.**

**June 16, 2001**      **Arbor holds Career Day, Los Banos Pacheco Park**

**Mid June**      **Monitors start their visit**

**June 30, 2001**      **19 clients enrolled in June. Total 55**

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- July 9, 2001**      **Meeting with Arbor Merced/PITD**  
**Discuss Monitor Report**  
**Budget Documentation**  
**Program Performance –told that to meet contract goals will have to enroll 50 every month through Sep and then 40 a month after that.**  
**Also given Marketing ideas**  
**Access to CALWORKS clients who meet WIA requirements discussed**
- July 13, 2001**      **Youth Council agrees to only 1 barrier.**
- July 17, 2001**      **Jameson visits. Meeting with PITD. Request from PITD to correct past billing and invoice procedures. Also staffing changes at Arbor were clarified. Billing correctly for travel was addressed. Finally, co-enrollment of TANF clients discussed.**
- July 20, 2000**      **PITD begins signing off review of all eligibility forms**
- July 24, 2001**      **Meeting with HSA concerning referrals of CalWorks clients to Arbor**
- July 31, 2001**      **17 clients enrolled in July. Total 72**
- Aug 7, 2001**      **Arbor retrained in eligibility, enrollment, follow-up**
- Aug 8, 2001**      **Youth Council Operations Committee. ARBOR meets with committee and expresses desires to access eligible CALWORKS clients. Committee vows to speak on their behalf.**
- Aug 23, 2001**      **Ross visit**  
**Monitoring report briefed to Arbor**  
**Access to CALWORKS clients discussed.**
- Aug 24, 2001**      **Budget Mod #3 received**
- Aug 30, 2001**      **E-mail to Arbor. Requesting clarification of Budget request**
- Aug 31, 2001**      **8 clients enrolled in August. Total 80.**
- Sep 7, 2001**      **Budget Mod 3 accepted**

- Sep 14, 2001**      **Operations Committee clears PITD to renegotiate Arbor contract, Fewer clients at less cost**
- Sep 17, 2001**      **Dr. Ross, President, Education and Training Division, Arbor, notified by phone of intending re-negotiation.**
- Sep 17, 2001**      **HAS denies ARBOR access to CALWORKS clients.**
- Sep 21, 2001**      **Charles Jamison called to say they were sending a renegotiation stance to us by Oct 1.**
- Sep 21,2001**      **Monitoring visit report answered by ARBOR. Mr. Jameson expresses regret concerning the decision to not allow young adults receiving TANF to co-enroll in the ARBOR program.**
- Sep 28, 2001**      **ARBOR makes recommendation to deobligate \$489,000 from the contract leaving \$1,366,333 and further proposes serving 300 youth instead of 500.**
- Sep 30, 2001**      **4 clients enrolled in September; total 84.**
- Oct 5, 2001**      **Operations Committee directs PITD to send renegotiations stance to Youth Council for approval.**
- Oct 12, 2001**      **Charles Jameson, ARBOR Senior Vice President, visits Youth Council. Says that if we reduce the contract to Youth Council recommendations, ARBOR will be forced to close Los Banos facility at end of December.**
- Oct 12, 2001**      **Youth Council accepts Operations Committee recommendation and proposes a counter offer to ARBOR to serve 175 youth at \$992,342.**
- Oct 29, 2001**      **WIB Executive Committee concurs with Youth Council**
- Oct 31, 2001**      **Letter sent to ARBOR for renegotiated numbers.**
- Oct 31, 2001**      **2 clients enrolled in Oct; total 86**
- Nov 15, 2001**      **WIB ratifies action taken by Exec Committee to change ARBOR contract. Directs WIB staff to report at next meeting on ARBOR contract compliance.**
- Nov 30, 2001**      **0 clients enrolled in Nov; total 86**

**Page 6**

- Dec 4, 2001**      **Email to ARBOR informing them that surveillance of their compliance of One-Stop participation reveals no participation in Nov**
- Dec 11, 2001**      **Visit by ARBOR regional advisor. Explained to him the reason for revisit for contract compliance.**
- Dec 17, 2001**      **Contract Amendment signature sheets received from ARBOR**
- Dec 18, 2001**      **Contract Amendment sent to BOS for approval**
- Dec 19, 2001**      **2nd Monitoring visit**
- Dec 27, 2001**      **2nd Monitoring visit sent to ARBOR**
- Dec 31, 2001**      **0 clients enrolled in Dec; total 86**