

**Workforce Investment Board**  
**Merced County Board of Realtors**  
**635 W. Main Street**  
**January 24, 2002, 3:00 – 5:00 p.m.**  
**Meeting Minutes**

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I. Call to Order/Roll Call

Members Present:

Kathy Andrade	Andrea Baker	Richard Becker
Nicolas Benjamin	Don Bergman	Bob Bittner
George Brown	Sharon Cresswell	Kathleen Crookham
Harry Dull	Ben Duran	Ernie Flores
Peter Fluetsch	John Fowler	Brian Griffin
John Heading	Jeff Knapp	Leo Lamb
Gisela Malone	Nellie McGarry	Ned Miller
Ann Newins	Rick Osorio	Alfonse Peterson
Al Romero	Vann (Mike) Smith	Mike Sullivan
Steve Tinetti	James White	

Members Absent:

Susan Armstong	Bob Bittner	Mike Boardman
Bill Cahill	Elaine Craig	Doreen Crawford
Carol Greenberg	Charlie Lambert	Ned Miller
David Riordan	Helen Sullivan	

Others Present:

Dave Davis	Gary Derr	Eddie Harding
Kirsten Lee	Ed McLaughlin	Robert McLaghline
Bob Molmen	Donna Ornelas	Joanne Presnell
Dick Skarke	Jackie Walther-Parnell	Rhonda Walton

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- II. Approval of Agenda - Addition to Information Agenda It was *M/S/C Fowler/Bergman (28 ayes)* approve the Agenda.
- III. Approval of Minutes - It was *M/S/C Griffin/McGarryn (28 ayes)* to approve the minutes of November 15, 2001.
- IV. Public Opportunity to Speak – Christy Brewster from the Boys & Girls Club was in attendance and noted there will be an Open House and Dedication of the new facility on February 26, 4:00-7:00 p.m. She invited WIB members to attend and left additional flyers for those who were interested.

Charles Jameson, Vice President from Arbor was in attendance. He distributed a written report on Arbor for the Board review.

Sarah Green, Dean of Instruction, Merced College RN program – spoke to the need of nursing overall and encouraged continued support of the program.

Sharon Cresswell announced, March 9 will be a job fair sponsored by KUBB and Hot 105 radio. She invited WIB members to attend.

- V. Election of Second Vice-Chair – It *M/S/C Peterson/Bergman (28 ayes)* to close nominations. After the Board conducted the election Bob Bittner reported Nellie McGarry was elected the new Second Vice Chair of the WIB.
- VI. Consent Agenda – It was *M/S/C McGarry/Bergman(28 ayes)* to approve the consent agenda items a, b, d, e, f, & g.
- a. Application for Membership (Laura Gongora)
  - b. Application for Membership (Cecila Jiminez)
  - c. WIB Logo – Gisela Malone provided explanation of the design and how the committee came to their selection – it was noted the logo represented new growth, stability. It was *M/S/C Fowler/Newins (28 ayes)* to approve the new WIB Logo
  - d. Special Executive Committee Meeting
  - e. Funds Request Package
  - f. Department of Rehab MOU Amendment
  - g. Exceptions to ITAs
  - h. WIB/CLEO Agreement - Peter Fluetsch provided an overview of the changes to the WIB/CLEO agreement. It was *M/S/C Fletsch/Tinetti (28 ayes)* to approve the WIB/CLEO agreement as written.
  - i. Amendment to Bylaws – It was determined this item would be returned to the Executive Committee for clarification in the language in regard to the appointment of additional members to the Executive Committee.
- VII. Action Agenda
- a. Financial Update and Fiscal Transfer – Operations Officer Jackie Walther-Parnell provided the WIB with an overview and update on budget status. In addition, she provided an explanation on request to transfer funds. It was *M/S/C Bergman/Headding (28 ayes)* to approve 10% transfer Dislocated funds to the Adult Program Activities
  - b. Youth Employability Card – It was *M/S/C Tinetti/Headding (28 ayes)* to approve implementation of the use of the Youth Employability Card and the budget of \$12,827 for marketing.
  - c. Youth Conference Budget – *M/S/C Griffin/Brown (28 ayes)* to approve the request for funds for the Youth Conference budget.
  - d. Asset Map and Gap Analysis It was *M/S/C Bergman/Sullivan (28 ayes)* to approve the following items fro the Asset Mapping and Gap Analysis:
    - i. Methodology
    - ii. Distribution
  - e. WIB Membership – *M/S/C Fowler/Tinetti (28 ayes)* to nominate Rhonda Walton, Dean Corman and Robert McLaughlin to the Board of Supervisors for appointment to the WIB.
- VIII. Information Agenda
- a. Arbor Update
  - b. Letters From Employers
  - c. PITD Report
  - d. Notes From the Director

e. Calendar of Events

IX. Committee Reports

- a. Education & Employers
- b. Marketing & Economic Development
- c. Planning, Policy Development, & Legislation
- d. Standards & Certification
- e. Youth Council

X. ERISS Presentation – Dave Cramer gave the Board a presentation on the ERISS system. He noted the services available and information that can be obtained. He also noted that those who wished additional training could contact him for more in depth training.

XI. Working with Business Presentation – Bob Molmen provided an overview of services provided to businesses through PITD. Among the service, is assistance with tax credits, OJT services, and rapid response.

XII. Chair Comments – Mr. Osorio noted congratulations to Gislea Malone, and Kathy Andrade in their new positions.

Mr. Osorio noted that there was a prize for the WIB member who could present their “Meet The WIB” card with the most punches. He encouraged members to bring their cards to the meeting so that he can present the winner with the prize.

XIII. Other

XIV. Next Meeting, March 28, 2002, 3:00-5:00 p.m.

XV. Adjourn