

**Workforce Investment Board
Executive Committee
1880 Wardrobe Ave.
January 26, 2004, 7:30 – 9:00 a.m.
Meeting Minutes**



Members Present:

Kathleen Crookham
Rick Osorio

John Headding
Mike Smith

Albert Montejano
Mike Sullivan

Members Absent:

Nellie McGarry

Others Present:

Andrea Baker
Joanne Presnell

Dave Davis
Jackie Walther-Parnell

Donna Ornelas

- I. Call to Order/Roll Call – The meeting was called to order by the Chair, John Headding.
- II. Approval of Agenda – It was *M/S/C Crookham/Heading* to approve the agenda as written.
- III. Approval of Minutes – It was *M/S/C Montejano/Crookham* to approve the minutes of November 24, 2003 as written.
- IV. Public Opportunity to Speak - None
- V. Action Agenda
 - a. Self Sufficiency Wage Policy – It was *M/S/C Sullivan/Crookham* to change the Self-Sufficiency Wage policy to add the following language: “The Self-Sufficiency Wage will be based on full-time employment which is an individual working 40 hours/week, 52 weeks/year of work.”
 - b. Supportive Services Policy – It was *M/S/C Montejano/Crookham* to change the Supportive Services Policy to add new wording to define the maximum flexible account limits for LVN, RN and cross referral participants.
 - c. Update on WIB Goals – John Headding noted this agenda item will allow Committee Chairs to update the Executive committee on the progress of each committee as it relates to the strategic goals.

Goal #1 - Albert Montejano reported the Quality Assurance committee met twice since the October goal-setting meeting. He noted the committee will provide oversight to the Worknet Leadership team who put together plan to address the opportunities for improvement in the Feedback Report. The Leadership Team came to consensus on the approach and it is anticipated the plan will be ready for approval by February.

Goal #2 - Mike Smith reported the Education group met once with Educators. The focus of the group is to determine how the WIB and Educators can work together to influence politicians on local issues. It was recommended that the Education Whitepaper provided to the WIB as an outcome of the Education panel also be used by the group as a springboard.

Mr. Osorio reported the Program Planning and Development Committee met and have chosen the construction industry to focus on as an attempt to accomplish Goal #1. He noted there will be a Contractor Forum held on January 29 to further facilitate this. In addition, Mr. Osorio reported that the WIB also held panel discussion on this issue at last meeting. There was a brief

discussion the Contractor's Forum format, the presenters and the overall goal of the meeting. John Headding encouraged attendance from the WIB members.

Goal #3 - Andrea Baker reported that she will be attending an advocacy meeting January 28 in Sacramento. The meeting will include Secretaries of Agencies, and Economic Development. The format is expected to be roundtable. In addition, John Headding noted the Merced County white paper will be used in this forum.

- d. Regional Strategic Issues Forum for March 11, 2004 – Castle Reuse – There was discussion on who the appropriate panel members should be. The recommendations were John Fowler, and Scott Malta, BOS Representative, Paul Fillebrown and possibly a representative from a couple of employers already using the facility. After discussion it was determined John Fowler and Paul Fillebrown should be contacted for input on the appropriate panel members. WIB Staff will follow up on this.

VI. Information Agenda

- a. Conference Committee – WIA Reauthorization – Andrea reported that we anticipate to continue to work closely with the CWA on this. We are continuing to wait for conference committee to be named. She noted that two big issues at this time between the Senate and the House will be 1) Silos of funding vs. block grant 2) Faith-based organizations participation and discrimination in hiring practices.
- b. Merced County Workforce and Economic Development System and Its Challenges White Paper – Mr. Headding noted the paper in the packet and commented on the value of the content and the excellent job done in preparing it.

- VII. Director's Comments - Andrea Baker reported that she has been asked to be a member of Practitioners' Group that will be looking at Farmworker Services. She reported this group will consist of eight (8) people from all over the United States. It is anticipated the group will primarily conduct meetings through conference calls and meet at the National Workforce Association annual meeting. Mike Sullivan noted that migrant health care is a large issue and volunteered to provide information as needed for the group. Ms. Baker also noted the federal budget was signed last Friday, and it is anticipated we will know the allocation from the state by next month.

VIII. Chair Comments - None

- IX. Other - Rick Osorio shared an article in from the Modesto Bee that discussed the specialized skill requirements for jobs. He also expressed concerns on how to target the unemployment issues facing our local area.
- X. Next Meeting – February 23, 2004, 7:30-9:00 a.m.
- XI. Adjourn – The meeting was adjourned at 8:10 a.m.