

**TO: Quality Assurance**

**DATE: 01/27/06**

**FROM: WIB Staff**

**For Action**

**For Information**

**For Discussion**

**SUBJECT: Affiliate Site Certification - the Los Banos Worknet Employment Resource Center**

**PROPOSED MOTION(S): Begin the process to certify the affiliated Los Banos Worknet Employment Resource Center.**

**DISCUSSION: The Worknet Employment Resource Center in Los Banos has requested the WIB certify it as a Certified Affiliated One-Stop. The certification process for an affiliated site is simpler than the process for a Comprehensive (Full Service) One Stop.**

**To be certified, the Los Banos One-Stop Center must receive a minimum score of 100% for the statutory requirements listed below:**

**Must provide all core services listed in the Workforce Investment Act, as described in Section 134(d)(2) of the Act.**

- 1. Determination of whether individuals are eligible to receive assistance.**
- 2. Outreach, intake, and orientation to the information and other services available.**
- 3. Initial assessment of skill levels, aptitudes, and supportive services needs.**
- 4. Job search placement and assistance, and where appropriate, career counseling.**
- 5. Employment statistics information for local, regional and national labor market areas including job vacancy listings, information on job skills necessary to obtain the jobs described in the clause and local information relating to local occupations in demand and the earnings and skill requirements for such occupations.**
- 6. Provision of performance information and program cost information on eligible providers of training services.**
- 7. Provision of information regarding how the local area is performing on the local performance measures.**
- 8. Provision of accurate information relating to the availability of supportive services, including childcare and transportation available in the local area.**
- 9. Information regarding filing claims for unemployment compensation.**
- 10. Assistance in establishing eligibility for welfare-to-work; and programs of financial aid assistance for training and education programs.**

**11. Follow-up services, including counseling regarding the workplace, for participants in the workplace investment activities who are placed in unsubsidized employment, for not less than 12 months.**

**A written application will be received for evaluation. A Site Visit is recommended by staff. It is suggested that the site visit be combined with a future Quality Assurance Committee meeting. If certification is granted, the length of certification will be from two to three years, based on the Committee's evaluation.**

**ATTACHMENT(S): N/A**