

**TO: Quality Assurance
Committee**

DATE: 1/31/03

FROM: WIB Staff

- For Action**
- For Information**
- Meeting Notes**

SUBJECT: Appoint Vice Chair

PROPOSED MOTION(S): To appoint a Vice Chair for the committee

DISCUSSION: The Chair needs to appoint a Vice Chair to conduct committee business in the event the Chair is absent.

ATTACHMENT(S): None.

