

**TO: Quality Assurance
Committee**

DATE: 1/31/03

FROM: WIB Staff

- For Action**
- For Information**
- Meeting Notes**

SUBJECT: WIB Assessment

PROPOSED MOTION(S): Decide on whether to conduct a WIB assessment and to determine if a consultant should be contracted to provide a more indepth analysis by interviewing WIB members.

DISCUSSION: John Headding has suggested the WIB should have a self-assessment conducted by staff and hire an outside consultant to further survey WIB members to determine how the WIB is performing and decide where the WIB should direct its future efforts.

WIB staff would conduct the survey. The target date for conducting the survey would be February or March 2003. WIB staff have contacted three (3) consultants. All three consultants have estimated their survey will take three (3) days. Costs range from \$6300 to \$7300. WIB staff will give the results to the consultant to use to compile a report which will be presented to the WIB at a future meeting.

ATTACHMENT(S): Barbara Shaw's proposal will be provided at the meeting.