

**Workforce Investment Board  
 Executive Committee  
 1880 W. Wardrobe Ave  
 Monday, February 4, 2008, 7:30-9:00 A.M.  
 Meeting Agenda**



<http://web.co.merced.ca.us/wi/wib/wib.html>

1. Call to Order/Roll Call.....
2. Approval of Agenda .....
3. Approval of January 7, 2008 Minutes.....
4. Public Opportunity to Speak.....
5. Action Agenda .....
- a. Community Action Agency MOU Amendment (SB 293)..... Brian Cutler
6. Discussion .....
- a. Bylaws – Mandatory One-Stop Partner Term Limits ..... Brian Cutler
7. Information.....
- a. Strategic Scorecard .....
- 1) Participant Data Report ..... Alfredo Mendoza
- b. PY 2006/07 Final Performance Measures ..... Brian Cutler
- c. Workforce Investment Act Budget Rescission ..... Andrea Baker
- d. Joint Board of Supervisors/Workforce Investment Board Meeting – March 25, 2008 ..... Brian Cutler
- e. Customer Service Academy..... Alfredo Mendoza
- f. Career Advancement Academy Update..... Alfredo Mendoza
- g. Fiscal Reports..... Jackie Walther-Parnell
8. Director Comments.....(5 min)
9. Chair Comments .....(5 min)
10. Next Meeting – March 3, 2008.....
11. Adjourn .....

**Workforce Investment Board  
Executive Committee  
1880 W. Wardrobe Ave  
January 7, 2008, 7:30-9:00 a.m.  
Meeting Minutes**



<http://web.co.merced.ca.us/wi/wib/wib.html>

---

**Members Present:**

Don Bergman	Kathleen Crookham	Rennise Ferrario	Robert Harmon (Chair)
Albert Montejano	Vann (Mike) Smith		

**Members Absent:**

Edward Dietz	Al Romero
--------------	-----------

**Others Present:**

Andrea Baker	Brian Cutler	Dee Knight	Alfredo Mendoza
Joanne Presnell	Jackie Walther-Parnell		

- 
1. Call to Order/Roll Call: The Chair, Mr. Robert Harmon, called the meeting to order at 7:34 a.m. Roll call was taken.
  2. Approval of Agenda: It was *M/S/C Bergman/Crookham* to approve the agenda as published.
  3. Approval of Minutes: It was *M/S/C Montejano/Smith* to approve the December 3, 2007 minutes.
  4. Public Opportunity to Speak: None.
  5. Consent Agenda: It was *M/S/C Crookham/Montejano* to approve item a. of the Consent Agenda.
    - a. Job Corps One-Stop Memorandum of Understanding – This program is for the young women.
  6. Action Agenda:
    - a. Out-of-School Youth Contract Amendment – It was *M/S/C Smith/Montejano* to approve adding the \$36,121 carryover funds to the 2007/08 Out-of-School Youth Contract.
      - b. In-School Youth Contract Amendment – It was *M/S/C Smith/Montejano* to approve adding the \$57,990 carryover funds to the 2007/08 In-School Youth Contract.
        - c. Youth RFP Work Statement – It was *M/S/C Bergman/Montejano* to accept the RFP Work Statement for the Younger Youth and Out-of-School Youth Programs, and forward the specifications to County Administrative Services.
  7. Discussion/Information Agenda:
    - a. Strategic Scorecard – The updated information was reviewed.
    - b. Fiscal Reports – It was requested that the RN Program supportive services allocations be listed separately.
  8. Director Comments: Ms. Andrea Baker noted the Department is in collaboration with Probation and Merced County Office of Education (MCOE) on a CalGRIP grant that will serve young people coming out of

Bear Creek Academy. The MCOE Empower model will be used for this program. If funded, approximately 25 young people will be served.

The Department has been working collaboratively with San Joaquin and Stanislaus Counties on a Regional Innovations grant to work with education, economic development and the Workforce Investment Boards to develop a plan to ensure that San Joaquin, Stanislaus and Merced Counties would have biotechnical jobs in training in the valley. This is to encourage biotechnical companies to come to the valley; and more importantly, the valley would have trained people for those companies already here that need these types of positions filled.

9. Chair Comments: The Chair thanked everyone for their participation in the meeting.

10. Next Meeting: February 4, 2008, Dept of Workforce Investment Large Conference Room, 1880 W. Wardrobe Ave.

11. Adjourn: The meeting adjourned at 8:16 a.m.

**TO: Executive Committee**

**DATE: 2/04/08**

**FROM: WIB Staff**

**For Action**

**For Information**

**For Discussion**

**SUBJECT: Community Action Agency One-Stop Memorandum of Understanding  
Amendment – SB 293 Implementation**

**PROPOSED MOTION(S): Approve Amendment to Community Action Agency One-Stop  
Memorandum of Understanding (MOU).**

**DISCUSSION: Senate Bill 293 requires several changes be incorporated into the One-Stop  
MOUs between the Workforce Investment Board and the partners of the One-Stop System.**

**This MOU is amended to contain a policy for immediately referring certain individuals into  
training services, and the methods for referring individuals between the local One-Stop  
Career Centers and partners.**

**ATTACHMENTS:  
Amendment**

**AMENDMENT TO MEMORANDUM OF UNDERSTANDING  
BETWEEN THE MERCED COUNTY WORKFORCE INVESTMENT BOARD  
AND MANDATED ONE-STOP PARTNERS  
PURSUANT TO THE WORKFORCE INVESTMENT ACT OF 1998 (WIA)**

**PARTNER AGENCY: Merced County Community Action Agency  
AMENDMENT NUMBER: 1  
MOU AGREEMENT NUMBER: 2005058**

THIS AMENDMENT to the Memorandum of Understanding between Community Action Agency and the Workforce Investment Board is executed this \_\_\_\_\_ day of \_\_\_\_\_, 2008.

WHEREAS, the parties entered into an agreement for said services on April 5, 2005, a copy of which is attached as "Exhibit A," and

WHEREAS, the parties mutually desire to continue with said agreement as modified hereinafter. It is agreed as follows:

**Page 4, Item 16, SYSTEMATIC REFERRAL PROCESS:** Add to first paragraph: "Please refer to the Department of Workforce Investment, Operational Procedure for Interagency Referral, found at <http://www.co.merced.ca.us/wi/wib/policies/policies.html>."

Paragraph two delete bullet 4 "Consider the effect of cross-referrals on mutual performance expectations."

Add a third paragraph: " Participants may receive the three levels of service concurrently and the determination that an individual needs intensive and/or training services can be made without regard to how long the individual has been receiving core or intensive services. Neither is it necessary for all individuals to receive staff-assisted core services before receiving intensive services. In addition, job search is not the only core service that satisfies the federal requirement that an individual must receive at least one core service before receiving intensive services. Such decisions are based on each participant's employment and training needs."

**AUTHORITY AND SIGNATURES:** The individuals signing below have the authority to commit the partner they represent to the terms of this MOU, and do so commit by signing.

**Merced County Workforce Investment Board**

\_\_\_\_\_ Date \_\_\_\_\_  
Robert Harmon, Chair, Merced County Workforce Investment Board

**Merced County Board of Supervisors**

\_\_\_\_\_ Date \_\_\_\_\_  
Kathleen Crookham, Chair, Merced County Board of Supervisors

**One-Stop Partner: Job Corps**

\_\_\_\_\_ Date \_\_\_\_\_  
Brenda Callahan-Johnson, Executive Director/CEO,  
Merced County Community Action Agency

APPROVED AS TO LEGAL FORM  
James N. Fincher, Merced County Counsel

By \_\_\_\_\_ Date \_\_\_\_\_  
Deputy

**TO: Executive Committee**

**Date: 2/4/08**

**FROM: WIB Staff**

**For Action**

**For Information**

**For Discussion**

**SUBJECT: Change in Bylaws for Mandatory One-Stop Partner Term Limits**

**PROPOSED MOTION(S): For discussion only.**

**DISCUSSION: Workforce Investment Board (WIB) bylaws specify member term limits. Mandatory One-Stop partners are required to provide ongoing representation on the WIB. This policy, along with term limits, makes it difficult to maintain top level representation from Mandatory One-Stop partners for an extended period of time. A discussion is recommended to determine an effective solution to this situation.**

**ATTACHMENTS: N/A**

**TO: Executive Committee**

**DATE: 02/04/08**

**FROM: WIB Staff**

For Action

For Information

For Discussion

**SUBJECT: Workforce Investment Board (WIB) Strategic Scorecard**

**PROPOSED MOTION(S): Review and discuss applicable Measure/Indicators from the WIB Strategic Scorecard.**

**DISCUSSION: The WIB's Strategic Scorecard is to be used to manage the attainment of the WIB's efforts. The Scorecard is divided into four Measurement Categories:**

**1) Customer Perspective, 2) Internal Operations/Organizational Effectiveness, 3) Financial/Market Perspective, and 4) Learning & Innovation.**

**The areas that require discussion/review:**

**Internal Operations/Organizational Effectiveness**

**1.a. Performance Measures – *See Final Performance Paper Numbers - Planned vs Actual – See Attached Participant Reports***

**1.b. Monitoring**  
**The State EDD monitoring that occurred November 26-30, 2007, focused on WIA 85-Percent program operations. The monitor concluded that the Merced County LWIA is meeting all applicable WIA requirements concerning its program operations. The report contained no findings or concerns and the State has issued a final report.**

**Financial/Market Perspective**

**1. *See Attached Financial Report***

**ATTACHMENT(S):**  
**Strategic Scorecard**  
**Participant Report**



MERCED COUNTY WORKFORCE INVESTMENT BOARD STRATEGIC SCORECARD

**WIB GOALS**

**Goal # I** Train and attract adaptable workers to fill industry needs.

**Goal # II** Influence the K-12 education system to design and implement strategies that provide students knowledge of employee skills and attitudes and develop metrics to assure success.

**Goal # III** Become an active advocacy voice and take political action on workforce development issues at the local, state, and national levels.

**Measurement Category: Customer Perspective**

Measure/Indicator	Metrics	Method	How Often Review	Responsible WIB Committee
1. Business Customer Satisfaction				Exec
a. Employer Needs Are Being Met	80% Satisfaction Rate & Increase in the # of Employers using Worknet Services	Face to face 10 Question Survey of 30 Employers	Annually (July)	
b. Are the Right Industries Targeted • Economic Development Targeted Industries • Growth Industries	Compare targets and adjust industry focus, if necessary	Review LMI (Growth Industries & Early Warning Data)	Annually (July)	Exec
2. Job Seeker Customer Satisfaction				
a. Job Seeker Needs Are Being Met	90%	Customer Satisfaction Surveys	Biannually (Jan/July)	Exec
b. Input from Customers Is Used To Improve Services	Rating to meet or exceed	One Stop Management	Biannually (Jan/July)	Exec
3. Workforce Development Advocacy/Awareness				
	# Of Face to Face Meetings	Meetings with Legislators	Annually (April)	Executive
	# Of Written Communications	Written Communication with		

MERCED COUNTY WORKFORCE INVESTMENT BOARD STRATEGIC SCORECARD

	<p>Voting record of Legislators</p> <p>Positive impact to Support Local Control</p> <p>Stable or increased WIA Funding</p>	<p>Legislators (requesting a response)</p> <p>Invitations to WIB Meetings</p> <p>Invitations to Worknet, i.e., for a tour, Chamber Mixer, etc.</p>		
--	--	--	--	--

**Measurement Category: Internal Operations/Organizational Effectiveness**

Measure/Indicator	Metrics	Method	How Often Review	Responsible WIB Committee
1. Program Accountability:				
<p>a. Plan vs. Actual Participant Activity</p> <ul style="list-style-type: none"> <li>• <b>Numbers</b></li> <li>• Merced County Population Demographics <ul style="list-style-type: none"> <li>White – 40.6%</li> <li>Hispanic – 45.3%</li> <li>Asian – 6.8%</li> <li>African Amer – 3.8%</li> <li>Amer Indian – 1.2%</li> <li>Others – 2.3%</li> </ul> </li> <li>• <b>Performance Measures</b></li> </ul>	<p><b>Planned vs. Actual</b></p> <p>Participants vs. Merced Co. Demographics</p> <p><b>Attain 80% level on Goals</b></p>	<p><b>Participant Reports</b></p> <p>Participant Reports</p> <p><b>Performance Reports</b></p>	<p>Quarterly (Oct/<b>Jan</b>/Apr/Jul)</p> <p>Biannually (Jul/Jan)</p> <p>Quarterly (Nov/<b>Feb</b>/May/Oct)</p>	<p>Exec</p> <p>Exec</p> <p>Exec</p>
b. Report Results:				

MERCED COUNTY WORKFORCE INVESTMENT BOARD STRATEGIC SCORECARD

<ul style="list-style-type: none"> <li>• Audits</li> </ul>	Zero Findings	Single Audit	Annually (May)	Exec
<ul style="list-style-type: none"> <li>• <b>Monitoring</b></li> </ul>	<b>Zero Findings</b>	<b>EDD Monitoring</b> <b>WI Monitoring</b>	<b>Annually (Feb)</b> Biannually (Jan/Jul)	Exec
<ul style="list-style-type: none"> <li>• Youth Quarterly Program Reports</li> </ul>				
Out-of-School Youth	Acceptable Progress	Report from MCOE	Quarterly	YC
Younger Youth	Acceptable Progress	Report from MCOE	Quarterly	YC
c. Resources are Allocated Appropriately:				
<ul style="list-style-type: none"> <li>• The Selected Industry Cluster and Occupations Within The Cluster Are Being Supported</li> </ul>	Review results of training and job placements in the industry	Identify and select industry cluster	Annually (July)	Exec
<ul style="list-style-type: none"> <li>• Quality Controls</li> </ul>	Improved Scores	Customer Satisfaction Data	Annually (July)	Exec
<ul style="list-style-type: none"> <li>• Productivity</li> </ul>	Attainment	Performance Measures	Annually (July)	Exec

**Measurement Category: Financial/Market Perspective**

Measure/Indicator	Metric	Method	How Often Review	Responsible WIB Committee
1. <b>Expenditures including:</b> <ul style="list-style-type: none"> <li>• Obligations</li> <li>• Accruals (Expenses)</li> <li>• Encumbrances</li> <li>• By funding source</li> </ul>	<b>80% Expended by End of Year</b>	<b>Fiscal Reports</b>	<b>Monthly</b>	Exec

MERCED COUNTY WORKFORCE INVESTMENT BOARD STRATEGIC SCORECARD

<ul style="list-style-type: none"> <li>• By service</li> <li>• Plan vs. Actual</li> </ul>				
2. Revenue & Resources:				
a. Grants	#s Received #s Applied for Sources	WI Report	Quarterly (Oct/Jan/Apr/Jul)	Exec
b. Revenue Generation	# of Sources Amount of \$\$	WI Report	Quarterly (Oct/Jan/Apr/Jul)	Exec

**Measurement Category: Learning and Innovation**

Measure/Indicator	Metric	Method	How Often Review	Responsible WIB Committee
1. Influence the Workforce Investment System				
a. Education	Report on Activity	Participate on the P-16 Council	Quarterly	Exec
b. Economic Development Adhoc Committee	New Jobs Created Jobs Retained or Jobs Lost	Reports by MCEDCO, and CAED	Quarterly	Exec

**Glossary**

**Exec - WIB Executive Committee**  
**YC - Youth Council**

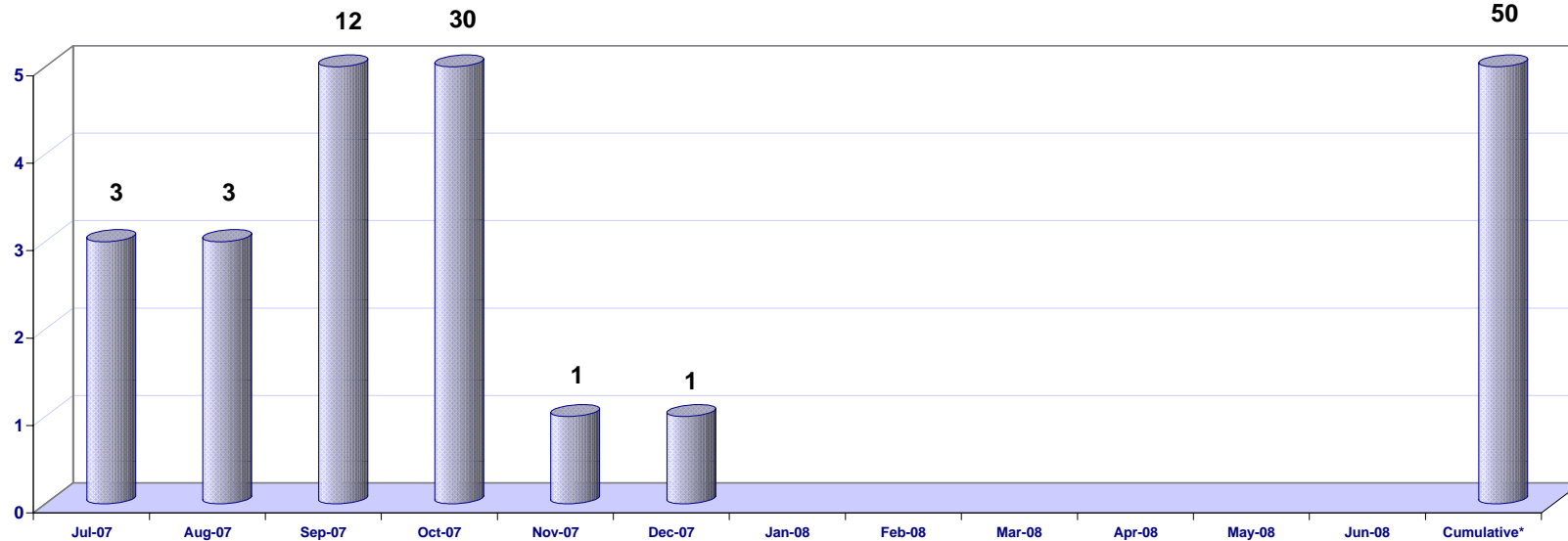
**Revision Date: December 4, 2006**

**WIA PARTICIPANT SUMMARY REPORT - ADULT (Grant Code: 201)**  
**PY 2007/08 - December 2007**  
**Report Range 07/2007 to 12/2007**

	ADULT												Part. Plan	% of Plan	
	Jul-07	Aug-07	Sep-07	Oct-07	Nov-07	Dec-07	Jan-08	Feb-08	Mar-08	Apr-08	May-08	Jun-08	Cumulative*	PY 07/08	Attained
<b>Total Participants</b>	113	116	129	131	132	133							161	250	64.4%
Participants Carried In	110	113	117	101	131	132							111	105	105.7%
New Participants Entering Grant	3	3	12	30	1	1							50	145	34.5%
<b>Total Participants Exiting WI</b>			28			21							49	91	53.8%
Entered Unsubsidized Employment			21			17							38	71	53.5%
Training Related			7			1							8	22	36.4%
Entered Military Service															
Entered Qualified Apprenticeship Program															
Entered Post-Secondary Education															
Entered Advanced Training															
Attained Recognized Certificate/Diploma/Degree			11			5							16		
Attained High School Diploma/GED															
Returned to Secondary School (Youth Only)															
Exits Excluded from Performance															
Other Exits			27			21							48	78	61.5%

Program Activities/Services Summary	Enrolled												Cumulative*	PY 07/08	% of Plan
	Jul-07	Aug-07	Sep-07	Oct-07	Nov-07	Dec-07	Jan-08	Feb-08	Mar-08	Apr-08	May-08	Jun-08			
Core Services (Registered)	113	116	128	125	131	21							161	384	41.9%
Intensive Services	85	87	92	107	107	14							124	179	69.3%
Training Services	39	39	39	30	31	4							40	117	34.2%
Youth Services															
Concurrent Program Participants	21	22	23	17	17	3							25		
Individual Training Accounts	3	3	3	3	3								3		
Goals Set (Younger Youth Only)															

**WIA PARTICIPANT SUMMARY - ADULT**  
**New Participants Entering Grant**

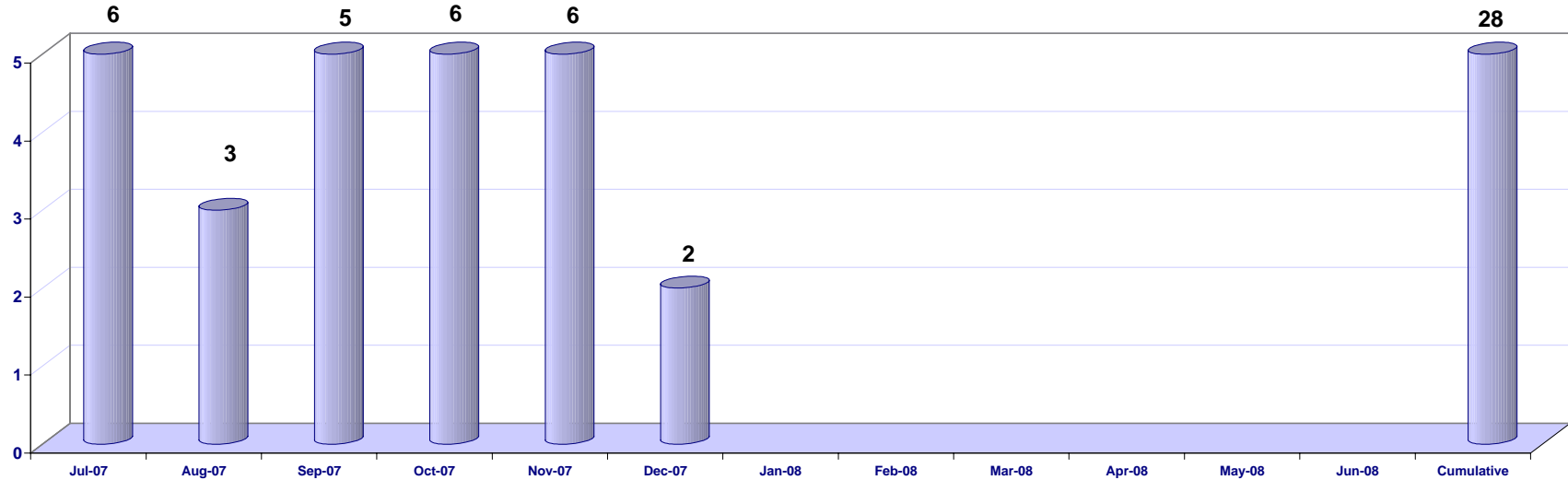


WIA PARTICIPANT SUMMARY REPORT - DISLOCATED WORKER (Grant Code: 501)  
 PY 2007/08 - December 2007  
 Report Range 07/2007 to 12/2007

	DISLOCATED WORKER												Part. Plan	% of Plan	
	Jul-07	Aug-07	Sep-07	Oct-07	Nov-07	Dec-07	Jan-08	Feb-08	Mar-08	Apr-08	May-08	Jun-08	Cumulative	PY 07/08	Attained
<b>Total Participants</b>	97	100	105	86	92	94							119	158	75.3%
Participants Carried In	91	97	100	80	86	92							91	85	107.1%
New Participants Entering Grant	6	3	5	6	6	2							28	73	38.4%
<b>Total Participants Exiting WI</b>			25			23							48	39	123.1%
Entered Unsubsidized Employment			19			19							38	35	108.6%
Training Related			3			5							8	17	47.1%
Entered Military Service															
Entered Qualified Apprenticeship Program															
Entered Post-Secondary Education															
Entered Advanced Training															
Attained Recognized Certificate/Diploma/Degree			10			9							19		
Attained High School Diploma/GED															
Returned to Secondary School (Youth Only)															
Exits Excluded from Performance			3			2							5		
Other Exits			22			21							43	38	113.2%

Program Activities/Services Summary	Enrolled												Part. Plan	% of Plan	
	Jul-07	Aug-07	Sep-07	Oct-07	Nov-07	Dec-07	Jan-08	Feb-08	Mar-08	Apr-08	May-08	Jun-08			Cumulative
Core Services (Registered)	97	100	105	91	92	94							119	216	55.1%
Intensive Services	81	84	89	82	84	86							104	113	92.0%
Training Services	26	26	27	27	27	29							35	71	49.3%
Youth Services															
Concurrent Program Participants	36	36	36	26	26	27							38		
Individual Training Accounts	3	3	3	1	1	1							3		
Goals Set (Younger Youth Only)		100	105												

WIA PARTICIPANT SUMMARY - DISLOCATED WORKER  
 New Participants Entering Grant

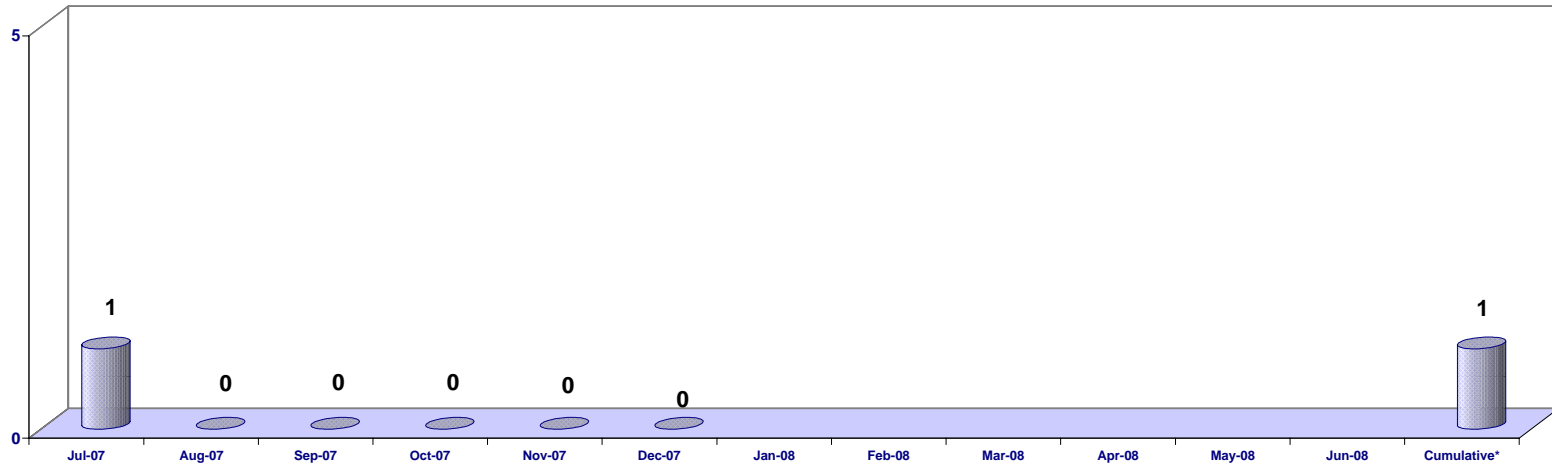


WIA PARTICIPANT SUMMARY REPORT - 25% MERCED EXPANSION PROJECT (Grant Code: 528)  
 PY 2007/08 - December 2007  
 Report Range 07/2007 to 12/2007

	QUEBECOR												Part. Plan	% of Plan	
	Jul-07	Aug-07	Sep-07	Oct-07	Nov-07	Dec-07	Jan-08	Feb-08	Mar-08	Apr-08	May-08	Jun-08	Cumulative*	PY 07/08	Attained
<b>Total Participants</b>	13	13	13	5	5	5							13		
Participants Carried In	12	13	13	5	5	5							12		
New Participants Entering Grant	1												1		
<b>Total Participants Exiting WI</b>			8										10		
Entered Unsubsidized Employment			7										8		
Training Related			1										1		
Entered Military Service															
Entered Qualified Apprenticeship Program															
Entered Post-Secondary Education															
Entered Advanced Training															
Attained Recognized Certificate/Diploma/Degree			2										2		
Attained High School Diploma/GED															
Returned to Secondary School (Youth Only)															
Exits Excluded from Performance															
Other Exits			8										10		

Program Activities/Services Summary	Enrolled												Cumulative*	PY 07/08	Attained
	Jul-07	Aug-07	Sep-07	Oct-07	Nov-07	Dec-07	Jan-08	Feb-08	Mar-08	Apr-08	May-08	Jun-08			
Core Services (Registered)	13	13	13	5	5	5							10		
Intensive Services	5	5	5	2	2	2							4		
Training Services	4	4	4	2	2	2							3		
Youth Services															
Concurrent Program Participants	2	2	2										2		
Individual Training Accounts															
Goals Set (Younger Youth Only)															

WIA PARTICIPANT SUMMARY - 25 % DISLOCATED WORKER AUGMENTATION: QUEBECOR  
 New Participants Entering Grant

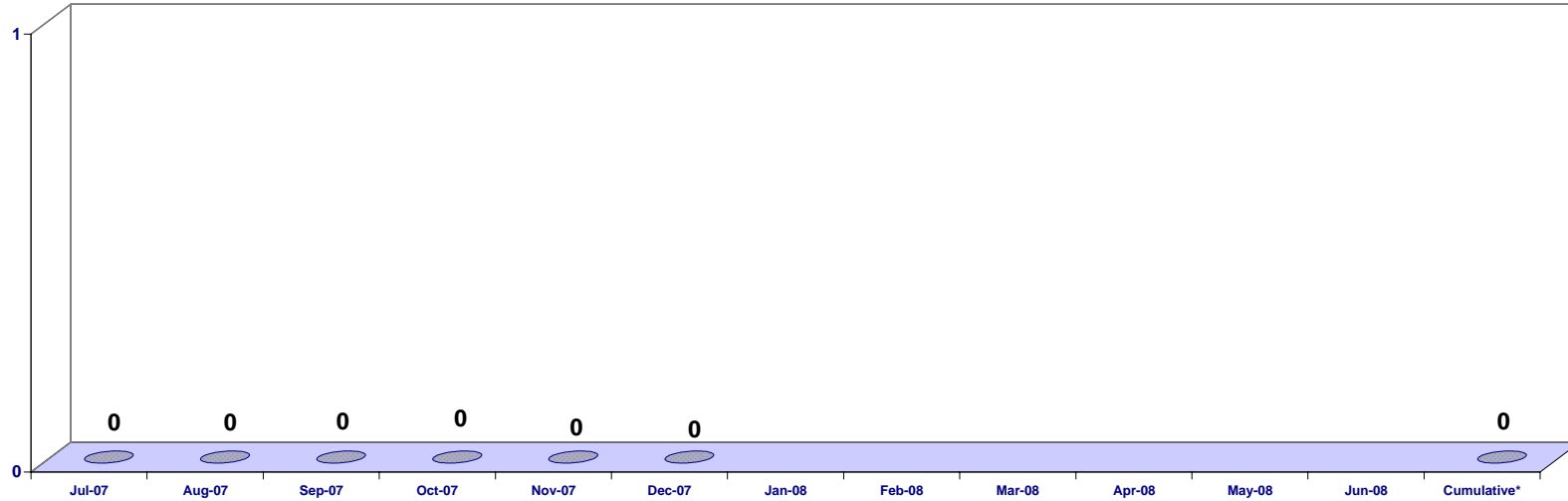


WIA PARTICIPANT SUMMARY REPORT - DWI/CVOC JOINT PROJECT (Grant Code: 537)  
 PY 2007/08 - December 2007  
 Report Range 07/2007 to 12/2007

	DWI/CVOC JOINT PROJECT													Part. Plan	% of Plan
	Jul-07	Aug-07	Sep-07	Oct-07	Nov-07	Dec-07	Jan-08	Feb-08	Mar-08	Apr-08	May-08	Jun-08	Cumulative*	PY 07/08	Attained
<b>Total Participants</b>	35	35	35	28	28	28							35		
Participants Carried In	35	35	35	28	28	28							35		
New Participants Entering Grant															
<b>Total Participants Exiting WI</b>			7			5							12		
Entered Unsubsidized Employment			5			4							9		
Training Related			2			1							3		
Entered Military Service															
Entered Qualified Apprenticeship Program															
Entered Post-Secondary Education															
Entered Advanced Training															
Attained Recognized Certificate/Diploma/Degree			4			3							7		
Attained High School Diploma/GED															
Returned to Secondary School (Youth Only)															
Exits Excluded from Performance			2			1							3		
Other Exits			5			4							9		

Program Activities/Services Summary	Enrolled													Cumulative*	PY 07/08	Attained
	Jul-07	Aug-07	Sep-07	Oct-07	Nov-07	Dec-07	Jan-08	Feb-08	Mar-08	Apr-08	May-08	Jun-08				
Core Services (Registered)	33	33	34	27	27	27							34			
Intensive Services	34	34	34	27	27	27							34			
Training Services	7	7	7	5	6	6							8			
Youth Services																
Concurrent Program Participants	25	25	25	19	19	19							25			
Individual Training Accounts	2	2	2	1	1	1							2			
Goals Set (Younger Youth Only)																

WIA PARTICIPANT SUMMARY - DWI/CVOC JOINT PROJECT  
 New Participants Entering Grant



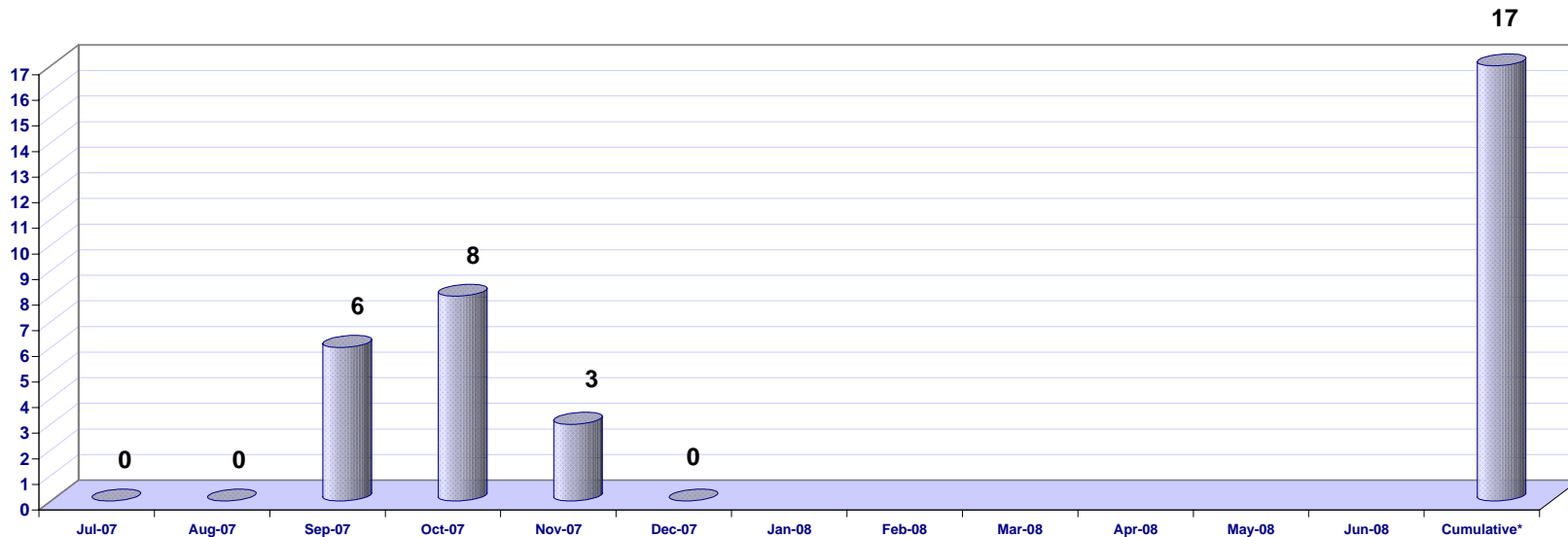


WIA PARTICIPANT SUMMARY REPORT - HIGH CON. YOUTH (Grant Code: 648)  
 PY 2007/08 - December 2007  
 Report Range 07/2007 to 12/2007

	High Concentration Youth Program												Cumulative*
	Jul-07	Aug-07	Sep-07	Oct-07	Nov-07	Dec-07	Jan-08	Feb-08	Mar-08	Apr-08	May-08	Jun-08	
<b>Total Participants</b>	21	21	27	35	38	38							38
Participants Carried In	21	21	21	27	35	38							21
New Participants Entering Grant			6	8	3								17
<b>Total Participants Exiting WI</b>													
Entered Unsubsidized Employment													
Training Related													
Entered Military Service													
Entered Qualified Apprenticeship Program													
Entered Post-Secondary Education													
Entered Advanced Training													
Attained Recognized Certificate/Diploma/Degree													
Attained High School Diploma/GED													
Returned to Secondary School (Youth Only)													
Exits Excluded from Performance													
Other Exits													

Program Activities/Services Summary	Enrolled												Cumulative*
	Jul-07	Aug-07	Sep-07	Oct-07	Nov-07	Dec-07	Jan-08	Feb-08	Mar-08	Apr-08	May-08	Jun-08	
Core Services (Registered)													
Intensive Services	7	7	12	16	17	17							17
Training Services	3	3	4	4	4	4							4
Youth Services	21	21	27	34	37	37							37
Concurrent Program Participants	6	6	7	11	12	12							12
Individual Training Accounts													
Goals Set (Younger Youth Only)													

WIA PARTICIPANT SUMMARY - HIGH CON. YOUTH (GRANT CODE: 648)  
 New Participants Entering Grant

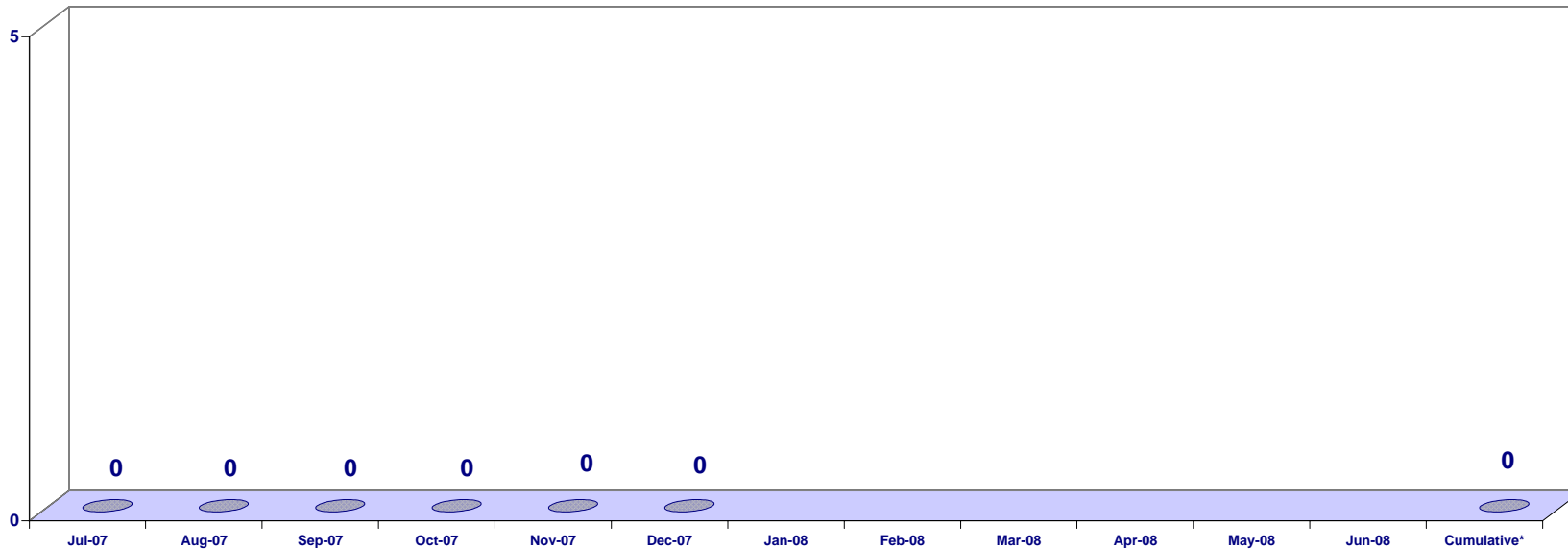


WIA PARTICIPANT SUMMARY REPORT - NURSING PROGRAM (Grant Code: 693)  
 PY 2007/08 - December 2007  
 Report Range 07/2007 to 12/2007

	Nursing Program												Cumulative*	
	Jul-07	Aug-07	Sep-07	Oct-07	Nov-07	Dec-07	Jan-08	Feb-08	Mar-08	Apr-08	May-08	Jun-08		
<b>Total Participants</b>	27	27	27	24	24	24								27
Participants Carried In	27	27	27	24	24	24								27
New Participants Entering Grant														
<b>Total Participants Exiting WI</b>			3											3
Entered Unsubsidized Employment			3											3
Training Related			2											2
Entered Military Service														
Entered Qualified Apprenticeship Program														
Entered Post-Secondary Education														
Entered Advanced Training														
Attained Recognized Certificate/Diploma/Degree			2											2
Attained High School Diploma/GED														
Returned to Secondary School (Youth Only)														
Exits Excluded from Performance														
Other Exits			3											3

Program Activities/Services Summary	Enrolled												Cumulative*	
	Jul-07	Aug-07	Sep-07	Oct-07	Nov-07	Dec-07	Jan-08	Feb-08	Mar-08	Apr-08	May-08	Jun-08		
Core Services (Registered)	22	22	22	21	21	21								22
Intensive Services	27	27	27	24	24	24								27
Training Services	19	19	19	18	18	18								19
Youth Services														
Concurrent Program Participants	3	3	3	3	3	3								3
Individual Training Accounts	1	1	1	1	1	1								1
Goals Set (Younger Youth Only)														

WIA PARTICIPANT SUMMARY - NURSING PROGRAM (GRANT CODE: 693)  
 New Participants Entering Grant

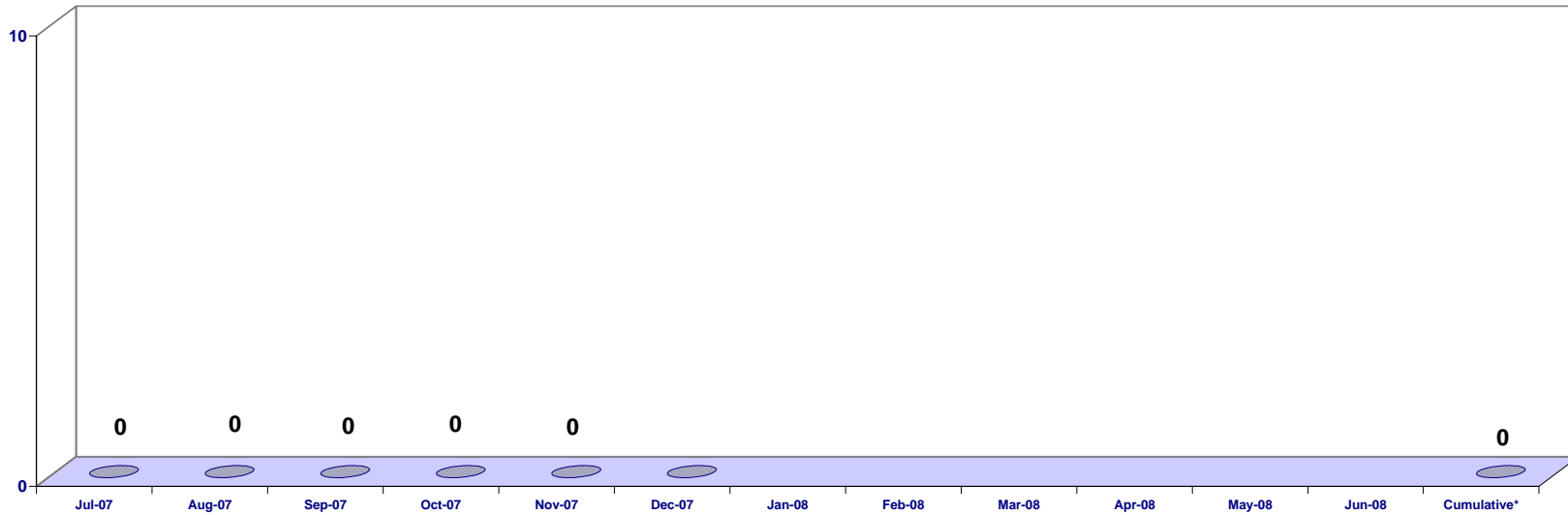


**WIA PARTICIPANT SUMMARY REPORT - 15% MERCED EXPANSION PROJECT (Grant Code: 787)**  
**PY 2007/08 - December 2007**  
**Report Range 07/2007 to 12/2007**

	Quebecor													Part. Plan	% of Plan
	Jul-07	Aug-07	Sep-07	Oct-07	Nov-07	Dec-07	Jan-08	Feb-08	Mar-08	Apr-08	May-08	Jun-08	Cumulative*	PY 07/08	Attained
<b>Total Participants</b>	15	15	15	7	7	7							15		
Participants Carried In	15	15	15	7	7	7							15		
New Participants Entering Grant															
<b>Total Participants Exiting WI</b>			8			4							12		
Entered Unsubsidized Employment			6			2							8		
Training Related			2										2		
Entered Military Service															
Entered Qualified Apprenticeship Program															
Entered Post-Secondary Education															
Entered Advanced Training															
Attained Recognized Certificate/Diploma/Degree			2										2		
Attained High School Diploma/GED															
Returned to Secondary School (Youth Only)															
Exits Excluded from Performance															
Other Exits			8			4							12		

Program Activities/Services Summary	Enrolled													Cumulative*	PY 07/08	Attained
	Jul-07	Aug-07	Sep-07	Oct-07	Nov-07	Dec-07	Jan-08	Feb-08	Mar-08	Apr-08	May-08	Jun-08				
Core Services (Registered)	15	15	15	7	7	7							15			
Intensive Services	2	2	2										2			
Training Services	2	2	2										2			
Youth Services																
Concurrent Program Participants	2	2	2										2			
Individual Training Accounts																
Goals Set (Younger Youth Only)																

**WIA PARTICIPANT SUMMARY - 15% MERCED EXPANSION PROJECT (GRANT CODE: 787)**  
**New Participants Entering Grant**

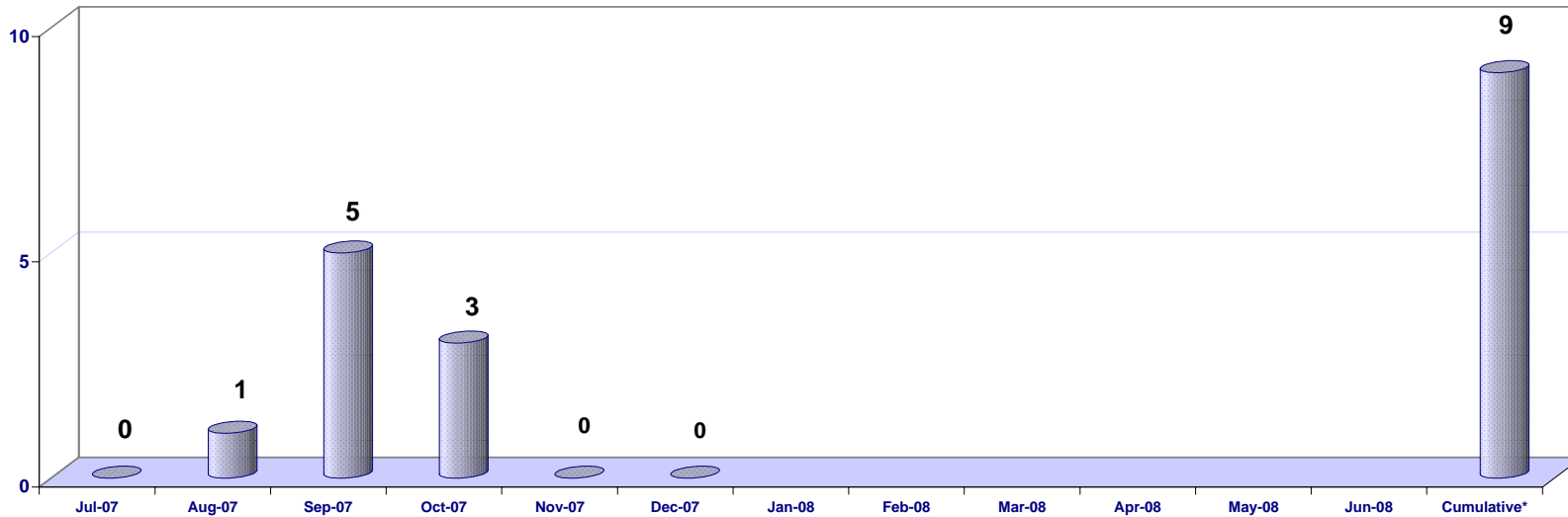


**WIA PARTICIPANT SUMMARY REPORT - OLDER YOUTH**  
**PY 2007/08 - December 2007**  
**Report Range 07/2007 to 12/2007**

	OLDER YOUTH												Cumulative*	Part. Plan	% of Plan
	Jul-07	Aug-07	Sep-07	Oct-07	Nov-07	Dec-07	Jan-08	Feb-08	Mar-08	Apr-08	May-08	Jun-08		PY 07/08	Attained
<b>Total Participants</b>	93	94	99	98	98	98							102	132	77.3%
Participants Carried In	93	93	94	95	98	98							93	102	91.2%
New Participants Entering Grant		1	5	3									9	30	30.0%
<b>Total Participants Exiting WI</b>			4										4	35	11.4%
Entered Unsubsidized Employment			3										3	25	12.0%
Training Related			1										1	9	11.1%
Entered Military Service															
Entered Qualified Apprenticeship Program															
Entered Post-Secondary Education			1										1	9	11.1%
Entered Advanced Training			1										1	1	
Attained Recognized Certificate/Diploma/Degree			2										2		
Attained High School Diploma/GED															
Returned to Secondary School (Youth Only)															
Exits Excluded from Performance															
Other Exits			2										2	35	5.7%

Program Activities/Services Summary	Enrolled												Cumulative*	Part. Plan	% of Plan	
	Jul-07	Aug-07	Sep-07	Oct-07	Nov-07	Dec-07	Jan-08	Feb-08	Mar-08	Apr-08	May-08	Jun-08				
Core Services (Registered)																
Intensive Services	82	83	88	87	87	87							91			
Training Services	60	61	62	59	59	59							63			
Youth Services	91	92	97	96	96	96							100			
Concurrent Program Participants	28	29	30	30	30	30							31			
Individual Training Accounts																
Goals Set (Younger Youth Only)																

**WIA PARTICIPANT SUMMARY - OLDER YOUTH**  
**New Participants Entering Grant**

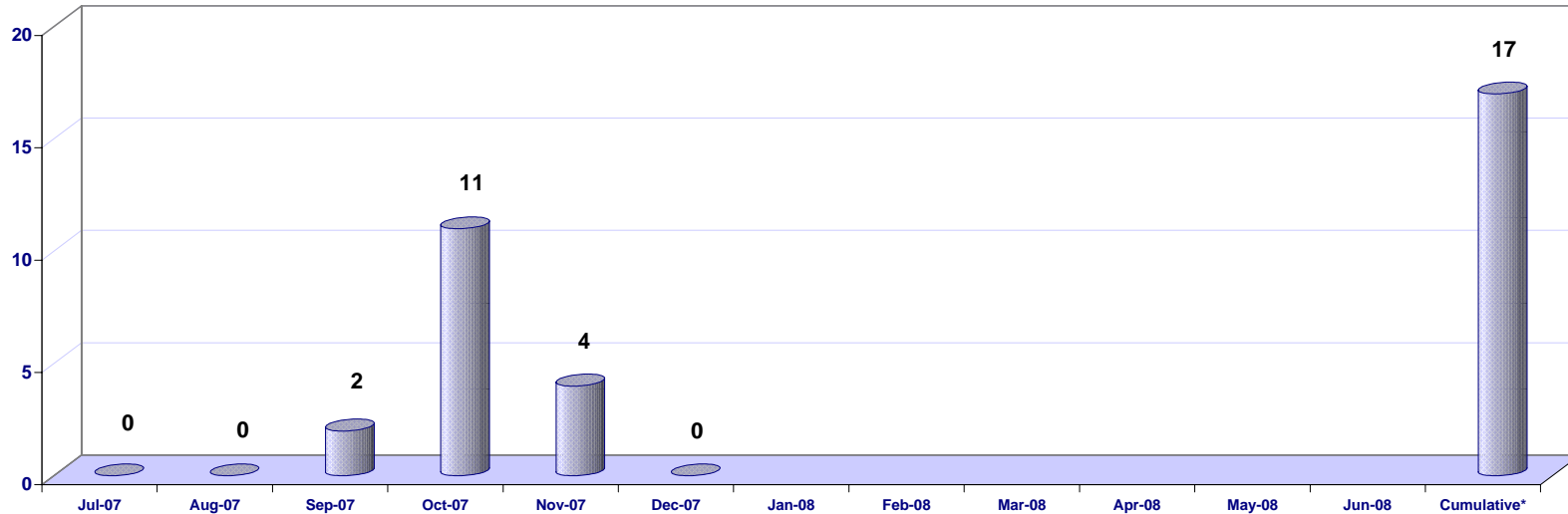


**WIA PARTICIPANT SUMMARY REPORT - YOUNGER YOUTH**  
**PY 2007/08 - December 2007**  
**Report Range 07/2007 to 12/2007**

	Younger Youth												Part. Plan	% of Plan	
	Jul-07	Aug-07	Sep-07	Oct-07	Nov-07	Dec-07	Jan-08	Feb-08	Mar-08	Apr-08	May-08	Jun-08	Cumulative*	PY 07/08	Attained
<b>Total Participants</b>	196	196	198	165	169	169							213	316	67.4%
Participants Carried In	196	196	196	154	165	169							196	286	68.5%
New Participants Entering Grant			2	11	4								17	30	56.7%
<b>Total Participants Exiting WI</b>			44										44	100	44.0%
Entered Unsubsidized Employment			13										13	15	86.7%
Training Related			5										5	10	50.0%
Entered Military Service														5	
Entered Qualified Apprenticeship Program															
Entered Post-Secondary Education			26										26	62	41.9%
Entered Advanced Training			1										1	2	50.0%
Attained Recognized Certificate/Diploma/Degree			36										36		
Attained High School Diploma/GED			30										30	75	40.0%
Returned to Secondary School (Youth Only)														4	
Exits Excluded from Performance			1										1		
Other Exits			43										43	85	50.6%

Program Activities/Services Summary	Enrolled												Part. Plan	% of Plan		
	Jul-07	Aug-07	Sep-07	Oct-07	Nov-07	Dec-07	Jan-08	Feb-08	Mar-08	Apr-08	May-08	Jun-08			Cumulative*	
Core Services (Registered)																
Intensive Services	46	46	47	44	45	45							52			
Training Services	31	31	31	28	28	28							31			
Youth Services	196	196	198	164	168	168							212			
Concurrent Program Participants	102	102	102	80	82	82							110			
Individual Training Accounts																
Goals Set (Younger Youth Only)	12	11	12	21	6	11							65	250	26.0%	

**WIA PARTICIPANT SUMMARY - YOUNGER YOUTH**  
**New Participants Entering Grant**

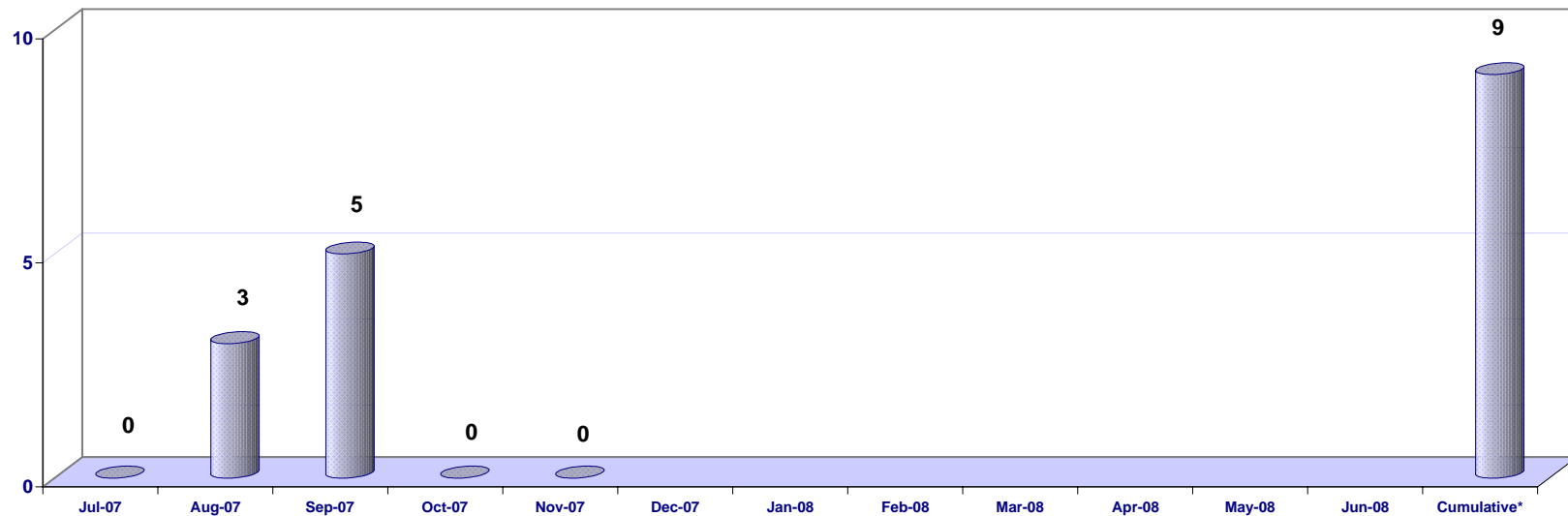


WIA PARTICIPANT SUMMARY REPORT - 907 DOL San Joaquin LVN Program  
 PY 2007/08 - December 2007  
 Report Range 07/2007 to 12/2007

	DOL San Joaquin LVN Program												
	Jul-07	Aug-07	Sep-07	Oct-07	Nov-07	Dec-07	Jan-08	Feb-08	Mar-08	Apr-08	May-08	Jun-08	Cumulative*
<b>Total Participants</b>	31	34	39	39	39	39							40
Participants Carried In	31	31	34	39	39	39							31
New Participants Entering Grant		3	5										9
<b>Total Participants Exiting WI</b>			1										1
Entered Unsubsidized Employment													
Training Related													
Entered Military Service													
Entered Qualified Apprenticeship Program													
Entered Post-Secondary Education													
Entered Advanced Training													
Attained Recognized Certificate/Diploma/Degree													
Attained High School Diploma/GED													
Returned to Secondary School (Youth Only)													
Exits Excluded from Performance													
Other Exits			1										1

Program Activities/Services Summary	Enrolled												
	Jul-07	Aug-07	Sep-07	Oct-07	Nov-07	Dec-07	Jan-08	Feb-08	Mar-08	Apr-08	May-08	Jun-08	Cumulative*
Core Services (Registered)	23	25	30	29	29	29							30
Intensive Services	27	29	29	29	29	29							30
Training Services													
Youth Services													
Concurrent Program Participants	4	5	6	6	6	6							6
Individual Training Accounts													
Goals Set (Younger Youth Only)													

WIA PARTICIPANT SUMMARY - DOL SAN JOAQUIN LVN PROGRAM  
 New Participants Entering Grant

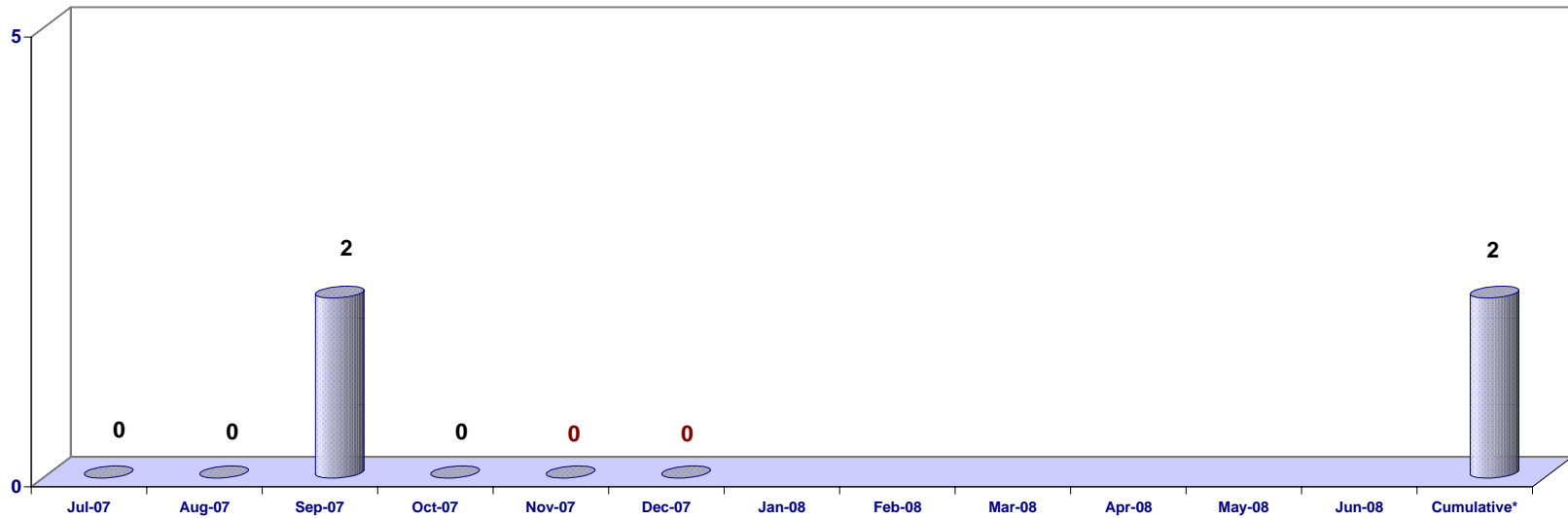


WIA PARTICIPANT SUMMARY REPORT - SJC MANUFACTURING PROJECT (914)  
 PY 2007/08 - December 2007  
 Report Range 07/2007 to 12/2007

	DOL San Joaquin LVN Program												
	Jul-07	Aug-07	Sep-07	Oct-07	Nov-07	Dec-07	Jan-08	Feb-08	Mar-08	Apr-08	May-08	Jun-08	Cumulative*
<b>Total Participants</b>	1	1	3	3	3	3							3
Participants Carried In	1	1	1	3	3	3							1
New Participants Entering Grant			2										2
<b>Total Participants Exiting WI</b>													
Entered Unsubsidized Employment													
Training Related													
Entered Military Service													
Entered Qualified Apprenticeship Program													
Entered Post-Secondary Education													
Entered Advanced Training													
Attained Recognized Certificate/Diploma/Degree													
Attained High School Diploma/GED													
Returned to Secondary School (Youth Only)													
Exits Excluded from Performance													
Other Exits													

Program Activities/Services Summary	Enrolled												
	Jul-07	Aug-07	Sep-07	Oct-07	Nov-07	Dec-07	Jan-08	Feb-08	Mar-08	Apr-08	May-08	Jun-08	Cumulative*
Core Services (Registered)	1	1	3	3	3	3							3
Intensive Services	1	1	3	3	3	3							3
Training Services													
Youth Services													
Concurrent Program Participants													
Individual Training Accounts													
Goals Set (Younger Youth Only)													

WIA PARTICIPANT SUMMARY - SJC MANUFACTURING PROJECT  
 New Participants Entering Grant



WIA PARTICIPANT CHARACTERISTICS SUMMARY

Report Period: 7/2007 to 12/2007

ENROLLED

	ADULT		DISLOCATED WORKER		528 25% MERCED EXPANSION PROJECT		537 WIA-CVOC JOINT PROJECT		648 WIA-HIGH CON. YTH		693 RN PROGRAM	
	#	%	#	%	#	%	#	%	#	%	#	%
<b>Total</b>	161	100.0%	119	100.0%	13	100.0%	35	100.0%	38	100.0%	27	100.0%
<b>Female</b>	113	70.2%	75	63.0%	5	38.5%	26	74.3%	16	42.1%	20	74.1%
<b>Male</b>	48	29.8%	44	37.0%	8	61.5%	9	25.7%	22	57.9%	7	25.9%
<b>Age</b>												
14-18	1	0.6%							24	63.2%		
19-21	9	5.6%	5	4.2%	2	15.4%	1	2.9%	14	36.8%	2	7.4%
22-29	71	44.1%	13	10.9%	3	23.1%					17	63.0%
30-44	50	31.1%	39	32.8%	6	46.2%	9	25.7%			6	22.2%
45-54	20	12.4%	40	33.6%	2	15.4%	13	37.1%			2	7.4%
55-61	10	6.2%	19	16.0%			10	28.6%				
62-64			2	1.7%			1	2.9%				
65 and over			1	0.8%			1	2.9%				
<b>Race/Ethnicity</b>												
American Indian / Alaskan Native	1	0.6%	4	3.4%	2	15.4%						
Asian	35	21.7%	5	4.2%	1	7.7%	2	5.7%	1	2.6%	1	3.7%
Black / African American	13	8.1%	9	7.6%	1	7.7%	2	5.7%	6	15.8%		
Hawaiian Native / Other Pacific Islander	9	5.6%	1	0.8%							1	3.7%
White	51	31.7%	40	33.6%	4	30.8%	7	20.0%	7	18.4%	15	55.6%
Ethnicity Hispanic or Latino	63	39.1%	66	55.5%	7	53.8%	25	71.4%	27	71.1%	11	40.7%
<b>Labor Force Status</b>												
Employed	72	44.7%							3	7.9%	19	70.4%
Unemployed	89	55.3%	119	100.0%	13	100.0%	35	100.0%	35	92.1%	8	29.6%
UI Claimant	12	7.5%	92	77.3%	7	53.8%	31	88.6%				
UI Exhaustee	4	2.5%	23	19.3%	6	46.2%	3	8.6%				
<b>Barriers to Employment</b>												
Disabled	4	2.5%	1	0.8%					17	44.7%	1	3.7%
Limited English Proficiency	3	1.9%	3	2.5%			2	5.7%				
Single Parent	44	27.3%	19	16.0%	2	15.4%	4	11.4%	1	2.6%	5	18.5%
Work Profiling Reemployment Services Referral			14	11.8%			5	14.3%				
Low Income	89	55.3%	51	42.9%	8	61.5%	10	28.6%	38	100.0%	12	44.4%
Displaced Homemaker												
Offender	6	3.7%	2	1.7%	2	15.4%			3	7.9%	1	3.7%
Homeless	1	0.6%							2	5.3%		
Runaway Youth									3	7.9%		
Pregnant Parenting Youth									3	7.9%		
Youth Needing Additional Assistance									38	100.0%		
Basic Literacy Skills Deficient	56	34.8%	66	55.5%	1	7.7%	26	74.3%	35	92.1%	4	14.8%
Substance Abuse									3	7.9%		
Foster Youth	1	0.6%							3	7.9%		



WIA PARTICIPANT CHARACTERISTICS SUMMARY

Report Period: 7/2007 to 12/2007

ENROLLED

	787 15% MERCED EXPANSION PROJECT		907 DOL SAN JOAQUIN LVN PROGRAM		301 OLDER YOUTH		301 YOUNGER YOUTH		914 SJC MANUF. PROJECT		TOTAL (ALL GRANT CODES)	
	#	%	#	%	#	%	#	%	#	%	#	%
<b>Total</b>	15	100.0%	40	100.0%	102	100.0%	213	100.0%	3	100.0%	766	100.0%
<b>Female</b>	4	26.7%	36	90.0%	75	73.5%	107	50.2%			477	62.3%
<b>Male</b>	11	73.3%	4	10.0%	27	26.5%	106	49.8%	3	100.0%	289	37.7%
<b>Age</b>												
14-18							213	100.0%			238	31.1%
19-21					102	100.0%					135	17.6%
22-29	8	53.3%	21	52.5%							133	17.4%
30-44	3	20.0%	16	40.0%					3	100.0%	132	17.2%
45-54	3	20.0%	2	5.0%							82	10.7%
55-61	1	6.7%	1	2.5%							41	5.4%
62-64											3	0.4%
65 and over											2	0.3%
<b>Race/Ethnicity</b>												
American Indian / Alaskan Native					1	1.0%	3	1.4%			11	1.4%
Asian	3	20.0%	16	40.0%	6	5.9%	30	14.1%			100	13.1%
Black / African American	2	13.3%	2	5.0%	9	8.8%	19	8.9%			63	8.2%
Hawaiian Native / Other Pacific Islander	1	6.7%	4	10.0%	1	1.0%	1	0.5%			18	2.3%
White	2	13.3%	11	27.5%	12	11.8%	30	14.1%	2	66.7%	181	23.6%
Ethnicity Hispanic or Latino	8	53.3%	10	25.0%	74	72.5%	145	68.1%	1	33.3%	437	57.0%
<b>Labor Force Status</b>												
Employed	10	66.7%	27	67.5%	16	15.7%	5	2.3%			152	19.8%
Unemployed	5	33.3%	13	32.5%	86	84.3%	208	97.7%	3	100.0%	614	80.2%
UI Claimant	1	6.7%			1	1.0%			3	100.0%	147	19.2%
UI Exhaustee											36	4.7%
<b>Barriers to Employment</b>												
Disabled	1	6.7%	1	2.5%	5	4.9%	29	13.6%			59	7.7%
Limited English Proficiency			1	2.5%	7	6.9%	6	2.8%			22	2.9%
Single Parent	5	33.3%	10	25.0%	17	16.7%	11	5.2%			118	15.4%
Work Profiling Reemployment Services Referral											19	2.5%
Low Income	11	73.3%	17	42.5%	100	98.0%	208	97.7%			544	71.0%
Displaced Homemaker												
Offender	2	13.3%			9	8.8%	16	7.5%	1	33.3%	42	5.5%
Homeless					3	2.9%	2	0.9%			8	1.0%
Runaway Youth					2	2.0%	6	2.8%			11	1.4%
Pregnant Parenting Youth					34	33.3%	18	8.5%			55	7.2%
Youth Needing Additional Assistance					102	100.0%	211	99.1%			351	45.8%
Basic Literacy Skills Deficient			9	22.5%	90	88.2%	192	90.1%	1	33.3%	480	62.7%
Substance Abuse					4	3.9%	12	5.6%			19	2.5%
Foster Youth					2	2.0%	4	1.9%			10	1.3%

**TO: Executive Committee**

**DATE: 2/04/08**

**FROM: WIB Staff**

**For Action**

**For Information**

**For Discussion**

**SUBJECT: Program Year 2006/07 Final Performance Measures**

**PROPOSED MOTION(S): Information only.**

**DISCUSSION: The Workforce Investment Act specifies 15 core performance measures. The final performance for the Merced County Workforce Investment Area is attached.**

**The Local Workforce Investment Area of Merced surpassed 14 of the 15 performance measures. Local calculations indicate that the Dislocated Worker retention success rate is 101.18 % while the final numbers issued by the State show the success rate under this measure at 98.35 %. Workforce Investment is beginning the process to challenge the State numbers for this measure.**

**ATTACHMENT(S):  
2006/07 Performance Data**

**Table O - Local Performance**

Local Area Name <b>Merced County WIB</b>	Total Participants Served	Adults	532
		Dislocated Workers	271
		Older Youth	148
		Younger Youth	488
ETA Assigned # 6090	Total Exiters	Adults	427
		Dislocated Workers	183
		Older Youth	46
		Younger Youth	202

		Negotiated Performance Level	Actual Performance Level	Success Rate
Entered Employment Rate	Adults	74.0%	85.1%	115.05%
	Dislocated Workers	78.5%	88.9%	113.24%
	Older Youth	65.8%	78.4%	119.19%
Retention Rate	Adults	78.0%	89.0%	114.13%
	Dislocated Workers	84.0%	82.6%	98.35%
	Older Youth	75.0%	84.8%	113.04%
	Younger Youth	65.0%	79.5%	122.31%
Average Earnings	Adults	\$12,800	\$16,116	125.90%
	Dislocated Workers	\$13,800	\$17,933	129.95%
Earnings Change in Six Months	Older Youth	\$3,450	\$3,891	112.78%
Credential/Diploma Rate	Adults	58.0%	68.5%	118.14%
	Dislocated Workers	67.0%	69.3%	103.43%
	Older Youth	39.0%	67.2%	172.33%
	Younger Youth	67.0%	93.6%	139.63%
Skill Attainment Rate	Younger Youth	85.7%	94.9%	110.70%
Placement in Employment or Education	Youth (14-21)	---	85.7%	---
Attainment of Degree or Certificate	Youth (14-21)	---	92.5%	---
Literacy or Numeracy Gains	Youth (14-21)	---	---	---

Total participants served are clients in the program between July 1, 2006 and June 30, 2007. Total exiters include clients leaving the program during the period from April 1, 2006 to March 31, 2007. The cohort for entered employment rates and the employment/credential rates is October 1, 2005 through September 30, 2006. The earnings and retention measures are based on the clients leaving the program between April 1, 2005 and March 31, 2006. The skill attainment rate and the diploma or equivalent rate evaluate the performance for clients leaving the Youth Program between April 1, 2006 and March 31, 2007.

**TO: Executive Committee**

**DATE: 2/04/08**

**FROM: WIB Staff**

For Action

For Information

For Discussion

**SUBJECT: Workforce Investment Act (WIA) Budget Rescission**

**PROPOSED MOTION(S): Information only.**

**DISCUSSION:** The Department of Labor (DOL) has notified all States of multiple rescissions and reductions to WIA funding, which to varying degrees affect the current Program Year (PY) 2007/08, as well as prior and subsequent program years. There are three rescissions and one reduction that DOL will apply in accordance with the newly enacted appropriations package. The DOL has indicated they will provide a formal notice with final funding amounts by State, program, and fund source by the middle of February. At that time the State, based on DOL direction, will inform the LWIA administrators of final amounts to be taken from each program, and will provide instructions to facilitate the recapture of funds from LWIA subgrants. Following is our preliminary understanding of each of the rescissions and reductions:

**Rescission 1:**

A 1.0 % across-the-board rescission will be applied to the WIA Federal Year 2007 advance funds that were provided to California on October 1, 2006. This rescission affects only the WIA Adult and Dislocated Worker programs, and the total amount to be rescinded from California is about \$2.2 million. The State must apply the rescission in accordance with WIA requirements for formula and statewide funds. As such, the final amounts will be recaptured proportionately from formula (85 and 60 percent) and statewide (15 and 25 percent) programs.

**Rescission 2:**

A 1.747 % across-the-board rescission will be applied to the WIA Federal Year 2008 advance funds that were provided to California on October 1, 2007. This rescission affects only the WIA Adult and Dislocated Worker programs, and the total amount to be rescinded from California is about \$3.4 million. The State must apply the rescission in accordance with WIA requirements for formula and statewide funds. As such, the final amounts will be recaptured proportionately from formula (85 and 60 percent) and statewide (15 and 25 percent) programs.

**Rescission 3:**

This national rescission totals \$250 million, and is based on PY 2005 and PY 2006 unexpended balances of WIA Youth, Adult, and Dislocated Worker funds as reported for the quarter ending June 30, 2007. California's

**exact share of the rescission remains unknown; however, the latest amount provided by DOL is about \$13.2 million across the three WIA funding streams. In a conference call with DOL on January 14, 2008, they advised the States that they would be recalculating the State rescission amounts to take into account any revisions to the June 30, 2007, expenditure reports, and would issue final amounts for all States in their forthcoming February TEG.**

**Reduction:**

**A 1.747 percent across-the-board reduction will be applied to the State formula allocations for PY 2008 funds received from DOL for the first quarter of the State Fiscal Year (July-September 2008). The State amounts will be issued in the spring of 2008 which will impact WIA funds issued for the Youth program, as well as the July 1, 2008 funds for the Adult and Dislocated Worker programs.**

**We will not know the affect on funding for these programs in California until DOL calculates and issues State formula allotments for next year.**

**ATTACHMENTS: N/A**

**TO: Executive Committee**

**DATE: 2/04/08**

**FROM: WIB Staff**

**For Action**

**For Information**

**For Discussion**

**SUBJECT: Joint Workforce Investment Board/Board of Supervisors Meeting**

**PROPOSED MOTION(S): Information only.**

**DISCUSSION: In accordance with Section 4, Chief Local Elected Official (CLEO) Agreement, the Local Elected Officials will meet once a year in conjunction with the local Workforce Investment Board (WIB). This requirement will be met through a Joint WIB/Board of Supervisors meeting on March 25, 2008. The presentation will cover the End-of-Year Report, July 2006-June 2007, and the WIB's future direction. Your presence is requested.**

**Event: Joint WIB/BOS Meeting**

**Date: March 25, 2008**

**Location: Board Chambers  
2222 M Street  
Merced, CA 95340**

**ATTACHMENTS:  
Save the Date Reminder**

Save The Date!

March 25, 2008  
Workforce Investment Board



"Joint WIB/BOS  
Meeting"

Location

Merced County Administration Building  
Board Chambers

2222 M Street

Merced, CA 95340

Time

10:00 AM

Date

March 25, 2008

SAVE THE DATE

**TO: Executive Committee**

**DATE: 2/04/08**

**FROM: WIB Staff**

**For Action**

**For Information**

**For Discussion**

**SUBJECT: Customer Service Academy Classes at Los Baños One-Stop**

**PROPOSED MOTION(S): For Information Only**

**DISCUSSION: One of the goals of the Workforce Investment Board is to “train and attract adaptable workers to fill industry needs”. An agreement between Merced College and the Department of Workforce Investment seeks to provide customer skills development through Customer Service Academy classes in the Westside Employment Resource Center. The Customer Service Academy, staffed by Merced College instructors, provides employees (and incumbent workers) customer service, stress management, time management, ethics and values, decision making and problem solving skills. This is a three-way partnership between Merced College, the Los Baños Chamber of Commerce and Workforce Investment.**

**The agreement between Workforce Investment and Merced College will run from January 1, 2008 through December 31, 2008. The cost is based on calculated combined cost of electricity, gas, sewer, trash disposal and water service, and total cost shall not exceed \$1,000. The training will consist of ten workshops dealing with Work Ethic, Attitude, Appearance, Valuing What’s Important to the Organization, and Communication. The Academy will be held the third and fourth Wednesday of the month.**

**ATTACHMENT(S): N/A**



**TO: Executive Committee**

**DATE: 2/04/08**

**FROM: WIB Staff**

**For Action**

**For Information**

**For Discussion**

**SUBJECT: Career Advancement Academy Grant**

**PROPOSED MOTION(S): For Information Only**

**DISCUSSION: The California Community Colleges Chancellor's Office awarded State Center Community College District (SCCD) the Central Valley Career Advancement Academy Grant. The SCCD will develop a Career Advancement Academy encompassing six community colleges in the San Joaquin Valley. The goal of the Academy is to enroll youth and young adults currently not being served by community colleges into contextualized basic skills and/or vocational training programs. The Department of Workforce Investment (WI) will provide marketing and assessment services to promote the Career Advancement Academy in Merced County.**

**This regional collaboration requires the Merced County Dept of WI to enter into a Memorandum of Agreement (MOA) with Merced College. The Career Services Academy Grant will run from July 1, 2007 through June 30, 2008, and will provide \$10,000 revenue to Dept of WI for marketing, outreach and assessment services.**

**ATTACHMENT(S): N/A**

**TO: Executive Committee**

**DATE: 2/04/08**

**FROM: WIB Staff**

**For Action**

**For Information**

**For Discussion**

**SUBJECT: Fiscal Report for FY 2007/08**

**PROPOSED MOTION(S): None. Information only.**

**DISCUSSION: Attached is the Fiscal Report for Fiscal Year 2007/08 covering July 1, 2006 through December 31, 2007. This report shows all WIA funds available for Fiscal Year 2007/08, accrued expenditures through December 31, 2007, and obligations as of December 31, 2007.**

**Also attached is the Contracts Report showing payments made on accounts receivable contracts and an Enterprise Zone Voucher Report for this fiscal year through mid January. Staff will be present at the meeting to answer questions.**

**ATTACHMENT(S):**

**FY 2007/08 Fiscal Report**

**Contract Reports**

**Enterprise Zone Deposits**

**MERCED COUNTY DEPARTMENT OF WORKFORCE INVESTMENT  
FISCAL REPORT FOR FINANCE COMMITTEE**

**For Fiscal Year 2007/2008  
July 1, 2007 - June 30, 2008  
Through 12/31/07**

**Target 50.00%**

AVAILABLE FUNDS			BUDGET					ACTUAL			OBLIGATIONS			COMMITTED - AVAILABLE		
	Carryover Funds From 06/07	Appropriation FY 07/08	Planned for New Funds Per Estimated Plan Mod 7/1/07 to 6/30/08	Budget for Available Funds	Budget Adjustments	Revised Budget	Accrued Expense	Available	Percent Expended	Total Obligated Funds	Available after Obligations	Percent Spent + Obligated	Total Committed Funds	Available after Committed	Pct Spent + Obligated + Committed	
							FY to Date		to Date							
<b>ADULT</b>			Core A	\$ 313,771	\$ 364,176	\$ 364,176	\$ 171,217	\$ 192,958	47.02%	\$ 14,825	\$ 178,133	51.09%	\$ 178,133	\$ -	100.00%	
07/08 Allocation		\$ 1,470,295	Core B	\$ 433,231	\$ 502,826	\$ 502,826	\$ 257,640	\$ 245,186	51.24%	\$ 20,640	\$ 224,546	55.34%	\$ 224,546	\$ -	100.00%	
PY Cash Balances 6/30/07	\$ 271,793		Intensive	\$ 117,021	\$ 135,819	\$ 135,819	\$ 49,434	\$ 86,386	36.40%	\$ 3,727	\$ 82,659	39.14%	\$ 82,659	\$ -	100.00%	
	\$ 271,793	\$ 1,470,295	Training	\$ 459,243	\$ 533,016	\$ 540,084	\$ 127,980	\$ 412,105	23.70%	\$ 46,889	\$ 365,216	32.38%	\$ 365,216	\$ -	100.00%	
			<b>Total</b>	<b>\$ 1,323,266</b>	<b>#REF!</b>	<b>#REF!</b>	<b>\$ 1,542,905</b>	<b>#REF!</b>	<b>\$ 936,635</b>	<b>#REF!</b>	<b>\$ 850,554</b>	<b>44.87%</b>	<b>#REF!</b>	<b>\$ -</b>	<b>100.00%</b>	
<b>DISPLACED WORKER</b>			Core A	\$ 351,873	\$ 423,217	\$ 423,217	\$ 165,506	\$ 257,710	39.11%	\$ 13,206	\$ 244,504	42.23%	\$ 244,504	\$ -	100.00%	
07/08 Allocation		\$ 1,099,664	Core B	\$ 318,255	\$ 382,782	\$ 382,782	\$ 270,434	\$ 112,348	70.65%	\$ 20,794	\$ 91,554	76.08%	\$ 91,554	\$ -	100.00%	
PY Cash Balances 6/30/07	\$ 238,001		Intensive	\$ 96,107	\$ 115,593	\$ 115,593	\$ 46,193	\$ 69,400	39.96%	\$ 2,468	\$ 66,932	42.10%	\$ 66,932	\$ -	100.00%	
	\$ 238,001	\$ 1,099,664	Training	\$ 223,463	\$ 268,771	\$ 269,122	\$ 132,257	\$ 136,865	49.14%	\$ 31,646	\$ 105,219	60.90%	\$ 105,219	\$ -	100.00%	
			<b>Total</b>	<b>\$ 989,698</b>	<b>\$ 1,190,363</b>	<b>\$ 351</b>	<b>\$ 1,190,714</b>	<b>\$ 614,390</b>	<b>\$ 576,324</b>	<b>51.60%</b>	<b>\$ 68,115</b>	<b>\$ 508,209</b>	<b>57.32%</b>	<b>\$ 508,209</b>	<b>\$ -</b>	<b>100.00%</b>
<b>YOUTH</b>			In School	\$ 858,900	\$ 1,221,125	\$ 1,221,125	\$ 425,228	\$ 795,897	34.82%	\$ 444,388	\$ 351,509	71.21%	\$ 351,509	\$ -	100.00%	
07/08 Allocation		\$ 1,590,556	Out of School	\$ 572,601	\$ 814,084	\$ 814,084	\$ 338,687	\$ 475,397	41.60%	\$ 265,129	\$ 210,268	74.17%	\$ 210,268	\$ -	100.00%	
PY Cash Balances 6/30/07	\$ 737,863		<b>Total</b>	<b>\$ 1,431,501</b>	<b>\$ 2,035,209</b>	<b>\$ -</b>	<b>\$ 2,035,209</b>	<b>\$ 763,916</b>	<b>\$ 1,271,294</b>	<b>37.53%</b>	<b>\$ 709,517</b>	<b>\$ 561,777</b>	<b>72.40%</b>	<b>\$ 561,777</b>	<b>\$ -</b>	<b>100.00%</b>
	\$ 737,863	\$ 1,590,556														
<b>ADMINISTRATIVE</b>			Total Admin	\$ 416,050	\$ 646,762	\$ (7,419)	\$ 639,343	\$ 214,234	\$ 425,110	33.51%	\$ 13,849	\$ 411,261	35.67%	\$ 216,295	\$ 194,966	69.51%
<b>All Formula Grants</b>	\$ 1,247,657	\$ 4,160,515	<b>Total</b>	<b>\$ 4,160,515</b>	<b>#REF!</b>	<b>#REF!</b>	<b>\$ 5,408,172</b>	<b>#REF!</b>	<b>\$ 3,209,362</b>	<b>#REF!</b>	<b>\$ 2,331,801</b>	<b>56.88%</b>	<b>#REF!</b>	<b>\$ 194,966</b>	<b>96.39%</b>	
<b>RAPID RESPONSE/15%/25%</b>			Rapid Resp.	\$ 208,630	\$ 203,523	\$ 203,523	\$ 90,656	\$ 112,868	44.54%	\$ 8,595	\$ 104,272	48.77%	\$ 104,272	\$ -	100.00%	
Formula Rapid Response (541)	\$ (5,107)	\$ 208,630	Quebecor	\$ 11,203	\$ 11,203	\$ 11,203	\$ 11,203	\$ -	100.00%	\$ -	\$ -	100.00%	\$ -	\$ -	100.00%	
Quebecor Expansion (528)	\$ 11,203		CVOC	\$ -	\$ 30,578	\$ 30,578	\$ 30,578	\$ -	100.00%	\$ -	\$ -	100.00%	\$ -	\$ -	100.00%	
CVOC/DWI Joint Project (537)	\$ 30,578		HCoY	\$ -	\$ 55,000	\$ 55,000	\$ 32,930	\$ 22,070	59.87%	\$ 22,070	\$ -	100.00%	\$ -	\$ -	100.00%	
High Concentration of Youth (648)	\$ 55,000		<b>Total</b>	<b>\$ 208,630</b>	<b>\$ 300,304</b>	<b>\$ -</b>	<b>\$ 300,304</b>	<b>\$ 165,366</b>	<b>\$ 134,938</b>	<b>55.07%</b>	<b>\$ 30,666</b>	<b>\$ 104,272</b>	<b>65.28%</b>	<b>\$ 104,272</b>	<b>\$ -</b>	<b>100.00%</b>
	\$ 91,674	\$ 208,630														
<b>INCENTIVE AWARDS</b>			Incentive	\$ -	\$ 22,656	\$ (22,656)	\$ -	\$ 3,764	\$ 17,186	17.97%	\$ -	\$ 17,186	24.14%	\$ -	\$ 17,186	24.14%
07/08 Award (Amount TBD)			Designated for RN Supportive Svcs	\$ -	\$ 20,950	\$ 20,950	\$ 20,950	\$ 3,764	\$ 17,186	17.97%	\$ -	\$ 17,186	24.14%	\$ -	\$ 17,186	24.14%
PY Cash Balances 6/30/07	\$ 22,656		Other Incentive Costs	\$ -	\$ 1,706	\$ 1,706	\$ 1,706	\$ 1,706	\$ 17,186	100.00%	\$ -	\$ -	100.00%	\$ -	\$ -	100.00%
	\$ 22,656	\$ -	<b>Total</b>	<b>\$ -</b>	<b>\$ 22,656</b>	<b>\$ (22,656)</b>	<b>\$ 22,656</b>	<b>\$ 5,470</b>	<b>\$ 34,372</b>	<b>24.14%</b>	<b>\$ -</b>	<b>\$ 17,186</b>	<b>24.14%</b>	<b>\$ -</b>	<b>\$ 17,186</b>	<b>24.14%</b>
<b>OTHER (DoL, Contract, etc.)</b>			LVN Project	\$ -	\$ 1,850,443	\$ 1,850,443	\$ 317,763	\$ 1,532,680	17.17%	\$ 1,086,084	\$ 446,596	75.87%	\$ 446,596	\$ -	100.00%	
Federal LVN Grant*	\$ 1,850,443		San Joaquin	\$ -	\$ 90,000	\$ 90,000	\$ 1,129	\$ 88,871	1.25%	\$ 3,604	\$ 85,267	5.26%	\$ 8,773	\$ 76,494	15.01%	
San Joaquin Manufacturing Contract*	\$ 90,000		Madera	\$ -	\$ 106,923	\$ 106,923	\$ 71,651	\$ 35,272	67.01%	\$ 29,560	\$ 5,712	94.66%	\$ 5,712	\$ -	100.00%	
Madera Dislocated Worker Contract**	\$ 106,923		CCWC (WorkKeys) Contract*	\$ 89,830	\$ 89,830	\$ 89,830	\$ 34,363	\$ 55,467	38.25%	\$ 2,467	\$ 53,000	41.00%	\$ 53,000	\$ -	100.00%	
CCWC (WorkKeys) Contract*	\$ 89,830	\$ 89,830	MC Career Advancement Academy	\$ 10,000	\$ 10,000	\$ 10,000	\$ 2,442	\$ 7,558	24.42%	\$ -	\$ 7,558	24.42%	\$ 7,558	\$ -	100.00%	
MC Career Advancement Academy	\$ 10,000	\$ 10,000	<b>Total</b>	<b>\$ 99,830</b>	<b>\$ 2,147,196</b>	<b>\$ -</b>	<b>\$ 2,147,196</b>	<b>\$ 427,348</b>	<b>\$ 1,719,848</b>	<b>19.90%</b>	<b>\$ 1,121,715</b>	<b>\$ 598,134</b>	<b>72.14%</b>	<b>\$ 521,639</b>	<b>\$ 76,494</b>	<b>96.44%</b>
	\$ 2,047,366	\$ 99,830														

\* Amounts represent entire multi-year award amounts, which are immediately available. \*\*Reflects contract amendment of October 3, 2007 reducing total contract amount.

<b>BUDGET:</b>	Includes all funds available for fiscal year based on Plan to be submitted to EDD on request, revised in accordance with latest appropriations information received from Chief, Workforce Services Division, as required.	<b>In-School Youth</b>	55.66%
<b>OBLIGATIONS:</b>	Includes funds obligated in contracts and ITA's Does NOT include funds committed for operations.	<b>Out-of-School Youth</b>	44.34%
<b>COMMITTED:</b>	Includes projected staff personnel and overhead costs		
<b>AVAILABLE:</b>	Balance after expenditures and obligations		

**MERCED COUNTY DEPARTMENT OF WORKFORCE INVESTMENT  
WIA CONTRACTS**

Contract/Vendor Name	Contract Number	Total Contract Amt	Start Date	End Date	Contract Balance	Budget 2007/08 Only	* Expenditures To-Date	** Inv's Rec'd Not Yet Pd	*** Inv Through	**** % Billed	Comments
Merced Adult School, PLATO Lab (ERC)	2007095	\$ 26,060	07/01/07	06/30/08	\$ 18,273.71	\$ 26,060.00	\$ -	\$ 7,786.29	Dec '07	30%	Inv to be adjusted at year end for ADA credits
Merced College-LB Campus PLATO Lab	2007105	\$ 66,584	07/01/07	06/30/08	\$ 42,014.81	\$ 66,584.00	\$ 24,569.19		Dec '07	37%	
Merced College-Thrive & Survive	10850	\$ 3,649	08/01/07	06/30/08	\$ 3,173.34	\$ 3,649.00	\$ 475.66		Nov '07	13%	
Merced County Office of Education-ISY	2007158	\$ 735,186	07/01/07	06/30/08	\$ 495,744.52	\$ 735,186.00	\$ 239,441.48		Dec '07	33%	
Merced County Office of Education-OSY	2007159	\$ 487,586	07/01/07	06/30/08	\$ 292,949.26	\$ 487,586.00	\$ 194,636.74		Dec '07	40%	
Merced County Office of Education-HC	2007053	\$ 55,000	12/01/06	12/31/07	\$ 22,070.35		\$ 32,929.65		Dec '07	60%	
Madera Co. Workforce Development (CB)	2007108	\$ 139,083	01/01/07	12/31/09	\$ 114,356.74		\$ 24,726.26		Dec '07	18%	
Merced College-LVN (CB)	2007120	\$ 325,594	01/01/07	12/31/09	\$ 235,259.95		\$ 90,334.05		Dec '07	28%	
Stanislaus County (CB)	2007121	\$ 208,168	01/01/07	12/31/09	\$ 205,884.58		\$ 1,494.72	\$ 788.70	Nov '07	1%	Pending receipt of original invoice/clarification
State Center Community College District (CB)	2007104	\$ 362,032	01/01/07	12/31/09	\$ 270,241.19		\$ 91,790.81		Dec '07	25%	
Yosemite Community College (CB)	2007107	\$ 290,526	01/01/07	12/31/09	\$ 242,555.86		\$ 39,366.30	\$ 8,603.84	Dec '07	17%	Pending receipt of original invoice/clarification
		<b>\$ 2,699,468.00</b>			<b>\$ 1,942,524.31</b>	<b>\$ 1,319,065.00</b>	<b>\$ 739,764.86</b>	<b>\$ 17,178.83</b>			

\* Expenditures To-Date include entire contract period.

\*\* Inv's Rec'd Not Yet Pd include invoices recently received and invoices requiring corrections/backup.

\*\*\* Invoiced Through shows latest dates of service covered by invoices.

\*\*\*\* % Billed is of entire contract, not just current year.

Updated 01/28/08

### Enterprise Zone Deposits 2007 - 2008

	Company	Deposit No.	Deposit Date	Check No.	DWI Fee	State Fee	Total	Month Total
Jul-07	McLane Company	000355	07/13/07	13130	\$ 280.00	\$ 70.00	\$ 350.00	
	Sintex Security Services Inc.	000355	07/13/07	7389	\$ 200.00	\$ 50.00	\$ 250.00	
	Costco Wholesale	000809	07/27/07	27683	\$ 120.00	\$ 30.00	\$ 150.00	
						\$ -		\$ 750.00
Aug-07	Safeway #8245	001942	08/31/07	10579	\$ 120.00	\$ 30.00	\$ 150.00	
	Central Valley Training Center	001942	08/31/07	7487	\$ 120.00	\$ 30.00	\$ 150.00	
						\$ -		\$ 300.00
Sep-07	E & J Gallo Winery	002290	09/11/07	6294	\$ 40.00	\$ 10.00	\$ 50.00	
	McLane Company	002290	09/11/07	15679	\$ 80.00	\$ 20.00	\$ 100.00	
	Cingular Wireless	002290	09/11/07	15679	\$ 680.00	\$ 170.00	\$ 850.00	
	Merced Grocery Outlet	002587	09/20/07	5847	\$ 120.00	\$ 30.00	\$ 150.00	
	Hart Paving & Grading Inc.	002587	09/20/07	7134	\$ 40.00	\$ 10.00	\$ 50.00	
	Hoffman Electronic Systems	002699	09/24/07	41420	\$ 40.00	\$ 10.00	\$ 50.00	
								\$ 1,250.00
Oct-07	Foster Poultry Farms NC-03	003136	10/05/07	2277219	\$ 920.00	\$ 230.00	\$ 1,150.00	
	Sensient Dehydrated Flavor	003313	10/12/07	4819	\$ 1,200.00	\$ 300.00	\$ 1,500.00	
								\$ 2,650.00
Nov-07	Modern Air Mechanical	004647	11/21/07	67968	\$ 200.00	\$ 50.00	\$ 250.00	
								\$ 250.00
Dec-07	DiCarlo, Gregory P MD	005615	12/21/07	1669	\$ 40.00	\$ 10.00	\$ 50.00	
	Bank of America	005615	12/21/07	218795	\$ 120.00	\$ 30.00	\$ 150.00	
	E & J Gallo Winery	005615	12/21/07	6852	\$ 1,120.00	\$ 280.00	\$ 1,400.00	
	Costco Wholesale Corp.	005615	12/21/07	33317	\$ 280.00	\$ 70.00	\$ 350.00	
	In N Out Burger	005615	12/21/07	33317	\$ 40.00	\$ 10.00	\$ 50.00	
	Home Depot	005615	12/21/07	33317	\$ 160.00	\$ 40.00	\$ 200.00	
	SaveMart dba Yosemite Wholesale	005615	12/21/07	33317	\$ 320.00	\$ 80.00	\$ 400.00	
	Courtesy Auto Center	005615	12/21/07	2609	\$ 40.00	\$ 10.00	\$ 50.00	
	Guardco Security	005615	12/21/07	20325	\$ 360.00	\$ 90.00	\$ 450.00	
	West-Mark	005615	12/21/07	13250	\$ 200.00	\$ 50.00	\$ 250.00	
	JSA Rest dba McDonald's	005781	12/28/07	2613	\$ 40.00	\$ 10.00	\$ 50.00	
	o'Keef's Inc	005781	12/28/07	2612	\$ 40.00	\$ 10.00	\$ 50.00	
	McLane Company	005781	12/28/07	216510	\$ 40.00	\$ 10.00	\$ 50.00	
	Fineline Industries Inc.	005781	12/28/07	61909	\$ 440.00	\$ 110.00	\$ 550.00	

**Enterprise Zone Deposits 2007 - 2008**

	<b>Company</b>	<b>Deposit No.</b>	<b>Deposit Date</b>	<b>Check No.</b>	<b>DWI Fee</b>	<b>State Fee</b>	<b>Total</b>	<b>Month Total</b>
	JSA Rest dba McDonald's	006254	1/11/2008	2615	\$ 40.00	\$ 10.00	\$ 50.00	
	Tim Razzari Ford	006254	1/11/2008	119617	\$ 160.00	\$ 40.00	\$ 200.00	
	Tim Razzari Dodge	006254	1/11/2008	46927	\$ 120.00	\$ 30.00	\$ 150.00	
	Tim Razari Nissan	006254	1/11/2008	18079	\$ 40.00	\$ 10.00	\$ 50.00	\$ 4,500.00
	Merced VW Kia Daewoo	005970	01/04/08	40487	\$ 120.00	\$ 30.00	\$ 150.00	
	o'Keef's Inc	002623	01/04/08	2623	\$ 40.00	\$ 10.00	\$ 50.00	
	Anthony Abbate dba McDonald's	006254	1/11/2008	2638	\$ 40.00	\$ 10.00	\$ 50.00	
	Tim Razzari Nissan	006254	1/11/2008	18119	\$ 160.00	\$ 40.00	\$ 200.00	
	Anthony Abbate dba McDonald's	006254	1/11/2008	2633	\$ 40.00	\$ 10.00	\$ 50.00	
	Central Valley Concrete	006254	1/11/2008	15272	\$ 920.00	\$ 230.00	\$ 1,150.00	
	Anthony Abbate dba McDonald's	006254	1/11/2008	2625	\$ 40.00	\$ 10.00	\$ 50.00	
	Starbuck's Coffee Inc #5919	006254	1/11/2008	45830341	\$ 40.00	\$ 10.00	\$ 50.00	
	Costco Wholesale Corp.	006254	1/11/2008	45830341	\$ 40.00	\$ 10.00	\$ 50.00	
Jan-08	Tim Razzari Ford	006254	1/11/2008	119746	\$ 200.00	\$ 50.00	\$ 250.00	
	Tim Razzari Dodge	006254	1/11/2008	46967	\$ 240.00	\$ 60.00	\$ 300.00	
	MB Sports			39084	\$ 80.00	\$ 20.00	\$ 100.00	
	Tim Razzari Ford			119846	\$ 420.00	\$ 70.00	\$ 490.00	
	Tim Razzari Nissan			18169	\$ 60.00	\$ 10.00	\$ 70.00	
	o'Keef's Inc			2648	\$ 120.00	\$ 20.00	\$ 140.00	
	Bertellis Inc.			6095	\$ 60.00	\$ 10.00	\$ 70.00	
	Tim Razzari Dodge			47024	\$ 120.00	\$ 20.00	\$ 140.00	
	McAuley Motors Inc.,			1362	\$ 60.00	\$ 10.00	\$ 70.00	
	Courtesy Auto Center			2651	\$ 120.00	\$ 20.00	\$ 140.00	
	o'Keef's Inc			2655	\$ 60.00	\$ 10.00	\$ 70.00	
								3,640.00

**Total Funds Received**

**\$ 10,740.00 \$ 2,600.00 \$ 13,340.00**