

**Workforce Investment Board
 Executive Committee
 1880 W. Wardrobe Ave
 Monday, February 5, 2007, 7:30-9:00 a.m.
 Meeting Agenda**



<http://web.co.merced.ca.us/wi/wib/wib.html>

1. Call to Order/Roll Call.....
2. Approval of Agenda
3. Approval of December 4, 2006 Minutes.....
4. Public Opportunity to Speak.....
5. Action Agenda
- a. Central California Workforce Collaboration Memorandum of Understanding Andrea Baker
- b. Workforce Investment Board Membership – John M. Stewart, Union Rep..... Dave Davis
- c. Workforce Investment Board Membership – Darren Hughes, Veterans Rep Dave Davis
- d. Call to Action Letters – Governor’s Budget Proposal Dave Davis
- e. High Concentration of Youth Grant Dave Davis
6. Presentation
- a. Workforce Investment Act Funding Dave Davis
7. Discussion
- a. Strategic Scorecard Dave Davis
8. Information
- a. Joint Board of Supervisors/Workforce Investment Board Meeting – Feb 13, 2007..... Dave Davis
- b. Northern San Joaquin Valley Partnership Manufacturing Grant Award Dave Davis
- c. Dept of Workforce Investment/Central Valley Opportunity Center Joint Grant Dave Davis
- d. Business Customer Service and Satisfaction Survey..... Dave Davis
- e. Career Advancement Academy Grant Dave Davis
- f. Workforce Investment Board Resignation – Mr. Charlie Lambert Dave Davis
- g. Workforce Investment Board Resignation – Mr. Chris Rosander Dave Davis
- h. Workforce Investment Board Resignation – Ms. Sharon Cresswell Dave Davis
- i. Financial Reports Jackie Walther-Parnell
9. Director Comments.....(5 min)
10. Chair Comments(5 min)
11. Next Meeting – March 5, 2007
12. Adjourn

**Workforce Investment Board
Executive Committee
1880 W. Wardrobe Ave
December 4, 2006, 7:30-9:00 a.m.
Meeting Minutes**



<http://web.co.merced.ca.us/wi/wib/wib.html>

Members Present:

Robert Harmon (Chair) Albert Montejano Rick Osorio Vann (Mike) Smith

Members Absent:

Kathleen Crookham Mike Sullivan Nellie McGarry

Others Present:

Andrea Baker Brian Cutler Dave Davis Dee Knight
Alfredo Mendoza Jackie Walther-Parnell

1. Call to Order/Roll Call: The Chair called the meeting to order at 7:34 a.m. Roll call was taken.
2. Approval of Agenda: It was *M/S/C Montejano/Smith* to approve the agenda as published.
3. Approval of Minutes: It was *M/S/C Osorio/Montejano* to approve the November 6, 2006 minutes.
4. Public Opportunity to Speak: None.
5. Action Agenda:
 - a. Amendment to In-School Youth Contract – It was *M/S/C Smith/Montejano* to approve the addition of \$139,443 of PY 2005/06 carryover dollars to the YOP contract.
 - b. Amendment to Out-of-School Youth Contract – It was *M/S/C Montejano/Smith* to approve the addition of \$72,523 of PY 2005/06 carryover dollars to the Empower contract.
 - c. Revised Strategic Scorecard – It was *M/S/C Montejano/Smith* to approve the revised Strategic Scorecard.
6. Discussion:
 - a. Grants – How To: Staff gave a PowerPoint presentation on the steps taken in the grant application process.

It was requested that this presentation be given to the Workforce Investment Board in January 2007, and that staff would also present the philosophy of how grants are selected or not selected.
7. Information:
 - a. PY 2005/06 Performance Measures – It was recommended that the Chair send a “thank you” letter to staff for exceeding all performance measures.
 - b. Workforce Housing Taskforce

c. Larry Pitts Resignation

d. Ethics Training for WIB Members – Staff noted that AB 1234 requires that all local boards, including the Youth Council, have ethics training that has to be accomplished by January 2007. Staff put the ethics course on disk, and will mail it with instructions to all WIB and Youth Council members. The Ethics training is required every two years.

e. Financial reports

1) Fiscal Report

2) Contracts Report

3) Enterprise Zone Deposits

8. Director Comments: Ms. Andrea Baker noted there is a continuation of Regional focus. She and Mr. Dave Davis will be attending a meeting in Visalia tomorrow regarding a Regional Manufacturing proposal. On Friday, Dec 8th, Ms. Baker will be attending a meeting for all Regional Directors to put together an MOU for the \$1.5 million that is in the Governor's San Joaquin Valley Partnership.

9. Chair Comments: The Chair thanked everyone for coming and for their input. Mr. Brian Cutler, who is the new Staff Services Analyst, was introduced to the Executive Committee. He will be supporting all WIB committees, and will be looking for grants and keeping track of them once awarded.

The Chair wished everyone a great and safe holiday season.

10. Next Meeting: January 8, 2006, Dept of Workforce Investment Large Conference Room, 1880 W. Wardrobe Ave.

11. Adjourn: The meeting adjourned at 8:29 a.m.

TO: Executive Committee

DATE: 2/05/07

FROM: WIB Staff

For Action

For Information

For Discussion

SUBJECT: Central California Workforce Collaborative Memorandum of Understanding (MOU)

PROPOSED MOTION(S): Approve the MOU for the Central California Workforce Collaborative and forward to the Board of Supervisors for approval.

DISCUSSION: The Central California Workforce Collaborative (CCWC), consisting of the Fresno Area Workforce Investment Corporation, Kern/Inyo/Mono Employer's Training Resource, Kings County Job Training Office, the Madera County Department of Education Workforce Development Office, the Merced County Department of Workforce Investment, San Joaquin County Employment and Economic Development Department, Stanislaus County Department of Employment and Training, and Tulare County Workforce Investment Board, Inc. was formed to promote a collective effort to address Workforce Investment Act issues and funding opportunities.

The purpose of the MOU is to establish cooperative and mutually beneficial relationships between the parties whose participation in CCWC has been determined to be vital to bringing regional workforce funding opportunities to fruition by aligning and leveraging workforce investment and philanthropic funds for strategic investments to improve the workforce system in Central California. The MOU also sets forth the relative responsibilities of the parties as they relate to a regional effort to plan and implement an integrated workforce funding effort for the region. The MOU will be in effect for an initial term of one year and from year to year until terminated by the parties.

By executing the MOU, each party agrees to work together to address issues and pursue funding streams to the benefit of the region. However, the parties are not legally "partners" to the extent that the term encompasses joint and several liabilities. Each party under this MOU is responsible for its own employees, representatives, agents and subcontractors.

**ATTACHMENT(S):
MOU – Central California Workforce Collaborative**

MEMORANDUM OF UNDERSTANDING
BETWEEN
FRESNO AREA WORKFORCE INVESTMENT CORPORATION,
KERN/INYO/MONO EMPLOYER'S TRAINING RESOURCE,
KINGS COUNTY JOB TRAINING OFFICE,
MADERA COUNTY DEPARTMENT OF EDUCATION, WORKFORCE DEVELOPEMENT
OFFICE,
MERCED COUNTY DEPARTMENT OF WORKFORCE INVESTMENT,
SAN JOAQUIN COUNTY EMPLOYMENT AND ECONOMIC DEVELOPMENT DEPARTMENT,
STANISLAUS COUNTY DEPARTMENT OF EMPLOYMENT AND TRAINING, AND
TULARE COUNTY WORKFORCE INVESTMENT BOARD, INC.

WHEREAS, Central California Workforce Collaborative (CCWC) was formed to promote a collective effort to address Workforce Investment Act (WIA) issues and funding opportunities on a regional basis;

WHEREAS, the undersigned workforce investment agencies desire to formally collaborate in partnership on a regional basis concerning WIA issues and funding opportunities;

WHEREAS, the parties hereto, individually and collectively, agree by the execution of this Memorandum of Understanding (MOU) to the obligations, performances and accomplishments of the tasks described herein, specifically, to coordinate resources and opportunities to ensure effective and efficient delivery of employment and training services to the region, where regional efforts are appropriate;

WHEREAS, this MOU describes the terms and conditions under which the undersigned workforce investment agencies will participate as the CCWC in pursuing WIA issues and funding opportunities on a regional basis; and

WHEREAS, this MOU is made by and between the undersigned workforce investment agencies, each of which are referred to singularly as "Party", or collectively as the "Parties".

NOW, THEREFORE, THE PARTIES AGREE AS FOLLOWS:

1. PURPOSE

The purpose of this MOU is to establish cooperative and mutually beneficial relationships between the undersigned Parties whose participation in CCWC has been determined to be vital to bringing regional workforce funding opportunities to fruition by aligning and leveraging workforce investment and philanthropic funds for strategic investments to improve the workforce system in Central California. This MOU also sets forth the relative responsibilities of the Parties as they relate to a regional effort to plan and implement an integrated workforce funding effort for the region.

To ensure the maximum flexibility for all Parties under this MOU, it is agreed that the Parties may enter agency-specific agreements that are in furtherance of and complementary to this MOU. At a minimum, however, the Parties to this MOU agree to enforce the aspects of this MOU at the local level and/or encourage local representatives to enter into this MOU locally (including area-specific information).

2. VISION OF THE COLLABORATIVE

CCWC in collaboration with LWIA's^[m1] of the region should respond effectively and quickly should federal and state funding opportunities that emphasize regional collaboration be offered. CCWC should implement the grants and undertake collaborative planning and implementation process.

3. TERM OF THE MOU.

This MOU is effective as of the date of the last signature hereto and shall continue for an initial term of one year and from year to year thereafter until terminated by the Parties hereto as set forth herein.

4. DECISION-MAKING PROCESS

The Parties anticipate a collaborative working relationship for this regional approach to workforce issues and funding mechanisms. The Parties agree to take all reasonable steps needed to best serve the collective interests of the Parties. CCWC shall consult with other Parties on major policy matters relating to the development, implementation, operation and funding of projects. CCWC has the responsibility for assuring the accomplishment of the purposes of the MOU. The Parties agree to cooperate through CCWC in carrying out its responsibilities under this MOU. In recognition of these basic principles, the Parties further agree as follows:

- a. If there is a dispute over major policy matters not described in paragraph b, that relate to development, implementation, operation, allocation of funds, or other aspects of this MOU, CCWC will attempt to have the Parties reach agreement by consensus. If consensus cannot be reached on such matters, then unresolved issues may be decided by a two-thirds vote of all the Parties. Each party to this agreement is allocated one vote. A quorum for the conduct of business shall be a majority of the voting Parties to the MOU.
- b. Notwithstanding sub-paragraph a, CCWC may make any decision that it regards as necessary or desirable to carry out its responsibilities and commitments under this MOU. Before exercising such authority, CCWC shall consult with the Parties to the maximum feasible extent.
- c. Notwithstanding any other provisions of this MOU, CCWC shall have the authority to make binding decisions that it believes are either minor or implement previous policy decisions of the Parties.

- d. No action shall be taken by CCWC which requires expenditures or involvement by any Party or Parties other than CCWC without prior approval of the named Parties.

5. PROCEDURES FOR AMENDMENT

This MOU and any amendments thereof shall remain in effect until terminated by the Parties hereto as set forth herein. Parties may request, in writing, an amendment to this MOU. The changes shall be documented, signed, dated under the conditions agreed upon by two-thirds or more of the Parties, and attached to the original MOU. If any provision of the MOU is held invalid, the remainder of the MOU shall not be affected.

6. TERMINATION

Participation in this MOU may be terminated by any Party for any reason after the Party complies with all of the conditions of termination. The conditions of termination include:

- (a) The Party shall notify all the other Parties to this MOU in writing, of the Party's intention to terminate at least ninety (90) days prior to its termination; and (b) Any reasonable expenses associated with the Party's termination from this MOU shall be paid in full by the terminating Party.

7. PROVISION OF SERVICES

Each Party to this MOU agrees to enforce and/or encourage the following commitments:

- * Each Party will select a representative and/or representative's designee to participate in CCWC activities and other required meetings of the Parties;
- * Each Party will fund and implement its share of agreed upon activities of CCWC with either in-kind or financial contributions;
- * Each Party will assign appropriate staff to work on issues and/or funding mechanisms; and
- * Each Party will investigate all funding sources, both workforce investment and private, for projects determined by CCWC to be mutually beneficial to the region.

8. BREACH OF THE MOU

The Parties agree that each shall fulfill its responsibilities under this MOU in accordance with the provisions of law and regulations that govern its activities. This MOU does not negate any operating procedures in effect. If at any time a Party is unable to perform its

agreed functions under this MOU, such Party shall immediately provide written notice to the other Parties describing its inability to fulfill the requirements of this MOU and establish a date at the earliest convenience, but no more than thirty (30) days, to mutually resolve the issue.

Failure to abide by this MOU is basis for expulsion of such Party by the other Parties.

9. MISCELLANEOUS PROVISIONS

a. Mutual respect of organizational practices. All Parties agree to respect each other's organizational practices and management structures in the activities engaged under this MOU.

b. Retention of individual action. This MOU does not restrict the Parties from the ability to individually (or collectively) pursue any policy, action or funding mechanism that CCWC could under the terms of this MOU; however, any such Party or Parties shall make reasonable efforts to provide advance notice of their action to the other Parties and allow them to comment upon or join in their action before proceeding.

c. Employees. It is expressly understood and agreed by all Parties that employees of Parties receiving compensation for work performed for this MOU shall in no way be deemed employees of CCWC.

d. Brown Act. The Parties acknowledge familiarity with applicable State laws, rules and regulations with regard to public meetings and will abide by them.

e. Indemnification and liability. By executing this MOU, the Parties agrees to work together to address issues and pursue funding streams to the benefit of their respective regions. However, the Parties are not legally "partners" to the extent that the term encompasses joint and several liability. Each Party under this MOU is responsible for its own employees, representatives, agents, and subcontractors.

However, it is understood and agreed that each Party shall, to the extent permitted by law, defend, indemnify and save harmless every other Party, and its officers and employees, from all claims, suits or actions of every name, kind and description resulting from the indemnifying Party's performance of this MOU, excluding any injuries, death, damage, or liability resulting from the negligence or willful misconduct of the other Parties or their officers or employees.

f. Equal opportunity and nondiscrimination. The Parties acknowledge familiarity with applicable Federal and State laws, rules, regulations, policies, procedures, and reporting requirements and will abide by them. This includes, but is not limited to, discrimination policies, compliance with Americans with Disabilities Act, and maintenance of drug free

workplaces. Reference is made, but not limited to, Sec. 181 – “Requirements and Restrictions,” and Sec. 188 – “Nondiscrimination,” of the WIA.

g. Execution. This MOU may be executed and delivered in any number of copies (“counterpart”) by the Parties, including by means of facsimile. When each Party has signed and delivered at least one counterpart to the MOU, each counterpart shall be deemed an original and, taken together, shall constitute one and the same MOU, which shall be binding and effective as to the Parties hereto.

PER SIGNATURE, WE AGREE TO ENFORCE THE PROVISIONS AND INTENT OF THIS MOU.

FRESNO AREA WORKFORCE INVESTMENT CORPORATION DATE

KERN/INYO/MONO EMPLOYER’S TRAINING RESOURCE DATE

KINGS COUNTY JOB TRAINING OFFICE DATE

MADERA COUNTY WORKFORCE INVESTMENT BOARD DATE

MERCED COUNTY DEPARTMENT OF WORKFORCE INVESTMENT DATE

SAN JOAQUIN COUNTY EMPLOYMENT AND ECONOMIC DEVELOPMENT DEPARTMENT DATE

STANISLAUS COUNTY DEPARTMENT OF EMPLOYMENT AND TRAINING DATE

TULARE COUNTY WORKFORCE INVESTMENT BOARD, INC. DATE

TO: Executive Committee

DATE: 2/05/07

FROM: WIB Staff

For Action

For Information

For Discussion

**SUBJECT: Workforce Investment Board Appointment, Mr. John M. Stewart,
Merced/Mariposa Local Council**

**PROPOSED MOTION(S): Accept the nomination of Mr. John M. Stewart, President,
Merced/Mariposa Local Council, and forward to the Board of Supervisors for
approval.**

**DISCUSSION: Section 117 (b)(2)(iii) of the Workforce Investment Act identifies
the entities that are required as members of the local Workforce Investment Board.
One entity is representatives of a local labor organization.**

Mr. Stewart is the President of the Merced/Mariposa Central Labor Council.

ATTACHMENT(S):

Application will be available at the meeting.

TO: Executive Committee

DATE: 2/05/07

FROM: WIB Staff

For Action

For Information

For Discussion

SUBJECT: Workforce Investment Board Appointment, Mr. Darren Hughes, Human Services Agency

PROPOSED MOTION(S): Accept the nomination of Mr. Darren Hughes to the Workforce Investment Board (WIB), and forward to the Board of Supervisors for approval.

DISCUSSION: Section 117 (b)(2)(iv) of the Workforce Investment Act identifies the entities that are required as members of the local WIB. One entity is a representative of veterans.

Mr. Hughes is the Merced County Veteran Service Officer, working out of the Human Services Agency. He will be replacing Mr. Phil Flores on the WIB.

**ATTACHMENT(S):
Application will be available at the meeting.**

TO: Executive Committee

DATE: 2/05/07

FROM: WIB Staff

For Action

For Information

For Discussion

SUBJECT: Call to Action Letters – Governor’s Budget Proposal

PROPOSED MOTION(S): Approve letters to local legislators in support of reversing the Governor’s proposal to reduce the State Service Budget by \$27.1 million.

DISCUSSION: The Governor’s FY 2007-08 Budget, released in early January, proposes to eliminate 260 positions from the Employment Development Department’s (EDD) Job Service Division. This is a \$27.1 million cut in Contingent Funds in EDD’s budget.

Even though the budget proposal statement that these cuts would be managed through normal attrition and redirection to other programs, it is the opinion of the California Workforce Association that the actual service level reduction and impact to businesses and jobseekers would be devastating. The reality is that the proposed cut would reduce EDD’s field operations workforce by over 25%.

The proposed contingent cut would come on top of the 32% reductions in actual Workforce Investment Act dollars to California since 2000, with cuts in 2006 of 8%.

The vast majority of the 260 positions to be eliminated will be workers stationed in local One-Stops. When WIA began, EDD had a 5-hour per week presence in the Los Banos One-Stop, and a 40-hour presence in Merced. By 2005, that had diminished to 20 hours per week in Merced with no presence in Los banos. The Governor’s budget could easily further reduce EDD’s presence in our One-Stops.

ATTACHMENT(S):

Letter to State Senator Jeff Denham

Letter to Assembly Member Cathleen Galgiani

February 5, 2007

State Senator Jeff Denham
State Capitol, Room 3076
Sacramento, CA 95814

Assembly Member Cathleen Galgiani
State Capitol
P.O. Box 942849
Sacramento, CA 94249-0017

Honorable _____:

I am writing to urge your support for reversing a proposal in the Governor's FY 2007-08 budget to eliminate 260 positions from the Employment Development Department's (EDD) Job Services Division. The Legislature should ensure that essential services to businesses and their constituents are protected by maintaining \$27.1 million in Contingent Funds in EDD's budget.

Never before has California economic competitiveness depended more on an effective local workforce system, quickly and efficiently connecting workers and business. These cuts would not only dramatically undermine our ability to assure worker access to economic opportunity, but also to maintain and advance California's business prosperity.

Contrary to the budget proposal statement that these cuts would be managed through normal attrition and redirection to other programs, the actual service level reduction and impact to businesses and jobseekers would be devastating.

The reality is that the proposed cut would reduce EDD's field operations workforce by over 25%. These cuts would reduce services for businesses in your district and for your constituents who are looking for work. Services in jeopardy include counseling, job placement assistance, support services and help to small businesses. These services benefit all of California's workers and industries.

As Chair of the Merced County Workforce Investment Board, I know first-hand the value of these workers, as partners in delivering local employment and training services tailored to the needs of our communities. The vast majority of these 260 workers are stationed in local One-Stop career centers. The effectiveness of our workforce development services is dependent upon this state/local partnership. Eliminating these positions would severely impact our ability to serve at-risk communities and productive workers and employers.

The proposed contingent fund cut will come on top of an already devastating 32% reduction in actual Workforce Investment Act (WIA) dollars to California since 2000, with cuts this year alone of 8%. As I stated before, the vast majority of the 260 positions will be EDD workers stationed in our One-Stop Centers. When WIA began, EDD had a 5-hour per week presence in our Los Banos One-Stop, and a 40-hour per week presence in the Merced One-Stop. By 2005, that had diminished to 20 hours per week in Merced with no presence in Los Banos. The Governor's budget could easily further reduce EDD's presence in our One-Stops.

We are also acutely aware that the Governor's proposal would be added on to an estimated reduction of over 25% in Wagner-Peyser funding since 2002. California's local services capacity for employment and training has already been severely impacted by these cuts and cannot reasonably be the target of further, unnecessary in-state cuts.

We in the Merced County Workforce Investment Board urge your support for reversing this proposed redirection of \$27.1 million to the General Fund. The direct and immediate impact is far more negative and devastating than any value that could be derived by this proposal.

Respectfully,

Robert Harmon
Chair

TO: Executive Committee

DATE: 2/05/07

FROM: WIB Staff

For Action

For Information

For Discussion

SUBJECT: High Concentration of Youth Grant

PROPOSED MOTION(S): Approve the application for High Concentration of Youth Grant Funding

DISCUSSION: On October 16, 2006, the Merced County Local Workforce Investment Area submitted an application to the California Workforce Investment Board for High Concentration of Eligible Youth funding. The application was for \$18,500 in additional WIA funding, and was to be matched by \$6,200 in non-WIA funds from Merced County Office of Education/Regional Occupational Program (MCOE/ROP).

In January 2007, the Employment Development Department contacted the Department of Workforce Investment (WI) to inquire about the feasibility of a larger non-WIA match. In late January 2007, WI was informed that \$55,000 was now available for the Merced County LWIA. MCOE/ROP will provide \$18,333 in matching funds.

The program will serve both in-school and out-of-school youth. Ten disabled younger youth and 20 out-of-school youth will be enrolled. The contract will run from December 1, 2006 through December 31, 2007.

**ATTACHMENT(S):
Application**

The Merced County Workforce Investment Area, in concurrence with the Merced County Office of Education (MCOE), the sole WIA Youth Contractor for Merced County, is submitting this plan for services in response to the Employment Development Department Directive Number WIAD06-8 dated September 29, 2006. The directive authorizes \$55,000. in additional WIA funding for the period December 1, 2006 through December 31, 2007 based on Merced County's high concentration of eligible youth.

Requested Amount:

The Merced County Workforce Investment Area is requesting \$55,000. Of that amount, 89% is budgeted for direct participant services, including student wages, supportive services, and instructional supplies. This proposal leverages existing funding for staff salaries and operating costs allowing the additional funding to be maximized for student services.

Matching Funds:

The Merced County Office of Education commits **\$18,333.** in non-WIA funds to support this proposed plan for services. (See proposed budget narrative.)

Priority Area of Focus:

The plan is written to serve 30 additional youth ages 14-21. Enrollments for in-school youth, ages 14-18, will be targeted to students with disabilities. Enrollments for out-of-school youth, ages 17-21, will be open to those who meet WIA enrollment criteria. The following performance measures will be achieved:

WIA Performance Measure	2005/2006 Negotiated Performance Rates for Merced County
Younger Youth Skill Attainment Rate	84.7%
Younger Youth Diploma or Equivalent Rate	66.0%
Younger Youth Retention Rate	63.8%
Older Youth Entered Employment Rate	63.8%
Older Youth Retention Rate	73.0%
Older Youth Earnings Change	\$3,384.
Older Youth Credential Rate	38%

Projected Increase in the number of WIA eligible youth to be served:

The Merced County Office of Education (MCOE) is submitting this plan to serve an additional 30 youth in the WIA funded Youth Opportunity (YOP) or EMPOWER programs. The YOP is the sole WIA in-school youth program in Merced County and has operated continuously since October 2000. More than 2,400 youth have been served and the WIA performance measures have been met or exceeded in every quarter since the program's inception. The EMPOWER program is the sole WIA out-of-school youth program in Merced County. The EMPOWER model was implemented in February 2004. Performance measures were exceeded in every indicator for the 2005-2006 program year.

The YOP and EMPOWER provide comprehensive, long-term services that address the four major themes of the Workforce Investment Act: 1) improving education achievement, 2) preparation for and success in employment, 3) supportive services, and 4) services intended to develop the potential of youth as citizens and leaders. These services are accessible to all Merced County communities.

The YOP is contracted to serve 300 youth during the 2006-2007 fiscal year. In addition, as of October 1, 2006 an additional 229 youth are being provided follow-up services. The EMPOWER program is contracted to serve 220 youth during the 2006-2007 fiscal year. In addition, as of October 1, 2006 an additional 126 youth are being provided follow-up services.

There is a documented unmet need for additional WIA youth services in Merced County. The County ranks as the 5th highest among the LWIAs in its concentration of economically disadvantaged youth. Additionally, unemployment is consistently high in the County (8.2% in August 2005, compared to the State average of 5.1%) and the poverty rate is similarly high at 21.7% (compared to 14.2% Statewide). The County's per capita income is only \$14,257. (equivalent to only 63% of the Statewide per capita income). Merced County suffers from numerous problems associated with poverty and is ranked as the fourth poorest County in the State. These socio-economic challenges affect the youth of Merced County in countless ways, most notably in academic achievement. Only 63% of County residents over the age of 25 have a high school diploma (compared to the State average of 76%).

It is important to note that the Merced County Youth Opportunity Program has a documented high school graduation rate greater than 90% for all students exited from the program. This represents a 6-year proven record of effectiveness. Clearly, the YOP is working to reduce the achievement gap and thus expand opportunities for low-income youth. The EMPOWER program also has proven effective, exceeding all performance measures for out-of-school youth for the 2005-2006 program year. Additional funding will allow the same proven-effective services to be provided to more Merced County youth.

The 520 youth currently served in the YOP and EMPOWER program represent only 5% of the more than 9,575 Merced County youth who are eligible for and would benefit from services based on 2000 Census data. This proposal will allow an increase in the number of youth served in Merced County.

Services to be provided as described in the WIA, section 129 (c) (2):

The YOP will provide an opportunity for eligible in-school youth, ages 14-18 with identified disabilities, to receive a full array of services and supports that are most likely to result in increased skill attainment, high school completion or achievement of the GED, and retention as defined by the WIA. The EMPOWER program will provide an opportunity for eligible out-of-school youth, ages 17-21, to receive a full array of services and supports that are most likely to result in employment, retention, earnings change, and the attainment of a credential.

Program and partner staff will make available all the program components and program elements described in the following section. All of the program components and elements are fully established and operational throughout Merced County.

Program activities for each participant will vary depending on the needs of each participant as described in the Individual Service Strategy (ISS) or Individualized Education Program (IEP).

Program Design Components

Outreach and Recruitment

Outreach and recruitment will target in-school youth, ages 14-18, with disabilities. Enrollments for WIA eligible out-of-school youth will also occur. The YOP and EMPOWER programs have a six-year history of effective outreach and recruitment.

Orientation

Program staff will provide youth with a comprehensive orientation to the program. Participants will be made fully aware of the opportunities, responsibilities, and expectations of the program. Orientation will provide information on the full array of services available through the program and through community organizations including the local Workforce Investment

Board, the One-Stop Worknet Employment Resource Centers, and the One-Stop Partners.

Information will be provided about how to access these services, and referrals will be made to appropriate services.

Intake and WIA Eligibility Determination (Initial Assessment)

An initial appraisal interview will be used to determine whether WIA services are the most suitable for the individual student. The appraisal interview will be based on a review of the existing student record, motivation of student to participate, and a personal interview with the student. Other family members or related responsible adults will be included in the appraisal interview as appropriate.

Intake will consist of completing WIA eligibility assessment of each individual in accordance with the rules and regulations for youth eligibility as outlined in the Workforce Investment Act. Program staff will be responsible for intake and eligibility determination.

Information, Referral, and Resource

Youth determined to be ineligible for WIA services and/or not appropriate for program services will be referred to other community services. Those in need of employment services or training will be referred to the nearest One-Stop Center.

Enrollment

Enrollment will be available for in-school youth between the ages of 14 and 18 who have identified disabilities and meet the WIA low-income eligibility requirements. Enrollment will also be available for out-of-school youth between the ages of 17-21 who meet WIA eligibility requirements. MCOE will enroll and serve 30 youth between December 1, 2006 and December

31, 2007. This number is in addition to the youth MCOE is contracted to serve through WIA youth formula funding during the 2006-2007 fiscal year.

Objective Assessment and ISS

An objective assessment of the academic and skill levels of each participant will be conducted by program staff to determine the needs of each participant. This assessment will include a review of:

1. Basic skills
2. Occupational skills
3. Prior work experience
4. Employability
5. Interests
6. Aptitudes (including interests and aptitudes for non-traditional jobs)
7. Supportive services, family and financial situation/needs
8. Development needs of each participant

For students with disabilities, the state and nationally mandated IEP will be used. In the event that a recent assessment including the above components has been completed, that assessment will be used.

Emphasis will be placed on assessment of supportive services, family and financial situations and needs, and the developmental needs of each student. A personal assessment form will be completed by each student, after which the assigned mentor/advisor will review the assessment with the student in a one-on-one interview. If any type of intervention is needed, the mentor/advisor will make the necessary connections between the student and the agency providing services. The mentor/advisor will also closely monitor the situation to assure that the student is safe and that his/her basic needs are being met.

Based on the results of the objective assessment, a formal training/needs strategy will be mutually developed between the mentor/advisor and the student. The ISS for each student shall include:

1. Identification of the employment goals and a course of action that the participant should take. This will include appropriate achievement objectives, and/or appropriate supportive service needs.
2. Preparation of the participant for post-secondary educational opportunities.
3. Provision of strong linkages between academic and occupational learning.
4. Provision of preparation for unsubsidized employment opportunities.
5. Provision of effective connections to the job market, and to local and regional employers.
6. Provision of connection with positive community youth programs (i.e., recreational activities, community service, cultural activities, and other youth development activities).

Ongoing, general assessment of participants' needs and progress will continue for the duration of enrollment in the program. Any progress changes in the ISS/IEP (activities, goals, etc.) will be reported in the ISS/IEP or diary.

Connection with Youth Development Activities

The program design for YOP and EMPOWER are reflective of the Search Institute's Developmental Assets Model for youth development. The external asset of support is provided by the mentor/advisor and by the caring program climate. The external asset of empowerment is reflected in the choices related to participation, goal setting, and occupational exploration. The external asset of boundaries and expectations is provided by the program structure, culture, and high expectations. During the orientation session, youth are informed of the program structure, performance measures, and expectations. The external asset of constructive use of time is addressed by the program structure, ongoing availability of program activities, and the availability of a youth computer lab and resource center that is centrally located in Merced.

Case Management

Each participant will be assigned a mentor/advisor from our existing program staff. The mentor/advisor will work with the participant to complete the eligibility process, develop the ISS or review the IEP, and coordinate referrals to services necessary to accomplish the established goals. The mentor/advisor will be responsible to monitor participant progress at least monthly and provide documentation through appropriate diary narratives.

PROGRAM ELEMENTS

Drop-out Prevention Activities (Tutoring, study skills training, and instruction)

MCOE will provide dropout prevention activities. The assigned mentor/advisor will monitor student progress and will assist each participant to achieve his or her potential and gain the skills available through this program. Because of the warm, ongoing relationship this adult will be expected to develop with the participant, problems will be identified early and the necessary steps for intervention will be put in place. Intervention may include referral to tutoring, school-based interventions, supportive services, and the PLATO lab. PLATO labs are available at the YOP main office in Merced, Valley Community School, Merced Adult School, Merced Worknet Employment Resource Center, Los Banos Worknet Employment Resource Center, Dos Palos Community Center, Livingston Worknet Employment Resource Center, Livingston High School Career Center, and Atwater High School Career Center.

Alternative Secondary School Services

Valley Community School, Merced Adult School, Dos Palos Continuation, San Luis Continuation, Merced Continuation (Yosemite), Independent Study, and all other alternative schools in Merced County will be available to the participants if necessary.

Paid and Unpaid Work Experience

An integral component of the YOP and EMPOWER programs is paid and unpaid work experience. Students will be provided opportunities to perform meaningful work in a well-supervised context that enables trainees to learn marketable skills and good work habits through the Regional Occupational Program Community Classroom, high school work experience, and community service projects. The mentor/advisor will ensure that the work experience opportunities provided support the goals of the students' ISS/IEP. Every student who is placed in paid or unpaid work experience will have a training plan developed by the mentor/advisor, the job supervisor, and the student. This training plan must be aligned to the skills required for employment, as determined in the ROP course outline and approved by the advisory committee for that particular occupation. The students will be visited on site. Time cards will be picked up every two weeks and students will attend related classroom instruction at least once each week.

Occupational Skills Training

Every participant will have an opportunity to be enrolled in a career-technical program, either through the Regional Occupational Program, vocational programs offered at the high schools, or through on-the-job training. As a component of the employment program, students will be enrolled in ROP and will be taught both job-specific and employability skills. The mentor/advisor will monitor each participant's progress and will be responsible for assuring that the participant is enrolled and progressing satisfactorily in an occupational skills training

program, which, in addition to job-specific skills, includes the following: 1) Employment Preparation; 2) Resumes; 3) Job Applications; 4) Interview Techniques; 5) Dress/Appearance Standards; 6) Employer Expectations; 7) Job Leads; and 8) Labor Market Information.

Occupational training will be provided in a demand occupation that corresponds with the employment career goals indicated in the ISS/IEP. A labor market study is conducted for each training program offered. Certificates of skill competence will be provided to all students who complete the occupational program.

In addition to occupational skills training, basic skills and employability skills will be developed. Throughout the program, systematic and extensive attention will be directed toward improving basic education skills, including reading, math, writing, analytical, computer, and communication skills, toward the attainment of a high school diploma to prepare for college and/or the workforce. Participants will complete an employment portfolio and participate in mock interviews. The Secretary's Commission on Achieving Necessary Skills (SCANS) Competencies, which were created in 1991, will be incorporated into all aspects of occupational skills training.

Leadership Development Opportunities

Opportunities for leadership development will be made available to every student, either through formal vocational student organizations, through informal activities organized by the participants and supervised by the mentors/advisors, or through participation in the YOP and EMPOWER Focus Groups. For in-school youth, every participant will be encouraged to join a vocational student organization aligned to his/her career interest area. Vocational student organizations currently offered through ROP include Future Business Leaders of America (FBLA), Future Farmers of America (FFA), Future Homemakers of America/Home Economics

Related Careers (FHA/HERO), Distributive Education Clubs of America (DECA), and SkillsUSA. As members of these organizations, youth will develop positive relationships within a peer group with a set of positive values and a philosophy of life that can compete with the negative values encountered elsewhere. They will also be given opportunities to play a public leadership role influencing policy that affects the community and to participate in community service projects that improve the quality of life in the community. These programs have a successful history in Merced County. They actively engage students and provide opportunities for social, as well as skill-building, activities. The Focus Groups provide an opportunity for students to voice their opinions, make recommendations, and influence policy for the YOP and EMPOWER programs.

Supportive Services

Supportive services necessary for each participant to achieve successful outcomes in the program will be identified during the development of the ISS/IEP. The mentor/advisor will refer the participant to community services and/or provide direct services, as funding allows, through the program. In addition to the supportive services identified in the ISS/IEP, the mentor/advisor will make every effort to identify other supportive service needs that may arise as the participant progresses through the program.

Adult Mentoring

Each participant will be assigned to a mentor/advisor who will assist the participant to complete his/her education and other program activities. The mentor/advisor will provide ongoing support and encourage accountability toward individual goals for each participant. Mentor/advisor services will be documented by monthly diary entries.

Comprehensive Guidance and Counseling

All participants will complete an academic skills assessment as well as a vocational assessment to determine learning styles, vocational interests, aptitudes, and temperaments. The mentor/advisor will work with the student to analyze and interpret the results of the academic and vocational assessments, and establish activities and opportunities for career awareness and exploration in occupational areas consistent with the assessment results.

Follow-up Services

Follow up services will be provided to participants for up to 12 months after program exit. Participants who are exited will be contacted at least quarterly and will be notified and encouraged to attend program activities, visit the Youth Opportunity Zone for assistance with job search activities, and access the computer and PLATO labs for further skills development. Supportive services will be made available as appropriate.

Summer Employment Opportunities

Employment opportunities will be offered to participants year round and will not be limited to the summer months. Participants will be enrolled into paid work experience based on the goals established in the ISS/IEP.

Financial Literacy Skills Training

The Merced County YOP and EMPOWER programs piloted the Real Game California curriculum during the 2005-2006 school year and continue to offer this curriculum to program participants. The curriculum provides financial literacy training, including personal budgeting and contingency budgeting, through a series of hands-on interactive sessions.

PROGRAM OUTCOMES AND RELATED TIMELINES:

Work Statement

The Contractor MCOE will:

1. Recruit, enroll, and provide services between December 1, 2006 and December 31, 2007 for 30 WIA eligible youth. Enrollments for in school youth, ages 14-18, will be targeted to students with disabilities. Enrollments for out-of-school youth, ages 17-21, will be open to out-of-school youth who meet WIA enrollment criteria. All youth enrolled under this contract will be co-enrolled in eligible for services in either the YOP or EMPOWER program.
2. Be responsible for administrative and fiscal oversight of the program.
3. Provide services including the ten (10) WIA required comprehensive elements and the program design components outlined in this narrative.
4. Provide outreach and recruitment to enroll 30 new participants.
5. Determine eligibility for Workforce Investment Act (WIA) services for 14-21 year old youth and complete required WIA enrollment paperwork for 30 youth.
6. Provide each participant with a comprehensive orientation to the program.
7. Provide objective assessment as described in the plan narrative. Complete an Individual Service Strategy (ISS) for each participant. An IEP may be substituted for the ISS.
8. Provide case management services for each participant, including appropriate contact at least once each month, with appropriate diary entry.
9. Provide paid and unpaid work experience.
10. Be responsible for payroll of participants and distribute participant paychecks.
11. Comply with laws and regulations pertaining to Workers' Compensation, federal and state labor laws, and Child Labor Laws for minor participants.
12. Ensure that all work site supervisors receive a program orientation before any participants are placed under their supervision.
13. Provide each participant an orientation to the worksite and/or training program prior to placement.
14. Ensure that each participant is provided the safety equipment necessary to perform work under the contract.

15. Provide supportive services when needed and as practical. Refer participants to appropriate community services.
16. Carry out all program activities in accordance with the Work Statement and Budget/Budget Narrative in this plan.
17. Attain the final Local Youth Performance Measures established for 14-18 year olds by the State. The performance indicators that must be attained by the contractor are:

Youth skill attainment rate	84.7%
Youth diploma or equivalent rate	66.0%
Younger Youth Retention rate	63.8%
18. Attain the final Local Youth Performance Measures established for 19-21year olds by the State. The performance indicators that must be attained by the contractor are:

Entered Employment	63.8 %
Earnings Increase	\$3,384.
Retention	73.0%
Credential	38.0%
19. Provide follow-up services to all participants up to 12 months after program exit.
20. Provide a Customer Satisfaction Evaluation to measure the level of customer satisfaction with program services.

**MERCED COUNTY OFFICE OF EDUCATION
HIGH CONCENTRATE BUDGET NARRATIVE 06/07
12/1/06 - 12/31/07**

ADMINISTRATION

A. Salaries: Staff

B. Fringe: Staff

C. Other-Indirect Costs 5% \$ 2,619

TOTAL ADMIN COSTS \$ 2,619

PROGRAM

A. Salaries: Staff

subtotal salaries -

B. Fringe: Staff

subtotal benefits \$ -

PROGRAM COSTS

A. Instructional Supplies 769

B. Program staff mileage 500
9 staff members for site visits

C. Program staff training 2700
est \$300 x 9 staff

Total program costs \$ 3,969

PARTICIPANT

A. Participant Wages

est 30 students X 192 hrs X \$7.50 per hr \$ 43,200

Workers Comp (3.384%) \$ 1,462

B. Supportive Services \$ 3,750

estimated \$125 per 30 students

Total Participant Cost \$ 48,412

TOTAL PROGRAM/PARTICIPANT COSTS \$ 48,412

TOTAL MCOE/ROP BUDGET \$ 55,000

Match of non-WIA funds: 18% of the program administrator's salary and benefits. Funded through Average Daily Attendance (ADA) \$ 18,333.00

PROJECT BUDGET PLAN - SINGLE FUND SOURCE AND CASH MATCH

Applicant Name:		Merced County Office of Education		
Special Project Title:		High Concentration		
Term:		December 1, 2006 through December 31, 2007		
I. Budget Detail		Planned Budget		
		WIA 15 Percent	Non-WIA Cash Match	Total
A. Staff Salaries		\$ -	\$ -	\$ -
B. Number of full-time equivalents:	\$ -			
C. Staff Benefits		\$ -	\$ -	\$ -
D. Staff Benefit Rate (percent):	\$ -			
E1. Staff Travel		\$ 500	\$ -	\$ 500
E.2 Staff training est \$300 x 9 staff		\$ 2,700		\$ 2,700
F. Operating Expenses (communications, facilities, utilities, maintenance, consumable supplies, etc.)		\$ 769	\$ -	\$ 769
G. Equipment (Not Permitted)				
H. Contractual Service		\$ -	\$ -	\$ -
I. Indirect Costs		\$ 2,619	\$ -	\$ 2,619
J. Indirect Cost Rate (Percent):	5%			
Name of Cognizant Agency:		Merced County Office of Education		
K. Other (describe): Participant wages, workers comp, and participant supportive services		\$ 48,412	\$ -	\$ 48,412
L. Match: 18% of the program administrator's salary/benefits. Funded through Average Daily Attendance (ADA)			\$ 18,333	\$ 18,333
M. Total Funding		\$ 55,000	\$ 18,333	\$ 73,333

II. Quarterly Expenditure Plan			
A. 12/2006	\$0.00	\$0.00	\$0.00
B. 03/2007	\$13,750.00	\$4,583.00	\$ 18,333
C. 06/2007	\$27,500.00	\$9,166.00	\$ 36,666
D. 09/2007	\$41,250.00	\$13,749.00	\$ 54,999
E. 12/2007	\$55,000.00	\$18,333.00	\$ 73,333

MERCED COUNTY WORKFORCE INVESTMENT BOARD STRATEGIC SCORECARD

WIB GOALS

Goal # I Train and attract adaptable workers to fill industry needs.

Goal # II Influence the K-12 education system to design and implement strategies that provide students knowledge of employee skills and attitudes and develop metrics to assure success.

Goal # III Become an active advocacy voice and take political action on workforce development issues at the local, state, and national levels.

Measurement Category: Customer Perspective

Measure/Indicator	Metrics	Method	How Often Review	Responsible WIB Committee
1. Business Customer Satisfaction				Exec
a. Employer Needs Are Being Met	80% Satisfaction Rate & Increase in the # of Employers using Worknet Services	Face to face 10 Question Survey of 30 Employers	Annually (July)	
b. Are the Right Industries Targeted • Economic Development Targeted Industries • Growth Industries	Compare targets and adjust industry focus, if necessary	Review LMI (Growth Industries & Early Warning Data)	Annually (July)	Exec
2. Job Seeker Customer Satisfaction				
a. Job Seeker Needs Are Being Met	90%	Customer Satisfaction Surveys	Biannually (Jan/July)	Exec
b. Input from Customers Is Used To Improve Services	Rating to meet or exceed	One Stop Management	Biannually (Jan/July)	Exec
3. Workforce Development Advocacy/Awareness				
	# Of Face to Face Meetings	Meetings with Legislators	Annually (April)	Executive
	# Of Written Communications	Written Communication with		

MERCED COUNTY WORKFORCE INVESTMENT BOARD STRATEGIC SCORECARD

	<p>Voting record of Legislators</p> <p>Positive impact to Support Local Control</p> <p>Stable or increased WIA Funding</p>	<p>Legislators (requesting a response)</p> <p>Invitations to WIB Meetings</p> <p>Invitations to Worknet, i.e., for a tour, Chamber Mixer, etc.</p>		
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Measurement Category: Internal Operations/Organizational Effectiveness

Measure/Indicator	Metrics	Method	How Often Review	Responsible WIB Committee
<p>1. Program Accountability:</p> <p>a. Plan vs. Actual Participant Activity</p> <ul style="list-style-type: none"> • Numbers • Merced County Population Demographics <ul style="list-style-type: none"> White - 46.7% Hispanic - 32.4% Asian – 6.8% African Amer – 3.8% Amer Indian – 1.2% Others – 9.1% • Performance Measures 	<p>Planned vs. Actual</p> <p>Participants vs. Merced Co. Demographics</p> <p>Attain 80% level on Goals</p>	<p>Participant Reports</p> <p>Participant Reports</p> <p>Performance Reports</p>	<p>Quarterly (Oct/Jan/Apr/Jul)</p> <p>Biannually (Jul/Jan)</p> <p>Quarterly (Nov/Feb/May/Oct)</p>	<p>Exec</p> <p>Exec</p> <p>Exec</p>
<p>b. Report Results:</p>				

MERCED COUNTY WORKFORCE INVESTMENT BOARD STRATEGIC SCORECARD

<ul style="list-style-type: none"> • Audits • Monitoring • Youth Quarterly Program Reports <ul style="list-style-type: none"> Out-of-School Youth Younger Youth <p>c. Resources are Allocated Appropriately:</p> <ul style="list-style-type: none"> • The Selected Industry Cluster and Occupations Within The Cluster Are Being Supported • Quality Controls • Productivity 	Zero Findings	County Audit Single Unit Federal Audit	Annually (May)	Exec	
	Zero Findings		Annually (Feb) Biannually (Jan/Jul)	Exec	
	Acceptable Progress	EDD Monitoring WI Monitoring	Quarterly	YC	
	Acceptable Progress	Report from MCOE Report from MCOE	Quarterly	YC	
		Review results of training and job placements in the industry	Identify and select industry cluster	Annually (July)	Exec
	Improved Scores		Annually (July)	Exec	
	Attainment	Customer Satisfaction Data Performance Measures	Annually (July)	Exec	

Measurement Category: Financial/Market Perspective

Measure/Indicator	Metric	Method	How Often Review	Responsible WIB Committee
1. Expenditures including: <ul style="list-style-type: none"> • Obligations • Accruals (Expenses) • Encumbrances • By funding source 	80% Expended by End of Year	Fiscal Reports	Monthly	Exec

MERCED COUNTY WORKFORCE INVESTMENT BOARD STRATEGIC SCORECARD

<ul style="list-style-type: none"> • By service • Plan vs. Actual 				
2. Revenue & Resources:				
a. Grants	#s Received #s Applied for Sources	WI Report	Quarterly (Oct/Jan/Apr/Jul)	Exec
b. Revenue Generation	# of Sources Amount of \$\$	WI Report	Quarterly (Oct/Jan/Apr/Jul)	Exec

Measurement Category: Learning and Innovation

Measure/Indicator	Metric	Method	How Often Review	Responsible WIB Committee
1. Influence the Workforce Investment System				
a. Education	Report on Activity	Participate on the P-16 Council	Quarterly	Exec
b. Economic Development/Castle Development	New Jobs Created Jobs Retained or Jobs Lost	Reports by MCEDCO, BEO and EDAC.	Quarterly	Exec

Glossary

Exec - WIB Executive Committee

YC - Youth Council

Revision Date: December 4, 2006

TO: Executive Committee

DATE: 2/05/07

FROM: WIB Staff

For Action

For Information

For Discussion

SUBJECT: Joint Workforce Investment Board /Board of Supervisor Meeting

DISCUSSION: In accordance with Section 4, Chief Local Elected Official (CLEO) Agreement, the Local Elected Officials will meet once a year in conjunction with the local Workforce Investment Board (WIB). This requirement will be met through a Joint WIB/BOS meeting on February 13, 2007. The presentation will cover the End-of-Year Report, July 2005-June 2006, and the WIB's future direction. Your presence is requested.

Event: Joint WIB/BOS Meeting

Date: February 13, 2007

**Location: Board Chambers
2222 M Street
Merced, CA 95340**

Time: 10:00 a.m.

ATTACHMENT(S): N/A

TO: Executive Committee

DATE: 2/05/07

FROM: WIB Staff

For Action

For Information

For Discussion

SUBJECT: Northern San Joaquin Valley Partnership Manufacturing Grant Award

PROPOSED MOTION(S): Information only.

DISCUSSION: The Merced County Local Workforce Investment Area (LWIA), in partnership with the LWIAs of Madera, San Joaquin and Stanislaus Counties have been awarded a \$600,000 Employment Development Dept grant to connect workforce investment resources to the manufacturing industry, which is expected to play a major role in the expansion of the Northern San Joaquin Valley economy and where current skill shortages are hampering business growth. The four LWIAs of the Northern San Joaquin Valley Partnership will provide employment and training services to 90 Workforce Investment Act eligible participants in order to place them in high growth, high demand, and high wage jobs in the manufacturing industry. Occupations include industrial machinery mechanics, maintenance and repair and repair workers, and welders.

The grant will run from January 1, 2007 through December 31, 2008, and will provide \$90,000 to Merced County for on-the-job training to 20 participants.

ATTACHMENT(S): N/A

TO: Executive Committee

DATE: 2/05/07

FROM: WIB Staff

For Action

For Information

For Discussion

SUBJECT: Dept of Workforce Investment/Central Valley Opportunity Center Joint Grant

PROPOSED MOTION(S): Information only.

DISCUSSION: On April 26, 2006, the Department of Workforce Investment submitted a joint funding application with Central Valley Opportunity Center (CVOC) for the Dislocated Worker Additional Assistance Project. Merced County was awarded \$175,000 to provide core, intensive and training services to 35 dislocated workers from 5 major layoffs—Michael’s Cooperage Co, Toys R Us, Office Max, Unilever and Dole Packaged Frozen Foods.

Since that time, two additional employers have requested assistance, one with a closure and the other with layoffs. The first is Fisher Research Labs, Inc, closing and laying off approximately 150 employees. The other is John B. Sanfillippo & Son that will be laying off approximately 100 employees.

Dept of WI has received approval from EDD to serve these employees under the Joint CVOC/WI grant.

ATTACHMENT(S): N/A

TO: Executive Committee

DATE: 2/05/07

FROM: WIB Staff

For Action

For Information

For Discussion

SUBJECT: Business Customer Service and Satisfaction Survey

PROPOSED MOTION(S): Information only.

DISCUSSION: A key measure in the Workforce Investment Board's Strategic Scorecard is Customer Perspective. The satisfaction of the Business Customer is the first measure/indicator on the Strategic Scorecard. To judge whether employer's needs are being met, the WIB has chosen to conduct a face-to-face, 10-question survey of 30 employers.

That survey is now completed and presented for review.

**ATTACHMENT(S):
Survey**

Business Customer Service and Satisfaction Survey
30 Businesses Received Services 09/01/05 to 03/31/06
Survey Completed January 2007

What services did you receive from Worknet?

	<u># Responses</u>
1. Applicant screening	13
2. Enterprise Zone	5
3. Job fair	1
4. Job orders	17
5. Job Referrals	15
6. OJT	11
7. Post jobs on CalJOBS	4
8. Recruitment	5
9. Skills testing/career assessment	1
10. Tax credits	1
11. Used Worknet facility for interviews	5

What services would you like to have or receive?

	<u># Responses</u>
1. Continue with services	5
2. Enterprise Zone	1
3. Find qualified people with specific skills	4
4. Job orders	1
5. Job referrals	1
6. Longer OJTs	1
7. More employed worker training	1
8. More follow up with employees after hire	1
9. No additional	14
10. Not sure	6
11. OJT	1
12. Skills testing/career assessment	1

How could we improve our services to you and other businesses?

	<u># Responses</u>
1. Don't know	2
2. Feedback to training providers when training doesn't meet employer needs	1
3. Follow up on hired applicants	1
4. Instruct on how to use CalJOBS	1
5. Longer OJTs	1
7. No improvement needed	23
8. On going referral of job seekers	1

Would you recommend our services to other businesses?

	<u># Responses</u>
Yes	30
No	0

How did you hear about us?

	<u># Responses</u>
1. Brochure	1
2. Enterprise Zone	1
3. Prior customer	3
4. Word of mouth	15
5. Worknet/Workforce Investment employee	11

NOTE: Employers may have made more than one choice in the above questions.

Please rate the following questions on a scale of 10 for very satisfied down to 1 for very dissatisfied.

Information received?

Very Satisfied								Very Dissatisfied				
10	9	8	7	6	5	4	3	2	1	N/A	Average Rating	
17	6	4	1			1				1	9.21	

Courtesy of staff?

Very Satisfied								Very Dissatisfied				
10	9	8	7	6	5	4	3	2	1	N/A	Average Rating	
24	5									1	9.83	

Quality of overall service?

Very Satisfied								Very Dissatisfied				
10	9	8	7	6	5	4	3	2	1	N/A	Average Rating	
21	4	4								1	9.59	

Quality of facility?

Very Satisfied								Very Dissatisfied				
10	9	8	7	6	5	4	3	2	1	N/A	Average Rating	
5	5	1								19	9.36	

How would you rate the value of the services to your business?

Very Satisfied								Very Dissatisfied				
10	9	8	7	6	5	4	3	2	1	N/A	Average Rating	
21	3	3	1							2	9.57	

Worknet & the Department of Workforce Investment
Business Customer Service and Satisfaction Report
30 Businesses Received Services 09/01/05 to 03/31/06
Survey Completed January 2007

Thirty businesses were contacted that had chosen to use Worknet of Merced County for their business needs and asked if we met their needs and expectations. The businesses contacted were:

Asadi, Sima, MD
Big 5 Sporting Goods
Budget Auto Sales/Rent a Wreck
Canelo, Wilson, Wallace, Padron, & Chaudron
Central Valley Nephrology Medical Associates
Enad, Teresita, MD
Economy Logistics
Golden Valley Health Centers
Horizon Unlimited
Hart Paving and Grading
Huwaidi Family Dental
IdleAire Technologies Corp.
Kris, Madhu, MD
Laird Mfg. LLC
Medicab
Merced Family Dental Care
Merced/Mariposa Co. Asthma Coalition
Merced Podiatry Group
Merced Union High School District
Merced VW Kia
Mercy Medical Center
Mission Gardens
Modern Air Mechanical
Remedy Intelligent Staffing
Sensient Dehydrated Flavors
Service Masters
Spectra-Tone Paints
Sport & Rehab Physical Therapy
Turning Point Industries
Young's Air Conditioning

TO: Executive Committee

DATE: 2/05/07

FROM: WIB Staff

For Action

For Information

For Discussion

SUBJECT: Career Advancements Academy Grant

PROPOSED MOTION(S): Information only.

DISCUSSION: On January 11, 2007, staff from Workforce Investment, Merced College, State Center and West Hills met to discuss a regional partnership. The State Center Community College District is requesting \$1,666,666 from the California Community Colleges Academic Affairs Division to create a Career Advancements Academy.

The Goal of the Central Valley Career Advancement Academy is to establish clear pipelines for undereducated, underemployed youth and young adults (ages 18-34) to attain the necessary basic skills for employment readiness and career technical training. The project design “creates easily accessible non-cost prohibitive opportunities for individuals seeking to increase basic skill knowledge in reading, writing and mathematics leading to occupational skills training, apprenticeships, work experience, national skills certification, higher education, entrepreneurship, or career employment”.

The grant brings together local workforce agencies, adult education and K-12/ROP programs, occupational skills providers, industry leaders, community-based organizations, skills certification councils and Central California Community College Districts. Follow-up meetings have been established to confirm working teams and define processes, partner roles and responsibilities, as well as completing both the planning and implementation definitions and functions. The term of the grant is for 12 months.

Deadline for submitting applications	February 22, 2007, 5 p.m.
Reading of applications	March 1–2, 2007
Notification of Intent to Award	March 7, 2007
Appeal deadline	March 21, 2007
Board of Governors Approval	May 7–8, 2007 (for grants over \$100,000)
Project Commencement	July 1, 2007

ATTACHMENT (S): N/A

TO: Executive Committee

DATE: 2/05/07

FROM: WIB Staff

For Action

For Information

For Discussion

SUBJECT: Resignation of Mr. Charles Lambert from the Workforce Investment Board

PROPOSED MOTION(S): Information Only.

DISCUSSION: On January 3, 2007, the Department of Workforce Investment received written notification of Mr. Charles Lambert's resignation from the Workforce Investment Board. Mr. Lambert's resignation is due to his retirement from the Carpenters Local Union 25. His resignation is effective December 1, 2006.

**ATTACHMENT(S):
Resignation Letter**

United Brotherhood of Carpenters and Joiners of America

Eldon Clymer
President

LOCAL UNION 25

David L. Peltier
Financial Secretary



January 3, 2007

Mecred County
Board of Supervisors
2222 M Street
Merced, CA 95340

Re: Resignation of Work Investment Board Position

Dear Board of Supervisors:

I am resigning my position as of December 1, 2006 as a W. I. B. member, due to my retirement.

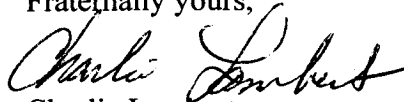
This will be effective as of December 1, 2006.

I have enjoyed working with all of the members of the Work Investment Board during the years. This has been a great experience for me.

I wish everyone the best in the future.

Thank you.

Fraternally yours,



Charlie Lambert

CL/bg
opeiu29 afl-cio

c: Mr. Robert Harmon, Chairman
Merced County Department of Workforce Investment Administration

TO: Executive Committee

DATE: 2/05/07

FROM: WIB Staff

For Action

For Information

For Discussion

SUBJECT: Resignation of Mr. Chris Rosander from the Workforce Investment Board

PROPOSED MOTION(S): Information Only.

DISCUSSION: On January 3, 2007, the Department of Workforce Investment received written notification from UC Merced regarding Mr. Chris Rosander's resignation from UC Merced. Mr. Rosander's appointment to the Workforce Investment Board (WIB) was based on his position with UC Merced. His resignation is effective January 3, 2007. UC Merced's Small Business Development Center is seeking a replacement for the WIB.

ATTACHMENT(S): N/A

TO: Executive Committee

DATE: 2/05/07

FROM: WIB Staff

For Action

For Information

For Discussion

SUBJECT: Resignation of Ms. Sharon Cresswell from the Workforce Investment Board

PROPOSED MOTION(S): Information Only.

DISCUSSION: On January 30, 2007, the Department of Workforce Investment received verbal notification from Ms. Sharon Cresswell of her resignation from the Workforce Investment Board. Her resignation is effective January 30, 2007. Ms. Cresswell cited a change of employment and residency as the reasons for her resignation.

ATTACHMENT(S): N/A

TO: Executive Committee

DATE: 02/05/07

FROM: WIB STAFF

For Action

For Information

For Discussion

SUBJECT: Fiscal Report for FY 2006/07

PROPOSED MOTION(S): None. Information Only.

DISCUSSION: Attached is the Fiscal Report for Fiscal Year 2006/07 covering July 1, 2006 through December 31, 2006. This report shows all WIA funds available for Fiscal Year 2006/07, accrued expenditures through December, 2006, and obligations to date. Staff will be present at the meeting to answer questions.

Also attached is the Enterprise Zone Report showing deposits from July 1, 2006 through December 31, 2006, and the Contracts Report through January 26, 2007.

ATTACHMENT(S):

FY 2006/07 Fiscal Report

Contracts Report

Enterprise Zone Report

**MERCED COUNTY DEPARTMENT OF WORKFORCE INVESTMENT
FISCAL REPORT FOR FINANCE COMMITTEE
For Fiscal Year 2006/2007
July 1, 2006 - June 30, 2007
Through 12/31/06**

Target 50.00%

AVAILABLE FUNDS			BUDGET				ACTUAL			OBLIGATIONS			COMMITTED - AVAILABLE		
	Carryover Funds From 05/06	Appropriation FY 06/07	Planned for New Funds Based on Plan Mod 7/1/06 to 6/30/07	Budget for Available Funds	Budget Adjustments	Revised Budget	Accrued Expense	Available	Percent Expended to Date	Total Obligated Funds	Available after Obligations	Percent Spent + Obligated	Total Committed Funds	Available after Committed	Pct Spent + Obligated + Committed
							FY to Date								
ADULT			Core A \$ 302,521	\$ 363,442		\$ 363,442	\$ 249,391	\$ 114,050	68.62%	\$ 16,531	\$ 97,519	73.17%	\$ 97,519	\$ -	100.00%
06/07 Allocation		\$ 1,417,578	Core B \$ 417,698	\$ 501,813		\$ 501,813	\$ 276,514	\$ 225,298	55.10%	\$ 24,736	\$ 200,562	60.03%	\$ 200,562	\$ -	100.00%
			Intensive \$ 112,825	\$ 135,545		\$ 135,545	\$ 39,257	\$ 96,288	28.96%	\$ 3,024	\$ 93,264	31.19%	\$ 93,264	\$ -	100.00%
PY Cash Balances 6/30/06	\$ 285,467		Training \$ 442,777	\$ 531,942		\$ 531,942	\$ 325,576	\$ 206,366	61.21%	\$ 100,187	\$ 106,178	80.04%	\$ 106,178	\$ -	100.00%
	\$ 285,467	\$ 1,417,578	Total \$ 1,275,821	\$ 1,532,741	\$ -	\$ 1,532,741	\$ 890,739	\$ 642,003	58.11%	\$ 144,479	\$ 497,523	67.54%	\$ 497,523	\$ -	100.00%
DISPLACED WORKER			Core A \$ 435,257	\$ 499,270		\$ 499,270	\$ 205,302	\$ 293,967	41.12%	\$ 15,656	\$ 278,311	44.26%	\$ 278,311	\$ -	100.00%
06/07 Allocation		\$ 1,360,252	Core B \$ 393,672	\$ 451,569		\$ 451,569	\$ 228,683	\$ 222,886	50.64%	\$ 23,878	\$ 199,008	55.93%	\$ 199,008	\$ -	100.00%
			Intensive \$ 118,881	\$ 136,365		\$ 136,365	\$ 47,753	\$ 88,612	35.02%	\$ 4,586	\$ 84,025	38.38%	\$ 84,025	\$ -	100.00%
PY Cash Balances 6/30/06	\$ 200,051		Training \$ 276,417	\$ 317,069		\$ 317,069	\$ 186,434	\$ 130,636	58.80%	\$ 62,748	\$ 67,888	78.59%	\$ 67,888	\$ -	100.00%
	\$ 200,051	\$ 1,360,252	Total \$ 1,224,227	\$ 1,404,273	\$ -	\$ 1,404,273	\$ 668,172	\$ 736,100	47.58%	\$ 106,869	\$ 629,232	55.19%	\$ 629,232	\$ -	100.00%
YOUTH			In School \$ 977,677	\$ 1,482,585	\$ (401,000)	\$ 1,081,585	\$ 530,669	\$ 550,916	49.06%	\$ 447,966	\$ 102,949	90.48%	\$ 102,949	\$ -	100.00%
06/07 Allocation		\$ 1,551,870	Out of School \$ 419,006	\$ 635,393	\$ 401,000	\$ 1,036,393	\$ 357,007	\$ 679,386	34.45%	\$ 346,524	\$ 332,862	67.88%	\$ 332,862	\$ -	100.00%
PY Cash Balances 6/30/06	\$ 801,439		Total \$ 1,396,683	\$ 2,117,978	\$ -	\$ 2,117,978	\$ 887,676	\$ 1,230,302	41.91%	\$ 794,491	\$ 435,811	79.42%	\$ 435,811	\$ -	100.00%
	\$ 801,439	\$ 1,551,870													
ADMINISTRATIVE			Total Admin \$ 432,969	\$ 561,665	\$ -	\$ 561,665	\$ 171,510	\$ 390,155	30.54%	\$ 13,707	\$ 376,448	32.98%	\$ 376,448	\$ -	100.00%
All Formula Grants	\$ 1,286,957	\$ 4,329,700	Total \$ 4,329,700	\$ 5,616,657	\$ -	\$ 5,616,657	\$ 2,618,097	\$ 2,998,560	46.61%	\$ 1,059,545	\$ 1,939,014	65.48%	\$ 1,939,014	\$ -	100.00%
RAPID RESPONSE/15%/25%			Rapid Resp. \$ 278,173	\$ 278,173		\$ 278,173	\$ 111,537	\$ 166,636	40.10%	\$ 13,329	\$ 153,308	44.89%	\$ 153,308	\$ -	100.00%
Formula Rapid Response (540,541)		\$ 278,173	Health Link \$ 354,331	\$ 354,331		\$ 354,331	\$ 201,762	\$ 152,569	56.94%	\$ 139,742	\$ 12,827	96.38%	\$ 12,827	\$ -	100.00%
Health Link Nursing Grant (693)*	\$ 354,331		CVOC \$ 175,000	\$ 175,000		\$ 175,000	\$ 58,238	\$ 116,762	33.28%	\$ 25,909	\$ 90,854	48.08%	\$ 90,854	\$ -	100.00%
CVOC/DWI Joint Project (537)		\$ 175,000	Quebecor \$ 424,843	\$ 424,843		\$ 424,843	\$ 219,362	\$ 205,481	51.63%	\$ 38,923	\$ 166,558	60.80%	\$ 166,558	\$ -	100.00%
Quebecor Expansion (528,787)		\$ 424,843	HCoY \$ 29,284	\$ 29,284	\$ -	\$ 29,284	\$ 29,284	\$ -	100.00%	\$ -	\$ -	100.00%	\$ -	\$ -	100.00%
High Concentration of Youth (648)	\$ 29,284		Total \$ 878,016	\$ 1,261,631	\$ -	\$ 1,261,631	\$ 620,182	\$ 641,449	49.16%	\$ 217,903	\$ 423,547	66.43%	\$ 423,547	\$ -	100.00%
	\$ 383,615	\$ 878,016													
INCENTIVE AWARDS			Incentive \$ -	\$ 23,264	\$ -	\$ 23,264	\$ -	\$ 23,264	0.00%	\$ -	\$ 23,264	0.00%	\$ 23,264	\$ -	100.00%
06/07 Award (Amount TBD)			Total \$ -	\$ 23,264	\$ -	\$ 23,264	\$ -	\$ 23,264	0.00%	\$ -	\$ 23,264	0.00%	\$ 23,264	\$ -	100.00%
PY Cash Balances 6/30/06	\$ 23,264														
	\$ 23,264	\$ -													

* Health Link Nursing Grant (693) Term Extension to June 30, 2007 is Pending.

Youth Expenditures %'s to date
In-School Youth 59.78%
Out-of-School Youth 40.22%

- BUDGET:** Includes all funds available for fiscal year based on Plan submitted to EDD, revised in accordance with latest appropriations information received from Chief, Workforce Investment Division.
Formula Administrative Funds lose their identity upon appropriation.
High-C Eligible Youth Grant (648) carries in \$26,780 to FY06/07, all of which is obligated by contract.
Health Link (Nurse) Grant (693) Carryover represents the FY06/07 portion of the grant
- OBLIGATIONS:** Includes funds obligated in contracts and ITA's
Does NOT include funds committed for operations.
- COMMITTED:** Includes projected staff personnel and overhead costs
- AVAILABLE:** Balance after expenditures and obligations

**MERCED COUNTY DEPARTMENT OF WORKFORCE INVESTMENT
WIA CONTRACTS**

Contract/Vendor Name	Contract Number	Total Contract Amt	Start Date	End Date	Contract Balance	Budget 2006/07 Only	* Expenditures To-Date	** Inv's Rec'd Not Yet Pd	*** Inv Through	**** % Billed	Comments
Merced Adult School, PLATO Lab (ERC)	2006104	\$ 25,932	07/01/06	06/30/07	\$ 25,932.00	\$ 25,932.00	\$ -		Dec '06	0%	
Merced College-LB Campus PLATO Lab	2006133	\$ 64,417	07/01/06	06/30/07	\$ 42,064.22	\$ 64,417.00	\$ 22,352.78		Dec '06	35%	
Merced College-LVN	2005108	\$ 106,914	07/01/05	06/30/06	\$ 8,909.94	\$ 106,914.00	\$98,004.06		Dec '06	92%	
Merced College-RN	2006146	\$ 179,721	07/01/06	06/30/07	\$ 109,829.64	\$ 179,721.00	\$69,891.36		Dec '06	39%	
Merced County Office of Education-ISY	2006193	\$ 745,721	07/01/06	06/30/07	\$ 442,360.00	\$ 745,721.00	261,395.47	\$ 41,965.53	Dec '06	41%	Pending corrections
Merced County Office of Education-OSY	2006194	\$ 567,485	07/01/06	06/30/07	\$ 338,288.26	\$ 567,485.00	186,128.05	\$ 43,068.69	Dec '06	40%	Pending corrections
Merced County Office of Education-HC	2006030	\$ 62,500	11/01/05	06/30/06	\$ (0.01)	\$ 62,500.00	\$ 54,508.53	\$ 7,991.48	Dec '06	100%	Just rec'd
Yosemite Community College	10705	\$ 2,490.00	07/01/06	06/30/07	\$ 2,490.00	\$ 2,490.00	\$ -			0%	
		\$ 1,755,180.00			\$ 969,874.05	\$ 1,755,180.00	\$ 692,280.25	\$ 93,025.70			

* Expenditures To-Date include entire contract period.

** Inv's Rec'd Not Yet Pd include invoices recently received and invoices requiring corrections/backup.

*** Invoiced Through shows latest dates of service covered by invoices.

**** % Billed is of entire contract, not just current year.

Updated 1/26/07

Enterprise Zone Deposits 2006 - 2007

	Company	Deposit No.	Deposit Date	Check No.	DWI Fee	State Fee	Total	Month Total
90-Jul-06	McLane Sun East, Inc#3804	000147	07/07/06	86259	\$ 40.00	\$ 10.00	\$ 50.00	
	Malibu Boats West, Inc.	000147	07/07/06	9162	\$ 240.00	\$ 60.00	\$ 300.00	
	Save Mart Supermarkets db	000391	07/14/06	14890	\$ 40.00	\$ 10.00	\$ 50.00	
	Valley Health Medical Supply	000621	07/21/06	1156	\$ 120.00	\$ 30.00	\$ 150.00	
	County Bank	000621	07/21/06	105954	\$ 40.00	\$ 10.00	\$ 50.00	
	JSA Restaurant dbd McDonalds	000621	07/21/06	1975	\$ 40.00	\$ 10.00	\$ 50.00	
	Save Mart Supermarkets db	000621	07/21/06	15188	\$ 40.00	\$ 10.00	\$ 50.00	
	Costco Wholesale	000621	07/21/06	15188	\$ 80.00	\$ 20.00	\$ 100.00	
	La'Nita	00871	07/28/06	2495	\$ 40.00	\$ 10.00	\$ 50.00	
	Richwood Meat Company Inc.	00871	07/28/06	132514	\$ 80.00	\$ 20.00	\$ 100.00	
	Capital Corp of the West	00872	07/28/06	106297	\$ 40.00	\$ 10.00	\$ 50.00	
Ralph's Auto Sales	001113	08/04/06	4920	\$ 560.00	\$ 140.00	\$ 700.00	\$ 1,700.00	
90-Aug-06	Anthony Abbata dba McDonalds	001113	08/04/06	1988	\$ 40.00	\$ 10.00	\$ 50.00	
	Anthony Abbata dba McDonalds	001361	08/11/06	1991	\$ 40.00	\$ 10.00	\$ 50.00	
	Bonander Pontiac Inc. dba	001361	08/11/06	1227	\$ 320.00	\$ 80.00	\$ 400.00	
	Bonander Pontiac Inc. dba	001361	08/11/06	1230	\$ 80.00	\$ 20.00	\$ 100.00	
	Merced VW Kia Daewoo	001361	08/11/06	36036	\$ 40.00	\$ 10.00	\$ 50.00	
	K & G Foods Inc dba	001604	08/18/06	3576	\$ 240.00	\$ 60.00	\$ 300.00	
	Olde World Corp	001604	08/18/06	2424	\$ 40.00	\$ 10.00	\$ 50.00	
	Save Mart Supermarkets db	001604	08/18/06	16268	\$ 80.00	\$ 20.00	\$ 100.00	
	Anthony Abbata dba McDonalds	001889	08/25/06	2005	\$ 40.00	\$ 10.00	\$ 50.00	
	Anthony Abbata dba McDonalds	001889	08/25/06	2006	\$ 40.00	\$ 10.00	\$ 50.00	
	County Bank	001889	08/25/06	106539	\$ 40.00	\$ 10.00	\$ 50.00	
	Merced VW Kia Daewoo	001889	08/25/06	36227	\$ 40.00	\$ 10.00	\$ 50.00	
	Sun Garden - Gangi Cannin	001889	08/25/06	5589	\$ 40.00	\$ 10.00	\$ 50.00	
	Merced Toyota	002048	08/30/06	3930	\$ 120.00	\$ 30.00	\$ 150.00	
	Anthony Abbata dba McDonalds	002048	08/30/06	2013	\$ 40.00	\$ 10.00	\$ 50.00	
	Richwood Meat Company Inc.	002048	08/30/06	133028	\$ 40.00	\$ 10.00	\$ 50.00	
	Tim Razzari Nissan	002048	08/30/06	15863	\$ 40.00	\$ 10.00	\$ 50.00	
	Tim Razzari Ford	002048	08/30/06	112379	\$ 120.00	\$ 30.00	\$ 150.00	
Tim Razzari Dodge	002048	08/30/06	44298	\$ 160.00	\$ 40.00	\$ 200.00		
Merced Toyota	002077	08/31/06	3937	\$ 40.00	\$ 10.00	\$ 50.00		
Tim Razzari Dodge	002077	08/31/06	44308	\$ 40.00	\$ 10.00	\$ 50.00	\$ 1,600.00	
90-Sep-06	Golden Valley Engineering	002334	09/18/06	4235	\$ 120.00	\$ 30.00	\$ 150.00	
	Save Mart Supermarkets db	002334	09/18/06	16888	\$ 40.00	\$ 10.00	\$ 50.00	
	Anthony Abbata dba McDonalds	002837	09/22/06	2026	\$ 80.00	\$ 20.00	\$ 100.00	
	John Rohrer Construction	002837	09/22/06	1388	\$ 280.00	\$ 70.00	\$ 350.00	
	Surgical Group of Merced	002837	09/22/06	1376	\$ 80.00	\$ 20.00	\$ 100.00	
	Anthony Abbata dba McDonalds	002837	09/22/06	2035	\$ 40.00	\$ 10.00	\$ 50.00	
	Save Mart Supermarkets db	002837	09/22/06	17299	\$ 80.00	\$ 20.00	\$ 100.00	
	Merced Toyota	003088	09/29/06	3964	\$ 40.00	\$ 10.00	\$ 50.00	
	Merced VW Kia Daewoo	003088	09/29/06	36484	\$ 40.00	\$ 10.00	\$ 50.00	
	E & J Gallo Winery	003088	09/29/06	5633	\$ 160.00	\$ 40.00	\$ 200.00	
	Access Dental	003088	09/29/06	18574	\$ 40.00	\$ 10.00	\$ 50.00	
Wal-Mart WL - 2039	003088	09/29/06	5545	\$ 360.00	\$ 90.00	\$ 450.00		
Lowe's Home Improvement	003088	09/29/06	5545	\$ 440.00	\$ 110.00	\$ 550.00	\$ 2,250.00	
90-Oct-06	JSA Restaurant dbd McDonalds	003375	10/06/06	2043	\$ 40.00	\$ 10.00	\$ 50.00	
	Sensient Dehydrated Flavor	003551	10/12/06	3772	\$ 560.00	\$ 140.00	\$ 700.00	
	O'Keeffe's inc.	003551	10/12/06	2050	\$ 80.00	\$ 20.00	\$ 100.00	
	Auto Zone West Inc.	003551	10/12/06	827604	\$ 160.00	\$ 40.00	\$ 200.00	
	JSA Restaurant dbd McDonalds	003551	10/12/06	2055	\$ 40.00	\$ 10.00	\$ 50.00	
	G & J Gallo Winery	003551	10/12/06	5666	\$ 1,720.00	\$ 430.00	\$ 2,150.00	
	O'Keeffe's inc.	003551	10/12/06	2058	\$ 80.00	\$ 20.00	\$ 100.00	
	Guardo Security Services	003551	10/12/06	18466	\$ 40.00	\$ 10.00	\$ 50.00	
	Safeway #8245	003552	10/12/06	9355	\$ 160.00	\$ 40.00	\$ 200.00	

Oct-06	Dedicated Management Gro	003552	10/12/06	2168207	\$	720.00	\$	180.00	\$	900.00	
	Wal-Mart WL - 2039	003552	10/12/06	2168207	\$	920.00	\$	230.00	\$	1,150.00	
	FP Stores, Inc. 640	003552	10/12/06	2168207	\$	120.00	\$	30.00	\$	150.00	
	QC holdings #683	003552	10/12/06	2168207	\$	40.00	\$	10.00	\$	50.00	
	CNG Financial Corp# 80104	003552	10/12/06	2168207	\$	40.00	\$	10.00	\$	50.00	
	AutoZone 5508	003552	10/12/06	2168207	\$	40.00	\$	10.00	\$	50.00	
	Sorting Solutions Inc.	004053	10/27/06	628	\$	440.00	\$	110.00	\$	550.00	
	O'Keeffe's inc.	004053	10/27/06	2066	\$	40.00	\$	10.00	\$	50.00	
	E & J Gallo Winery	004053	10/27/06	5730	\$	1,160.00	\$	290.00	\$	1,450.00	
	Lowe's Home Improvement	004053	10/27/06	217517	\$	80.00	\$	20.00	\$	100.00	
	Wal-Mart WL - 2039	004053	10/27/06	217516	\$	120.00	\$	30.00	\$	150.00	
	Save Mart Supermarkets db	004215	10/31/06	18476	\$	40.00	\$	10.00	\$	50.00	\$ 8,300.00
	Anthony Abbata dba McDonalds	004357	11/03/06	2084	\$	40.00	\$	10.00	\$	50.00	
	O'Keeffe's inc.	004357	11/03/06	2083	\$	40.00	\$	10.00	\$	50.00	
Tim Razzari Ford	004357	11/03/06	113440	\$	160.00	\$	40.00	\$	200.00		
Tim Razzari Dodge	004357	11/03/06	44697	\$	40.00	\$	10.00	\$	50.00		
United Rentals Northwest Inc.	004417	11/06/06	145920	\$	40.00	\$	10.00	\$	50.00		
O'Keeffe's inc.	004417	11/06/06	2092	\$	40.00	\$	10.00	\$	50.00		
West - Mark	004526	11/09/06	12700	\$	160.00	\$	40.00	\$	200.00		
Sierra Beverage Company	004527	11/09/06	2097	\$	40.00	\$	10.00	\$	50.00		
O'Keeffe's inc.	004527	11/09/06	2088	\$	40.00	\$	10.00	\$	50.00		
O'Keeffe's inc.	004804	11/17/06	2101	\$	40.00	\$	10.00	\$	50.00		
Linen-N-Things	004804	11/17/06	2923	\$	40.00	\$	10.00	\$	50.00		
McLane Sun East, Inc#3804	004804	11/17/06	2923	\$	280.00	\$	70.00	\$	350.00		
Sierra Beverage Company	004804	11/17/06	2110	\$	40.00	\$	10.00	\$	50.00		
Sierra Beverage Company	004804	11/17/06	2104	\$	40.00	\$	10.00	\$	50.00		
Anthony Abbata dba McDonalds	004966	11/22/06	2114	\$	40.00	\$	10.00	\$	50.00		
Anthony Abbata dba McDonalds	004966	11/22/06	2113	\$	40.00	\$	10.00	\$	50.00		
Sierra Beverage Company	004966	11/22/06	2118	\$	40.00	\$	10.00	\$	50.00		
Sierra Beverage Company	005254	12/01/06	2126	\$	40.00	\$	10.00	\$	50.00		
County Bank	005254	12/01/06	108189	\$	40.00	\$	10.00	\$	50.00		
Capital Corp of the West	005254	12/01/06	108189	\$	40.00	\$	10.00	\$	50.00		
San Joaquin Glass	005254	12/01/06	33648	\$	40.00	\$	10.00	\$	50.00		
Foster Farms	005254	12/01/06	2183216	\$	5,200.00	\$	1,300.00	\$	6,500.00		
Wal-Mart WL - 2039	005254	12/01/06	218216	\$	280.00	\$	70.00	\$	350.00	\$ 8,500.00	
Laird Mfg., LLC	005283	12/04/06	34090	\$	200.00	\$	50.00	\$	250.00		
Anthony Abbata dba McDonalds	005283	12/04/06	2130	\$	40.00	\$	10.00	\$	50.00		
Lowe's Home Improvement	005283	12/04/06	2187611	\$	40.00	\$	10.00	\$	50.00		
Foster Farms	005283	12/04/06	2187611	\$	40.00	\$	10.00	\$	50.00		
O'Keeffe's inc.	005745	12/15/06	2142	\$	40.00	\$	10.00	\$	50.00		
Laird Mfg., LLC	005745	12/15/06	34136	\$	40.00	\$	10.00	\$	50.00		
JSA Restaurant dbd McDonalds	005745	12/15/06	2145	\$	40.00	\$	10.00	\$	50.00		
O'Keeffe's inc.	005745	12/15/06	2144	\$	40.00	\$	10.00	\$	50.00		
Anthony Abbata dba McDonalds	005745	12/15/06	2152	\$	40.00	\$	10.00	\$	50.00		
McLane Sun East, Inc#3804	005990	12/22/06	5531	\$	160.00	\$	40.00	\$	200.00		
JSA Restaurant dbd McDonalds	005990	12/22/06	2155	\$	40.00	\$	10.00	\$	50.00		
Fineline Industries Inc.	005990	12/22/06	57113	\$	400.00	\$	100.00	\$	500.00		
Micheal J. Hausmann dba M	005990	12/22/06	5218	\$	80.00	\$	20.00	\$	100.00		
Home Depot	006062	12/26/06	3020269	\$	280.00	\$	70.00	\$	350.00		
West - Mark	006062	12/26/06	12759	\$	120.00	\$	30.00	\$	150.00		
Modern Air Mechanical	006199	12/29/06	64508	\$	200.00	\$	50.00	\$	250.00	\$ 2,250.00	
Fast Refresh	005339	01/05/07	1849	\$	200.00	\$	50.00	\$	250.00		
McLane Sun East, Inc#3804	005339	01/05/07	5702	\$	80.00	\$	20.00	\$	100.00		
Anthony Abbata dba McDonalds	006590	01/12/07	2175	\$	40.00	\$	10.00	\$	50.00		
Anthony Abbata dba McDonalds	006590	01/12/07	2171	\$	40.00	\$	10.00	\$	50.00		
Foster Poultry Farm NC - 03	006590	01/12/07	2197195	\$	120.00	\$	30.00	\$	150.00		
Wal-Mart WL - 2039	006590	01/12/07	2197195	\$	120.00	\$	30.00	\$	150.00		
Lowe's Home Improvement	006590	01/12/07	2197195	\$	120.00	\$	30.00	\$	150.00		

Jan-07

O'Keeffe's Inc.	006794	01/19/07	2194	\$	40.00	\$	10.00	\$	50.00
Save Mart Supermarkets db	006794	01/19/07	20983	\$	40.00	\$	10.00	\$	50.00
Hoffman Electronic Systems	006794	01/19/07	40724	\$	80.00	\$	-	\$	80.00
Hoffman Electronic Systems	007033	01/26/07	40729	\$	-	\$	20.00	\$	20.00
84 Lumber Co.	007033	01/26/07	12912	\$	40.00	\$	10.00	\$	50.00
Anthony Abbata dba McDonalds	007033	01/26/07	2207	\$	40.00	\$	10.00	\$	50.00
Sierra Door Company	007033	01/26/07	4872	\$	40.00	\$	10.00	\$	50.00
Arvin Sango	007033	01/26/07	1946	\$	720.00	\$	180.00	\$	900.00
O'Keeffe's inc.	007033	01/26/07	2211	\$	40.00	\$	10.00	\$	50.00

\$ 2,200.00

\$ 21,840.00 \$ 5,460.00 \$ 27,300.00 \$ 26,800.00