

Workforce Investment Board
Executive Committee
PITD – Administration Large Conference Room
1880 W. Wardrobe Ave, Merced, CA
February 11, 2002, 7:30 – 9:00 a.m.
Meeting Minutes

Members Present:

Kathleen Crookham
Al Romero

Nellie McGarry
Steve Tinnetti

Rick Osorio

Members Absent:

Peter Fluetsch

John Heading

Gisela Malone

Others Present:

Andrea Baker
Ed McLaughlin
Dick Skarke

Dave Davis
Donna Ornelas
Mike Smith

John Fowler
Joanne Presnell

- I. **Call to Order** – The meeting was called to order by the Chair, Rick Osorio. A sign-in sheet was used in lieu of roll call.
- II. **Approval of Agenda** – It was *M/S/C Smith/Romero* to approve the agenda as written.
- III. **Approval of Minutes**– It was *M/S/C Tinetti/McGarry* to approve the minutes of January 7, 2002.
- IV. **Public Opportunity to Speak** - None
- V. **Executive Committee Action Items**
 - a. **Ratify Second Out-Of-School Youth Program Provider** – Nellie McGarry reported the Youth Council recommended the selection of Jobs for California Graduates(JCG)-Merced County, Inc. as the second provider for the Out-of-School Youth Program. It was noted that JCG will be lead agency in the collaborative effort. It was *M/S/C McGarry/Romero* to approve the request.
- VI. **Amendment to Bylaws** – Dick Skarke addressed the proposed language to change bylaws. The amended bylaws will read: “With the affirmative vote of two-thirds (2/3) of the Executive Committee, the WIB Chair may appoint a Board member to the Executive Committee based on background/expertise considered necessary for the committee.” This item will be sent to the full WIB for approval.
- VII. **Private Sector Recruitment** – There was discussion on the current structure of public versus private sector representation. Pending Board of Supervisor action, the membership will be twenty-one private sector, and twenty-one public sector. The Committee discussed strategies for meeting the required membership while maintaining a manageable size board.

- VIII. WIB Members (Two-Year Term Renewal)** - The Executive Committee requested that staff prepare matrix to show representation and attendance. Mr. Osorio asked for ad-hoc committee to review representation and develop a plan for action in recruiting and replacing members. The committee will consist of Steve Tinetti, Al Romero, and Nellie McGarry. The committee will return to the March 11th meeting with recommendations.
- IX. Conflict of Interest** – Andrea Baker reported that County Counsel reviewed the reporting requirement and advised that the Conflict of Interest Statement is a requirement.
- X. Expo 2002** - Rick Osorio reported that the WIB may be asked to contribute funds to assist with Youth Expo. Ms. McGarry noted the funds request process will be utilized and the request will be brought back to the March 2002 meeting.
- XI. Chair Comments** - none
- XII. Other** - Joanne Presnell spoke on behalf of Gisela Malone regarding the Powerpoint presentation for the WIB. The Executive Committee was asked to determine the date for training. Staff were asked to provide committee with a couple of options for meeting dates/times and coordinate the training.
- Dick Skarke provided a proposed schedule for Executive Committee meetings on a monthly basis, per the request of the Chair. The Chair announced the Executive Committee would be meeting monthly according this schedule. (see attached)
- XIII. Next Meeting** - March 11, 2002, 7:30-9:00 a.m., 1880 W. Wardrobe. Ave.
- XIV. Adjourn** – Meeting adjourned 8:50 a.m.