

TO: Finance Committee

DATE: 3/5/03

FROM: WIB Staff

For Action

For Information

Meeting Notes

SUBJECT: Fiscal Report

PROPOSED MOTION(S): None – Information Only

DISCUSSION: Attached is a copy of the fiscal summary for Fiscal Year 2002/03 through January 31, 2002. Also attached is a list of service contracts and their status.

ATTACHMENT(S):

A. Fiscal Summary Report

B. Contract Status Report

**MERCED COUNTY DEPARTMENT OF WORKFORCE INVESTMENT
 ALLOCATIONS, OBLIGATIONS & EXPENSES
 For Fiscal Year 2002/03
 July 1, 2002 through January 31, 2002**

| * Allocation | Per Plan Mod - New Funds Planned 7/1/02 to 6/30/03 | Reserve/ Carry Over | Total Available | Obligated Training | Obligated Other | ** Committed Funds | *** Allocated for Training | **** Expditures FY to Date | ***** Balance | ***** % Spent | % Spent + Obligated | ***** Participants | | |
|---|---|------------------------|---------------------|-----------------------|----------------------|-----------------------|-------------------------------|-------------------------------|-------------------|---------------------|------------------------|-----------------------|---------------|--------------|
| ADULT 02/03 Allocation | | | | | | | | | | | | | | |
| 02/03 Allocation | \$ 2,296,448 | | | | | | | | | | | | | |
| | | Core A | \$ 402,577 | \$ 402,577 | | \$ 90,385 | \$ 90,385 | \$ 400,680 | (\$88,488) | 99.53% | 121.98% | | | |
| | | Core B | \$ 529,870 | \$ 529,870 | | \$ 175,479 | \$ 175,479 | \$ 354,391 | \$0 | 66.88% | 100.00% | | | |
| | | Intensive | \$ 403,258 | \$ 403,258 | | \$ 119,486 | \$ 119,486 | \$ 195,284 | \$88,488 | 48.43% | 78.06% | | | |
| | | Training | \$ 731,099 | \$ 1,092,520.0 | \$ 361,957 | \$ 37,495 | \$ 399,452 | \$ 608,611 | \$0 | 55.71% | 100.00% | | | |
| | | Admin | \$ 229,644 | \$ 229,644 | | \$ 119,223 | \$ 119,223 | \$ 110,421 | \$0 | 48.08% | 100.00% | | | |
| | | Other | \$ 10,126 | \$ 10,126 | | \$ 2,458 | \$ 2,458 | \$ 7,668 | \$0 | 75.73% | 100.00% | | | |
| Other includes Special Travel Funds and Universal Access (ADA) Funds | | Total | \$ 2,296,448 | \$ 3,715,447 | \$ 361,957 | \$ 544,526 | \$ 906,483 | \$ 1,677,055 | \$0 | 62.86% | 100.00% | 239 | | |
| DISPLACED WORKER | | | | | | | | | | | | | | |
| 02/03 Allocation | \$ 2,421,153 | | | | | | | | | | | | | |
| | | Core A | \$ 435,807 | \$ 435,807 | | \$ 49,933 | \$ 49,933 | \$ 415,131 | (\$29,257) | 95.26% | 106.71% | | | |
| | | Core B | \$ 588,340 | \$ 588,340 | | \$ 195,090 | \$ 195,090 | \$ 393,250 | \$0 | 66.84% | 100.00% | | | |
| | | Intensive | \$ 479,389 | \$ 479,389 | | \$ 187,555 | \$ 187,555 | \$ 262,577 | \$29,257 | 54.77% | 93.90% | | | |
| | | Training | \$ 675,502 | \$ 778,178 | \$ 145,233 | \$ 132,187 | \$ 277,420 | \$ 390,147 | \$0 | 50.14% | 100.00% | | | |
| | | Admin | \$ 242,115 | \$ 242,115 | | \$ 127,212 | \$ 127,212 | \$ 114,903 | \$0 | 47.46% | 100.00% | | | |
| | | Total | \$ 2,421,153 | \$ 2,523,829 | \$ 145,233 | \$ 691,977 | \$ 837,210 | \$ 1,576,008 | \$0 | 62.45% | 100.00% | 160 | | |
| RAPID RESPONSE | | | | | | | | | | | | | | |
| 02/03 Allocation | \$ 292,556 | | | | | | | | | | | | | |
| | | Total | \$ 292,556 | \$ 292,556 | \$ - | \$ 103,073 | \$ 103,073 | \$ 189,483 | \$0 | 64.77% | 100.00% | N/A | | |
| YOUTH | | | | | | | | | | | | | | |
| 02/03 Allocation | \$ 2,807,336 | | | | | | | | | | | | | |
| | | In School | \$ 1,768,622 | \$ 1,544,884 | \$ 3,313,506 | \$ 1,820,392 | \$ 1,820,392 | \$ 1,316,616 | \$176,498 | 39.73% | 94.67% | | | |
| | | Out of School | \$ 757,981 | \$ 515,530 | \$ 1,273,511 | \$ 764,719 | \$ 764,719 | \$ 685,290 | (\$176,498) | 53.81% | 113.86% | | | |
| | | Admin | \$ 280,733 | \$ 280,733 | \$ 280,733 | \$ 212,596 | \$ 212,596 | \$ 68,137 | \$0 | 24.27% | 100.00% | | | |
| | | Total | \$ 2,807,336 | \$ 2,060,414 | \$ 4,867,750 | \$ - | \$ 2,797,707 | \$ 2,070,043 | \$0 | 42.53% | 100.00% | 1,271 | | |
| Welfare to Work | | | | | | | | | | | | | | |
| Carryover Only - No New Funds | | Prog Activities | \$ - | \$ 587,425 | \$ 587,425 | \$ 241,182 | \$ 241,182 | \$ 346,243 | \$0 | 58.94% | 100.00% | | | |
| | | Admin | \$ - | \$ 47,861 | \$ 47,861 | \$ 6,195 | \$ 6,195 | \$ 41,666 | \$0 | 87.06% | 100.00% | | | |
| | | Total | \$ - | \$ 635,286 | \$ 635,286 | \$ 241,182 | \$ 6,195 | \$ 387,909 | \$0 | 61.06% | 100.00% | | | |
| All Programs | \$ 7,817,493 | | \$ 7,524,937 | \$ 3,169,923 | \$ 10,987,416 | \$ 748,372 | \$ 4,040,405 | \$ 4,788,777 | \$ 195,068 | \$ 5,900,498 | \$0 | 53.70% | 99.06% | 1,670 |

*** Allocation**

Amount for current fiscal year.
 At least 80% must be spent/obligated by end of June.
 Up to 20% may be carried over to next fiscal year.

Youth Funds:

At least 30% must be spent on Out of School Youth.

**** Committed Funds include:**

- 1) Funds in contracts or ITA's that have not yet been paid.
- 2) Annual Administrative Costs for remainder of FY 02/03.
- 3) Funds obligated for staff salaries by function and associated overhead.

***** Allocated for Training Funds include:**

ITA's, Supportive Services, Work Experience,
 OJT's not yet obligated but expected to be obligated
 by the end of the fiscal year.

****** Expenditures:**

Expenditures are reported on an accrual basis

******* Balance Formula:**

Total Available Funds - Committed Funds - Allocated for
 Training - Total Expenditures = Balance
Up to 20% of Allocation permitted for carryover to next fiscal year.

**Goal
 58.33%**

******* Percent of Total Spent to date**

******* Participants in Core B, Intensive & Training**

Does not include participants receiving Core A services
**NOTE: Due to these numbers being taken from "snapshot" of State System,
 there may be participants not included in this total.**

**MERCED COUNTY DEPARTMENT OF WORKFORCE INVESTMENT
FY 02/03 WIA CONTRACTS**

| Contract/Vendor Name | Description | Total Contract Amt | Start Date | End Date | Contract Balance | Budget 2002/03 Only | * Expenditures To-Date | ** Inv's Rec'd Not Yet Pd | *** Inv Through | **** % Billed | Comments |
|--------------------------------------|----------------------------------|-------------------------|------------|----------|------------------------|------------------------|------------------------|---------------------------|-----------------|---------------|--|
| Arbor | WIA Youth (Out of School) | \$ 992,342 | 11/13/00 | 06/30/02 | \$ 147,038.89 | | \$ 757,303.11 | \$ 88,000.00 | Jun '02 | 85% | Backup Documentation/Certificates |
| Jobs-for-California Graduates | WIA Youth (Out of School) | \$ 1,140,516 | 04/01/02 | 06/30/03 | \$ 684,202.23 | \$ 848,000.00 | \$ 375,797.49 | \$ 80,516.28 | Jan '03 | 40% | |
| Merced Adult School, PLATO Lab (ERC) | GED Preparation | \$ 222,585 | 07/01/94 | 06/30/03 | \$ 72,972.13 | \$ 24,412.00 | \$ 143,094.57 | \$ 6,518.30 | Jun '02 | 67% | Amend contract to include this cost |
| Chamber of Commerce | WIA Grant | \$ 20,000 | 07/01/02 | 06/30/03 | \$ 15,010.00 | \$ 20,000.00 | \$ 4,990.00 | | | 25% | |
| Merced College-Merced Campus | Electronics Lab | \$ 66,000 | 05/01/02 | 06/30/03 | \$ 1.33 | \$ 66,000.00 | \$ - | \$ 65,998.67 | Jan '03 | 100% | Corrected inv received 02/20/03 |
| Merced College-Merced Campus | ILP | \$ 416,485 | 01/01/01 | 06/30/03 | \$ 175,960.63 | \$ 165,953.00 | \$ 231,831.00 | \$ 8,693.37 | Dec '02 | 58% | Pending backup docs |
| Merced College-LB Campus PLATO Lab | Replaces Contract 9859 | \$ 67,801 | 07/01/02 | 06/30/03 | \$ 35,751.89 | \$ 67,801.00 | \$ 32,049.54 | | Jan '03 | 47% | |
| Merced College-Merced Campus | Licensed Vocational Nurse | \$ 90,000 | 07/01/02 | 12/31/03 | \$ 40,500.00 | \$ 63,000.00 | \$ 27,900.00 | \$ 21,600.00 | Dec '02 | 55% | Pending proof of completion of skill areas |
| Merced College-Merced Campus | Registered Nurse | \$ 280,212 | 08/01/99 | 06/30/03 | \$ 16,610.58 | \$ 83,856.00 | \$ 225,167.64 | \$ 38,433.78 | Dec '02 | 94% | Pending proof of completion of skill areas |
| Merced College-Merced Campus | Registered Nurse | \$ 137,340 | 07/01/02 | 06/30/04 | \$ 109,872.00 | \$ 41,202.00 | \$ 13,734.00 | \$ 13,734.00 | Dec '02 | 20% | Pending proof of completion of skill areas |
| Merced County Office of Education | WIA Youth (In School) | \$ 6,433,643 | 09/25/00 | 06/30/04 | \$ 2,766,610.85 | \$ 2,038,830.00 | \$ 2,887,331.34 | \$ 779,700.81 | Jan '03 | 57% | Holding for corrections/backup docs |
| Merced County Information Systems | Case Management/Client Tracking | \$ 131,043 | 11/01/01 | 06/30/03 | \$ 80,330.80 | \$ 86,043.00 | \$ 50,712.20 | | Dec '02 | 39% | |
| Merced County Business Economic Opp. | Liaison/Business Outreach Progra | \$ 66,496 | 10/01/02 | 06/30/03 | \$ 66,496.00 | \$ 66,496.00 | \$ 0.00 | | | 0% | |
| Yosemite Community College | Basic Police Academy Training | \$ 1,128.00 | 11/01/02 | 06/30/03 | \$ 376.00 | \$ 1,128.00 | \$ 752.00 | | | 67% | Holding for corrections/backup docs |
| | | \$ 10,065,591.43 | | | \$ 4,211,733.33 | \$ 3,572,721.00 | \$ 4,750,662.89 | \$ 1,103,195.21 | | | |

* Expenditures To-Date include entire contract period.

** Inv's Rec'd Not Yet Pd include invoices recently received and invoices requiring corrections/backup.

*** Invoiced Through shows latest dates of service covered by invoices.

**** % Billed is of entire contract, not just current year.