

**Workforce Investment Board
Executive Committee
Department of Workforce Investment
1880 W. Wardrobe Avenue, Merced
March 10, 2003 7:30 – 9:00 a.m.
Meeting Minutes**



Members Present :

Andrea Baker	Mike Boardman	Kathleen Crookham
Rick Osorio	Mike Smith	

Members Absent :

John Headding	Nellie McGarry	Steve Tinetti
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Others Present :

Dave Davis	Ed McLaughlin	Donna Ornelas
Joanne Presnell	Chuck Purcell	Jackie Walther-Parnell

- I. Call to Order - A sign-in sheet used in lieu of roll call.
- II. Approval of Agenda - Move item V.a. – WIB Agenda, to end of action agenda. *M/S/C Crookham/Smith* to approve the agenda with the abovementioned changes
- III. Approval of Minutes – It was *M/S/C Crookham/Smith* to approve the minutes as written.
- IV. Public Opportunity to Speak – Greg Kramp, UC Merced. Mr. Kramp discussed the future growth in staffing for the University. He noted that the UC is coordinating with Department of Workforce Investment for local labor market information.
- V. Action Agenda
 - a. WIA Reauthorization–Critical Issues Letters to Elected Officials – It was *M/S/C Boardman/Crookham* to approve letters of support for WIA reauthorization.
 - b. TANF Reauthorization–Critical Issues Letters to Elected Officials - It was *M/S/C Boardman/Crookham* to approve letters of support of TANF reauthorization.
 - c. Nomination to the WIB – Thomas Tsubota – It was *M/S/C Boardman/Crookham* to approve the nomination to recommend Thomas Tsubota’s application to the WIB by the Merced County Board of Supervisors.
 - d. Proposed change for Executive Meeting date – It was *M/S/C Smith/Boardman* to move the executive meeting date to the second Monday of each month from the first Monday of each month.
 - e. Worknet One-Stop Certification Examiners – There was discussion on the composition of the team. AT this time there have not been enough volunteers. This item will be returned the Program, Planning and Development Committee.
 - f. Grant Application to DOL Incentive Program – Andrea provided an overview of the plan to submit new grant application. It was *M/S/C Boardman/Crookham* to approve the submission.
 - g. WIB Membership – There was discussion on contacting the Mayor’s Council for this item to be added to their agenda.
 - h. WIB Agenda – It was *M/S/C Crookham/Smith* to approve the WIB agenda with the addition of Limited Funds Declaration as an action item.

- VI. Information Agenda
 - a. Transportation Grant – The Department has applied for a grant from Community Transportation Association of America (CTAA) to fund a demonstration project.
 - b. Limited Funds Policy – Impact on Performance Measures – Joanne provided update on the local area negotiations on performance measures with the State. It is being recommended that next year, consideration be given to participate in the negotiations with the surrounding areas.
 - c. Bill Stickland – It was noted that staff have been attempting to contact and coordinate a visit.

- VII. Director’s Comments – Andrea reported on the tax credit project. She noted there have been \$43,000 + in returns processed to date through the program. Andrea discussed her recent trip to Washington, DC. She noted a meeting with Dennis Cardoza and his inquiries on success stories of participants, particularly TANF participants. Ms. Baker noted that Congressman Cardoza is expected to visit in April, when he will be visiting the One-Stop and an event is to be planned in conjunction with the Congressman’s visit.

- VIII. Chair Comments - None

- IX. Other - None

- X. Next Meeting— April 14, 2003

- XI. Adjourn – Meeting adjourned 8:45.