

**Workforce Investment Board  
Merced County Board of Realtors  
635 W. Main Street  
Merced, CA  
March 10, 2005 3:00-5:00 p.m.  
Meeting Minutes**



<http://web.co.merced.ca.us/wi/wib/wib.html>

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**Members Present:**

Lee Andersen	Andrea Baker	Don Bergman
Bob Bittner	Sharon Cresswell	Kathleen Crookham
Ernie Flores	John Fowler	Scott Galbraith
Carol Greenberg	Charlie Lambert	Nellie McGarry
Ned Miller	Ann Newins	Rick Osorio
Al Peterson	Carole Roberds	Mike Smith
Mike Sullivan	Steve Tinetti	

**Members Absent:**

Ed Anderson	Nicolas Benjamin	Ben Duran
Phil Flores	Peter Fluetsch	Jeremiah Greggains
Robert Harmon	Albert Montejano	Terry Nichols
Al Romero	Tom Tsubota	

**Others Present:**

Dave Davis	Eddie Harding	Susan Moranda
Donna Ornelas	Joanne Presnell	Candace Steelman
Jackie Walther-Parnell	Karyn Wiens	

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- I. Call to Order/Roll Call – The meeting was called to order by the Chair Nellie McGarry and roll was taken by Donna Ornelas.
- II. Approval of Agenda – It was *M/S/C Crookham/Roberds* to approve the agenda as written
- III. Approval of Minutes – It was *M/S/C Galbraith/Bergman* to approve the minutes of September 28, 2004.
- IV. Public Opportunity to Speak – Ernie Flores asked the protocol concerning a letter of support for CVOC from the WIB. Mr. Flores was advised the information could be taken to the Executive Committee because it was time sensitive and the Executive Committee could approve on behalf of the full WIB. The WIB would then ratify the decision at its next Board meeting.
- V. Consent Agenda - It was *M/S/C Fowler/Miller* to approve items a-e on the consent agenda.
  - a. Youth Contracts Renewal Recommendations
  - b. Appointment of Nathan Timmerman to Youth Council
  - c. Exemplary Performance/Corrective Action Plan
  - d. One-Stop Partners/Workforce Investment Board MOUs
  - e. WIB Member Application- Dr. Robert Fore
- VI. Action Agenda
  - a. State of The Workforce Report Presentation – Andrea Baker gave an overview of the work of the WIB over the past year in preparation of the State of The Workforce presentation. A copy of the report was

circulated. In addition, Ms. Baker shared a condensed version of the report for “talking points.” Ms. Baker noted there would be a presentation at the County Board of Supervisors, Tuesday, March 15, at 10:00 a.m. The accuracy of some of the statistics as presented, were questioned by Board Members. Ms. Baker assured the Board the information would be checked for accuracy and corrections made as necessary. It was *M/S/C Bergmen/Tinetti* to approve with the necessary amendments. ***(Subsequent information – the data was checked for accuracy and proved to be correct – no changes necessary to either the report or the ‘talking points’ document)***

- b. Request for Proposal (RFP) for Basic Education Services for PLATO Labs – It was *M/S/C Osorio/Miller* to ratify the Executive Committee’s approval to let the RFP for Basic Education Services for PLATO Labs.

**VII. Presentations**

- a. Worknet Leadership Team Presentation - Karyn Weins briefed the WIB on the composition and the function of the Worknet Leadership Team. She reported on the goals, the collaboration and teamwork.
- b. One-Voice Presentation - Candace Steelman, Public Information Liaison, MCAG, was present and gave and briefing on the purpose of “One-Voice”, the mission/direction of the delegation, and the events of their recent visit to Washington, D.C.

**VIII. Information Agenda**

- a. New Committee Chairs - Nellie McGarry noted that Rick Osorio will be the new chair of the Youth Council and Mike Sullivan will now be chairing the Program Planning and Development Committee.
- b. Teleconference – Partnering with Economic Development: Creating the Workforce Advantage (April 12, 7:45-10:15 a.m. MCOE, Rm M) - Joanne Presnell reminded the Board members about the upcoming teleconference and asked that anyone interested please RSVP to Donna Ornelas.

- IX.** Legislative Advocacy Report/Director’s Comments - Andrea Baker gave an overview of current legislative bills as they relate to workforce development and reauthorization.

- X.** Information Items – The following information items were in the meeting package and further inquiries can be directed to the individuals listed below.
- a. LMI Updates - Dave Cramer
  - b. Fiscal/Participant Data Reports - Jackie Walther-Parnell
  - c. Committee Reports - [www.co.merced.ca.us/wi/wib/wib.html](http://www.co.merced.ca.us/wi/wib/wib.html) - (or faxed upon request)

- XI.** Chair Comments - Nellie McGarry noted there were no additional comments.

- XII.** Other - Sharon Cresswell announced there will be a Job Fair March 30 and flyers were provided. Andrea Baker reported the One-Stop recently did skills assessments for UC Merced. Lee Anderson reported the ROP Portfolio days are coming up and asked that anyone interested in being on the interview panels let him know.

- XIII.** Next Meeting –May 12, 2005, 3:00 p.m. MCOE, Rm J-2, 632 W. 13<sup>th</sup> Street, Merced, CA.

- XIV.** Adjourn: It was *M/S/C Bergman/Anderson* to adjourn the meeting. – 4:30 p.m.