

**TO: WIB**

**DATE: 3/13/08**

**FROM: Executive Committee**

**For Action**

**For Information**

**For Discussion**

**SUBJECT: Community Action Partnership One-Stop Memorandum of Understanding  
Amendment – SB 293 Implementation**

**PROPOSED MOTION(S): Ratify the February 4, 2008 Executive Committee's decision to  
amend the Community Action Partnership One-Stop Memorandum of Understanding (MOU).**

**DISCUSSION: Senate Bill 293 requires several changes be incorporated into the One-Stop  
MOUs between the Workforce Investment Board and the partners of the One-Stop System.**

**This MOU is amended to contain a policy for immediately referring certain individuals into  
training services, and the methods for referring individuals between the local One-Stop Career  
Centers and partners.**

**ATTACHMENTS:  
Amendment**

**AMENDMENT TO MEMORANDUM OF UNDERSTANDING  
BETWEEN THE MERCED COUNTY WORKFORCE INVESTMENT BOARD  
AND MANDATED ONE-STOP PARTNERS  
PURSUANT TO THE WORKFORCE INVESTMENT ACT OF 1998 (WIA)**

**PARTNER AGENCY: Merced County Community Action Agency**  
**AMENDMENT NUMBER: 1**  
**MOU AGREEMENT NUMBER: 2005058**

THIS AMENDMENT to the Memorandum of Understanding between Community Action Partnership and the Workforce Investment Board is executed this \_\_\_\_\_ day of \_\_\_\_\_, 2008.

WHEREAS, the parties entered into an agreement for said services on April 5, 2005, a copy of which is attached as "Exhibit A," and

WHEREAS, the parties mutually desire to continue with said agreement as modified hereinafter. It is agreed as follows:

**Page 4, Item 16, SYSTEMATIC REFERRAL PROCESS:** Add to first paragraph: "Please refer to the Department of Workforce Investment, Operational Procedure for Interagency Referral, found at <http://www.co.merced.ca.us/wi/wib/policies/policies.html>."

Paragraph two delete bullet 4 "Consider the effect of cross-referrals on mutual performance expectations."

Add a third paragraph: " Participants may receive the three levels of service concurrently and the determination that an individual needs intensive and/or training services can be made without regard to how long the individual has been receiving core or intensive services. Neither is it necessary for all individuals to receive staff-assisted core services before receiving intensive services. In addition, job search is not the only core service that satisfies the federal requirement that an individual must receive at least one core service before receiving intensive services. Such decisions are based on each participant's employment and training needs."

**AUTHORITY AND SIGNATURES:** The individuals signing below have the authority to commit the partner they represent to the terms of this MOU, and do so commit by signing.

**Merced County Workforce Investment Board**

\_\_\_\_\_ Date \_\_\_\_\_  
Robert Harmon, Chair, Merced County Workforce Investment Board

**Merced County Board of Supervisors**

\_\_\_\_\_ Date \_\_\_\_\_  
Kathleen Crookham, Chair, Merced County Board of Supervisors

**One-Stop Partner: Job Corps**

\_\_\_\_\_ Date \_\_\_\_\_  
Brenda Callahan-Johnson, Executive Director/CEO,  
Merced County Community Action Partnerwhip

APPROVED AS TO LEGAL FORM  
James N. Fincher, Merced County Counsel

By \_\_\_\_\_ Date \_\_\_\_\_  
Deputy