

TO: Workforce Investment Board

DATE: 3/27/03

**FROM: Workforce Investment Board
Executive Committee**

- For Action**
- For Information**
- Meeting Notes**

SUBJECT: WIB Assessment

PROPOSED MOTION(S): To ratify the Executive Committee's decision to conduct a WIB assessment which will include a consultant who will provide a more indepth analysis by interviewing WIB members.

DISCUSSION: In order to improve WIB and staff performance, the Quality Assurance Committee will develop survey questions, compile results and have a consultant interview WIB members to determine how the WIB is performing and decide where the WIB should direct its future efforts and identify areas for improvement.

Barbara Shaw is the consultant selected and the cost is \$7300 with the Employment and Training Network paying for \$700 of the fee. The cost to the WIB will be \$6600.

ATTACHMENT(S): Barbara Shaw proposal.