

**TO: Workforce Investment Board**

**DATE: 3/27/03**

**FROM: Workforce Investment Board  
Executive Committee**

- For Action**
- For Information**
- Meeting Notes**

**SUBJECT: WIB Assessment**

**PROPOSED MOTION(S): To ratify the Executive Committee's decision to conduct a WIB assessment which will include a consultant who will provide a more indepth analysis by interviewing WIB members.**

**DISCUSSION: In order to improve WIB and staff performance, the Quality Assurance Committee will develop survey questions, compile results and have a consultant interview WIB members to determine how the WIB is performing and decide where the WIB should direct its future efforts and identify areas for improvement.**

**Barbara Shaw is the consultant selected and the cost is \$7300 with the Employment and Training Network paying for \$700 of the fee. The cost to the WIB will be \$6600.**

**ATTACHMENT(S): Barbara Shaw proposal.**