

**TO: Workforce Investment Board**

**DATE: 03/27/03**

**FROM: Youth Council**

**For Action**

**For Information**

**Meeting Notes**

**SUBJECT: Quarterly Report for Out-of-school Youth Program (Oct – Dec 2002)**

**PROPOSED MOTION(S): Information Only**

**DISCUSSION: JCGMC's Quarterly Report for the Oct- Dec 2002 period is attached.**

**ATTACHMENT(S): Quarterly Report**

# **JOBS FOR CALIFORNIA GRADUATES-MERCED COUNTY**

## **OUT OF SCHOOL PROGRAM YOUTH EMPLOYMENT AND EDUCATION PROGRAM (YEPP)**

### **QUARTERLY REPORT OCTOBER THROUGH DECEMBER 2002**

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#### **OVERALL STATUS OF THE PROGRAM**

We currently have 164 enrollments in our program and fully expect to reach our goal of 225 by the end of March 2003. At the end of December we have an additional 7 clients to take to WI at the beginning of January. With the addition of the Merced County Housing Authority and some reorganization that is planned for the month of January, we look to have an additional group of eligibilities and enrollments by the end of the month.

Clients are being enrolled in the following areas to include both partners as well as non-partners. Partners include Merced College, Merced County Office of Education (vocational training), Merced Adult School (adult education), Merced Community Action Agency (entrepreneur program), EDD (work experience), and the Merced Housing Authority. Clients enrolled with non-partners which are included on the ETPL include Golden State College, Central Valley Opportunity Center, and Adrian's Beauty College.

#### **PAST QUARTER HIGHLIGHTS**

During the past quarter, we met with the partners and discussed how each were doing with their clients. Partners stated that the program has been going very well and they really enjoy working with the clients. Positive communications between JCG staff and our partners continues.

MCAA graduated its first group of clients during October and both MCOE and Merced College have increased their enrollments for the quarter. We have also added a new partner, the Housing Authority in Merced County and we look to serving at least 20 to 25 youth.

#### **PAST QUARTER DEFICIENCIES, ISSUES AND CHALLENGES**

Locating all of the ARBOR clients. Our staff has done a good job in recovering some of the cases, but we continue to have a difficult time in tracking the remainder. We are finding that many have moved out of state.

## **PAST QUARTER RECRUITING/MARKETING EFFORTS**

Marketing continues in the form of presentations to groups and newspaper ads. We also have brochures that have all of our partners at the One-Stops.

## **NUMBER ENROLLED IN THE STATE SYSTEM**

The latest data that was supplied to us by WI shows a total enrollment of 170 through November. We do not have current numbers.

## **NUMBER OF HARD AND SOFT EXITS**

The number of exits shown in the State system is 68.

## **CURRENT BUDGET STATUS/EXPENDITURES**

JCG is in the process of compiling exact figures to date and will report those numbers in February.

## **NEXT QUARTER'S CHALLENGES**

We continue to face the challenge of finding ARBOR clients. We will continue to train our staff, such as the Sep 19<sup>th</sup> training we attended on WIA Performance Measures. We are currently in the process of being monitored and look forward to the challenge of repairing any mistakes and learning during the process. We also know that client contact is very important and continue to put pressure on our Specialists to do better.

## **TECHNICAL ASSISTANCE NEEDED**

When there are changes implemented by WIA or State, we want to insure that we are instructed on the updates. It is also important that we put into effect any changes on the dates that they are required.

A special thanks to Ken Gerhard from WI on his training concerning exits strategies.