

**Workforce Investment Board
Recertification Ad Hoc Committee
1880 W. Wardrobe Ave
Wednesday, March 27, 2008, 3:00-4:00 pm
Meeting Agenda**



<http://web.co.merced.ca.us/wi/wib/wib.html>

Present : Brian Cutler, Edward Dietz, Peter Fluetsch, Robert Harmon, Albert Montejano, Steve Newvine, Joanne Presnell

Absent : Carol Greenberg

1. **Greetings** Brian Cutler
2. **Introductions** All
3. **What is One-Stop Certification:** Mr. Brian Cutler and Ms. Joanne Presnell gave a brief explanation of one-stop certification, what purpose it serves, and how it is carried out.
4. **Describe Last Certification Process:** Ms. Joanne Presnell briefed the group on previous certifications of the Merced and Los Banos one-stops. Ms. Presnell indicated that the time each committee member should be prepared to committ ranges aproximately 30-50 hours throughout the process.
5. **Discussion on How to Conduct Current Recertification:** A discussion was held to determine how we want to conduct the current recertification. The options presented were: to use the process from the last recertification or to draft new criteria with a new scoring process. The group chose to use the same process using the Baldrige principles. There was some discussion about how long the certifications should last between recertifications. There was interest in going up to 5 years between certifications due to the long process involved during each certification. A plan was developed for Department of Workforce Investment staff to contact a certified Baldrige trainer and draft a timeline for future tasks and events for committee members to review.

Additional discussion took place regarding which persons present would want to be members of the Recertification Committee. Ed Dietz, Robert Harmon, Albert Montejano, and Steve Newvine agreed to participate as committee members, Peter Fluetsch declined.
6. **Select Committee Chair:** Joanne Presnell asked if there were any volunteers to chair the committee. After some discussion, Steve Newvine volunteered to chair the committee and Ed Dietz volunteered to cochair.
7. **Chair Comments:** No comments were made.
8. **Next Meeting:** The next meeting is scheduled for Thursday 4/10/08 at 3 :00.
9. **Adjourn**