

**TO: Workforce Investment Board**

**DATE: March 28, 2002**

- For Action**
- For Information**
- Meeting Notes**

**FROM: Executive Committee**

**SUBJECT: Amendment of Bylaws (Composition of Executive Committee)**

**PROPOSED MOTION(S): Amend Section G2 of the Bylaws by adding: “The Chairperson of the Board may, subject to ratification by the affirmative vote of two-thirds (2/3) of the Executive Committee, appoint a Board member to the Executive Committee based on background/expertise considered necessary for the committee.”**

**DISCUSSION: An amendment to allow the Chair to appoint a Board member to the Executive Committee based on the appointees background or expertise was considered by the Board at the meeting January 24, 2002; however, the amendment was not approved.**

**Concern was expressed that the Executive Committee could become “too large” and there should be some control over the number of members. One recommendation was to set a maximum percentage in relation to the total number of Board members. The bylaws as amended on September 27, 2001, state that the members of the Executive Committee shall be the Chairperson, Vice Chairperson, Chairperson of the Youth Council, the Chairperson of each standing Committee, immediate past Chair of the Board and the representative of the Board of Supervisors.**

**Currently the Executive Committee has eight members, (i.e. Chair, Vice Chair (who is also Chair of the Standards & Certification Committee), Second Vice Chair (who is also Youth Council Chair), Chairs of the other committees (Fleutsch, Malone, Romero) and Tinnetti/Crookham. Adding another member with special expertise would bring the total to nine. Adding the requirement that the appointments be subject to ratification by the membership of the Executive Committee will provide control over the total committee size.**