

**Standards and Certification Committee
Meeting Minutes**

**Mercy Medical Center – Dominican Campus Staff Room A
2740 M Street, Merced**

**March 29, 2002
7:30 to 9:00 a.m.**



**WORKFORCE
INVESTMENT BOARD
MERCED COUNTY**

Members Present: Richard Becker, George Brown, John Heading (Chair), Charlie Lambert, Ned Miller, Carole Roberds

Members Absent: Don Bergman, Helen Sullivan

PITD Staff Present: Marta Echevarria, John Kasnick, Ed McLaughlin, Richard Skarke

1. **Call to Order and Roll Call** – The Chair called the meeting to order at 7:34 a.m., and roll call was taken.
2. **Agenda** – The agenda was approved as published.
3. **Approval of Minutes** – It was *M/S/C Roberds/Lambert* to approve the February 25, 2002 minutes.
4. **Public Opportunity to Speak** – None present
5. **Update – Meet the WIB Contest** – Committee members were reminded that Workforce Investment Board (WIB) tours are available and were encouraged to visit the sites. Staff will replace the WIB cards if needed.
6. **Agenda Items:**
 - a. **ETPL Subsequent Eligibility** – Members were provided with performance data (completion and entered employment rates) for the ETPL-listed courses subject to jurisdiction of the Local Board and which require subsequent eligibility determination during the first calendar quarter of 2002. It was *M/S/C Lambert/Roberds* to approve the ETPL as published with the stipulation that Merced College gather the appropriate data for college programs as needed.
 - b. **One Stop Certification** – Per the February committee meeting, members were to review the state guidelines for one-stop certification during this meeting. Because the State has yet to issue final One-Stop certification guidelines, the Committee opted to proceed with the draft guidelines distributed during the last meeting. Members agreed to the following milestones for completion of the certification process:
 - 1) Develop a certification application and survey document by 04/29/02,
 - 2) Give public notice by 05/15/02,
 - 3) Give public a 30-day response time through 06/15/02,
 - 4) Survey the applying one-stops by 06/24/02, and
 - 5) Submit the certification recommendations to the WIB for review and approval on 07/25/02.
7. **Chair Comments** – The Chair briefed members on a recent National Association of Workforce Boards (NAWB) conference that he and other WIB members attended in Washington, DC.
8. **Next Meeting Date and Time** – The next meeting is Friday, April 26, 2002, in the Mercy Medical Center Dominican Campus – Staff Room A (2740 M Street, Merced), from 7:30 to 9:00 a.m.
9. **Adjourn** - The meeting was adjourned at 8:32 a.m.

Minutes prepared by Marta Echevarria

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“Merced County’s Workforce Investment System will keep pace with new growth, the emerging economy, and the ever-changing needs of the employers by creating a better educated, highly skilled workforce, that’s capable, prepared, and thoroughly knowledgeable.”