



**Workforce Investment Board
Executive Committee
Meeting Minutes
March 30, 2001
1200 16th Street, Merced CA**

Members Present:

John Fowler
Rick Osorio

Peter Fluetsch
Steve Tinetti

Tom May

PITD Staff Present:

Ed McLaughlin
Dick Skarke

Andrea Baker

Donna Ornelas

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1. **Approve Minutes** - It was *M/S/C Fluetsch/Osorio* to approve minutes of March 19, 2001.
 2. **Additions to the Agenda** – None
 3. **Public Opportunity to Speak** – None
 4. **Review Job Descriptions and Organization Structure of WIBs** – A copy of a functional organizational chart was distributed for information. Mr. Skarke noted the organizational is set up to show function. The chart is divided in two where the top is representative of its staffing to the WIB.

It was noted that telephone surveys were done to other Valley Counties and several out of state WIBs for the purpose of comparison of structure. After review, it was noted that many structures exist and it appeared that the majority valley counties are using the same structure as the current structure of Merced.

5. **Financial Picture for 2002/2003** - Ed McLaughlin gave a presentation. He addressed the total funding by source. He provided explanation of difference of Welfare-To-Work funding versus WIA funding. He noted how the oversight of all the funding is directed by the Board of Supervisors (BOS). The current structure is set up so that the BOS directs PITD as the financial administrating entity for these funds.

Mr. McLaughlin also provided information on the projected funding for PY 2001/2002 – using current allocation for projection applying anticipated reductions and an increase (Youth only). He noted that we are anticipating \$2 million reduction on WIA funding. The allocation should be received by the end of May and WIB will be provided with update information as it becomes available.

6. **Structure of WIB Staff** - There was discussion by the group on having WIB staffing autonomous from PITD. It was *M/S/C Osorio/Fluetsch* to have PITD staff investigate and make recommendations on reorganization of internal staffing, in addition to research the feasibility of separate staffing for the WIB. The report is due back at May 10
7. **Other Business** – Next meeting - May 10, 7:30 a.m. at the ERC.
8. **Adjourn** - Meeting adjourned 9:00 a.m.