

**Workforce Investment Board of Merced County**  
**Quality Assurance Committee**  
**Dept of Workforce Investment Small Conference Rm**  
**1880 W. Wardrobe Ave, Merced, CA**  
**March 30, 2006, 7:30–9:00 a.m.**  
**Meeting Minutes**



<http://web.co.merced.ca.us/wi/wib/subcommittees/subcommittees.html>

**Members Present:** Albert Montejano (Chair), Carole Roberds (Vice Chair), Steve Tinetti

**Members Absent:** Terry Nichols

**Staff Present:** Bernedette Castaneda, Dave Cramer, Dave Davis, Debby Hoban, Alfredo Mendoza, Joanne Presnell

**1. Call to Order and Roll Call:** The Chair called the meeting to order at 7:35 a.m. A sign-in sheet was used in lieu of roll call.

**2. Approval of Agenda:** It was *M/S/C Tinetti/Roberds* to approve the agenda as published.

**3. Approve Minutes (January 27, 2006):** It was *M/S/C Roberds/Nichols* to approve the January 27, 2006 minutes.

**4. Public Opportunity to Speak:** None

**5. Action Agenda:**

**a. Affiliate Site Certification:** Staff provided pamphlets for review on certification of the Worknet Employment Resource Center in Los Banos. A site visit will be made in April.

It was *M/S/C Roberds/Tinetti* to meet in Los Banos on April 28, 2006, at 8:30 a.m., to tour the Worknet Employment Resource Center.

**b. Strategic Scorecard:** Staff reviewed and discussed measures assigned to the Quality Assurance Committee through the WIB Strategic Scorecard.

**c. Proposed Performance Measures 2005/2006:** Staff reviewed the proposed State's WIA Performance Measures levels for 2005/2006.

It was *M/S/C Roberds/Tinetti* to accept the proposed State's WIA Performance Measures levels for 2005/2006.

**6. Information/Discussion:**

**a. Performance Measures – 2<sup>nd</sup> Quarter PYOS:** Staff reviewed data and answered specific questions.

**b. Participant Data Reports – January/February 2006:** Staff reviewed data and answered specific questions.

**c. WIB Customer Satisfaction Reports – January/February 2006:** Staff reviewed data and answered specific questions.

**d. Merced County Labor Force and Industrial Employment Report, January 2006:** Staff reviewed data and answered specific questions.

**7. Chair Comments:** The Chair thanked everyone for coming. He gave a review of topics covered at the NAWB Forum 2006 in Washington DC.

**8. Next Meeting Date & Time:** The next meeting will be April 28, 2006, 8:30 a.m., Worknet Employment Resource Center, 800 7<sup>th</sup> Street, Los Banos.

**9. Adjourn:** The meeting adjourned at 9:10 a.m.

Minutes prepared by Debby Hoban.