

**TO: Executive Committee**

**DATE: 04/02/07**

**FROM: WIB Staff**

**For Action**

**For Information**

**For Discussion**

**SUBJECT: Workforce Investment Act 85-Percent Program Review**

**PROPOSED MOTION(S): Information only.**

**DISCUSSION: A program review covering the Merced County Department of Workforce Investment's (WI) 85-Percent Workforce Investment Act (WIA) grant program operations was conducted by the State of California's Employment Development Department from January 8, 2007 through January 12, 2007. The purpose of the review was to determine the level of compliance by WI with applicable federal and state laws, regulations, policies, and directives related to the WIA grant regarding program operations for PY 2006-07.**

**The review focused on the following areas: One-Stop delivery system, program administration, services and activities, participant eligibility, program monitoring of subrecipients, program performance, and management information systems/reporting.**

**The report concluded that WI is meeting applicable WIA requirements concerning its program operations. The report contained no findings or concerns.**

**ATTACHMENT(S):  
Final Monitoring Report**



cc: Joanne  
Jackie  
Dore D.



Arnold Schwarzenegger  
Governor

March 1, 2007  
22M:328:tmw:7059

Ms. Andrea T. Baker, Director  
Merced County Department of Workforce Investment  
1880 West Wardrobe Avenue  
Merced, CA 95340

Dear Ms. Baker:

**WORKFORCE INVESTMENT ACT  
85-PERCENT PROGRAM REVIEW  
FINAL MONITORING REPORT  
PROGRAM YEAR 2006-07**

This is to inform you of the results of our review for Program Year (PY) 2006-07 of the Merced County Department of Workforce Investment's (MCDWI) 85-Percent Workforce Investment Act (WIA) grant program operations. We focused this review on the following areas: One-Stop delivery system, program administration, services and activities, participant eligibility, program monitoring of subrecipients, program performance, and management information system/reporting.

This review was conducted by Ms. Terece Williams from January 8, 2007 through January 12, 2007.

Our review was conducted under the authority of Sections 667.400 (a) and (c) and 667.410 of Title 20 of the Code of Federal Regulations (20 CFR). The purpose of this review was to determine the level of compliance by MCDWI with applicable federal and state laws, regulations, policies, and directives related to the WIA grant regarding program operations for PY 2006-07.

We collected the information for this report through interviews with MCDWI representatives, and service provider staff. In addition, this report includes the results of our review of selected case files, MCDWI's response to Section I and II of the Program On-Site Monitoring Guide, and a review of applicable policies and procedures for PY 2006-07.

**BACKGROUND**

The MCDWI was awarded WIA funds to administer a comprehensive workforce investment system by way of streamlining services through the One-Stop delivery

system. For PY 2006-07, MCDWI was allocated: \$1,417,578 to serve 393 adult participants; \$1,360,252 to serve 675 youth participants; and \$1,551,870 to serve 306 dislocated worker participants.

For the quarter ending December 31, 2006, MCDWI reported the following expenditures for its WIA programs: \$671,735 for adult participants; \$131,300 for youth participants; and \$531,762 for dislocated worker participants. In addition, MCDWI reported the following enrollments: 402 adult participants; 607 youth participants; and 178 dislocated worker participants. We reviewed case files for 32 of the 607 participants enrolled in the WIA program as of January 12, 2007.

### **PROGRAM REVIEW RESULTS**

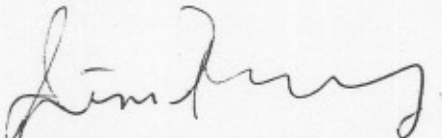
We conclude that, overall, MCDWI is meeting applicable WIA requirements concerning its program operations.

This report contains no findings or concerns; therefore, we are issuing this report as the final report.

Because the methodology for our monitoring review included sample testing, this report is not a comprehensive assessment of all of the areas included in our review. As you know, it is MCDWI's responsibility to ensure that its systems, programs, and related activities comply with the WIA grant program, Federal and State regulations, and applicable State directives. Therefore, any deficiencies identified in subsequent reviews, such as an audit, would remain MCDWI's responsibility.

Please extend our appreciation to your staff for their cooperation and assistance during our review. If you have any questions regarding this report or the review that was conducted, please contact Mr. Fernando Piña at (916) 654-7005 or Ms. Terece Williams at (916) 654-9034.

Sincerely,



*For* JESSIE MAR, Chief  
Compliance Monitoring Section  
Compliance Review Division

cc: Jose Luis Marquez, MIC 50  
Don Migge, MIC 50  
Roger Schmidt, MIC 50