

**Workforce Investment Board**  
**Executive Committee**  
**PITD – Administration Large Conference Room**  
**1880 W. Wardrobe Ave, Merced, CA**  
**April 8, 2002, 7:30 – 9:00 a.m.**  
**Meeting Minutes**



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Members Present:

Andrea Baker  
Gisela Malone  
Mike Smith

Kathleen Crookham  
Nellie McGarry  
Steve Tinetti

John Headding  
Rick Osorio

Others Present:

Gary Derr  
Joanne Presnell

Eddie Harding  
Dick Skarke

Donna Ornelas  
Jackie Walther-Parnell

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- I. Call to Order- The meeting was called to order by the Chair, Rick Osorio
- II. Approval of Agenda – It was *M/S/C Crookham/Headding* to approve the agenda with the addition of Directors Comments below item VI
- III. Approval of Minutes - It was *M/S/C Headding/Crookham* to approve the minutes of March 11, 2002 meeting.
- IV. Public Opportunity to Speak - None
- V. Action Agenda
  - a. Appointment to Executive Committee – It was *M/S/C Crookham/Headding* to appoint Mike Smith as a member of the Executive Committee as an expert advisor for financial matters.
  - b. Nominating Committee Election of Officers –It was *M/S/C Crookham/Headding* to have the Chair appoint a nominating committee.
- VI. Consent Agenda - It was *M/S/C Headding/Malone* to approve the Consent Agenda
  - a. Expo 2002 Funds Request
  - b. Subsequent Eligibility ETPL
  - c. MOU – Job Corps
  - d. MOU – Experience Works
- VII. Information Agenda
  - a. Allocation Report – Jackie Walther-Parnell provided an overview of the report. She noted that the information on the report is based on information from state effective as of March 26. Additionally, it was noted there is limited carry-over. There will be approximately 20% decrease in dislocated worker funds, and staff will work with the county to adjust the county budget. It is expected that there will be more updated information available at the next Executive meeting, providing a better picture of money used on training.
  - b. Meet the WIB – It was reported that the tours had a low response. An alternative was to have the committees meet at the various training providers in order to observe operations. Staff will work on setting up the next Executive meeting off site.
  - c. PowerPoint Training- There have been two training sessions for WIB members. Some modifications have been made with input from members. Information on the Youth Council was added.

- VIII. Business Sector Nominees – There was discussion on the current composition of WIB and upcoming vacancies. Dick Skarke provided an overview on WIB membership and how it related to the requirements of the law and structure of industries in the county. It is recommended that the WIB consider target recruitment from particular employers or sector to best structure the Board.
  
- IX. Director’s Comments - Andrea gave a report from the CWA meeting. Staff at the state are following up on how money at state will be allocated or whether or not it will competitive process. Andrea also noted that she will be attending regional meetings. Additionally, she noted that we will be resubmitting H1B grant and that grant also has money attached for RN. Both Merced and Stanislaus County WIA’s will be sponsoring a study by CSUS to identify the community impact of workforce programs. It is anticipated this will be a useful tool in determining growth in economy. Staff are working on ways to accommodate reduction of funding. There was brief discussion on how TANF reallocation will impact the One-Stop.
  
- X. Chair Comments - Mr. Osorio requested a WIB year-end report to be prepared by the Marketing Committee. There was discussion on ETPL and that the State is now allowing exceptions in criteria for subsequent eligibility. There was discussion on WIB retreat. Andrea noted that there will be NAWB debriefing where it is expected issues will be identified and direction can be set for a meeting.
  
- XI. Other - None
  
- XII. Next Meeting - May 6, 2002, 7:30-9 :00 a.m. Location TBA
  
- XIII. Adjourn – 9:11 a.m.