

# Workforce Investment Board of Merced County

## WIB Finance Committee

Department of Workforce Investment (Small Conf Rm)

1880 W. Wardrobe Ave, Merced, CA

Wednesday, April 9, 2003, 7:30 – 9:00 a.m.

### Meeting Minutes



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**Members Present:** Lee Andersen, Andrea Baker, John Fowler, Alfonse Peterson (Vice Chair)

**Members Absent:** Susan Armstrong, Vann (Mike) Smith (Chair)

**Staff Present:** Dave Davis, Dee Knight, Kirsten Lee, Ed McLaughlin, Jackie Walther-Parnell

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**1. Call to Order:** The Vice Chair called the meeting to order at 7:32 a.m. A sign-in sheet was used in lieu of roll call.

**2. Approve Agenda:** It was *M/S/C Fowler/Andersen* to approve the agenda as published.

**3. Approve Minutes (March 5, 2003):** It was *M/S/C Andersen/Baker* to approve the March 5, 2003 minutes.

**4. Public Opportunity to Speak:** None.

**5. Information Agenda:**

**a. Fiscal Report:** Staff provided handouts of the Allocations, Obligations and Expenses for FY 2002/03 (Jul 1, 2002-Feb 28, 2003) and FY 2002/03 WIA Contracts status, gave an overview of the report, and answered specific questions.

All funds for Adult and Dislocated Worker are being expended, and there will be less carryover next year versus this year in this category. There has been a higher participation in Core A services, which has necessitated an adjustment to the plan module to move funds from other activities to Core A services.

**b. Grant Application Status Report:** Ms. Kirsten Lee provided a handout summarizing all grant applications submitted since November 2001. There are 3 approvals for \$118,000, 3 applications pending for an amount of \$430,000, and 5 applications have been denied.

There are 3 possible future grant applications: 1) H-1B, which the criteria has been changed and further research has to be done to see if we can make this happen; 2) Stuart Foundation (the focus is funding to support eligible foster youth, who are about to age out of the system, in employment training and other services that will help them transition into independent living); and 3) TOPS (the focus is to set up community technology centers for access to resources and information about services provided throughout the community and to link all services of the workforce system)—this is a partnership with CAA who is actually the applicant.

Ms Lee noted they have formed a workgroup of nontraditional stakeholders in childcare—childcare providers, educators, and employers—to explore how childcare is affecting our economy. They will prepare a childcare economic impact report for Merced County that will serve as a foundation for future grant applications to improve childcare throughout the County; i.e., build childcare facilities, provide

childcare provider training, etc. They are expecting a Request for Proposal from the Packard Foundation to fund this endeavor. Ms Lee also noted that MCAG has already collected information for a database to be used for all grant writers, and it will be published on their website within the next week.

Ms Baker noted that the request for Title III dollars for Dislocated Worker is pending, and there are three other workforce areas within our 9-County Region that are also waiting for funding. The funds are being held up in the Governor's office. Ms. Baker anticipates the State is going to take into consideration the allocation for this year that was already promised. There was a two-year obligation in the 25% area; and after looking at the State shortfall, this will determine if any of those dollars will be allocated.

**c. Status of PY 03 Federal Funding:** Ms Baker noted California has received its allocation for program year 2003. She provided a handout and gave an overview of the budget breakdown regarding Adult, Dislocated Worker and Youth that was provided by the California Workforce Association. The allocations are based on the 1990 census, which hurt California.

**d. Update on CalWORKs Contract:** Ms Baker noted the CalWORKs contract with HSA ends on May 31, 2003, and our contract with them will be reduced another \$600,000; therefore, there will be another reduction in force. The Department is trying to determine how to accomplish this and what percentage of this will affect WIA versus the WIA allocation. A letter was sent to the County CEO and HSA Director requesting they attend the May 22, 2003 WIB meeting to explain the impact on the Workforce Development System of the budget reductions.

**e. Listing of 501c(3)'s (Handout):** Ms. Baker provided a copy of the Agency Directory of 501c3's within Merced County. The United Way and also three other organizations are interested in partnering with the WIB. Mr. John Fowler noted MCBE0 is in the process of interviewing companies that bid on its RFP for the feasibility study, but the State has not let the contract to pay for the study.

**f. Funding Needs Discussion:** Ms Baker noted this agenda item is for the committee to consider ways to get additional funding for the Out-of-School Youth Program, specifically those individuals leaving foster care and the Valley Community School. The committee should discuss the anticipated needs, and ways to fund these needs. It was recommended that each WIB committee when submitting their various projects would estimate the project cost, and also suggest a funding source for the project. Staff was asked to submit this request from the Executive Committee to each committee as an agenda item for discussion and action.

Staff was also asked to provide the following to the Executive Committee: 1) A list of the estimated reductions in funding for each category, both dollar amount and percentage; 2) Periodically give an update of the other committees' needs, and 3) To provide what other communities are doing to link with others in generating funding.

**6. Chair Comments:** None.

**7. Next Meeting Date:** The next meeting is Wednesday, May 7, 2003, 7:30-9:00 a.m., in the Wardrobe Small Conference Room.

**8. Adjourn:** The meeting was adjourned at 8:23 a.m.