

**Workforce Investment Board of Merced County
Standards and Certification
Committee Meeting
April 20, 2001
7:30 a.m. to 9:00 a.m.**

Members Present: Richard Becker, George Brown, John Headding (Chair), Ned Miller, Helen Sullivan

Members Absent: Don Bergman, Charlie Lambert, Jack Mobley, Judy Steinke

PITD Staff Present: Marta Echevarria, John Kasnick, Dick Skarke

I. Call to Order and Roll Call – The meeting was called to order by the Chair, John Headding, at 7:37 a.m.

II. Approval of Agenda – The agenda was approved as submitted.

III. Approval of Minutes – It was (*M/S/C – Becker/Brown*) to approve the February 23, 2001, meeting minutes as submitted.

IV. Opening Comments from Chair –

- a. At a joint meeting of the Executive Committee and the One-Stop Partners on April 2, 2001, there was discussion of certification of One-Stop Career Centers and affiliate sites.

Some partners expressed concern about the direction the certification process and criteria were taking, especially as it pertains to affiliates. The partners asked that this issue be brought before the Workforce Investment Board (WIB) so a full discussion could take place.

The Standards and Certification Chair will present an outline of current status of the committee's work at the next WIB meeting.

- b. Some One-Stop partners also expressed concern regarding the composition of the Standards and Certification Committee and the level of public sector representation. As a result of the discussion it was (*M/S/C Becker/Miller*) to ask the Workforce Investment Board (WIB) to appoint two additional members to the WIB Standards and Certification Committee -- one as a replacement for Judy Steinke and the other from the public sector.

V. Public Opportunity to Speak – None

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VI. Certification Criteria – Committee members and staff reviewed/edited criteria and composition issues for certification of the one-stop career centers. It was (*M/S/C Miller/Sullivan*) to formally adopt and recommend WIB approval of the One-Stop Career Center Certification Criteria with the new changes.

VII. Adjournment – The next meeting will be June 8, 2001, at 7:30 a.m. in the Mercy Hospital and Health Services, Staff Room A (2740 M Street, Merced). The Chair requested members prepare a worksheet detailing major areas of certification for the one stop affiliates and bullet points for each major area to have ready for the next meeting.

The meeting was adjourned (*M/S/C – Becker/Sullivan*) at 8:56 a.m.

Minutes prepared by Marta Echevarria