

TO: WIB Executive Committee

DATE: 04/25/05

FROM: WIB Staff

For Action

For Information

For Discussion

SUBJECT: LWIA Fiscal and Procurement Monitoring

PROPOSED MOTION(S): Information Only

DISCUSSION: The Compliance Monitoring Section, Employment Development Department, will conduct an on-site fiscal and procurement monitoring with the Department of Workforce Investment. The monitoring will take place the week of May 2-6, 2005. The monitor is new to this area and in her job and will be receiving training from her supervisor during the visit.

Examples of programs, policies and procedures being monitored include:

- **Accounting reports**
- **One-Stop Partner MOUs**
- **Audit Resolution policies and procedures**
- **Incident Reporting policies and procedures**
- **WIA procurement policies and procedures**
- **Requests for Proposals**
- **WIA contracts**

Results of the monitoring visit will be sent to the WIB when received from EDD.

ATTACHMENTS: N/A