

Standards and Certification Committee
Mercy Medical Center – Dominican Campus Staff Room A
2740 M Street, Merced
April 26, 2002, 7:30 to 9:00 a.m.
Meeting Minutes



Members Present: Richard Becker, Don Bergman, George Brown, Dean Cormany, John Headding (Chair), Ned Miller, Helen Sullivan

Members Absent: Ben Duran, Charlie Lambert, Carole Roberds

PITD Staff Present: Marta Echevarria, John Kasnick, Robert Linden, Ed McLaughlin, Richard Skarke

1. **Call to Order and Roll Call** – The Chair called the meeting to order at 7:32 a.m., and roll call was taken.
2. **Agenda** – It was *M/S/C Bergman/Sullivan* to approve the agenda with the following changes:
 - a. Agenda Item 6a (One-Stop Certification) was moved to Agenda Item 6b, and
 - b. The new Agenda Item 6a became “Monitoring Overview”.
3. **Approval of Minutes** – It was *M/S/C Becker/Brown* to approve the March 20, 2002 minutes.
4. **Public Opportunity to Speak** – None
5. **Update – Meet the WIB Contest** – Committee members were reminded that Workforce Investment Board (WIB) tours are available and were encouraged to visit the sites.
6. **Agenda Items:**
 - a. **Monitoring Overview** – Mr. Robert Linden, Monitor for the Private Industry Training Department (PITD), gave an overview of monitoring functions that assure contracts are in compliance of the Workforce Investment Act.
 - b. **One-Stop Certification** – It was *M/S/C Bergman/Cormany* to approve the One-Stop Certification Application with an amendment to include ADA regulations, and to give the ad-hoc workgroup authority to finalize and forward the application to the WIB on behalf of the committee. Members agreed to the following application screening process:
 - 1) Initial screening will be done by PITD staff,
 - 2) Appropriate WIB subcommittee(s) will be determined to perform a second review, and
 - 3) The Standards and Certification Committee will make a final review prior to the site visit.It was *M/S/C Cormany/Bergman* to approve the aforementioned application process. Staff will notify the ad-hoc workgroup of their next meeting date and time.
7. **Chair Comments** – None
8. **Next Meeting Date and Time** – The next meeting is Friday, May 24, 2002, in the Mercy Medical Center Dominican Campus – Staff Room A (2740 M Street, Merced), from 8:00 to 9:00 a.m. (Please note the time change.)
9. **Adjourn** – It was *M/S/C Becker/Bergman* to adjourn the meeting at 8:35 a.m.

Minutes prepared by Marta Echevarria

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“Merced County’s Workforce Investment System will keep pace with new growth, the emerging economy, and the ever-changing needs of the employers by creating a better educated, highly skilled workforce, that’s capable, prepared, and thoroughly knowledgeable.”