

**Workforce Investment Board  
Joint Meeting  
Executive Committee/Finance Committee  
1880 Wardrobe Ave.  
April 26, 2004, 7:30 – 9:00 a.m.  
Meeting Minutes**



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- I. Call to Order/Roll Call – The meeting was called to order by the WIB Chair, John Headding. Roll call was taken by Donna Ornelas
  - II. Approval of Agenda – It was M/S/C Fowler/Smith to approve the agenda as written.
  - III. Approval of Executive Committee Minutes – It was M/S/C Smith/Sullivan to approve the minutes of March 29, 2004.
  - IV. Approval of Finance Committee Minutes - It was M/S/C Fowler/Baker to approve the minutes of March 31, 2004.
  - V. Public Opportunity to Speak - None
  - VI. The Alliance – Stanislaus Model Presentation - Terry Plett spoke about the model being used in Stanislaus County where workforce development and economic development are integrated. Mr. Plett provided history on how this came to be and the work involved in making it happen. Mr. Plett pointed out the benefits as well as the challenges to this system. He provided a brief overview of the mechanics of the work done through the Alliance. Lastly, Mr. Plett answered questions from committee members related to the model.
  - VII. Information Agenda
    - a. Fiscal Report – Jackie Walther-Parnell reported that the contract with JCG has been cleared and there is youth money to carry forward to next year. It is expected that this will offset the lower allocation for the next PY.
    - b. Fundraising
    - c. Update on VITA Program
  - VIII. Action Agenda
    - a. Policy Statement for Fundraising – It was M/S/C McGarry/Fowler to approve the recommendation that the WIB establish a policy that WIB members who are not federally funded may raise funds for Workforce Investment activities and services deemed appropriate by the Merced County Board of Supervisors.
    - b. RFP Recommendation for Older & Younger Youth Programs- It was M/S/C McGarry/Smith (abstention - Andersen) to accept the recommendations of the RFP Evaluation Committee and direct the Workforce Investment to bring the recommendations and negotiated contracts to the BOS for approval.
  - IX. Committee Reports –
    - a. Mr. Smith reported that the Finance Committee has been very involved in looking at the budget and the current levels of spending.

- b. Nellie McGarry reported the Youth Council will resume monthly meetings. It was the consensus of the group to resume the monthly schedule as the bi-monthly schedule was not often enough.
  - c. Joanne Presnell reported on behalf of the Quality Assurance Committee. She noted the committee has received a report from the Business Services Unit, the Worknet Leadership Team provided an update on opportunities for improvement, the committee is also working on performance measures negotiations, and they will be looking a couple of balance scorecard models.
- X. Director's Comments – Andrea Baker reported that the department is working with the State Committee for Rapid Response. She explained that the State is proposing a change to the formula for which rapid response funds are allocated. Due to the proposed change, there would be significant impact to the valley WIAs. Ms. Baker also noted that she recently participated in a migrant season farm worker dialogue. She has also been asked to attend a meeting in Washington with a group of individuals selected nationally. The group will put together a paper on how to better serve the migrant seasonal farm workers. Lastly Ms. Baker reported that she will also be working on an intermediary project to devise a plan to improve education. The working sessions for this project will take place the week of April 26.
- XI. Chair Comments – Mr. Headding discussed the topics he recently heard at the National Association of Workforce Boards meeting. He noted that throughout the conference the common thread was collaboration of economic development, workforce development and education. He noted that locally, Lee Andersen has formed the P-16 Council in an attempt to close the gap on this issue. Mr. Headding also discussed his desire to move the WIB in the direction of the strategic goals. He noted that he is working with staff to put together a workforce paper to be used in reciting advocacy, provide education and share information.
- XII. Other - none
- XIII. Next Executive Committee Meeting – May 24, 2004, 7:30-9:00 a.m.
- XIV. Next Finance Committee Meeting – May 26, 2004 7:30 – 9:00 a.m.
- XV. Adjourn