

**Workforce Investment Board  
Program Planning and Development Committee  
Dept of Workforce Investment – Large Conference Room  
1880 W. Wardrobe Ave, Merced, CA  
April 28, 2005, 3:00 – 4:30 P.M.  
Workgroup Meeting Notes**



<http://web.co.merced.ca.us/wi/wib/subcommittees/subcommittees.html>

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**Members Present:** Andrea Baker, Sharon Cresswell, Phil Flores, Peter Fluetsch (Vice Chair), John Fowler, Anne Newins, Al Romero

**Members Absent:** Nicholas Benjamin, Don Bergman, Ernie Flores, Scott Galbraith, Carol Greenberg, Mike Sullivan (Chair), Thomas Tsubota

**Others Present:** Dave Davis, Dee Knight, Joanne Presnell

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**1. Call to Order and Roll Call:** At 3:07 p.m. the Vice Chair noted the regular meeting would be canceled due to lack of a quorum. The Vice Chair convened a workgroup to discuss the agenda item.

**2. Action Agenda:**

**a. Selection of Industry Cluster:** The committee viewed a portion of the Greg Newton Teleconference on “Partnering With Economic Development: Creating the Workforce Advantage” that emphasized how to target industry clusters. Staff then presented for review a Trends and Shift-Share Analysis for Manufacturing and Health Care Industries showing growth, employment size, and concentration to the US for targeted sectors in Merced County for 2001-2003.

Staff noted these charts were provided to help the committee decide: 1) To select a industry in which to run a test, and 2) Look at the industry clusters previously selected and decide if they should be reduced.

The committee would like to review a trend analysis on occupations for the Health Care industry for the last five years, and also have a trend analysis done on the Transportation and Warehousing industry for the May 26, 2005 meeting.

**3. Next Meeting Date/Time:** The next meeting is May 26, 2005, 3:00-4:30 p.m., Dept of Workforce Investment, 1880 W. Wardrobe Ave, Merced.

**4. Adjourn:** The workgroup meeting adjourned at 4:02 p.m.

Minutes prepared by Devilla D. Knight.