



**Workforce Investment Board
Finance Committee
Private Industry Training Department
Small Conference Room
1880 West Wardrobe Avenue, Merced, CA
May 3, 2001
8:30 a.m. to 10:00 a.m.
Meeting Minutes**

Members Present: Bob Bittner, Tom May (Chair), Mike (Van) Smith

Members Absent: Bob Carpenter, Ben Duran, Ernie Flores, Leo Lamb, Alfonse Peterson

PITD Staff Present: Andrea Baker, John Kasnick, Dee Knight, Carol Silva

Others Present: Steve Tinetti

1. – Call to Order and Roll Call

The Chair called the meeting to order and everyone signed in.

2. – Approve Agenda/Additions

The Chair added a discussion item—Oversight Responsibility—as item 7a.

3. – Approve Minutes

The Chair stated there was one correction to paragraph 8, last sentence. Change “lower minimum bid” to read, “no minimum bid.”

4. – Comments from the Chair – None.

5. – Public Opportunity to Speak – None.

7. – Review Financial Reports/Graphs for Presentation to Full WIB

Staff provided everyone a financial report with pie charts. After reviewing the various allocations and expenditures, it was recommended that staff change the report as follows:

- a. Item 2 – Committed Funds (include costs for contracts, staff and overhead) with addition of fiscal date to 6/30/01.
- b. Item 3 – Change to “Committed Funds Beyond 7/01/01,” and give explanation.
- c. Item 4 – Change from “Anticipated Carryover “ to “Reserve.”
- d. Change title of report to “Financial Summary YTD 7/01/00 – 3/31/01.”
- e. Use patterns for colors in pie charts.
- f. Add a Definition sheet explaining terminology of all line items.

“Merced County’s Workforce Investment System will keep pace with new growth, the emerging economy, and the ever-changing needs of the employers by creating a better educated, highly skilled workforce, that’s capable, prepared, and thoroughly knowledgeable.”

Staff will make the above changes and e-mail them to committee members no later than Friday, May 4, 2001, for comments.

Mike Smith recommended that all subsequent financial reports for the Finance Committee be done in this same format.

7a. – Oversight Responsibility

It was decided nothing should be done regarding oversight responsibility until the Workforce Investment Board Chief Local Official agreement is completed.

Meeting adjourned at 10:00 a.m. Next meeting will be determined at a later date.

Minutes prepared by Devilla D. Knight.

