

Workforce Investment Board
Executive Committee
Worknet – Employment Resource Center
1200 W. 16th Street, Merced, CA
May 6, 2002, 7:30 – 9:00 a.m.
Meeting Minutes



Members Present:

Andrea Baker	Kathleen Crookham	John Headding
Gisela Malone	Nellie McGarry	Rick Osorio
Mike Smith	Steve Tinetti	

Members Absent:

Peter Fluetsch

Others Present:

Gary Derr	Ed McLaughlin	Donna Ornelas
Joanne Presnell	Dick Skarke	John Spevak
Jackie Walther-Parnell		

- I. Call to Order - Sign-up sheet in lieu of roll-call.
- II. Approval of Agenda – It was *M/S/C Tinetti/McGarry* to approve the agenda.
- III. Approval of Minutes – It was *M/S/C Headding/McGarry* to approve the minutes of April 8, 2002 .
- IV. Public Opportunity to Speak – Dr. Spevak from Merced College provided an update on the nursing program.
- V. Action Agenda
 - a. Incentive Funds – Jackie Walther-Parnell provided information on the recommendation. It was *M/S/C Tinetti/McGarry* to transfer the incentive funds to Adult Services. There was discussion on the availability of incentive funds under WIA. Andrea Baker noted that the incentive funds are available through an application process and performance measures must be met to qualify. Additionally, Ms. Baker noted that application for these funds would be submitted as soon as it was known that we fulfilled all the criteria and instruction for application were received from the staff.
 - b. Proposed Budget – Jackie Walther Parnell provided an overview of the handout in relation to the preliminary budget. There was discussion and it was decided that the item was an information item only. No action was taken on this item.
 - c. WIB Agenda – It was *M/S/C Headding/Tinetti* to approve the agenda with the following changes. The proposed budget will be moved to information item, and move the introduction of staff earlier in the meeting, and item IX would be changed to Talking Points with WIB (it was noted that County Counsel advice would be sought on this item)

- VI. Information Agenda
 - a. Perry Yokely Banquet
 - b. Update on RN Program
 - c. Labor Market Information – There was brief discussion on the brochures enclosed in the package. Mr. Gary Derr provided explanation of the data.
- VII. WIB Business Sector Representation – The current composition of the WIB is twenty public sector members representatives and twenty-one business sector representatives. There was discussion on targeted recruitment. It was recommended that the Executive members make initial contact with potential recruits and staff will follow-up with the process.
- VIII. Issue for Discussion with Political Candidates – It was decided that this item would be included on the WIB Agenda as Talking Points for the WIB.
- IX. WIB Retreat - WIB retreat date set for June 12, 8:00-2:00 (location to be announced). The purpose of the retreat will be to establish goals for the upcoming year. The Executive Committee will follow up with a retreat to establish committee structure to address the identified goals. The group decided that July 10, 8:00-12:00 be set aside for the WIB Executive Committee retreat (location to be announced). Andrea noted that Ed Barlow, Futurist Speaker is available through CWA at the end of August. It was recommended that the WIB reserve August 29 for a community planning kick-off meeting to tie the WIB goals to the future of the community. WIB Staff will work on the details of the three meetings identified.
- X. Chair Comments – Mr. Osorio made note of the importance of business linkage through the WIB. Mr. Osorio discussed information received on the Motorola project at a recent meeting for technology in the community. Additionally, he noted that he will be attending the school superintendent meetings to discuss the business of the WIB and provide education as to the purpose of the Board. The Chair asked that Mike Smith, Steve Tinetti, and Al Romero form a task force to work with staff on the budget.
- XI. Other - Andrea Baker asked that each of the committee chairs begin to put together information in relation to the accomplishments of their committees over the past year. This information will be used in formulating an end-of-the-year report. CWA has developed a WIB leadership summit, each WIB has been asked to send 5-6 members from each WIB. The summit is scheduled May 29 & 30. It is being recommended that each committee chair attend. Attendees will need to contact Andrea Baker no later than May 13.
- XII. Next Meeting - June 3, 2002, Location TBA
- XIII. Adjourn – Meeting adjourned 8:50 a.m.
- XIV. Tour of the One-Stop