

**Workforce Investment Board
Executive Committee
PITD - Small Conference Room
1880 W. Wardrobe Avenue, Merced
May 10, 2001, 7:30 – 9:30 a.m.
Meeting Minutes**

Members Present:

Peter Fluetsch	John Headding	Tom May
Rick Osorio	Mike Smith	Steve Tinetti
Elaine Trevino		

Members Absent:

Nellie McGarry	Al Romero
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Others Present:

Andrea Baker	John Fowler	Ed McLaughlin
Donna Ornelas	Dick Skarke	

I. Action Items

- a. **Kings View Project** – John Fowler gave an overview of the program at Castle. He noted that Kings View is seeking assistance to purchase equipment for expansion of the training program. It is anticipated the expansion will allow for the additional training for five full-time nondisabled, and four full-time equivalents, which equates to 16 disabled, as they can each work two hours per day. In addition, it is anticipated the program will expand to Los Banos. There was discussion on the funds being used. Andrea Baker explained that the money to be used will be incentive money and will not be available after June 30, 2001. This project is an opportunity to serve a population not normally served, and will have no impact on performance measures. It was *M/S/C Fluetsch/Osorio* to approve recommendation of approval of this project to the full WIB.
- b. **Action Business Center (One-Stop Partner)** - John Fowler gave an overview of the proposal. He noted that Action Business Center is offering staff presence at the One-Stop half day per week at both Merced and Los Banos. It was *M/S/C Headding/Fluetsch (Abstention – Osorio)* to approve the recommendation to the full WIB for further recommendation to the County Board of Supervisors.

II. Set WIB Agenda

The following will be on the WIB Agenda as action items:

- a. Kings View project

- b. Action Business Center
- c. Self-Sufficiency Wage – It was recommended that there be a presentation to full WIB on the methodology used in establishing the self-sufficiency wage.

The following will be on the WIB Agenda as consent items:

- a. Transfer of Vans to Firm Build
- b. Building Trades Sheds
- c. WIB/Sheriff's Department Collaborative
- d. RN Program
- e. Proposed Youth Council Conference

The following items will be on the WIB Agenda as Information Items:

- a. WIB Bylaws
- b. Committee Meeting Minutes
- c. Nominating Committee (Chairs/Vice Chairs)
- d. WIB Meeting Day/Time (7/27/01 and 9/28/01)
- e. Request From Standards and Certification
- f. Polo Enriquez (Employment & Training Panel Presentation)
- g. Sally Hazzard and Ken Wiseman (Lockheed Martin Presentation)
- h. Synopsis of Programs
- i. WIB Brochure/Organization Charts
- j. WIB Phone Number
- k. Pie Chart/WIA Funding
- l. Monitoring Report
- m. Summer Youth Program (HSA/PITD Partnership)

III. **Success Stories** – Three individuals are invited to the WIB meeting to tell their stories of success.

IV. Committee Reports

- a. Finance Committee
- b. Marketing & Partnerships
- c. Education & Employers
- d. Standards & Certifications
- e. Planning & Policy Development

V. **Hot Topics** – It was recommended that Executive Committee choose a topic for discussion at the full WIB meeting.

VI. **WIB Committee's Vice Chairs** – Chair, Steve Tinetti, requested each of the committees assign a vice chair. This request is made so that committees can

continue to conduct business in the absence of the Chair.

- VII. **WIB Staffing Proposal** – Andrea Baker provided the Committee with information as requested. She gave an overview of the current structure of Private Industry Training Department along with functions of each area as it relates to WIB support. Additionally, the group was provided with a second option for staffing and function distribution. There was discussion on each of the options and several committee members expressed a preference for option #2. It was suggested it be brought to the WIB for discussion.
- VIII. **Other** – There was a request made for presentations to the full WIB on Census and Strategic Choices. It is anticipated these topics will be added to an upcoming agenda. It was recommended that a representative from the County Board Of Supervisors be invited to attend the Executive Committee meetings.
- IX. **Next Meeting** - Date for next meeting to be announced. It was noted the next Executive Committee meeting will be held after June 21.
- X. **Adjourn** - Meeting adjourned 9:30 a.m.

Minutes prepared by Donna Ornelas/ddk.