

**Merced County Workforce Investment Board
Employability Card Work Group
Private Industry Training Department
Large Conference Room
1880 W. Wardrobe Ave, Merced, CA
Thursday, May 17, 2001, 7:30 a.m.
Meeting Minutes**

Members Present: Don Bergman (Co-Chair), Michele Fagundes, Don Gormly (Chair), Cynthia Kelly-Reponte, Noah Pou Lor, Gisela Malone, Anne Newins, Aaron “Jack” Page, Carol Roberds, Ralph Vigil, James White, Rev. Craig E. White, Sr.

Members Absent: Mary Cavazos, Elaine Craig, Rennise Ferrario, Robert Harmon, Jerry Johnson, Nellie McGarry, Leslie Peeler, Mayra Ramirez

PITD Staff Present: David Davis, Gary Derr, Dee Knight, Bob Molmen, Debbie Morrow, Joanne Presnell, Dick Skarke

- 1. Call to Order and Roll Call** – The Chair called the meeting to order, and a sign-in sheet was used in lieu of roll call.
- 2. Approve Agenda** – It was **M/S/C Newins/Smith** to approve the agenda.
- 3. Introductions** – Everyone present introduced themselves.
- 4. Public Opportunity to Speak** – None.
- 5. Statement of Purpose** – The Chair asked for suggestions regarding what the “Statement of Purpose” should be for the Work Group. After discussion of what the focus and accomplishment of the Work Group should be, it was recommended the Chair look at the following suggestions and formulate a Statement of Purpose to present at the next meeting:
 - a. To explore and develop an Employability Card that reflects a set of hiring standards of the employment community of Merced County.
 - b. To design and implement an Employability Card that motivates and tracks future workforce members, and is a reliable assessment of an individual for employers of Merced County to use.
- 6. Review Other County Plans** – Staff provided informational handouts on other county plans. The Chair stated the various plans articulate a set of standards that are generic to the

entire employer community, and have reasonably achievable goals for the emerging workforce. He asked if it would be better for the Work Group to synthesize these plans into a plan for Merced County instead of starting from ground zero. It was recommended the Work Group formulate something generic from these plans, and work from there.

After discussing the pros and cons of having a smaller group work on the plan and bring options back to the full Work Group, it was decided each member would review a plan and make a presentation to the Work Group at the next meeting. Members were urged to read all the plans, but to focus on the one assigned. The following assignments were made:

- a. Madera Employability Card Plan –Debbie Morrow, Gisela Malone, Ralph Vigil and Rev. Craig E. White, Sr.
- b. Yosemite High Employment Credential – David Davis, Noah Pou Lor, Aaron “Jack” Page and Joanne Presnell.
- c. Work Ready Certificate – Michele Fagundes, Bob Molmen and James White.
- d. Fresno Partnerships – Gary Derr, Cynthia Kelly-Reponte and Anne Newins.

The Chair urged everyone to concentrate more on plan content rather than mechanics.

9. Next Meeting Date/Time – Next meeting is Tuesday, June 5, 2001, 7:30-9:00 a.m., at PITD (Large Conference Room), 1880 W. Wardrobe Ave, Merced.

Kelly-Reponte and staff will contact those youth who desire to be part of this Work Group. Committee members will also contact other employers and invite them to the meeting.

10. Adjournment – The meeting was adjourned at 8:45.

Minutes prepared by Devilla D. Knight.