

**MERCED COUNTY WORKFORCE INVESTMENT BOARD
PROGRAM PLANNING AND DEVELOPMENT COMMITTEE
WORKFORCE ACTION TEAM
GREYSTONE BUILDING CONFERENCE ROOM-
360 E. Yosemite Avenue
3:00 P.M. – 4:30 P.M. May 19, 2003**

Members Present: Mike Sullivan, Sharon Cresswell, Gisela Malone, Anne Newins

Members Absent: Mike Boardman, Andrea Baker

WI Staff: Joanne Presnell, Chuck Purcell, Maria Castro

1. **Introductions** – A sign-in sheet was used in lieu of introductions.
2. **Seattle Adult Employability Card Program.....Joanne Presnell**
Andrea Baker contacted Kris Stadelman, the Director in Seattle and the following information was provided. There is a program through the Manufactures Industry Panel which includes basic skills, soft skills, basic education and the ability to learn. There was discussion on developing assessment tools based on sectors. Their program caters to employer groups, focuses on safety and productivity, and is not required for all One-Stop adults. Washington state is developing a state wide certification for soft skills to be completed in 18-24 months.
3. **UC Merced/Business Growth.....Joanne Presnell**
Joanne Presnell has contacted Helen Sullivan from UC Merced. Helen is researching what UC Merced has and will provide the information when it is located.
4. **Chair’s Comments** - All members were in agreement that they would participate in the Workforce Academy and round table discussions. They need the recommendations from the Economic Development Action Team on what the industry clusters are and to determine the needs.
5. **Next Meeting Date and Time** – July 8, 2003, 3:00 – 5:00 p.m. at the Greystone Building located at 360 E. Yosemite Ave., Merced
6. **Adjourn** – Meeting adjourned at 4:30 p.m.