

**Workforce Investment Board**  
**Merced County Board of Realtors**  
**635 W. Main Street**  
**May 23, 2002, 3:00 – 5:00 p.m.**  
**Meeting Minutes**



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**Members Present:**

Andrea Baker	Richard Becker	Nicolas Benjamin
Don Bergman	Bob Bittner	Mike Boardman
George Brown	Bill Cahill	Dean Cormany
Sharon Cresswell	Harry Dull	Peter Fluetsch
John Fowler	Brian Griffin	Jeff Knapp
Leo Lamb	Charlie Lambert	Nellie McGarry
Robert McLaughlin	Ned Miller	Anne Newins
Rick Osorio	Alfonse Peterson	David Riordan
Carol Roberds	Al Romero	Helen Sullivan
Mike Sullivan	Steve Tinetti	James White

**Member Absent:**

Kathy Andrade	Susan Armstrong	Kathleen Crookham
Ben Duran	Ernie Flores	Carol Greenberg
Robert Harmon	John Headding	Gisela Malone

**Others Present:**

Dave Davis	Gary Derr	Helen Dunbar
BJ Hannah	Donna Langley-Cameron	Ed McLaughlin
Donna Ornelas	Joanne Presnell	Dick Skarke
John Spevak	Jackie Walther-Parnell	

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- I. Call to Order/Roll Call – Roll was taken by Donna Ornelas
- II. Approval of Agenda - It was *M/S/C Fluetsch/Romero* to approve the agenda.
- III. Approval of Minutes – It was *M/S/C Lambert/Baker* to approve the minutes of March 28, 2002.
- IV. Public Opportunity to Speak – None
- V. Introduction of Staff – One Stop staff BJ Hannah Supervising E&T Specialist, Helen Dunbar, School Based Unit, Donna Langley-Cameron, Follow-up Unit.
- VI. Consent Agenda – It was *M/S/C Fowler/ Bergman* to approve agenda items b-g.
  - a. Extending terms of WIB members – Mr. Cahill noted that the terms could not be extended and he recommend the language be changed to “recommend reappointment of the 14 members whose terms are to expire” It was *M/S/C Cahill/Riordan* to change the language of the recommendation.
  - b. Ratification of the ETPL
  - c. Ratification of the Job Corps and Experience Works MOU
  - d. Ratification of funds request for Expo 2002

- e. Community Colleges Economic Development – SB 1566
- f. Application for Youth Council Yer Xiong
- g. Application for Youth Council Alexander Hall

VII. Action Agenda

- a. Election of Officers- With no additional nominations it was *M/S/C Fowler/Bittner* to close nominations for the position of Chair. Rick Osorio appointed Chair. With no additional nominations it was *M/S/C Miller/Bergman* to close the nominations for position of First Vice Chair. John Headding appointed First Vice Chair. With no additional nominations it was *M/S/C Bergman/Dull* to close nominations for the position of Second Vice Chair. Nellie McGarry appointed Second Vice Chair.
- b. LVN Contract – Dr. Spevak provide the WIB with an overview on the LVN program. It was *M/C/C Fluetsch/Bergman* to approve a contract with Merced College to provide LVN training.
- c. JCG Merced County, Inc. – It was *M/S/C McGarry/Tinetti Abstention Bittner Dull and Roberds* to ratify the selection of JCGMC by the Youth Council and the WIB Executive Committee as the second Out-of-School youth program provider. Further, that the WIB concur with the Youth Council’s approval of the negotiated contract with JCGMC.

VIII. Update on RN Program – Dr. Spevak provided an update on the expanded RN program. Redirection of resources at the college has allowed them to provide an instructor. He noted this source of additional funding is through special funding. This reduces the amount needed from PITD to \$134,000 from \$297,000. There was discussion on California Endowment for nursing programs and how that could possibly impact Merced County.

IX. Labor Market Presentation – Gary Derr provided the WIB an overview of labor market information, High School census on demographics and preliminary drop-out rates. Members of the WIB asked for further information related to surrounding counties and drop-out rates. Mr. Derr will research this and report back to the WIB.

X. Talking Points for WIB – Andrea discussed issues for WIB members in relation to legislation, specifically, TANF Reauthorization. This provided an opportunity for the WIB to discuss the issues and communicate the Board’s position on such issues that would impact the community. Andrea asked that WIB members provide input for staff research and provide background information. Mr. Benjamin requested that the WIB give consideration to support affordable housing for the Merced area. Chair asked that the policy and planning committee research this, to be readdressed at the next WIB meeting. Mr. Fluetsch requested those members with insight to this issue, attend the meeting to provide additional input.

XI. Information Agenda

- a. Participant Report - WIA Activity report was distributed at the meeting. The report breaks down the units of service at the one-stop.
- b. Proposed Budget – Enclosed in the package was FY 2002/2003 preliminary budget figures
- c. Update on Contract with MCOE – It was noted that there will be negotiation to expand work experience under the contract.

- d. Business Education Alliance Update – The contract is currently pending cancellation by the Board of Supervisors.
- e. WIB Retreat/Executive Retreat/Community Kick-Off Event – June 12 will be the WIB retreat. At this time the board will review goals and set in motion the plans for upcoming year. There will be an Executive retreat on July 10 as follow up and to begin structure for the goals. There is tentative community kick-off planned for August with consultant, Ed Barlow. Information will be forwarded as it becomes available. It was noted that the MCEDCO will be hosting a similar event and anticipate ability to dove-tail the events to be the most productive.
- f. Director's Notes – Enclosed information on current legislation and department activities.

## XII. Committee Reports

- a. Education & Employers – Al Romero provided an update on the Youth Employability Card. He noted that the committee anticipates a media kick-off next month. In addition, he reported the recent meeting with the principals was well received. Lastly Mr. Romero requested that members of the WIB support the program individually and promote it in the business community
- b. Marketing & Economic Development – Bill Cahill provided a report in the absence of Gisela Malone. Mr. Cahill announced the committee is currently working on marketing plan and it is anticipated it will be available at the next WIB meeting.
- c. Planning, Policy Development & Legislation – LVN and RN information.
- d. Standards & Certification – Dick Skarke provided a report in the absence of the Chair, John Heading. He reported that the committee is working on the draft of one-stop certification.
- e. Youth Council – Dave Davis provided a report in the absence of Chair, Nellie McGarry. The Council is working on a project for electronic labs in Los Banos. The Council will be attending City Council meetings around the county to discuss the asset mapping and gap analysis.

XIII. Chair Comments – Mr. Osorio discussed the WIB retreat on June 12. Brian Griffin was awarded the “Meet the WIB” prize. He also noted there are Hispanic Chamber Dinner tickets available for WIB members interested in attending.

XIV. Other – There will be an installation dinner for the Greater Merced Chamber of Commerce on June 14.

XV. Next Business Meeting – July 25, 2002, Merced County Board of Realtors, 3:00 – 5:00 p.m.

XVI. WIB Retreat – Mr. Osorio noted the WIB retreat is scheduled for June 12, 8:00-3:00 at the Challenger Learning Center.

XVII. Adjourn – Meeting adjourned 4:35 p.m.