

**To: Workforce Investment Board**

**Date: May 10, 2001**

**For Action**  
 **For Information**  
 **Meeting Notes**

**FROM: Executive Committee**

**SUBJECT: Action Business Center [One Stop Partner]**

**PROPOSED MOTION: The Workforce Investment Board [WIB] approve Action Business Center's proposal to be a One Stop Partner and further recommend approval to the Board of Supervisors.**

**DISCUSSION: The Workforce Investment Act [WIA] section 121[b] [1] identifies the entities that are required partners in the local One Stop System. Action Business Center is not one of these entities. The Act further states "other appropriate Federal, State or local programs may serve as additional partners in the One Stop System if the local WIB and the Chief Elected Official approve the entity's participation." Action Business Center has proposed to provide staffing at the Merced and Los Banos One Stop Centers and to become a One Stop partner [letter attached].**

**OTHER CONSIDERATIONS: A Memorandum of Understanding will be developed between the WIB and Action Business Center [with the agreement of the Board of Supervisors] as required by the Workforce Investment Act.**

**ATTACHEMENTS: Action Business Center letter, May 2, 2001**

# Merced County's

## Department of Business -Economic Opportunities



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JOHN F. FOWLER  
Director

May 2, 2001

Andrea Baker  
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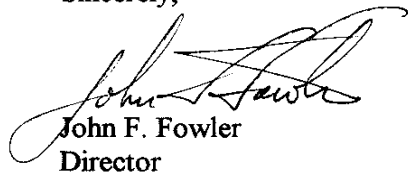
Dear Andrea,

As you know, the Action Business Center is focused on business development programs for the entire county. Among those programs is our entrepreneurial training for persons interested in starting or sustaining a business enterprise. The minimum 56 hour training includes business concept development, marketing and financial perspectives as well as the opportunity for financial assistance through a variety of sources. The keys to our successful program are the counselors/instructors we have at our disposal. Obviously, like the One Stop, we are in the business of developing a workforce for the community.

It is, therefore, our proposal to offer the services of a counselor or two, one or two days per week at the Merced and Los Banos One Stop Centers in order to assist in the Core Services offerings. In addition, where the Core and Intensive services delineate a need for entrepreneurial training, candidate(s) would be provided such training at the Action Business Center.

Our hope is to assist One Stop activities by providing another perspective for your clients to consider.

Sincerely,



John F. Fowler  
Director