

**Workforce Investment Board of Merced County
Program Planning and Development Committee
Merced Chamber of Commerce Conference Room
690 West 16th Street, Merced, CA
Wednesday, May 26, 2004, 3:00–4:30 p.m.
Meeting Agenda**



www.co.merced.ca.us/wi/wib/wib.html

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1. Call to Order and Roll Call
 2. Approve Agenda
 3. Approve Minutes (November 19, 2003).....
 4. Public Opportunity to Speak
 5. Action Agenda
 - a. Youth Employability Card
 - b. Eligible Training Provider List—MCOE/Firm Build Construction Trades Training
 Rudy Buendia and Joe Cuellar
 6. Information/Discussion
 - a. “Surviving and Thriving in the Workplace” Workshop UpdateJonae Pistoresi
 - b. Stanislaus County Pre-Construction Trades Program
 7. Chair’s Comments
 8. Next Meeting Date/Time—June 23, 2004, 3:00–4:30 p.m.....
 9. Adjourn

“Merced County’s Workforce Investment System will keep pace with new growth, the emerging economy, and the ever-changing needs of the employers by creating a better educated, highly skilled workforce, that’s capable, prepared, and thoroughly knowledgeable.”

**Workforce Investment Board
Program Planning and Development Committee
Department of Workforce Investment
1880 West Wardrobe Avenue, Merced, CA
November 19, 2003, 3:00 – 4:30 P.M.
Meeting Minutes**



Members Present: Andrea Baker, Don Bergman, Sharon Cresswell, Harry Dull, Peter Fluetsch, John Fowler, Scott Galbraith, Gisela Malone, Anne Newins, Rick Osorio (Chair), Al Romero

Members Absent: Paul Alderete, Mike Boardman, Carol Greenberg, Ana Pagan, Mike Sullivan, Thomas Tsubota

WI Staff Present: Dave Davis, Dee Knight

1. **Call to Order and Roll Call:** The Chair called the meeting to order at 3:10 p.m. A sign-in sheet was used in lieu of roll call.
2. **Agenda:** It was *M/S/C Bergman/Fluetsch* to approve the agenda as published.
3. **Approval of Minutes:** It was *M/S/C Dull/Fowler* to approve the October 22, 2003 minutes.
4. **Public Opportunity to Speak:** None.
5. **Discussion With Possible Action:**

a. **WIB Goal #1 – Train and Attract Adaptable Workers to Fill Industry Needs:** The following specific industries were recommended:

- 1) Automotive Repair Industry
- 2) Healthcare Industry
- 3) Transportation Industry
- 4) Construction Industry

After discussion, it was *M/S/C Bergman/Malone* that construction would be the single industry to develop a pilot project.

Ms. Baker will provide the success rate on the Building Trades program. It was decided the committee would have a Construction Summit, using the format of the Manufacturing Summit, sometime the 2nd or 3rd week in December. Staff will get a list of names from the City and County Planning Department, and send letters to all commercial and residential general contractors inviting them to attend the summit for the purpose of addressing the needs of their industry.

The following places were recommended for the meeting: Board of Supervisors Room, City Council Chambers, Sam Pipes Room, Senior Center, Boys & Girls Club, Newbold/Clark Room at MCOE, Board of Realtors. Staff will book whichever room is available during that timeframe.

6. Information Agenda:

a. **Update from Goal #2 Workgroup:** The Chair noted that everyone should read all the provided information.

7. Chair's comments: The Chair noted he wanted the committee to move quickly but cautiously on the pilot project.

8. Next Meeting Date/Time (Please Note Change): Construction focus meeting in December, date and time to be determined.

9. Adjourn: Meeting adjourned at 4:20 p.m.

Minutes prepared by Devilla D. Knight.

**TO: WIB Program Planning and Development
Committee**

DATE: 05/26/04

FROM: WIB Staff

For Action

For Information

For Discussion

SUBJECT: Youth Employability Card

PROPOSED MOTION(S): To recommend to the Workforce Investment Board that the Youth Employability Card program be discontinued.

DISCUSSION: At the May 4, 2004 meeting, the Program Planning and Development Committee reviewed a report on the status of the Youth Employability Card. The Merced County Office of Education has been issuing cards through the Career Technicians, but there have been few employers participating. The primary issue is that there is no one available to dedicate time to solicit employers to participate, which is a necessary part of the program. Even though the framework of the Youth Employability Card program is basically sound, without a designated person being responsible for the outreach and tracking of employers there is a vital part of the program missing.

ATTACHMENT(S): Youth Employability Card Statistics

YOUTH EMPLOYABILITY CARD STATISTICS 2003-04

AS OF 4/23/04

SCHOOLS REPORTING:

- Atwater High School
- Buhach Colony High School
- Golden Valley High School
- LeGrand High School
- Merced High School
- Valley Community School
- Yosemite High School

	October 1, 2003 to February 28, 2004	March 1, 2004 to Present
NUMBER OF APPLICATIONS DISTRIBUTED:	63	28
NUMBER OF CARDS ISSUED:	50	23
GRADE LEVELS OF RECIPIENTS:	10, 11, 12	11 – 12
NUMBER OF APPLICATIONS DISTRIBUTED BUT NOT RETURNED:	4	1
NUMBER OF APPLICATIONS DENIED:	9	4
REASON FOR DENIAL:	Attendance, Low GPA	Attendance, Low GPA
PROMOTIONAL ACTIVITIES AT YOUR CAMPUS:	Flyers, posters, announcements	Flyers, posters, announcements
CHALLENGES	Students would like a list of the businesses that honor the card.	Students would like a list of the businesses that honor the card.

SCHOOLS NOT PARTICIPATING:

- Dos Palos High School
- Gustine High School
- Dos Palos High School
- Hilmar High School
- Livingston High School
- Los Banos High School

**TO: WIB Program Planning and Development
Committee**

DATE: 5/26/04

FROM: WIB Staff

For Action

For Information

For Discussion

SUBJECT: Merced County Office of Education (MCOE) Workplace Learning Academy, Construction/Building Trades Program request to be added to the Eligible Training Provider List.

PROPOSED MOTION(S): To accept the proposal by MCOE's Workplace Learning Academy, Construction/Building Trades Program to be included on the Eligible Training Provider List.

DISCUSSION: MCOE and Firm Build have created a training partnership. They have trained individuals referred through the Housing Authority and have trained ROP students.

The Construction/Building Trades Program consists of classroom time, but primarily is hands-on working on projects throughout the county. There is a qualified trainer for every 5 individuals who work in crews. The total cost for six months/125 days of training is \$13,030 per person, with \$2,000 for the trainer and \$11,030 in wage-related costs. The wages are paid through Continental Labor at \$11.03 per hour, and include Workers Compensation coverage, safety training, and drug testing.

Firm Build has trained 91 adults, and their placement rate is approximately 75%. Most of the trainees get entry level jobs paying from \$8.00 to \$10.00 an hour. There are often raises and benefits within 3 to 6 months for those who perform well.

ATTACHMENT(S): WIA Training Provider Application will be available at the meeting.

**TO: WIB Program Planning and Development
Committee**

DATE: 5/26/04

FROM: WIB Staff

For Action

For Information

For Discussion

SUBJECT: “Surviving and Thriving in the Workplace” Workshop

PROPOSED MOTION(S): Information Only.

DISCUSSION: At the May 4, 2004 committee meeting there was a request to have an update of the “Surviving and Thriving in the Workplace” workshop. The workshop was developed by Merced College with the support of the Dept of Workforce Investment at the request of the Workforce Investment Board Business and Education Action Team.

There were four workshops scheduled this year, and due to less than 15 students, two were cancelled. The Dept. of Workforce Investment, Merced College and the Greater Chamber have been collaborating to ensure that there will be a number of students necessary to hold the class. Beginning in September 2004, there will be one workshop per month with half of the workshop conducted on the first Friday of the month and the remaining half the following Friday. They will be held at the Greater Chamber of Commerce.

ATTACHMENT(S): N/A

**TO: WIB Program Planning and Development
Committee**

DATE: 4/26/04

FROM: WIB Staff

For Action

For Information

For Discussion

SUBJECT: Stanislaus County Pre-Construction Trades Program

PROPOSED MOTION(S): Information Only.

DISCUSSION: The Workforce Investment Board staff contacted Stanislaus County Department of Employment and Training to inquire about the Pre-Construction Trades Program that they offer. The Program is a partnership between Modesto Junior College, the City of Modesto, Stanislaus County and a Community Development Block Grant (CDBG). The training provides an introduction to basic construction for entry-level employment and union apprenticeship.

The Pre-Construction Trades Program was on the State Eligible Training Provider List (ETPL) for WIA participant training until October 2003. It was removed when Modesto Junior College was asked for performance data for subsequent eligibility for the ETPL. The college didn't think it was worth the effort, due to the performance data and tracking requirements of those in the program. They were able to fill the class with students through the Junior College system or the CDBG. When the class was on the ETPL there were only 1 or 2 WIA students enrolled in each class. The cost was \$5700 for 385 hours (approximately 3-4 months) of training.

ATTACHMENT(S): N/A