

**Workforce Investment Board
Executive Committee
1880 W. Wardrobe Ave
June 2, 2008, 7:30-9:00 a.m.
Meeting Agenda**



<http://www.co.merced.ca.us/wi/wib/wib.html>

-
1. Call to Order/Roll Call.....
 2. Approval of Agenda
 3. Approval of May 5, 2008 Minutes.....
 4. Public Opportunity to Speak.....
 5. Action Agenda
 - a. Workforce Investment Board Membership – Ms. Amalee Jayasinghe Alfredo Mendoza
 - b. Workforce Investment Board Strategic Scorecard Alfredo Mendoza
 - c. Westside Employment Resource Center Certification Steve Newvine
 6. Discussion
 - a. Participant Data Report and Report Format Brian Cutler
 - b. State Performance Measures 06/07..... Andrea Baker
 7. Information
 - a. Workforce Investment Board Composition Brian Cutler
 - b. Youth Council Report Rennise Ferrario
 - b. Fiscal Reports Jackie Walther-Parnell
 8. Director Comments.....(5 min)
 9. Chair Comments(5 min)
 10. Next Meeting – July 7, 2008.....
 11. Adjourn

**Workforce Investment Board
Executive Committee
1880 W. Wardrobe Ave
May 5, 2008, 7:30-9:00 a.m.
Meeting Minutes**



<http://www.co.merced.ca.us/wi/wib/wib.html>

Members Present:

Don Bergman	Kathleen Crookham	Edward Dietz	Rennise Ferrario
Robert Harmon (Chair)	Al Romero	Vann (Mike) Smith	

Members Absent:

Albert Montejano

Others Present:

Andrea Baker	Brian Cutler	Dee Knight	Alfredo Mendoza
Joanne Presnell	Jackie Walther-Parnell		

1. Call to Order/Roll Call: The Chair, Mr. Robert Harmon, called the meeting to order at 7:32 a.m. Roll call was taken.
2. Approval of Agenda: It was *M/S/C Smith/Bergman* to approve the agenda as published.
3. Approval of Minutes: It was *M/S/C Ferrario/Smith* to approve the April 7, 2008 minutes.
4. Public Opportunity to Speak: None.
5. Action Agenda:
 - a. Memorandum of Understanding Amendment with Dept of Rehabilitation – It was *M/S/C Bergman/Smith* to accept amendment #6 to the MOU between the Workforce Investment Board and the Dept of Rehab, and forward to the Board of Supervisors for approval.
 - b. Youth Program Provider Selection – It was *M/S/C Bergman/Romero* to accept the Request for Proposal for Youth Programs for PY 2008/09, and forward to the Board of Supervisors for approval.
 - c. One-Stop Certification – It was *M/S/C Dietz/Crookham* to approve using the California Awards for Performance Excellence Prospector process for the One-Stop certification.
 - d. Workforce Investment Board Membership – Ms. Debra Glass: It was *M/S/C Bergman/Ferrario* to accept the nomination of Ms. Debra Glass, and forward to the Board of Supervisors for approval.
 - e. Workforce Investment Board Membership – Ms. Loretta Schlosser: It was *M/S/C Bergman/Smith* to accept the nomination of Ms. Loretta Schlosser, and forward to the Board of Supervisors for approval.

The committee requested for the next meeting to have an accurate ratio of the different sectors required for the Workforce Investment Board.

6. Discussion:

- a. Workforce Investment Board Strategic Scorecard – Staff provided everyone a *Revised* Strategic Scorecard that was aligned with the Workforce Investment Board's (WIB) current goals, and gave an overview of the categories. Everyone was asked to thoroughly review the Strategic Scorecard, and let staff know of any changes before the next meeting.

b. Participant Data Report and Report Format – Staff provided for review a one-page format of the Participant Summary Report. The following additions were suggested: 1) Add the “target percentage” at the top of the page; and 2) Add the “goal to date”.

7. Information:

a. Workforce Investment Board Nomination Committee: The Nomination Committee met and nominated potential candidates for each office, which will be presented to the WIB on Thursday.

b. Advocacy Update

c. Rescission Update: The percentage of allocations for the Youth Programs was explained.

d. Fiscal Reports: The Enterprise Zone database format was explained.

8. Director Comments: Ms. Andrea Baker noted the Department received its allocations last week, and is now waiting for a date from the State to submit the next modification to the 5-Year Strategic Plan.

Ms. Baker has been working with the San Joaquin Valley Partnership to submit a second phase of the partnership proposal to continue with the WorkKeys and Executive Pulse programs. She is also trying to get more information on two major proposals from the State that continues to focus on Workforce Development by the Governor, which are the “Prisoner Reentry” and “Green Jobs”. Green Jobs is actually green skills for jobs already in existence and then some green jobs.

In regards to Workforce Development, the WIB Economic Development Ad Hoc Committee is trying to get a better understanding of “Alternative Energy”, which is one of the WIB’s industry clusters. They have had two presentations and working on getting another one.

9. Chair Comments: The Chair thanked everyone for their participation in the meeting and coming out so early in the morning.

10. Next Meeting: June 2, 2008, Dept of Workforce Investment Large Conference Room, 1880 W. Wardrobe Ave.

11. Adjourn: The meeting adjourned at 8:10 a.m.

TO: Executive Committee

DATE: 06/02/08

FROM: WIB Staff

For Action

For Information

For Discussion

**SUBJECT: Workforce Investment Board Membership – Ms. Amalee Jayasinghe,
Safeway Merced Grocery Plant**

PROPOSED MOTION(S): Accept the nomination of Ms. Amalee Jayasinghe and forward to the Board of Supervisors for approval.

DISCUSSION: Section 117 of the Workforce Investment Act (WIA) outlines criteria for membership on the local Workforce Investment Board (WIB). One of the requirements is that a majority of the members of the Local Board must be representatives of the private sector in the local area.

Ms. Jennifer Krumm, Chief Operations Manager of the Greater Merced Chamber of Commerce, has nominated Ms. Amalee Jayasinghe for membership on the WIB as a private sector representative. Ms. Jayasinghe is the Plant Manager for Safeway Merced Grocery Plant, and is familiar with the needs of manufacturing when hiring workers and the challenges of finding qualified individuals.

**ATTACHMENT(S):
Application will be available at the meeting**

TO: Executive Committee

DATE: 06/02/08

FROM: WIB Staff

For Action

For Information

For Discussion

SUBJECT: Workforce Investment Board Strategic Scorecard

PROPOSED MOTION(S): Accept the revised Workforce Investment Board (WIB) Strategic Scorecard.

DISCUSSION: The WIB Strategic Scorecard is used to manage the attainment of the WIB's efforts, and has been updated and aligned with the current WIB goals. The four areas of the Scorecard continue to be relevant to the attainment of WIB goals. Each section of the Scorecard is labeled by color to show the connection/alignment between the WIB goals and the Strategic Scorecard.




ATTACHMENT(S):
Updated Strategic Scorecard

MERCED COUNTY WORKFORCE INVESTMENT BOARD STRATEGIC SCORECARD

WIB GOALS

- Goal 1:** Clarified roles & responsibilities & improved communication in economic development.
- Goal 2:** Increased private sector involvement & ownership of the WIB.
- Goal 3:** Increased visibility with clear, consistent message focused on business.
- Goal 4:** More diverse resources & efficiency / effectiveness measures.
- Goal 5:** Identify & deliver services needed by business.
- Goal 6:** Implement one additional industry cluster.
- Goal 7:** Increased support for K-12 improvement.

Measurement Category: Customer Perspective

Measure/Indicator	Metrics	Method	How Often Review	Responsible WIB Committee
 1. Business Customer Satisfaction a. Employer Needs Are Being Met	80% Satisfaction Rate & Increase in the # of Employers using Worknet Services	Face to face 10 Question Survey of 30 Employers	Annually (July)	Exec
 b. Are the Right Industries Targeted • Economic Development Targeted Industries • Growth Industries	Compare targets and adjust industry focus, if necessary	Review LMI (Growth Industries & Early Warning Data)	Annually (July)	Exec
2. Job Seeker Customer Satisfaction a. Job Seeker Needs Are Being Met	90%	Customer Satisfaction Surveys One Stop Management	Biannually (Jan/July)	Exec
b. Input from Customers Is Used To Improve Services	Rating to meet or exceed		Biannually (Jan/July)	Exec
 3. Workforce Development Advocacy/Awareness	# Of Face to Face Meetings # Of Written	Meetings with Legislators	Annually (April)	Executive

MERCED COUNTY WORKFORCE INVESTMENT BOARD STRATEGIC SCORECARD

	<p>Communications</p> <p>Voting record of Legislators</p> <p>Positive impact to Support Local Control</p> <p>Stable or increased WIA Funding</p>	<p>Written Communication with Legislators (requesting a response)</p> <p>Invitations to WIB Meetings</p> <p>Invitations to Worknet, i.e., for a tour, Chamber Mixer, etc.</p>		
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Measurement Category: Internal Operations/Organizational Effectiveness

Measure/Indicator	Metrics	Method	How Often Review	Responsible WIB Committee
<p>1. Program Accountability:</p> <p>a. Plan vs. Actual Participant Activity</p> <p>Numbers</p> <p>Merced County Population</p> <ul style="list-style-type: none"> • Demographics • White – 40.6% • Hispanic – 45.3% • Asian – 6.8% • African Amer – 3.8% • Amer Indian – 1.2% • Others – 2.3% <p>• Performance Measures</p>	<p>Planned vs. Actual</p> <p>Participants vs. Merced Co. Demographics</p> <p>Attain 80% level on Goals</p>	<p>Participant Reports</p> <p>Participant Reports</p> <p>Performance Reports</p>	<p>Quarterly (Oct/Jan/Apr/Jul)</p> <p>Biannually (Jul/Jan)</p> <p>Quarterly (Nov/Feb/May/Oct)</p>	<p>Exec</p> <p>Exec</p> <p>Exec</p>
<p>b. Report Results:</p> <ul style="list-style-type: none"> • Audits 	<p>Zero Findings</p>	<p>Single Audit</p>	<p>Annually (May)</p>	<p>Exec</p>

MERCED COUNTY WORKFORCE INVESTMENT BOARD STRATEGIC SCORECARD

<ul style="list-style-type: none"> Monitoring Youth Quarterly Program Reports Out-of-School Youth Younger Youth <p>c. Resources are Allocated Appropriately:</p> <ul style="list-style-type: none"> The Selected Industry Cluster and Occupations Within The Cluster Are Being Supported Quality Controls Productivity 	Acceptable Progress	EDD Monitoring	Annually (Feb)	Exec
	Acceptable Progress	WI Monitoring	Biannually (Jan/Jul)	
		Report from MCOE	Quarterly	YC
		Report from MCOE	Quarterly	YC
	Review results of training and job placements in the industry	Identify and select industry cluster	Annually (July)	Exec
	Improved Scores	Customer Satisfaction Data	Annually (July)	Exec
Attainment	Performance Measures	Annually (July)	Exec	



Measurement Category: Financial/Market Perspective

Measure/Indicator	Metric	Method	How Often Review	Responsible WIB Committee
1. Expenditures including: <ul style="list-style-type: none"> Obligations Accruals (Expenses) Encumbrances By funding source By service Plan vs. Actual 	80% Expended by End of Year	Fiscal Reports	Monthly	Exec
2. Revenue & Resources: <p>a. Grants</p>	#s Received	WI Report	Quarterly	Exec

MERCED COUNTY WORKFORCE INVESTMENT BOARD STRATEGIC SCORECARD

b. Revenue Generation	#s Applied for Sources # of Sources Amount of \$\$	WI Report	(Oct/Jan/Apr/Jul) Quarterly (Oct/Jan/Apr/Jul)	Exec
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Measurement Category: Learning and Innovation

Measure/Indicator	Metric	Method	How Often Review	Responsible WIB Committee
1. Influence the Workforce Investment System				
 a. Education	Report on Activity	Participate on the P-16 Council	Quarterly	Exec
 b. Economic Development Adhoc Committee	New Jobs Created Jobs Retained or Jobs Lost	Reports by MCEDCO, and CAED	Quarterly	Exec

Glossary

Exec - WIB Executive Committee

YC - Youth Council

Revision Date: April 29, 2008

TO: Executive Committee

DATE: 06/02/08

FROM: Ad Hoc One-Stop Certification Committee

For Action

For Information

For Discussion

SUBJECT: Affiliate Site Certification

PROPOSED MOTION(S): Recommend approval of the request for a three-year Affiliate Site Certification for the Los Banos Worknet Employment Resource Center, and forward recommendation to the Workforce Investment Board.

DISCUSSION: The current Los Banos Affiliate Site Certification is set to expire in July 2008. The Ad Hoc One-Stop Certification Committee has reviewed the Application for Affiliate One-Stop Recertification July 2008–July 2011(submitted May 15, 2008).

A site visit of the Los Banos Employment Resource Center took place May 23, 2008. On that day, the Ad Hoc One-Stop Certification Committee held a meeting and discussed how the Center is providing the 11 Core Statutory Requirements as outlined in the Workforce Investment Act of 1998, Section 134(d)(2). The Ad Hoc One-Stop Certification Committee unanimously recommends that the Workforce Investment Board grant a three-year Affiliate Site Certification to the Los Banos Worknet Employment Resource Center, effective July 2008 through July 2011.

**ATTACHMENT(S):
Application**

Worknet

of Merced County

Employment Resource Center

800 7th Street

Los Baños, California 93635

Application for Affiliate One-Stop Re-Certification July 2008 – July 2011



Merced County
Workforce Investment Board



2008 – 2011 Affiliate Certification Application

Applicant:

Worknet of Merced County Employment Resource Center
800 7th Street
Los Baños, CA 93635
Phone: 209-826-7241
Fax: 209-826-7993

Highest Ranking Official

Joanne Presnell, Assistant Director
1880 W. Wardrobe Avenue
Merced, CA 95340
Phone: 209-724-2041
Fax: 209-725-3592
Email: jpresnell@co.merced.ca.us

Official Point of Contact

Bernedette Castaneda, Program Manager
800 7th Street
Los Baños, CA 93635
Phone: 209-710-6243
Fax: 209-826-1588
Email: bcastaneda@co.merced.ca.us

Sandy Lemas, Supervising Employment & Training Specialist

800 7th Street
Los Baños, CA 93635
Phone: 209-826-7241 ext. 12
Fax: 209-826-3754
Email: slemas@co.merced.ca.us

Authorized Signature:

Signature: **Joanne Presnell**, Assistant Director

Date: _____

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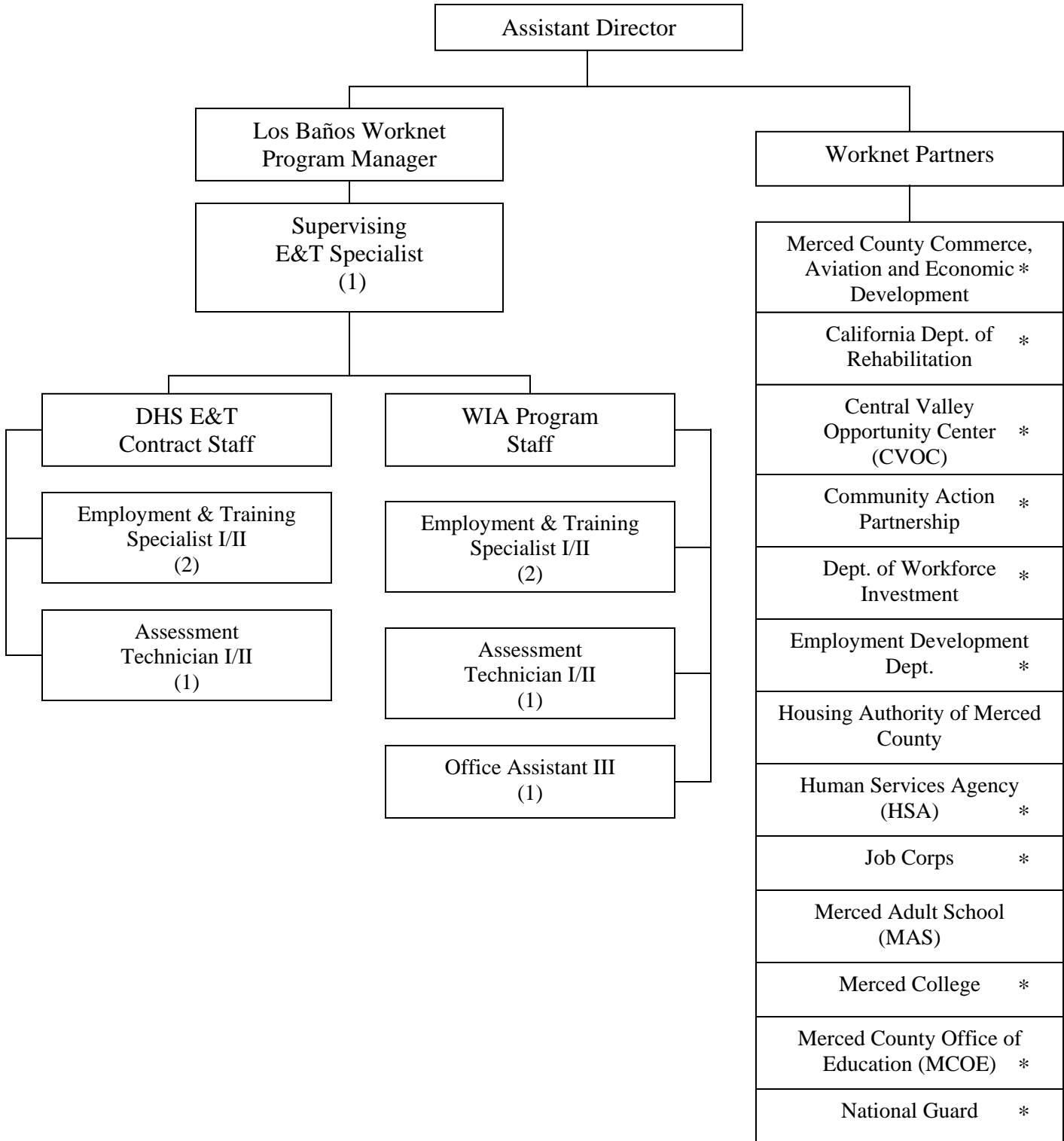
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Glossary

ADA	American with Disabilities
BOS	Board of Supervisors
DOL	Department of Labor
Dept of WI	Department of Workforce Investment
EDD	Employment Development Department
EOO	Equal Opportunity Officer
ERC	Employment Resource Center
ETPL	Eligible Training Provider List
GED	General Education Diploma
IT	Information Technology
JTPA	Job Training Partnership Act
LMI	Local Market Information
MCOE	Merced County Office of Education
MIS	Management Information System
OOR	Occupational Outlook Report
ROP	Regional Occupation Program
SAGE	System of Assessment and Group Evaluation
UI	Unemployment Insurance
WIA	Workforce Investment Act
WIB	Workforce Investment Board
WLT	Worknet Leadership Team
WtW	Welfare-to-Work

Worknet Organizational Chart



* Indicates presence at Worknet location or shared space at a site near Los Baños Worknet.

To: Members of the WIB Recertification Committee

**Request for Certification of the Los Banos
Worknet Employment Resource Center**

Introduction

Opened in 1986, the Los Banos office has grown and improved its programs and services to keep pace with the needs of our customers. Today our official title is the Los Banos Worknet Employment Resource Center (ERC); housing a fully equipped job search resource room, a PLATO Lab to improve basic skills and a PESCO Lab for skills and career assessment. The Los Banos Worknet ERC patterns its activities and procedures in concurrence with the comprehensive Merced Worknet Employment Resource Center.

The Los Banos Worknet Employment Resource Center is requesting that the Workforce Investment Board (WIB) re-certify it as a Certified Affiliate One Stop. The members of the Worknet Leadership Team have made affiliate re-certification one of its goals for period 2008-2011.

To be recommended for re-certification, the Los Banos Worknet ERC must receive a minimum score of 100% for the statutory requirements as listed in the Workforce Investment Act, Section 134(d)(2) of the Act.

Statutory Requirements Documenting Narrative

To be re-certified, the Los Banos Worknet ERC must continue to meet the statutory requirements as listed in the Act Section cited above. The Los Banos Worknet ERC provides all 11 of the core services. This application documents the provision of those services.

1. Determination of whether individuals are eligible to receive assistance.

Eligibility determination is available for Workforce Investment Act (WIA) funded Core B, Intensive and Training Services for Adult and Dislocated Workers. Eligibility determination for other program services is also available at the Los Banos Worknet ERC for partnerships and contracts. The following are examples, but not a complete listing: Merced Office of Education (MCOE), Out of School Youth services; Central Valley Opportunity Center (CVOC), Migrant and Seasonal Farm worker Programs; Department of Commerce Aviation and Economic Development for small business start-up, Merced College, GED and basic education services; and Employment Development Department (EDD), Wagner Peysner funded services.

2. Outreach, intake and orientation to information and other services available.

Outreach efforts to customers all over Merced County include brochures, newspaper ads, job fairs (both general and employer-specific), radio announcements, flyers and posters to announce events and services available at all the Worknet ERC locations. Additionally, the Los Banos office connects with community service organizations, for example Headstart and the Community Resource Council, to make presentations about all services which can be obtained at the one stops.

Intake information is gathered from customers utilizing Worknet ERC Services. Tracking of customer use of Worknet ERC services has been enhanced through the development of a swipe card system. The cards are imprinted with basic identification information and each customer after “swiping” in their identification card, selects on the screen each service they will be using.

Intake information is gathered initially from a Worknet Application form completed by the customer. The swipe card continues to add the customer’s uses of the Worknet ERC services. Information such as customer activity, types of services used, customer satisfaction and outcomes are tracked.

Orientations to the Worknet System are held on Wednesdays at 10:30 a.m. These orientations include an overview of services, especially how to receive job referrals and obtain services as part of the job seeker pool.

First time customer orientation to Worknet ERC services and facility tours are provided on an individual basis in the computer lab.

3. Initial assessment of skill levels, aptitudes, abilities and support service needs.

A staff person performs an initial assessment of the customer's skill levels, aptitudes, abilities and support services required. Determinations are made on the following: 1) the reason why the customer is at the Worknet ERC; 2) identifying the services they want; and 3) which partner can best assist them.

Customers may choose self services and direct their own job search, using one of more or the Worknet ERC tools such as the computers, fax, telephone, books, newspapers, or the job boards.

Initial assessment is accomplished by providing the customer with several tools to measure their skill levels, aptitudes, and abilities. These assessment tools are customer friendly, and while not 100% self administered, are successfully completed with the barest of staff assistance.

Examples of these initial assessment tools are:

- SAGE (System of Assessment and Group Evaluation) – A computer assisted method of testing an individual's reading comprehension and math ability as well as their learning aptitudes, temperaments, and general attitudes which can be compared to that which is needed to be successful in a job type
- Career Navigator – A survey assessment which directs an individual to a career area
- Prove It – Job skills proficiency assessment
- PLATO – A computer assisted basic skills adult learning system
- Master Pro – A typing speed and ability test

The Resource Room and community job boards also list resources available in LB and supportive service access and information is provided online in the computer lab as well as through a brochure and flier.

4. Job search, placement assistance and where appropriate, career counseling.

At the Los Banos Worknet ERC, job search assistance is provided through a combination of resources. Job boards hold announcements of open positions from state, local governments, schools, Merit System, and local businesses. Customers may use resource room computers to complete on-line applications and attach their resumes. Internet based job search listings are available and job seekers may use such sites as CalJobs, America's Job Bank, Monster.com and Central Valley Jobs.com. Customers may with staff's assistance, open e-mail accounts to obtain responses from employers. Daily newspapers with local job opportunities are also available.

Special interest boards announce on-going mini workshops on job search topics such as interviewing, resumes, and applications.

The Worknet ERC hosts "mini job fairs" for local employers. Staff and partners have assisted new and established businesses in recruitment for employees. Last year, several new employers used our services in assessing, interviewing and/or training their new staff.

Career counseling for individuals as appropriate is provided by partner and WIA staff in the resource room, or by appointment with WIA Specialist staff. Representatives of EDD provide the official labor exchange job search and placement services, both through workshops and individual counseling.

5. Employment statistics information for local, regional and national labor market areas including job vacancy listings, information on job skills necessary to obtain the jobs described in the clause, and local information relating to local occupations in demand and the earnings and skill requirements for such occupations.

Labor market Information (LMI) is available to job seekers and employers in many ways. Access to local, regional and national labor market information is provided through the Worknet Resource Room computer lab as well as at the local EDD Office through their computer bank. The information is available through the internet and accessible through the EDD, Workforce Investment Board (WIB), Worknet and Department of Workforce Investment (WI) websites. Websites provide links to local, regional and national labor market areas. Information on job skills necessary to obtain an occupation is available through the local Occupational Outlook Report (OOR), which is on-line and in printed form. The OOR includes information on occupations in demand, earnings, skill requirements, education, experience, and benefits for such occupations. Each of the Workforce Investment Areas in California also provides similar labor market information through the OORs accessible on the EDD website. A link to another LMI resource is to America's Career Infonet that provides nationwide labor market information. America's Job Bank also provides nation-wide job listings. The Resource Room is always staffed to provide customers with information on how to find and use LMI resources.

6. Provision of performance information and program cost information on eligible providers of training services.

Customers utilize computers in the Resource Room to access the Eligible Training Providers List (ETPL) on the EDD website (edd.ca.gov) or the Worknet Website. Customers may search by provider, training or location. Information on program cost is also available on the website. Customers may use Worknet ERC phones and computers to contact schools to obtain any information they need but cannot find through the website. The Resource Room staff also keep information given to us by the schools which includes brochures, fliers and financial and performance reports. This information is available for our customers to assist them in making training choices.

The Worknet ERC web page also has a list of the Eligible Training Providers specific to Merced County.

7. Provision of information regarding how the local area is performing on the local performance measures.

Information on the Merced County Workforce Investment Area's performance in relation to local performance measures is available on the Department of Workforce Investment's website

(<http://mc-info/wiws/partreports/index.html>). Utilizing computers at any of the Worknet ERC's resource rooms, customers may access performance information and staff is available for those who need assistance.

8. Provision of accurate information relating to the availability of supportive services including childcare and transportation available in the local area.

The Family Resource Council provides a Community Resource Directory that is up-dated annually and is available online. The Resource Directory is used to provide information about county-wide community support services. These include food, general assistance, health services, homeless resources, childcare resources and referral services, transportation, human services and veteran's services. The LB Worknet ERC staff provide information and facilitate referrals for supportive services. A local brochure that summarizes the services available and most used is given out to any customers as well as included in the Worknet Orientation Packet.

The local Childcare Resource and Referral Agency provides brochures and fliers with information on programs they operate. There are also brochures that have bus routes and rates for the Merced County Regional Transit System. These and other resources are posted on the customer information bulletin boards.

9. Information regarding filing claims for unemployment compensation.

Unemployment Insurance (UI) Claim filing can be accomplished by utilizing the phones in the LB Worknet ERC Resource Room or on-line using the Resource Room computers. Staff is aware of the procedure for filing UI Claims. Brochures are available with the phone number and website.

10. Assistance in establishing eligibility for welfare-to-work and programs of financial aid assistance for training and education programs.

WIA Welfare-to-work funded programs no longer exist. Referrals are made by staff at the LB Worknet ERC for all types of financial aid, scholarship and grant programs for vocational or educational schools. Staff asks that customers who are seeking training to investigate as many sources of grants as are available through the vocational schools. For customers who have no other resources for general living expenses, a referral is made to the local Human Services Agency.

11. Follow-up services, including counseling regarding the workplace, for participants in the workforce investment activities who are placed in unsubsidized employment for not less than 12 months (defined as applying to WIA only).

The Department of Workforce Investment has a follow-up unit that case manages an individual from the point of entering employment through the exit process. The WIA funded follow-up function provides counseling to assist customers in retaining employment, as well as referrals to partner and community services.

TO: Executive Committee

DATE: 06/02/08

FROM: WIB Staff

For Action

For Information

For Discussion

SUBJECT: Merced County Workforce Investment Board Membership

PROPOSED MOTION(S): None. Information Only.

DISCUSSION: Sec.117 of the Workforce Investment Act of 1998 states that a majority of members of the local Workforce Investment Board (WIB) shall be representatives of business in the local area.

The attached table shows projected WIB membership as of July 1, 2008. Anticipated new membership has been tabulated with ratios of private sector to total membership.

ATTACHMENT(S):

Table: WIB Private Sector Breakdown as of 7/01/08

WIB Private Sector Breakdown as of 7/1/08

#	Last Name	First Name	Representative of:
1	Sullivan	Mike	Business
2	Greenberg	Carol	Business
3	Krause	Garith	Business
4	Osorio	Rick	Business
5	Peterson	Alfonse	Business
6	Fluetsch	Peter	Business
7	Smith	Vann (Mike)	Business
8	Montejano	Albert	Business
9	Tsubota	Thomas	Business
10	Newvine	Steve	Business
11	Dietz	Edward	Business
12	Ugarte	Nancy	Business
13	Lombardi	Joseph	Business
14	Long	David	Business
15	Romero	Al	Business
17	Ildefonso	Henry	Labor
18	Stewart	John	Labor
19	Ferrario	Rennise	One-Stop Partners
20	Hughes	Darren	One-Stop Partners
21	Andersen	Lee	One-Stop Partners
22	Flores	Ernie	One-Stop Partners
23	Bittner	Bob	One-Stop Partners
24	Baker	Andrea	One-Stop Partners
25	Nichols	Terry	One-Stop Partners
26	Crookham	Kathleen	Local Elected Official

15/26 57.69% Business

With Additions of:

Debra Glass

Loretta Schlosser

15/28 53.57% Business

With Addition of:

Amallee Jayasinghe

16/29 55.17%

TO: Executive Committee

DATE: 06/02/08

FROM: Youth Council

For Action

For Information

For Discussion

SUBJECT: Youth Council Report and Membership Update

PROPOSED MOTION(S): None. Information Only.

DISCUSSION: The Youth Council has assembled an Ad Hoc Website Committee (met twice). This committee will look into creating a “youth friendly” website that will provide information to Merced County youth, parents, educators and employers. Focus groups will be planned once the committee produces a website.

The Youth Council is rotating meeting locations to capture and fully understand the different programs being represented by Youth Council members. Usually there are scheduled presentations from differing community organizations to capture information about other groups that are working with youth.

The Workforce Investment Board Bylaws Section G. “Committees” (3)(d) states that “At least five (5) seats on the Youth Council shall be filled by Workforce Investment Board members.” The current WIB members who serve on the Youth Council include the following:

- | | |
|-----------------------------|-------------------|
| 1. Rennise Ferrario (Chair) | 4. Ben Duran |
| 2. Van (Mike) Smith | 5. Rick Osorio |
| 3. Bob Bittner | 6. Alexander Hall |

Henry Ildefonso has requested to be a member of the Youth Council beginning July 1, 2008. Ben Duran has termed out of the WIB, and will no longer count as one of the five WIB members serving on the Youth Council.

Upcoming presentations may include Tulare County’s Work Experience in the Public Sector Project, and Common Measures Training is scheduled for August 20, 2008, for the Youth Program staff.

Attached are the latest Quarterly Reports for your review.

ATTACHMENT(S):

Youth Program Quarterly Reports (Jan, Feb, Mar)

To: **Alfredo Mendoza:** Staff Services Analyst, Department of Workforce Investment
From: **Rebecca Lincoln:** Career Educator, Merced County Office of Education
Re: **Merced County Youth Council Quarterly Report-** Empower Program
Date: **May 2008** (January, February & March 08)

A. Overall status of the program:

The EMPOWER program enrolled 15 new participants this quarter; this brings the total active to one-hundred and fifty-seven (157) EMPOWER participants. The Empower advisors continue to track the number of participants enrolled in structured program activities to ensure that the majority of youth are receiving intensive services (as opposed to case management services). The status on all WIA-Client action reports for goals, activities, exits and follow-ups (phase II) remain up to date.

B. Past Quarter Highlights:

- 1) **EMPOWER Workshops:** The EMPOWER Workshops were provided to youth in the months of January and March this quarter. The following is an accounting of workshops offered and number attended:
 - a) **EMPOWER Orientation:** Conducted on Friday January 11th and March 14, with an average of 25-30 attendees per session;
 - b) **EMPOWER Workshop I:** ‘*Gettin’ Ready for the Job*’ conducted on Friday, January 18th, and March 14th had average of twenty youth in attendance;
 - c) **EMPOWER Workshop II:** ‘*The Real Game California*’ was conducted on January 22, 23, and 25 and on March 17, 19, and 21 with an average attendance of 15 participants in attendance per session;
 - d) **EMPOWER Workshop III:** ‘*Gettin’ a Job*’ was conducted on January 28, 30th and February 1st and on March 31, April 2nd and 4th with an average attendance of 15 participants per session.

- 2) **EMPOWER ZONE** was held on February 8th, where fifteen EMPOWER participants were judged on the successful completion of a job application, an employability portfolio, and on their individual and panel interviewing skills. Professionals from public, private and community-based organizations interviewed and scored each participant on a scale of 0-100. The event concluded with a recognition ceremony

- 3) **Bldg K-Computer Lab** is available to EMPOWER participants at the Merced County Office of Education Campus in Bldg K to work on résumés, portfolios, and conduct job search. *PLATO* is educational software designed to increase math and reading skills, it is also available for the participants use in the computer lab. Sign-in sheets are used to track the number of participants using the computer lab daily.
- 4) **The Opportunity Club** is an ongoing activity that provides quarterly sessions on current job, educational, community, and leadership opportunities, as well as information regarding life skills for EMPOWER and YOP youth in Merced County. All YOP and EMPOWER participants are encouraged to attend these meetings.

A meeting was held on February 21st, 2008; thirty-three participants attended from through-out the county to view the HBO Documentary *Smashed- Toxic Tales of Teens and Alcohol*. The presenter, Cyndie Bray, an EMPOWER Career Educator from Merced Office of Education, asked provoking questions after the video to our participants regarding the dangers of drinking and driving. Pre and post surveys are given to provide feedback for future sessions. Most participants tell us they come away with a different outlook on the dangers of drinking & driving and partying in general.

- 5) **Marketing -Working Professional Curriculum Update:** The EMPOWER staff continues to work on the revisions for the ROP Marketing-Working Professional course outline that is the framework for all EMPOWER workshops, work experience activities, and CDE approved youth credential. In the past quarter, staff met to review the Merced County ROP ESLR's to ensure that they are covered in the course outline. Additional tasks included updating training plans that will be used in the community classroom; development of a EMPOWER & YOP Business Brochure and developing a 4-step lesson plan on financial literacy, to include on activity on budgeting ; all the new developments were presented and brought before the Advisory Committee for approval on April 24, 2008.
- 6) **California Workforce Association Eighth Annual Youth Conference** was held on January 15- 17, 2008 at the Renaissance Long Beach Hotel, in Long Beach, CA. YOP & EMPOWER staff attended the three-day conference that was designed to help local Youth Providers, Youth Councils members and policy makers run better programs, connect to other systems, and learn about the latest innovative strategies on youth development. Workshop topics

included “*Moving Youth Beyond Gang Life*”, “*Community Collaboration for Foster Youth*” and training on Youth Common Measures.

7) **Los Banos Outreach** was conducted by EMPOWER Staff who attended the Second Annual League of United Latin American Citizens Youth Leadership conference held at Los Banos High School. It was attended by more than 100 students and parents from the Los Baños community, where students received information and guidance about college and careers. The EMPOWER staff manned a resource booth where EMPOWER brochures, fliers and business cards were given to interested student. This was a daylong event including workshops, entertainment and free meals plus a raffle for a computer and iPod for the students. The highlight of the event was when keynote speaker, Judge Marc Garcia invited students to call on him if they needed a reference or would like to know more about his unconventional path in becoming the youngest and first Mexican-American Judge in Merced County.

8) **EMPOWER Success Story: Melissa Diaz**

Melissa Diaz was enrolled in the Empower program on September 14, 2007. When she first came to the Empower program, she was new to the community. She had no job



leads, little work experience and no GED. She was invited her to attend the EMPOWER Workshops, in which she gladly attended. She learned foundations of work readiness, opportunity to update her résumé, and practice interviewing skills. She was then placed at the Los Banos Wal-Mart to complete the 192 work

experience hours. Melissa was able to demonstrate what she had learned from our workshops and quickly adapted to Wal-Mart’s daily routine. Melissa made such an impression through her work skills and work ethics that after her work experience hours, Wal-Mart offered Melissa full-time employment. With her next goal to obtain, Melissa is presently working on her GED through our Plato Lab.

9) EMPOWER Success Story: Denise Perez



Denise Karina Perez; attended Le Grand High School where she graduated in June 2006. Denise learned about the EMPOWER program from her my career planning class teacher, Mr. Romero Govea. He gave her a brochure on the EMPOWER program and encouraged her to sign-up and attend the EMPOWER workshops in the fall of 2006. Denise was so grateful to

attend the workshops where she had the opportunity to created an employment portfolio, practiced job interviewing skills and learned how important to create a first impression with a future employer.

Denise enrolled into the EMPOWER program in January 2007 and then enrolled into Basic Accounting and Computerized Business Technology class. She admits that there were times when she wanted to drop the class, but with the encouragement and motivation that she received from her Advisor, Roberto Rivera, she was able to finish the course. On January 31, 2008, she received a Basic Accounting Certificate of Completion from the Merced County R.O.P. and on February 3rd, 2008, Denise was hired as a full time Administrative Assistant at New Castle Family Health Care Center in Atwater.

C. Past Quarter Deficiencies: none

D. Past Quarter recruiting and marketing efforts:

Recruiting efforts for EMPOWER are limited. The contract specified that as participants exit, new participants will be enrolled in the following quarter after exits, upon availability of funds. However, on January 7th, EMPOWER Advisors, Roberto Rivera and Toula Moua conducted a presentation on the EMPOWER programs to Planada and Le Grand High School juniors and seniors. Their presentation included program elements, eligibility; and services. EMPOWER Brochures, flyers and MCOE maps were passed out to students

E. Next quarter challenges: none

F. Technical assistance needed: WIA Common Measures Training is scheduled on August 20, at the Merced County Office of Education Campus.

G. Number of clients receiving social services and examples of services received.

Numerous referrals were made to agencies to assist with food, clothing, housing and transportation.

To: **Alfredo Mendoza:** Staff Services Analyst, Department of Workforce Investment
From: **Rebecca Lincoln:** Career Educator, Merced County Office of Education
Re: **Merced County Youth Council Quarterly Report-** Younger Youth Program
Date: **May 2007** (January, February, and March 2007)

A. Overall status of the program:

There are presently 154 active participants in the Youth Opportunity Program at the end of the third quarter; there were 24 new enrollments and no exits. The YOP mentors continue to track the number of participants enrolled in structured program activities to ensure that the majority of youth are receiving intensive services (as opposed to case management services). The status on all WIA-Client action reports on goals, activities, exits and follow-ups (phase II) remain up to date.

B. Past quarter highlights:

1) Career Industry Day Events in 2007-2008: These ROP sponsored events provide youth with detailed information and exploration of specific career pathways. Career Industry Days include tours of local businesses, guest speaker presentations, and hands-on activities related to various careers within a pathway. Career Industry Days are held from 8:30 am to 2:00 pm at the Merced County Fair Grounds in the Exhibit Building. The YOP Mentors are encouraged to invite those participants whose career goals or technical training aligned with these pathways. The following career days were attended by our participants:

- Careers in Education held on Wednesday, January 30, 2008
- Careers in Agriculture (at the World Ag. Expo in Tulare) on February 14, 2008
- Careers in Health held on Thursday, March 6, 2008.

2) The Opportunity Club: This is an ongoing activity that provides monthly sessions on current job, educational, community, and leadership opportunities, as well as information regarding life skills for EMPOWER and YOP youth in Merced County. All YOP and EMPOWER participants are encouraged to attend these meetings.

A meeting was held on February 21st, 2008; thirty-three participants attended from through-out the county to view the HBO Documentary *Smashed- Toxic Tales of Teens and Alcohol*. The presenter, Cyndie Bray, an EMPOWER Career Educator from Merced Office of Education, asked

provoking questions after the video to our participants regarding the dangers of drinking and driving. Pre and post surveys are given to provide feedback for future sessions. Most participants tell us they come away with a different outlook on the dangers of drinking & driving and partying in general.

3) **California Workforce Association Eighth Annual Youth Conference** was held January 15- 17, 2008 at the Renaissance Long Beach Hotel, in Long Beach, CA. YOP & EMPOWER staff attended the three-day conference that was designed to help local Youth Providers, Youth Councils members and policy makers run better programs, connect to other systems, and learn about the latest innovative strategies for youth. Workshop topics included “*Moving Youth beyond Gang Life*”, “*Community Collaboration for Foster Youth*” and updated information was available on Youth Common Measures.

4) **Los Banos Valley Community High School** hosted a Career Fair for Valley students and YOP participants to expose them to opportunities available to them after high school. Representatives from the local community, The Youth Opportunity Program, Head Start, Merced County WorkNet, Los Banos Memorial Hospital, U.S. National Guard, Central Valley Opportunity Center, Los Banos Fire Department and local law enforcement were present to answer questions and distribute brochures and information on careers and jobs in these field of interests.

5) **YOP Success Story :**



Gabriela Vargas graduated from Le Grand High School in June, 2007. She was enrolled in the Youth Opportunity Program since her junior year (2005) at Le Grand. The first summer of YOP work experience, she worked at the Granada Head Start in Planada. On her second year of work experience, she asked to be placed at JAMBA Juice. When the six week program ended, the manager at JAMBA Juice hired her and she has been working there since. Gabriela is now

attending Merced College while working at JAMBA Juice. She is a very hard worker and an excellent role model.

C. Past quarter deficiencies: none

D. Past quarter recruiting/marketing efforts:

Recruiting efforts for the Youth Opportunity Program are limited. The contract specified that as participants exit, new participants will be enrolled in the following quarter after exits, upon availability of funds.

E. Next quarter challenges:

F. Technical assistance needed: WIA Common Measures Training is scheduled on August 20, on the Merced County Office of Education Campus

TO: Executive Committee

DATE: 06/02/08

FROM: WIB Staff

For Action

For Information

For Discussion

SUBJECT: WIA Fiscal Reports

PROPOSED MOTION(S): None. Information Only.

DISCUSSION: Attached is the Fiscal Report for Fiscal Year 2007/08 covering July 1, 2007 through April 30, 2008. This report shows all WIA funds available for Fiscal Year 2007/08, accrued expenditures through April 30, 2008, and obligations as of April 30, 2008.

Also attached are the Contracts Report showing payments made on accounts receivable contracts, and an Enterprise Zone Voucher Report for this fiscal year through May 23, 2008.

Staff will be present at the meeting to answer questions.

ATTACHMENT(S):

FY 2007/08 WIA Fiscal Report

Contracts Report

Enterprise Zone Report

**MERCED COUNTY DEPARTMENT OF WORKFORCE INVESTMENT
FISCAL REPORT FOR FINANCE COMMITTEE**

**For Fiscal Year 2007/2008
July 1, 2007 - June 30, 2008
Through 04/30/08**

Target 83.33%

AVAILABLE FUNDS			BUDGET				ACTUAL			OBLIGATIONS			COMMITTED - AVAILABLE		
	Carryover Funds From 06/07	Appropriation FY 07/08	Planned for New Funds Per Estimated Plan Mod 7/1/07 to 6/30/08	Budget for Available Funds	Budget Adjustments	Revised Budget	Accrued Expense	Available	Percent Expended to Date	Total Obligated Funds	Available after Obligations	Percent Spent + Obligated	Total Committed Funds	Available after Committed	Pct Spent + Obligated + Committed
							FY to Date								
ADULT			Core A \$ 313,771	\$ 364,583	\$ (14,804)	\$ 349,779	\$ 293,043	\$ 56,736	83.78%	\$ 4,805	\$ 51,931	85.15%	\$ 51,931	\$ -	100.00%
07/08 Allocation		\$ 1,470,295	Core B \$ 433,231	\$ 503,389	\$ (20,442)	\$ 482,947	\$ 426,865	\$ 56,082	88.39%	\$ 6,883	\$ 49,198	89.81%	\$ 49,198	\$ -	100.00%
			Intensive \$ 117,021	\$ 135,972	\$ (5,520)	\$ 130,451	\$ 91,706	\$ 38,745	70.30%	\$ 1,405	\$ 37,341	71.38%	\$ 37,341	\$ -	100.00%
PY Cash Balances 6/30/07	\$ 273,513		Training \$ 459,243	\$ 533,613	\$ (14,602)	\$ 519,011	\$ 218,137	\$ 300,874	42.03%	\$ 65,962	\$ 234,912	54.74%	\$ 234,912	\$ -	100.00%
	\$ 273,513	\$ 1,470,295	Total \$ 1,323,266	\$ 1,537,557	\$ (55,369)	\$ 1,482,188	\$ 1,029,752	\$ 452,437	69.48%	\$ 79,055	\$ 373,382	74.81%	\$ 373,382	\$ -	100.00%
DISPLACED WORKER			Core A \$ 351,873	\$ 424,327	\$ (23,494)	\$ 400,833	\$ 236,791	\$ 164,042	59.07%	\$ 2,981	\$ 161,061	59.82%	\$ 161,061	\$ -	100.00%
07/08 Allocation		\$ 1,099,664	Core B \$ 318,255	\$ 383,787	\$ (3,405)	\$ 380,382	\$ 376,650	\$ 3,732	99.02%	\$ 3,732	\$ -	100.00%	\$ -	\$ -	100.00%
			Intensive \$ 96,107	\$ 115,896	\$ (4,213)	\$ 111,683	\$ 72,012	\$ 39,671	64.48%	\$ 1,620	\$ 38,051	65.93%	\$ 38,051	\$ -	100.00%
PY Cash Balances 6/30/07	\$ 241,125		Training \$ 223,463	\$ 269,476	\$ (16,187)	\$ 253,289	\$ 155,356	\$ 97,933	61.34%	\$ 14,589	\$ 83,344	67.10%	\$ 83,344	\$ -	100.00%
	\$ 241,125	\$ 1,099,664	Total \$ 989,698	\$ 1,193,487	\$ (47,299)	\$ 1,146,188	\$ 840,810	\$ 305,378	73.36%	\$ 22,922	\$ 282,456	75.36%	\$ 282,456	\$ -	100.00%
YOUTH			In School \$ 858,900	\$ 1,221,125	\$ (26,797)	\$ 1,194,328	\$ 615,024	\$ 579,305	51.50%	\$ 300,502	\$ 278,803	76.66%	\$ 278,803	\$ -	100.00%
07/08 Allocation		\$ 1,590,556	Out of School \$ 572,601	\$ 814,084	\$ (40,195)	\$ 773,889	\$ 561,309	\$ 212,580	72.53%	\$ 87,914	\$ 124,666	83.89%	\$ 124,666	\$ -	100.00%
PY Cash Balances 6/30/07	\$ 737,863		Total \$ 1,431,501	\$ 2,035,209	\$ (66,992)	\$ 1,968,217	\$ 1,176,333	\$ 791,884	59.77%	\$ 388,415	\$ 403,469	79.50%	\$ 403,469	\$ -	100.00%
	\$ 737,863	\$ 1,590,556													
ADMINISTRATIVE			Total Admin \$ 416,050	\$ 646,762	\$ (7,419)	\$ 639,343	\$ 356,615	\$ 282,728	55.78%	\$ 4,313	\$ 278,415	56.45%	\$ 272,923	\$ 5,492	99.14%
All Formula Grants	\$ 1,252,501	\$ 4,160,515	Total \$ 4,160,515	\$ 5,413,016	\$ (177,079)	\$ 5,235,937	\$ 3,403,510	\$ 1,832,427	65.00%	\$ 494,705	\$ 1,337,722	74.45%	\$ 1,332,230	\$ 5,492	99.90%
RAPID RESPONSE/15%/25%			Rapid Resp. \$ 208,630	\$ 203,523		\$ 203,523	\$ 165,519	\$ 38,004	81.33%	\$ 3,282	\$ 34,722	82.94%	\$ 34,722	\$ -	100.00%
Formula Rapid Response (541)	\$ (5,107)	\$ 208,630	CalGRIP \$ 400,000	\$ 400,000		\$ 400,000	\$ 5,273	\$ 394,727	1.32%	\$ 176	\$ 394,551	1.36%	\$ 34,551	\$ 360,000	10.00%
CalGRIP*		\$ 400,000	CVOC \$ -	\$ 30,578		\$ 30,578	\$ 30,578	\$ -	100.00%	\$ -	\$ -	100.00%	\$ -	\$ -	100.00%
CVOC/DWI Joint Project (537)	\$ 30,578		HCoY \$ -	\$ 55,000		\$ 55,000	\$ 55,000	\$ -	100.00%	\$ -	\$ -	100.00%	\$ -	\$ -	100.00%
High Concentration of Youth (648)	\$ 55,000		Total \$ 208,630	\$ 689,101	\$ -	\$ 689,101	\$ 256,370	\$ 432,732	37.20%	\$ 3,458	\$ 429,273	37.71%	\$ 69,273	\$ 360,000	47.76%
	\$ 80,471	\$ 608,630													
INCENTIVE AWARDS			Incentive \$ -	\$ 22,656	\$ (22,656)	\$ 20,950	\$ 19,266	\$ 4,263	91.96%	\$ 4,263	\$ -	100.00%			
07/08 Award (Amount TBD)					\$ 1,706	\$ 1,706	\$ 1,706	\$ -	100.00%	\$ -	\$ -	100.00%			
PY Cash Balances 6/30/07	\$ 22,656		Total \$ -	\$ 22,656	\$ -	\$ 22,656	\$ 20,972	\$ 4,263	92.57%	\$ -	\$ -	100.00%	\$ -	\$ -	100.00%
	\$ 22,656	\$ -													
OTHER (DoL, Contract, etc.)			LVN Project \$ -	\$ 1,850,443		\$ 1,850,443	\$ 495,213	\$ 1,355,230	26.76%	\$ 963,310	\$ 391,919	78.82%	\$ 391,919	\$ -	100.00%
Federal LVN Grant*	\$ 1,850,443		San Joaquin \$ -	\$ 90,000		\$ 90,000	\$ 20,452	\$ 69,548	22.72%	\$ 69,548	\$ -	100.00%	\$ -	\$ -	100.00%
San Joaquin Manufacturing Contract*	\$ 90,000		Madera \$ -	\$ 88,163		\$ 88,163	\$ 88,163	\$ -	100.00%	\$ -	\$ -	100.00%	\$ -	\$ -	100.00%
Madera Dislocated Worker Contract**	\$ 88,163			\$ 99,137		\$ 99,137	\$ 50,125	\$ 49,012	50.56%	\$ 471	\$ 48,542	51.04%	\$ 48,542	\$ -	100.00%
CCWC (WorkKeys) Contract*		\$ 99,137		\$ 10,000		\$ 10,000	\$ 6,447	\$ 3,553	64.47%	\$ 123	\$ 3,431	65.69%	\$ 3,431	\$ -	100.00%
MC Career Advancement Academy		\$ 10,000	Total \$ 109,137	\$ 2,137,743	\$ -	\$ 2,137,743	\$ 660,400	\$ 1,477,343	30.89%	\$ 1,033,452	\$ 443,891	79.24%	\$ 443,892	\$ -	100.00%
	\$ 2,028,606	\$ 109,137													

* Amounts represent entire multi-year award amounts, which are immediately available. **Reflects contract amendment of February 27, 2008 reducing total contract amount.

Youth Expenditures %'s to date

In-School Youth	52.28%
Out-of-School Youth	47.72%

BUDGET: Includes all funds available for fiscal year based on Plan to be submitted to EDD on request, revised in accordance with latest appropriations information received from Chief, Workforce Services Division, as required. Formula Administrative Funds lose their identity upon appropriation. R760332 Mod 7 adds \$4,844 to FY 06/07 Carryover Funds (not to be used for Administrative Costs.) Budget Adjustments include Federally Mandated Rescissions of April 2008.

OBLIGATIONS: Includes funds obligated in contracts and ITA's. Youth Obligations include pending reduction amendments due to rescission. Does NOT include funds committed for operations, or CalGRIP contracts currently being negotiated.

COMMITTED: Includes projected staff personnel and overhead costs

AVAILABLE: Balance after expenditures and obligations

**MERCED COUNTY DEPARTMENT OF WORKFORCE INVESTMENT
WIA CONTRACTS**

Contract/Vendor Name	Contract Number	Total Contract Amt	Start Date	End Date	Contract Balance	Budget 2007/08 Only	* Expenditures To-Date	** Inv's Rec'd Not Yet Pd	*** Inv Through	**** % Billed	Comments
Merced Adult School, PLATO Lab (ERC)	2007095	\$ 26,060	07/01/07	06/30/08	\$ 12,547.48	\$ 26,060.00	\$ -	\$ 13,512.52	Apr '08	52%	Inv to be adjusted at year end for ADA credits
Merced College-LB Campus PLATO Lab	2007105	\$ 66,584	07/01/07	06/30/08	\$ 24,560.79	\$ 66,584.00	\$ 36,949.49	\$ 5,073.72	Apr '08	63%	
Merced College-Thrive & Survive	10850	\$ 3,649	08/01/07	06/30/08	\$ 1,918.66	\$ 3,649.00	\$ 1,730.34		Apr '08	47%	
**** Merced County Office of Education-ISY	2007158	\$ 703,494	07/01/07	06/30/08	\$ 299,578.74	\$ 703,494.00	\$ 364,530.55	\$ 39,384.71	Apr '08	57%	Pending corrections/adj
**** Merced County Office of Education-OSY	2007159	\$ 466,458	07/01/07	06/30/08	\$ 86,527.89	\$ 466,458.00	\$ 331,022.89	\$ 48,907.22	Apr '08	81%	Pending corrections/adj
Merced County Office of Education-HC	2007053	\$ 55,000	12/01/06	12/31/07	\$ -		\$ 55,000.00		Mar '08	100%	
Madera Co. Workforce Development (CB)	2007108	\$ 139,083	01/01/07	12/31/09	\$ 100,302.68		\$ 38,780.32		Apr '08	28%	
Merced College-LVN (CB)	2007120	\$ 325,594	01/01/07	12/31/09	\$ 198,469.97		\$ 127,124.03		Apr '08	39%	
Stanislaus County (CB)	2007121	\$ 208,168	01/01/07	12/31/09	\$ 204,748.22		\$ 3,419.78		Feb '08	2%	
State Center Community College District (CB)	2007104	\$ 362,032	01/01/07	12/31/09	\$ 238,745.22		\$ 91,790.81	\$ 31,495.97	Mar '08	34%	Pending receipt of original inv & b/u
SCCCD-Fresno City College-Mfg Course		\$ 62,500	04/02/08	10/31/08	\$ 62,500.00		\$ -				
Yosemite Community College (CB)	2007107	\$ 290,526	01/01/07	12/31/09	\$ 216,256.02		\$ 65,378.89	\$ 8,891.09	Mar '08	26%	Pending receipt of original inv & b/u

\$ 2,709,148.00	\$ 1,446,155.67	\$ 1,266,245.00	\$ 1,115,727.10	\$ 147,265.23
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- * Expenditures To-Date include entire contract period.
- ** Inv's Rec'd Not Yet Pd include invoices recently received and invoices requiring corrections/backup.
- *** Invoiced Through shows latest dates of service covered by invoices.
- **** % Billed is of entire contract, not just current year.
- ***** Contract amounts updated to reflect rescission of youth funds

Updated 05/23/08

Enterprise Zone Fees Collected from 07/01/07 to 05/23/08.

Company Consultant	Received Date	DWI Fee	State Fee	Total
E & J Gallo Winery Romo & Associates	12/14/2007	\$1,120.00	\$280.00	\$1,400.00
Costco Wholesale Corp. First Advantage	12/14/2007	\$280.00	\$70.00	\$350.00
In-N-Out Burger First Advantage	12/14/2007	\$40.00	\$10.00	\$50.00
Save Mart Supermarkets dba Yosemite Wholesale First Advantage	12/14/2007	\$320.00	\$80.00	\$400.00
Home Depot First Advantage	12/14/2007	\$160.00	\$40.00	\$200.00
Courtesy Auto Center California Enterprise Zone Tax Savings Group LLC	12/19/2007	\$40.00	\$10.00	\$50.00
Guardco Security Services	12/20/2007	\$360.00	\$90.00	\$450.00
West-Mark None	12/21/2007	\$200.00	\$50.00	\$250.00
JSA Restaurant Inc dba McDonald's #4235 California Enterprise Zone Tax Savings Group LLC	12/26/2007	\$40.00	\$10.00	\$50.00
O'Keeffe's, Inc. California Enterprise Zone Tax Savings Group LLC	12/26/2007	\$40.00	\$10.00	\$50.00
Bank of America Ernst & Young LLP	12/14/2007	\$120.00	\$30.00	\$150.00
DiCarlo, Gregory P., MD Essential Business Services, Inc	12/10/2007	\$40.00	\$10.00	\$50.00
Mclane Company, Inc #GR500100 TALX Corporation	12/28/2007	\$40.00	\$10.00	\$50.00
Fineline Industries, Inc.	12/28/2007	\$440.00	\$110.00	\$550.00
JSA Restaurant Inc dba McDonald's #4235 California Enterprise Zone Tax Savings Group LLC	12/31/2007	\$40.00	\$10.00	\$50.00
Tim Razzari Nissan None	12/31/2007	\$40.00	\$10.00	\$50.00
Tim Razzari Dodge	12/31/2007	\$120.00	\$30.00	\$150.00
Tim Razzari Ford	12/31/2007	\$160.00	\$40.00	\$200.00
O'Keeffe's, Inc. California Enterprise Zone Tax Savings Group LLC	1/3/2008	\$40.00	\$10.00	\$50.00
Merced VW Kia Daewoo	1/3/2008	\$120.00	\$30.00	\$150.00
Starbuck's Coffee Inc #5919 First Advantage	1/7/2008	\$40.00	\$10.00	\$50.00
Costco Wholesale Corp. First Advantage	1/7/2008	\$40.00	\$10.00	\$50.00
Anthony Abbate dba McDonald's #10150 California Enterprise Zone Tax Savings Group LLC	1/8/2008	\$40.00	\$10.00	\$50.00
Central Valley Concrete None	1/4/2008	\$920.00	\$230.00	\$1,150.00
Anthony Abbate dba McDonald's #10150 California Enterprise Zone Tax Savings Group LLC	1/9/2008	\$40.00	\$10.00	\$50.00
Tim Razzari Nissan None	1/9/2008	\$160.00	\$40.00	\$200.00
Tim Razzari Dodge None	1/9/2008	\$240.00	\$60.00	\$300.00
Tim Razzari Ford None	1/9/2008	\$200.00	\$50.00	\$250.00
Anthony Abbate dba McDonald's #10150 California Enterprise Zone Tax Savings Group LLC	1/10/2008	\$40.00	\$10.00	\$50.00
Seivert, Tyler, Teranishi and Associates				

Enterprise Zone Fees Collected from 07/01/07 to 05/23/08.

Company Consultant	Received Date	DWI Fee	State Fee	Total
None	1/11/2008	\$40.00	\$10.00	\$50.00
Anthony Abbate dba McDonald's #10150				
California Enterprise Zone Tax Savings Group LLC	1/12/2008	\$40.00	\$10.00	\$50.00
Ingomar Packing Co.	1/8/2008	\$80.00	\$20.00	\$100.00
Ingomar Packing Co.	1/3/2008	\$280.00	\$70.00	\$350.00
JSA Restaurant Inc dba McDonald's #4235				
California Enterprise Zone Tax Savings Group LLC	1/14/2008	\$40.00	\$10.00	\$50.00
O'Keeffe's, Inc.				
California Enterprise Zone Tax Savings Group LLC	1/14/2008	\$40.00	\$10.00	\$50.00
MB Sports				
None	1/16/2008	\$80.00	\$20.00	\$100.00
Tim Razzari Nissan				
None	1/16/2008	\$60.00	\$10.00	\$70.00
Tim Razzari Ford				
None	1/16/2008	\$420.00	\$70.00	\$490.00
O'Keeffe's, Inc.				
California Enterprise Zone Tax Savings Group LLC	1/17/2008	\$120.00	\$20.00	\$140.00
Bertellis Inc.				
None	1/18/2008	\$60.00	\$10.00	\$70.00
McAuley Motors, Inc.				
Cassabon & Associates, LLP	1/22/2008	\$60.00	\$10.00	\$70.00
Tim Razzari Dodge				
None	1/22/2008	\$120.00	\$20.00	\$140.00
Courtesy Auto Center				
California Enterprise Zone Tax Savings Group LLC	1/22/2008	\$120.00	\$20.00	\$140.00
O'Keeffe's, Inc.				
California Enterprise Zone Tax Savings Group LLC	1/23/2008	\$60.00	\$10.00	\$70.00
Tim Razzari Nissan				
None	1/24/2008	\$60.00	\$10.00	\$70.00
Tim Razzari Dodge				
None	1/24/2008	\$60.00	\$10.00	\$70.00
Tim Razzari Ford				
None	1/24/2008	\$360.00	\$60.00	\$420.00
Courtesy Auto Center				
California Enterprise Zone Tax Savings Group LLC	1/28/2008	\$60.00	\$10.00	\$70.00
Laird MFG, LLC				
None	1/24/2008	\$240.00	\$40.00	\$280.00
Costco Wholesale Corp.				
First Advantage	1/31/2008	\$180.00	\$30.00	\$210.00
Richwood Meat Company Inc				
None	2/4/2008	\$1,260.00	\$210.00	\$1,470.00
Courtesy Auto Center				
California Enterprise Zone Tax Savings Group LLC	2/5/2008	\$60.00	\$10.00	\$70.00
Wal*Mart WL-2039				
ADP Tax Credit Services	2/6/2008	\$1,200.00	\$200.00	\$1,400.00
FP Stores, Inc. 640				
ADP Tax Credit Services	2/6/2008	\$120.00	\$20.00	\$140.00
Lowe's Home Improvement Warehouse # 1672				
ADP Tax Credit Services	2/6/2008	\$360.00	\$60.00	\$420.00
Check and Go				
ADP Tax Credit Services	2/6/2008	\$120.00	\$20.00	\$140.00
QC Holdings Companies 0676				
ADP Tax Credit Services	2/6/2008	\$240.00	\$40.00	\$280.00
Foster Poultry Farms NC-033				

Enterprise Zone Fees Collected from 07/01/07 to 05/23/08.

Company Consultant	Received Date	DWI Fee	State Fee	Total
ADP Tax Credit Services	2/6/2008	\$240.00	\$40.00	\$280.00
QC Holding Companies 0683				
ADP Tax Credit Services	2/6/2008	\$60.00	\$10.00	\$70.00
Mclane Company, Inc #GR500100				
TALX Corporation	2/13/2008	\$480.00	\$80.00	\$560.00
Merced Heart Associates (142)	2/13/2008	\$60.00	\$10.00	\$70.00
Payless Shoe #01468				
M.A.R.S. Stout	2/5/2008	\$60.00	\$10.00	\$70.00
Courtesy Auto Center				
California Enterprise Zone Tax Savings Group LLC	2/13/2008	\$60.00	\$10.00	\$70.00
Courtesy Auto Center				
California Enterprise Zone Tax Savings Group LLC	2/15/2008	\$60.00	\$10.00	\$70.00
Miller, Martin P., MD	2/19/2008	\$60.00	\$10.00	\$70.00
Label Technology Inc	2/15/2008	\$240.00	\$40.00	\$280.00
O'Keeffe's, Inc.				
California Enterprise Zone Tax Savings Group LLC	2/20/2008	\$60.00	\$10.00	\$70.00
Malibu West, LLC	2/20/2008	\$1,020.00	\$170.00	\$1,190.00
N & S Tractor Company				
None	2/25/2008	\$660.00	\$110.00	\$770.00
N & S Tractor Dos Palos				
None	2/25/2008	\$420.00	\$70.00	\$490.00
Courtesy Auto Center				
California Enterprise Zone Tax Savings Group LLC	2/29/2008	\$60.00	\$10.00	\$70.00
Anthony Abbate dba McDonald's #10150				
California Enterprise Zone Tax Savings Group LLC	3/3/2008	\$60.00	\$10.00	\$70.00
Dole Packaged Frozen Foods Inc				
KPMG LLP	3/3/2008	\$300.00	\$50.00	\$350.00
Anthony Abbate dba McDonald's #10150				
California Enterprise Zone Tax Savings Group LLC	3/5/2008	\$60.00	\$10.00	\$70.00
Paul Lyell dba Merced Chiropractic	3/5/2008	\$60.00	\$10.00	\$70.00
Pizza Villa, Inc				
Moss Adams, LLP	3/7/2008	\$120.00	\$20.00	\$140.00
Bertellis Inc.	3/12/2008	\$60.00	\$10.00	\$70.00
Walgreens #3330				
Maximus	3/12/2008	\$60.00	\$10.00	\$70.00
JSA Restaurant Inc dba McDonald's #4235				
California Enterprise Zone Tax Savings Group LLC	3/13/2008	\$60.00	\$10.00	\$70.00
Bertellis Inc.	3/13/2008	\$120.00	\$20.00	\$140.00
Certified Laboratories of Northern California	3/17/2008	\$120.00	\$20.00	\$140.00
O'Keeffe's, Inc.				
California Enterprise Zone Tax Savings Group LLC	3/18/2008	\$60.00	\$10.00	\$70.00
JSA Restaurant Inc dba McDonald's #4235				
California Enterprise Zone Tax Savings Group LLC	3/18/2008	\$60.00	\$10.00	\$70.00
Dedicated Management Group LLC OMCL04				
ADP Tax Credit Services	3/19/2008	\$720.00	\$120.00	\$840.00
Tim Razzari Ford	3/24/2008	\$300.00	\$50.00	\$350.00
Tim Razzari Dodge	3/24/2008	\$180.00	\$30.00	\$210.00
Tim Razzari Nissan	3/24/2008	\$120.00	\$20.00	\$140.00
Courtesy Auto Center				
California Enterprise Zone Tax Savings Group LLC	3/28/2008	\$120.00	\$20.00	\$140.00
Anthony Abbate dba McDonald's #10150				
California Enterprise Zone Tax Savings Group LLC	4/1/2008	\$60.00	\$10.00	\$70.00
Tim Razzari Ford	4/1/2008	\$120.00	\$20.00	\$140.00
Cal-Prime Mortgage of Merced, Inc	4/2/2008	\$420.00	\$70.00	\$490.00

Enterprise Zone Fees Collected from 07/01/07 to 05/23/08.

Company Consultant	Received Date	DWI Fee	State Fee	Total
West-Mark	4/3/2008	\$240.00	\$40.00	\$280.00
Anthony Abbate dba McDonald's #10150				
California Enterprise Zone Tax Savings Group LLC	4/7/2008	\$60.00	\$10.00	\$70.00
Wal*Mart WL-2039				
ADP Tax Credit Services	4/8/2008	\$60.00	\$10.00	\$70.00
Country Villa La Sierra Care Center				
C & I Tax Consultants	4/9/2008	\$1,080.00	\$180.00	\$1,260.00
Country Villa Merced Nursing & Rehab Center				
C & I Tax Consultants	4/10/2008	\$1,260.00	\$210.00	\$1,470.00
Country Villa Merced Behavioral Center				
C & I Tax Consultants	4/10/2008	\$1,500.00	\$250.00	\$1,750.00
JSA Restaurant Inc dba McDonald's #4235				
California Enterprise Zone Tax Savings Group LLC	4/15/2008	\$60.00	\$10.00	\$70.00
Pick N Pull				
Daniels Consulting	4/16/2008	\$60.00	\$10.00	\$70.00
O'Keeffe's, Inc.				
California Enterprise Zone Tax Savings Group LLC	4/16/2008	\$60.00	\$10.00	\$70.00
Foster Poultry Farms				
California Credits Group, LLC	4/17/2008	\$840.00	\$140.00	\$980.00
Anthony Abbate dba McDonald's #10150				
California Enterprise Zone Tax Savings Group LLC	4/22/2008	\$60.00	\$10.00	\$70.00
Courtesy Auto Center				
California Enterprise Zone Tax Savings Group LLC	4/22/2008	\$60.00	\$10.00	\$70.00
Save Mart Supermarkets dba Yosemite Wholesale				
First Advantage	4/22/2008	\$60.00	\$10.00	\$70.00
Home Depot (LB)				
First Advantage	4/22/2008	\$1,620.00	\$270.00	\$1,890.00
O'Keeffe's, Inc.				
California Enterprise Zone Tax Savings Group LLC	4/24/2008	\$60.00	\$10.00	\$70.00
JSA Restaurant Inc dba McDonald's #4235				
California Enterprise Zone Tax Savings Group LLC	4/25/2008	\$60.00	\$10.00	\$70.00
Tim Razzari Dodge	4/28/2008	\$60.00	\$10.00	\$70.00
Tim Razzari Ford	4/28/2008	\$60.00	\$10.00	\$70.00
Tim Razzari Nissan	4/28/2008	\$60.00	\$10.00	\$70.00
Courtesy Auto Center				
California Enterprise Zone Tax Savings Group LLC	4/29/2008	\$60.00	\$10.00	\$70.00
Anthony Abbate dba McDonald's #1313				
California Enterprise Zone Tax Savings Group LLC	4/30/2008	\$60.00	\$10.00	\$70.00
Anthony Abbate dba McDonald's Corporate Office				
California Enterprise Zone Tax Savings Group LLC	4/30/2008	\$60.00	\$10.00	\$70.00
Wal*Mart WL-2039				
ADP Tax Credit Services	5/1/2008	\$120.00	\$20.00	\$140.00
E & J Gallo Winery				
Romo & Associates	5/2/2008	\$360.00	\$60.00	\$420.00
Harman-Jay & Stacey, Inc.				
Romo & Associates	5/2/2008	\$1,080.00	\$180.00	\$1,260.00
Foster Poultry Farms				
California Enterprise Zone Tax Savings Group LLC	5/5/2008	\$2,820.00	\$470.00	\$3,290.00
Mclane Company, Inc #GR500100				
TALX Corporation	5/6/2008	\$120.00	\$20.00	\$140.00
Country Villa La Sierra Care Center				
C & I Tax Consultants	5/6/2008	\$120.00	\$20.00	\$140.00
Ross Dress for Less				
Ernst & Young LLP, Sacramento Office	5/8/2008	\$240.00	\$40.00	\$280.00

Enterprise Zone Fees Collected from 07/01/07 to 05/23/08.

Company Consultant	Received Date	DWI Fee	State Fee	Total
Ross Dress for Less <i>Ernst & Young LLP, Sacramento Office</i>	5/7/2008	\$180.00	\$30.00	\$210.00
Walgreen's (LB) <i>Maximus</i>	5/9/2008	\$60.00	\$10.00	\$70.00
Ross Dress for Less <i>Ernst & Young LLP, Sacramento Office</i>	5/10/2008	\$180.00	\$30.00	\$210.00
Big Creek Lumber Courtesy Auto Center	5/16/2008	\$540.00	\$90.00	\$630.00
<i>California Enterprise Zone Tax Savings Group LLC</i>	5/19/2008	\$60.00	\$10.00	\$70.00
In-N-Out Burger <i>First Advantage</i>	5/22/2008	\$60.00	\$10.00	\$70.00
Mclane Company, Inc #GR500100 <i>TALX Corporation</i>	5/22/2008	\$300.00	\$50.00	\$350.00
TOTAL		<u>\$31,880.00</u>	<u>\$5,820.00</u>	<u>\$37,700.00</u>