

**Workforce Investment Board
Executive Committee
1880 W. Wardrobe Ave
June 4, 2007, 7:30-9:00 a.m.
Meeting Minutes**



<http://web.co.merced.ca.us/wi/wib/wib.html>

Members Present:

Kathleen Crookham Robert Harmon (Chair) Vann (Mike) Smith Mike Sullivan (Vice Chair)

Members Absent:

Rennise Ferrario Nellie McGarry Albert Montejano

Others Present:

Andrea Baker Brian Cutler Dave Davis Harry Gossett
Dee Knight Alfredo Mendoza Joanne Presnell Jackie Walther-Parnell

1. Call to Order/Roll Call: The Chair called the meeting to order at 7:31 a.m. Roll call was taken.
2. Approval of Agenda: The Chair asked that item 6. – Discussion comes after item 7. – Information. It was *M/S/C Sullivan/Crookham* to approve the agenda with the above-mentioned change.
3. Approval of Minutes: Remove Mr. Rick Osorio from Members Absent, it should be Ms. Rennise Ferrario. It was *M/S/C Crookham/Sullivan* to approve the May 7, 2007 minutes with the above-mentioned correction.
4. Public Opportunity to Speak: None.
5. Action Agenda:
 - a. Workforce Investment Board Membership – Mr. Lyle J. Wright, UC Merced: It was *M/S/C Crookham/Smith* to accept the nomination of Mr. Wright, and forward to the Board of Supervisors (BOS) for approval.
 - b. Workforce Investment Board Membership – Ms. Nancy Ugarte, Hilmar Cheese Company: It was *M/S/C Sullivan/Smith* to accept the nomination of Ms. Ugarte, and forward to the BOS for approval.
6. Discussion:
 - a. Sponsorship of Registered Nurse Program – The Chair introduced Mr. Harry Gossett from Merced College. Mr. Gossett provided a breakdown of the estimated costs Merced College will incur for the Registered Nurse Program in fall 2007 and spring 2008. There are 96 students in the Nursing Program.

Ms. Crookham noted the legislature needs to be involved in getting more money to the community colleges for the Nursing Program. She spoke to Representative Cathleen Galgiani, who asked Ms. Crookham to set up a meeting with the necessary parties to discuss this issue. Merced College will continue to enroll and support 96 students. Merced College and the Department will work together in researching every means to continue funding the Nursing Program.

- b. Strategic Scorecard – Staff asked everyone to look at page 2, Program Accountability, of the Strategic Scorecard. It was noted in looking at the Participants Report, that the Department will exceed the Strategic plan for the current year. Even though the Department’s funding has been decreased, it is able to serve more customers because of the amount of On-the-Job Training done directly with employers.

7. Information: (Presented before item 6. – Discussion)

- a. Medical Assistant Report – Staff provided copies of the Medical Assistant Career Lattice Project—a regional four-county study focused on educational lattices, retention and training of medical assistants. An overview of the contents of the report was given. This report has been shared with the Workforce Boards in the four regions, and it will be shared with the employer community.
- b. Self-Assessment Survey – Staff noted the Chair brought a self-assessment tool from Washington, DC, and it will be put on the Internet as a Zoomerang survey for the WIB. It will be compared with previous years data.
- c. California Workforce Association Award Application
- d. Participant Reports
- e. Fiscal Reports

8. Director Comments: Ms. Andrea Baker noted the CA Workforce Association has gathered statistics to show that the Workforce Investment Act Federal grant allocations have been reduced 7.2% nationally, and California's allocations have been reduced 40%. The Association is trying to get the CA delegation to understand this is unfair, and to address this issue.

9. Chair Comments: The Chair noted this is Mr. Mike Sullivan's last day on the WIB Executive Board. He thanked Mr. Sullivan for all his thought-provoking questions and informative comments, and his service on the Board will be missed.

10. Next Meeting: July 2, 2007, Dept of Workforce Investment Large Conference Room, 1880 W. Wardrobe Ave.

11. Adjourn: The meeting adjourned at 8:37 a.m.