

**Merced County Workforce Investment Board  
Education and Employers Committee  
Private Industry Training Department  
Small Conference Room  
1880 West Wardrobe Avenue, Merced, CA  
June 15, 2001  
7:30 a.m. to 9:00 a.m.  
Meeting Minutes**

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**Members Present:** Gisela Malone, Anne Newins, Leslie Peeler, Al Romero (Chair), James White

**Members Absent:** Don Bergman, Elaine Craig, Don Gormly, Carol Roberds

**PITD Staff Present:** Dee Knight, Debbie Morrow, Joanne Presnell

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**1. – Call to Order and Roll Call**

The Chair opened the meeting, and roll call was taken.

**2. – Approve Agenda**

It was **M/S/C White/Newins** to approve the agenda.

**3. – Approve Minutes**

It was **M/S/C White/Newins** to approve the April 27, 2001 minutes.

**4. – Opening Comments from the Chair** – The Chair noted the work this committee is doing is extremely important, and he appreciates everyone’s efforts in working on the subcommittee.

**5. – Introductions** – Everyone introduced themselves.

**6. – Public Opportunity to Speak** – None.

**7. – Progress Report on Employability Card (Gisela Malone)**

Ms. Malone stated the Employability Card Subcommittee was considering the format of the Madera Employability Card because it is easier to implement. Standards for the employability card were discussed, and maintaining a 2.0 GPA will be a requirement to obtain a card. The card will be at the high school level, and it was discussed having a certificate program for after graduation. An Employability Card orientation will be given periodically throughout the year to emphasize dress, timeliness, reliability, and excused/unexcused absences.

### **8. – ERISS Survey Update (Joanne Presnell)**

Ms. Presnell noted the ERISS Survey that was given to all Merced County employers with five or more employees has been completed. The results can be obtained from the Internet at [www.usworks.com](http://www.usworks.com). You can obtain information on the various occupations, what employers have these occupations, what occupations are in demand, as well as wages.

### **9. – Skill Standards (Explore Merits of Locally Developed Skill Standards)**

Staff noted this is something a consortium (made up of 14 different counties) in another area has created, and wanted to know if the committee was interested in putting together locally developed skill standards for Merced County. This website, [www.nortec.org](http://www.nortec.org), contains a list of occupations, and a pretest is given to those interested in a particular occupation to determine how proficient they are. A posttest is given after training to determine what level of certificate will be awarded.

Staff was asked to contact the consortium and find out if Merced County could be linked to the website for skill competencies that are common to employers this county.

It was suggested to get this information out to Merced County employers and find out if there is an interest before making a recommendation.

### **10. – Review Action/Workplan**

It was recommended this item be tabled until the next meeting when Don Bergman and Don Gormly will be present, and the other members were in agreement.

### **11. – Review Educational Services List for Employers and Employees**

Staff provided a handout listing training services and the provider who supplies the service. There will be only one primary contact at the One-Stop Centers for each service listed. The committee was asked to provide any corrections and/or additions. It was noted that Merced County Office of Education also provides on-the-job training for adults.

**12. – Adjourn** – Meeting adjourned at 9:00 a.m. The next meeting is July 20, 2001, 7:30-9:00 a.m., in the Wardrobe Small Conference Room.

Minutes prepared by Devilla D. Knight.