

**Merced County Workforce Investment Board
Employability Card Work Group
Private Industry Training Department
Large Conference Room
1880 W. Wardrobe Ave, Merced, CA
Tuesday, June 19, 2001, 7:30 a.m.
Meeting Minutes**

Members Present: Don Bergman (Co-Chair), Don Gormly (Chair), Cynthia Kelly-Reponte, Gisela Malone, Ralph Vigil, James D. White

Members Absent: Mary Cavazos, Elaine Craig, Michele Fagundes, Rennise Ferrario, Robert Harmon, Jerry Johnson, Noah Pou Lor, Nellie McGarry, Anne Newins, Aaron "Jack" Page, Mayra Ramirez, Carol Roberds, Rev. Craig E. White, Sr.

PITD Staff Present: Dee Knight, Debbie Morrow, Joanne Presnell

1. **Call to Order and Roll Call** – The Chair called the meeting to order, and a sign-in sheet was used in lieu of roll call.
2. **Approve Agenda** – It was **M/S/C Vigil/Malone** to approve the agenda.
3. **Approve Minutes** – It was **M/S/C Kelly-Reponte/Vigil** to approve the June 5, 2001 minutes.
4. **Introductions** – Everyone introduced themselves.
5. **Public Opportunity to Speak** – None.
6. **Finalize Employability Card Standards (Short-term)** – The Chair asked committee members to review the qualities that were established at the last meeting, and give input as to finalizing standards for the Employability Card.

In discussing the qualities, it was noted that employers are mainly interested in punctuality, reliability, and self-discipline. It was discussed that there must be a mutual trust between the schools and employers. There was agreement that the 2.0 GPA requirement will not be stipulated on the card but used as a standard for those under age 18 to qualify for a work permit.

It was recommended that the Madera Employability Card be the model for this committee. Each member will go over the Madera plan, make modifications, and bring them back for discussion at the next meeting.

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Staff will send the Madera Employability Card plan to Merced principals and Chris Nakamura-Swenson with a cover letter explaining what the Workforce Investment Board is trying to do, ask for their evaluation and input, and invite them to attend the meeting.

7. Next Meeting Date/Time – The next meeting will be Tuesday, July 10, 2001, 7:30-9:00 a.m., at PITD (Large Conference Room), 1880 W. Wardrobe Ave, Merced.

8. Adjournment – The meeting was adjourned at 8:30 a.m.

Minutes prepared by Devilla D. Knight.